

**BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
December 17, 2025**

The Darby Borough Council met in Borough Council Chambers on the above date with the following members present: President Lucille Pratt, Vice President Darlene Hill, Tracy Holmes-Williams, Jennifer Parks, Alfred Robinson, Janice Davis, Omar Thompson, Cheryl Butts & Edna Stockley. Also present Mayor Darren Burrell , Borough Manager Mark Possenti , Chief Joseph Gabe, Borough Solicitor Charles Gibbs & Borough Engineer Eileen Mulvena.

President Pratt called the meeting to Order at 7:00 p.m. followed by Roll Call.

Pledge of Allegiance

Mayor Burrell swore in the following Police Officers:

Part Time Officers: Gabrielle Glick, Tyler McDevitt & Derrick Mitchell

Full Time Officers: Brett Foster & Jimmy Rodriguez

Deputy Chief: Joseph O'Donnell, Jr.

Council President Lucille Pratt & Vice President Darlene Hill presented Mayor Burrell & Councilor Cheryl Butts with years of service awards.

PUBLIC COMMENT:

Keith Scutchins, 22 Mill Street: Asked what Council is planning on doing with the small lot on New Walnut Street.

Rudy Taylor, III, 200 Block of Marks Avenue: Discussed parking issues on Marks Avenue.

ENGINEERS'S REPORT:

See Attached.

Motion to approve Powell Park Upgrades as a priority project for the 2026 CDBG made by Ms. Davis; 2nd by Dr. Thompson. Motion carries 8-0.

Motion to approve sanitary sewer improvement on Berbro Street as a alternate project for the 2026 CDBG made by Ms. Hill; 2nd by Mrs. Parks. Motion carries 8-0.

MAYOR'S REPORT:

Thanked Council and the residents for his years of service and proud he was a part of it.

Approval of November 19, 2025 – Council Meeting Minutes, Engineer's, Mayors, Ordinance/Zoning, Community Relations, Finance, Public Safety, Municipal Services, Library & Recreation Reports and Minutes made by Ms. Davis; 2nd by Mrs. Parks. Motion carries 8-0.

NEW BUSINESS:

- a. **Paid Bills – December 2025:** Motion made by Ms. Hill; 2nd by Dr. Thompson to pay the bills for the month of December 2025. Motion carries 7-1. Ms. Stockley voted No.
- b. **Approval of the 2026 Final Budget:** Motion made by Mrs. Parks; 2nd by Ms. Hill. Motion carries 7-1. Ms. Stockley voted No.
- c. **Adoption of Ordinance #818 (2026 Tax Levy):** Motion made by Ms. Davis; 2nd by Dr. Thompson. Motion carries 8-0.
- d. **Approval of Resolution 2025-008 (Codes Fees):** Motion made by Mrs. Parks; 2nd by Ms. Davis. Motion carries 8-0.
- e. **Permission to advertise for the position of Full Time Public Works:** Motion made by Mrs. Williams; 2nd by Mrs. Parks. Motion carries 8-0.
- f. **Permission to advertise the 2026 Reorganization Meeting:** Motion made by Mrs. Parks; 2nd by Dr. Thompson. Motion carries 8-0.
- g. **Permission to advertise the 2026 Public Meeting Schedule:** Motion made by Ms. Hill; 2nd by Mrs. Williams. Motion carries 8-0.
- j. Motion made by Mr. Robinson; 2nd by Mrs. Parks to allow additional new business items to be added to the agenda. Motion carries 7-1. Ms. Stockley voted No.
- k. Motion to approve the permission for the Borough Solicitor to prepare the bid and advertisement for the property on New Walnut Street made by Mr. Robinson; 2nd by Dr. Thompson. Motion carries 7-1. Ms. Stockley voted no.

COMMUNICATIONS & REPORTS:

- a. Fire Chiefs Report: See attached.
- b. Tax Collectors Report: See attached. Motion to transfer \$31,940.96 from the Tax Fund to the Sewer Fund made by Mrs. Parks; 2nd by Mr. Robinson. Motion carries 8-0.
- c. Solicitors Report: Mr. Gibbs reported on the upset of 850 Summit Street.
- d. Police Chiefs Report: See attached.
- e. Managers Report: Mr. Possenti thanked everyone for the hard work on the 2026 Budget.

Motion to accept the Fire Chief, Tax Collector, Police Chief and Managers Reports made by Mrs. Parks; 2nd by Ms. Davis. Motion carries 8-0.

ADJOURNMENT

Motion to adjourn made by Ms. Davis; 2nd by Ms. Stockley. Motion carries 8-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

MEMORANDUM

CIVIL COLLABORATIVE CONCEPTS, LLC

2205 Parkview Drive
Haverford, PA 19041
(610) 496-0042

DATE: 10 December 2025
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru December 10, 2025

Current Month Activity:

Ordinary Street and Sewer Maintenance

2025 Paving Project

Curb cut ramps are installed in advance of milling and resurfacing work. The contractor has indicated the ramps will begin to be installed at the end of December on Greenway and New Walnut St.

The milling and resurfacing of Greenway and New Walnut St will not begin until the storm sewer work is completed on New Walnut St. The pre-construction meeting for New Walnut St. storm sewer (CDBG) was held today and we expect the County to authorize the project to begin in early January.

Therefore, if temperatures for paving are suitable, 40 °F and rising, and the asphalt plants remain open, it is possible the paving can be completed in January once the storm sewer work is completed. If neither of these conditions occur, the milling and resurfacing will not be completed until April, upon reopening of the plants and the PennDOT approved paving period.

As for 2nd St. milling and resurfacing and installation of curb cut ramps, the same contractors are performing these efforts. The County has not yet scheduled the pre-construction meeting. Once the meeting is held and the County authorizes the project to begin, the curb cut ramps (qty 16) will be installed first, with the milling and resurfacing to follow. We have the same situation with temperature and asphalt availability. If conditions are suitable, the paving can be done after the ramps are completed. If conditions are not suitable, the paving will occur in early April.

The contractors schedule their work in a given town all at once to permit a lower pricing to be bid.

Liquid Fuels

An ordinance must be passed by Borough Council that has the Borough adopt Londonderry Lane, Coventry Avenue, Shetland Road, and Glen Cove Road. If the Borough adopts these streets, then they can receive additional liquid fuels funds for the mileage of these streets.

The inlets at MacDade/Main St. and Wright/Cedar have been replaced. This project will be closed with PennDOT during December. Final restoration around the inlets will occur in January, weather permitting.

Grants

Delaware County Blight Remediation –

Demolition of 225 N. 10th St. – the work has been completed.

Will begin preparing the grant application for the demolition of 129, 131, and 133 Whitely Terrace and the stabilization of 127 and 135. The situation has reached the point that we may lose more if we do not stabilize this area.

2022 PA Small Water and Sewer Grant – 14th St sanitary sewer improvements – final milling and resurfacing remain to be done.

PECO Open Space grant: a grant application was submitted on November 10, 2023 for passive recreation furniture in the open space area on the north side of 7th St. We received notice of a \$2,000 grant award. I will work with Mark to use the grant proceeds and the \$2,000 Borough match most effectively.

2023 Local Shares Statewide Grant: The Borough received an award to accomplish sanitary sewer improvements on N. 3rd St. in the amount of \$350,000.

2024 Local Shares Statewide Grant: Applications were submitted for Improvements to the Community Center and the Infrastructure Improvements on Brandford Ave. on November 28, 2024.

Delco Greenways Grant Round 1: A meeting was held with the County to discuss next steps. We are working to review the requirements for this grant to determine the Borough's next actions. This is for the acquisition of multiple properties abutting Cobbs Creek.

Delco Greenways Grant Round 3: It is understood the Borough has acquired both properties, 28 and 30 S. 5th St. We will close out this grant upon receipt of invoices and canceled checks.

Delco Greenways Grant Round 4: We have requested the release of 50% of the grant funds so we can order the playground equipment. The equipment takes about 8 weeks to be delivered.

2023 Community Project Fund Grant: Mark and I had a kick-off meeting for this grant on Monday, September 16 for the replacement of the sanitary sewer main and street laterals on Fern St. between 4th Street and Damon's Lane. The grant is for \$657,026.

2022 CDBG: Sanitary Sewer Improvements on 14th St. is ongoing.

2023 CDBG: Alternate project: storm sewer improvements on New Walnut St. This was addressed above with the street program.

Priority project: The pre-construction meeting was held on 12/3/25. Once the County authorizes the work to start, the contractor will begin the sanitary sewer improvements project for 12th St.

2024 CDBG: The pre-bid meeting with Delaware County OHCD was held on August 12, 2024 for the two projects awarded to the Borough: priority application addressing the reconstruction and resurfacing of N. 2nd St. following the sewer replacement project and the alternate project addressing the development of the lot at Ridge and MacDade as a passive and light recreation area. **Once the Borough acquires 1025 Ridge Ave, the survey can be completed.**

The contract with A.F. Damon, Co., Inc. for milling and resurfacing of N. 2nd St. has been issued. The County has not scheduled the construction kickoff meeting.

The work will be funded using the remaining funds from the 2022 Local Share Grant (\$171,687) and the balance will be from the 2024 CDBG award.

2025 CDBG: Grant applications were submitted on January 3, 2025 for two projects: priority: improvements to Powell Park and alternate: infrastructure improvements on Berbro St. Neither project was selected.

2026 CDBG: The public hearing will be held on December 17, 2025. Council will select projects at the Council meeting following the hearing. Suggest applying for the projects submitted in 2025 since they were not funded.

Blight Remediation Grant:

The demolition of 225 N. Tenth St. and the stabilization of the adjacent properties is completed.

County-wide Act 167 MS4 Stormwater Permit:

The Delaware County Planning Department (DCPD) is currently in the process of preparing a countywide Act 167 Stormwater Management Plan, in partnership with engineering consultants Jacobs Engineering Group and NTM Engineering. A kick-off meeting was held last week and attendees were advised that municipal input will be critical to development of the Plan.

The Borough submitted five locations of known flooding to the Delaware County Act 167 Stormwater Survey to support the new Act 167 Plan. Locations included: MacDade Blvd over the Darby Creek; Chester Pike/New Walnut St.; Chestnut St., vicinity of 12th, 13th; Pine St. abutting Darby Creek; and Main St., vicinity of Cobbs Creek.

Stormwater Tip:

The Eastern Delaware County Stormwater Collaborative (EDCSC) is a partnership of municipalities seeking efficient ways to better manage stormwater and improve water quality and the local environment within the Darby Creek watershed. The EDCSC works ensure compliance under the Municipal Separate Storm Sewer System (MS4) PA General permit through outreach, education, and on the ground improvements. Uncontrolled stormwater runoff is the leading cause of pollution to our local waterways and working to reduce the amount of stormwater that enters our creeks is vital to improving water quality and reducing community flooding. Municipal members include: Collingdale Borough, Darby Borough, Darby Township, East Lansdowne Borough, Glenolden Borough, Haverford Township, Morton Borough, Norwood Borough, Sharon Hill Borough, Upper Darby Township, and Yeadon Borough.

The EDCSC meets monthly on the second Tuesday. All meetings are open to the public.

November Chief's Report

Dear Mr. Mayor and Borough Council members,

During the month of November, the fire company responded to 94 calls for service. There were no working fires in Darby Borough.

As of 12/17/2025 the fire Company has been dispatched to 1041 emergencies. 53 of these incidents have been working fires, both in and out of Darby. We expect to respond to about 60 more emergencies before years end. Again, we're an all-volunteer fire company and that's a tremendous number of emergencies we've responded to, the hard work and dedication shown by the men and women from the Fire Co. is simply unmatched by anybody in this county. Volunteerism, as a whole, is dying throughout the country, not just in Delaware County or Darby. Support from you all is ALWAYS appreciated as we work very hard to keep you safe.

Our ambulance, as of 12/8/2025 has responded to 2,131 emergencies inside and outside of Darby. We're very fortunate to have a relationship with Trinity health who, contractually, provides the BLS ambulance staff for Darby. It's very likely we will exceed 2,300 dispatched ambulance emergencies for the year.

Have a wonderful and safe holiday with your families and Happy New Year!

*****FUTURE EVENTS*****

Santa around town, Saturday 12/20 starting at 1030.

Be Safe and Stay Healthy!



Vincent Lanni

Fire Chief

Darby Fire Co. #1

Tax Collector's Monthly Report to Taxing Districts

For the month of

November 2025

Darby Borough

REAL ESTATE INTERIM PER CAPITA OTHER

A: COLLECTIONS	REAL ESTATE	FIRE	LIBRARY	OTHER
1. Balance Collectable- Beginning of Month	925,972.42	43,137.24	17,255.09	
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	925,972.42	43,137.24	17,255.09	
4: Less Face Collections for the Month	61,929.42	2,885.00	1,153.99	
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	864,043.00	40,252.24	16,101.10	
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	61,929.42	2,885.00	1,153.99	
10: Plus: Penalties	-6,108.32	-284.61	-113.86	
11: Less: Discounts	16.93	0.79	0.32	
12: Total Cash Collected per Column	68,020.81	3,168.82	1,267.53	
13: Total Cash Collected - (12A+12B+12C+12D)				72,457.16

* Attach any supporting Documentation Required by your Taxing District

Tax Collector's Monthly Report to Taxing Districts

For the month of

November 2025

Darby Borough

REAL ESTATE INTERIM PER CAPITA OTHER

A: COLLECTIONS	SEWER	TRASH		
1. Balance Collectable- Beginning of Month	395,723.99	319,550.00		
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	395,723.99	319,550.00		
4: Less Face Collections for the Month	29,037.54	21,995.00		
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	366,686.45	297,555.00		
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	29,037.54	21,995.00		
10: Plus: Penalties	-2,903.48	-2,158.00		
11: Less: Discounts	0.06	8.30		
12: Total Cash Collected per Column	31,940.96	24,144.70		
13: Total Cash Collected - (12A+12B+12C+12D)				56,085.66

* Attach any supporting Documentation Required by your Taxing District

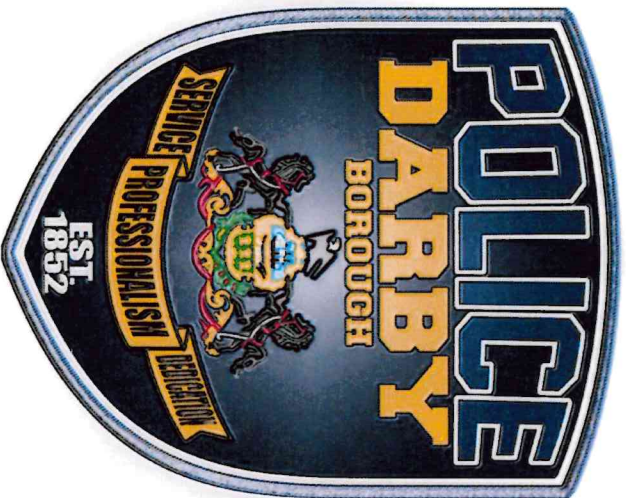


November 2025

Month in review



November 2025



Total Calls for service November 2025: **1,277**

Darby Borough Police
&
William Penn School District
partnership with
Alert Bus Program

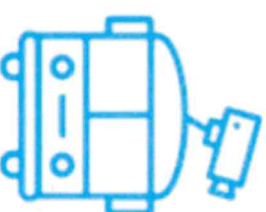
started on 1/8/2025

November 2025

32

Violations for 2025 to date:

881



BUSPATROL

Parking
Tickets
Issued

November 2025

95

Tickets for 2025 to date* (From June 2025 forward)

922