

BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
November 19, 2025

The Darby Borough Council met in Borough Council Chambers on the above date with the following members present: President Lucille Pratt, Vice President Darlene Hill, Tracy Holmes-Williams, Jennifer Parks, Alfred Robinson, Janice Davis, Omar Thompson & Edna Stockley. Also present Mayor Darren Burrell, Borough Manager Mark Possenti, Chief Joseph Gabe & Borough Engineer Eileen Mulvena. Ms. Cheryl Butts & Borough Solicitor Charles Gibbs were absent.

President Pratt called the meeting to Order at 7:10 p.m. followed by Roll Call.

Pledge of Allegiance

A Special Presentation honoring John Kalin, Public Works Foreman for his 44 years of service to the Borough of Darby.

PUBLIC COMMENT:

Laverne Tolbert, 610 Spruce Street: Discussed her displeasure with Keystone.

Nikoya Black, 1156 Wycombe Avenue: Asked where can she get information on how tax dollars are spent.

Sylvelta Weston, 115 N. Front Street: Discussed issues with a large tree.

ENGINEERS'S REPORT:

See Attached.

MAYOR'S REPORT:

Thanked Council for the hard work concerning the 2026 Preliminary Budget.

Approval of October 15, 2025 – Council Meeting Minutes, Engineer's, Mayors, Ordinance/Zoning, Community Relations, Finance, Public Safety, Municipal Services, Library & Recreation Reports and Minutes made by Dr. Thompson; 2nd by Ms. Davis. Motion carries 8-0.

NEW BUSINESS:

- a. **Paid Bills – November 2025:** Motion made by Ms. Davis; 2nd by Dr. Thompson to pay the bills for the month of November 2025. Motion carries 7-1. Ms. Stockley voted No.
- b. **Approval of the 2026 Preliminary Budget:** Motion made by Ms. Davis; 2nd by Mrs. Parks. Motion carries 7-1. Ms. Stockley voted No.
- c. **Permission to advertise the 2026 Preliminary Budget:** Motion made by Ms. Davis; 2nd by Mrs. Williams. Motion carries 7-1. Ms. Stockley voted No.
- d. **Permission to advertise the 2026 Tax Levy:** Motion made by Dr. Thompson; 2nd by Ms. Davis. Motion carries 8-0.
- e. **Resolution 2026-007 (Tax Anticipation Note):** Motion made by Dr. Thompson; 2nd by Ms. Hill. Motion carries 8-0.
- f. **Motion to conditionally hire Gabrielle Glick as a PT Police Officer:** Motion made by Mrs. Parks; 2nd by Ms. Davis. Motion carries 8-0.

- g. **Motion to conditionally hire Tyler McDevitt as a PT Police Officer:** Motion made by Ms. Davis; 2nd by Mr. Robinson. Motion carries 8-0.
- h. **Motion to conditionally hire Derrick Mitchell as a PT Police Officer:** Motion made by Ms. Hill; 2nd by Mrs. Williams. Motion carries 8-0.
- i. **Motion to conditionally hire Emily Gavin as a PT Police Officer:** Motion made by Dr. Thompson; 2nd by Mr. Robinson. Motion carries 8-0.
- j. **Motion to approve the Civil Service Full Time List:** Motion made by Ms. Davis; 2nd by Mrs. Parks. Motion carries 8-0.
- k. **Motion to hire Brett Foster as a FT Police Officer effective 1/1/26:** Motion made by Mrs. Williams; 2nd by Ms. Hill. Motion carries 8-0.
- l. **Motion to hire Jimmy Rodriguez as a FT Police Officer effective 1/1/26:** Motion made by Dr. Thompson; 2nd by Ms. Davis. Motion carries 8-0.
- m. **Motion to adopt the Amendment to the Police Contract:** Motion made by Mrs. Parks; 2nd by Dr. Thompson. Motion carries 8-0.
- n. **Motion to appoint Lt. Joseph O'Donnell, Jr. as Deputy Chief:** Motion made by Mrs. Parks; 2nd by Mrs. Williams. Motion carries 8-0.
- o. Motion made by Dr. Thompson; 2nd by Ms. Davis to allow additional new business items to be added to the agenda. Motion carries 8-0.
- p. Motion to approve a \$300 Gift Card for John Kalin's retirement made by Dr. Thompson; 2nd by Ms. Davis. Motion carries 8-0.
- q. Motion made by Mrs. Parks; 2nd by Dr. Thompson to dedicated North 3rd Street to Frank Ricchetti. Motion carries 8-0.
- r. Motion made by Dr. Thompson; 2nd by Mrs. Parks to dedicated the 300 Block of South 7th Street to Renee Pompay. Motion carries 8-0.

COMMUNICATIONS & REPORTS:

- a. Fire Chiefs Report: See attached.
- b. Tax Collectors Report: See attached. Motion to transfer \$17,108.61 from the Tax Fund to the Sewer Fund made by Dr. Thompson; 2nd by Mrs. Williams. Motion carries 7-0. Vice President Hill was not in the room.
- c. Solicitors Report: Motion to approve an easement agreement with Delaware County Council regarding the walking trail made by Mr. Parks; 2nd by Mr. Robinson. Motion carries 7-0. Vice President Hill was not in the room. Motion for permission to advertise an ordinance to enforce paid parking on all Borough Parking Lots and 800 Block of Main Street made by Dr. Thompson; 2nd by Mrs. Parks. Motion carries 7-0. Vice President Hill was not in the room.
- d. Police Chiefs Report: See attached.
- e. Managers Report: Mr. Possenti reported on the Festival of giving event.

Motion to accept the Fire Chief, Tax Collector, Police Chief and Managers Reports made by Mrs. Williams; 2nd by Mr. Robinson. Motion carries 8-0.

ADJOURNMENT

Motion to adjourn made by Ms. Davis; 2nd by Mrs. Parks. Motion carries 8-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

MEMORANDUM

CIVIL COLLABORATIVE CONCEPTS, LLC

2205 Parkview Drive
Haverford, PA 19041
(610) 496-0042

DATE: 12 November 2025
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru November 12, 2025

Current Month Activity:

Ordinary Street and Sewer Maintenance

2025 Paving Project

Curb cut ramps are installed in advance of milling and resurfacing work. The contractor has indicated the ramps will begin to be installed at the end of December on Greenway and New Walnut St.

The milling and resurfacing of Greenway and New Walnut St will not begin until the storm sewer work is completed on New Walnut St. We are waiting for the County to schedule a pre-construction meeting for New Walnut St. storm sewer (CDBG) and the contractor will then order the inlet boxes for that project. This work will most likely be done in January.

Therefore, if temperatures for paving are suitable, 40 °F and rising, and the asphalt plants remain open, it is possible the paving can be completed in January once the storm sewer work is completed. If neither of these conditions occur, the milling and resurfacing will not be completed until April, upon reopening of the plants and the PennDOT approved paving period.

As for 2nd St. milling and resurfacing and installation of curb cut ramps, the same contractors are performing these efforts. The curb cuts (qty 16) will not be started until January, with the milling and resurfacing to follow. We have the same situation with temperature and asphalt availability. If conditions are suitable, the paving can be done in January. If conditions are not suitable, the paving will occur in early April.

The contractors schedule their work in a given town all at once to permit a lower pricing to be bid.

The County has required additional information to be provided since single bids were received for these projects. The County has nearly 20 projects to administer and they are working through them as expeditiously as possible.

Liquid Fuels

An ordinance must be passed by Borough Council that has the Borough adopt Londonderry Lane, Coventry Avenue, Shetland Road, and Glen Cove Road. If the Borough adopts these streets, then they can receive additional liquid fuels funds for the mileage of these streets.

The inlets at MacDade/Main St. and Wright/Cedar will be replaced during November. Final restoration may not occur until December.

Grants

Delaware County Blight Remediation –

Demolition of 225 N. 10th St. – the work has been completed.

Will begin preparing the grant application for the demolition of 129, 131, and 133 Whitely Terrace and the stabilization of 127 and 135. The situation has reached the point that we may lose more if we do not stabilize this area.

2022 PA Small Water and Sewer Grant – 14th St sanitary sewer improvements – installation of curb cut ramps and final milling and resurfacing remain to be done.

PECO Open Space grant: a grant application was submitted on November 10, 2023 for passive recreation furniture in the open space area on the north side of 7th St. We received notice of a \$2,000 grant award. I will work with Mark to use the grant proceeds and the \$2,000 Borough match most effectively.

2023 Local Shares Statewide Grant: The Borough received an award to accomplish sanitary sewer improvements on N. 3rd St. in the amount of \$350,000.

2024 Local Shares Statewide Grant: Applications were submitted for Improvements to the Community Center and the Infrastructure Improvements on Brandford Ave. on November 28, 2024.

Delco Greenways Grant Round 1: A meeting was held with the County to discuss next steps. We are working to review the requirements for this grant to determine the Borough's next actions. This is for the acquisition of multiple properties abutting Cobbs Creek.

Delco Greenways Grant Round 3: It is understood the Borough has acquired both properties, 28 and 30 S. 5th St. We will close out this grant upon receipt of invoices and canceled checks.

Delco Greenways Grant Round 4: The Borough received this grant for a value up to \$250,000 for the construction of a playground for children 5-12 years of age on the lots known as 28/30 S. 5th St. We are working with a supplier who has a state contract. This will enable the equipment and installation to be done without public bidding.

2023 Community Project Fund Grant: Mark and I had a kick-off meeting for this grant on Monday, September 16 for the replacement of the sanitary sewer main and street laterals on Fern St. between 4th Street and Damon's Lane. The grant is for \$657,026.

2022 CDBG: Sanitary Sewer Improvements on 14th St. is ongoing.

2023 CDBG: The contract has been signed for the Alternate project, storm sewer improvements on New Walnut St. **This was addressed above with the street program. The sanitary sewer improvements project for 12th St. is awaiting County scheduling of the pre-construction meeting.**

2024 CDBG: The pre-bid meeting with Delaware County OHCD was held on August 12, 2024 for the two projects awarded to the Borough: priority application addressing the reconstruction and resurfacing of N. 2nd St. following the sewer replacement project and the alternate project addressing the development of the lot at Ridge and MacDade as a passive and light recreation area. **Once the Borough acquires 1025 Ridge Ave, the survey can be completed.**

The contract with A.F. Damon, Co., Inc. for milling and resurfacing of N. 2nd St. has been issued. However, the County requires additional pricing breakdown as they were the sole bidder. Once this has been received and the County approves, the construction kickoff meeting can be held and the work performed.

The work will be funded using the remaining funds from the 2022 Local Share Grant (\$171,687) and the balance will be from the 2024 CDBG award.

2025 CDBG: Grant applications were submitted on January 3, 2025 for two projects: priority: improvements to Powell Park and alternate: infrastructure improvements on Berbro St. Neither project was selected.

Blight Remediation Grant:

The demolition of 225 N. Tenth St. and the stabilization of the adjacent properties was discussed in the County Demolition Grant update. The final funding was sent to the Borough.

County-wide Act 167 MS4 Stormwater Permit:

The Delaware County Planning Department (DCPD) is currently in the process of preparing a countywide Act 167 Stormwater Management Plan, in partnership with engineering consultants Jacobs Engineering Group and NTM Engineering. A kick-off meeting was held last week and attendees were advised that municipal input will be critical to development of the Plan.

The Borough submitted five locations of known flooding to the Delaware County Act 167 Stormwater Survey to support the new Act 167 Plan. Locations included: MacDade Blvd over the Darby Creek; Chester Pike/New Walnut St.; Chestnut St., vicinity of 12th, 13th; Pine St. abutting Darby Creek; and Main St., vicinity of Cobbs Creek.

Stormwater Tip:

Recycled Oil and Antifreeze Motor oil can be reprocessed for reuse. Put used oil in a clean container with a tight lid, and take it to a community oil recycling center. Do not put anything else in with the oil because contaminated oil cannot be recycled. Used antifreeze should not be flushed down the drain or put in the trash because it contains toxins that may cause problems for wastewater treatment plants or leach from landfills.

October Chief's Report

Dear Mr. Mayor and Borough Council members,

During the month of October, the fire company responded to 108 calls for service. There was (1) working fire in Darby Borough.

On October 7th, around 1650hrs, Co 4 was dispatched to Mercy Fitzgerald Hospital for an automatic fire alarm. Upon arrival Engine 4's crew located a smoke condition with an unknown source on the 5th floor. Captain 4 upgraded the assignment to a building fire a/t/t. Upon investigation E4 found fire in the ceiling of an office. Capt. 4 transmitted the WFD a/t/t. The fire was quickly contained to and HVAC component and some surrounding material. Co. 4 operated for 1 hour and 45 minutes before being returning home. Captain 4 held the Darby Command. ****NO FF INJURIES REPORTED****

As of 11/19/2025 the fire Company has been dispatched to 948 emergencies, 140 more incidents since last month's report was submitted. Almost 50 of which have been working fires, both in and out of Darby. This is very busy for an all-volunteer fire company in a .8 square mile town. We need to ensure the fire company receives some very much needed support with funding in the upcoming budget for 2026. This is paramount for our residents and guests' safety. Please remember that if the fire company goes away, so does the EMS, stationed in the town.

Our ambulance remains very busy, and we are thankful for our relationship with Fitzgerald Mercy Hospital and their EMS division. The ambulance is projected to respond to over 2000 emergencies in and out of Darby for 2025.

*****FUTURE EVENTS*****

Santa around town, Saturday 12/20 starting at 0930.

Be Safe and Stay Healthy!



Vincent Lanni

Fire Chief

Darby Fire Co. #1

Tax Collector's Monthly Report to Taxing Districts

For the month of

October 2025

Darby Borough

REAL ESTATE INTERIM PER CAPITA OTHER

A: COLLECTIONS	REAL ESTATE		INTERIM		PER CAPITA		OTHER	
	SEWER	TRASH	SEWER	TRASH	SEWER	TRASH	SEWER	TRASH
1. Balance Collectable- Beginning of Month	412,175.87							
2A: Additions: During the Month *								
2B: Deductions: Credits During the Month (Line 17)								
3: Total Collectable	412,175.87							
4: Less Face Collections for the Month	16,451.88							
5: Less Deletions from the List *								
6: Less: Exonerations *								
7: Less: Liens/ Non-Lienable Installments *								
8: Balance Collectable - End of Month	395,723.99							
B: RECONCILIATION OF CASH COLLECTED								
9: Face Amount of Collections - must agree with line 4	16,451.88							
10: Plus: Penalties	-821.47							
11: Less: Discounts	164.74							
12: Total Cash Collected per Column	17,108.61							
13: Total Cash Collected - (12A+12B+12C+12D)								25,782.11

* Attach any supporting Documentation Required by your Taxing District

Tax Collector's Monthly Report to Taxing Districts

For the month of

October 2025

Darby Borough

REAL ESTATE INTERIM PER CAPITA OTHER

	REAL ESTATE	INTERIM	PER CAPITA	OTHER
A: COLLECTIONS	REAL ESTATE	FIRE	LIBRARY	
1. Balance Collectable- Beginning of Month	948,322.12	44,178.39	17,671.56	
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	948,322.12	44,178.39	17,671.56	
4: Less Face Collections for the Month	22,349.70	1,041.15	416.47	
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	925,972.42	43,137.24	17,255.09	
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	22,349.70	1,041.15	416.47	
10: Plus: Penalties	-2,203.19	-102.66	-41.07	
11: Less: Discounts	6.36	0.30	0.12	
12: Total Cash Collected per Column	24,546.53	1,143.51	457.42	
13: Total Cash Collected - (12A+12B+12C+12D)				26,147.46

* Attach any supporting Documentation Required by your Taxing District



October 2025

Month in review



October 2025



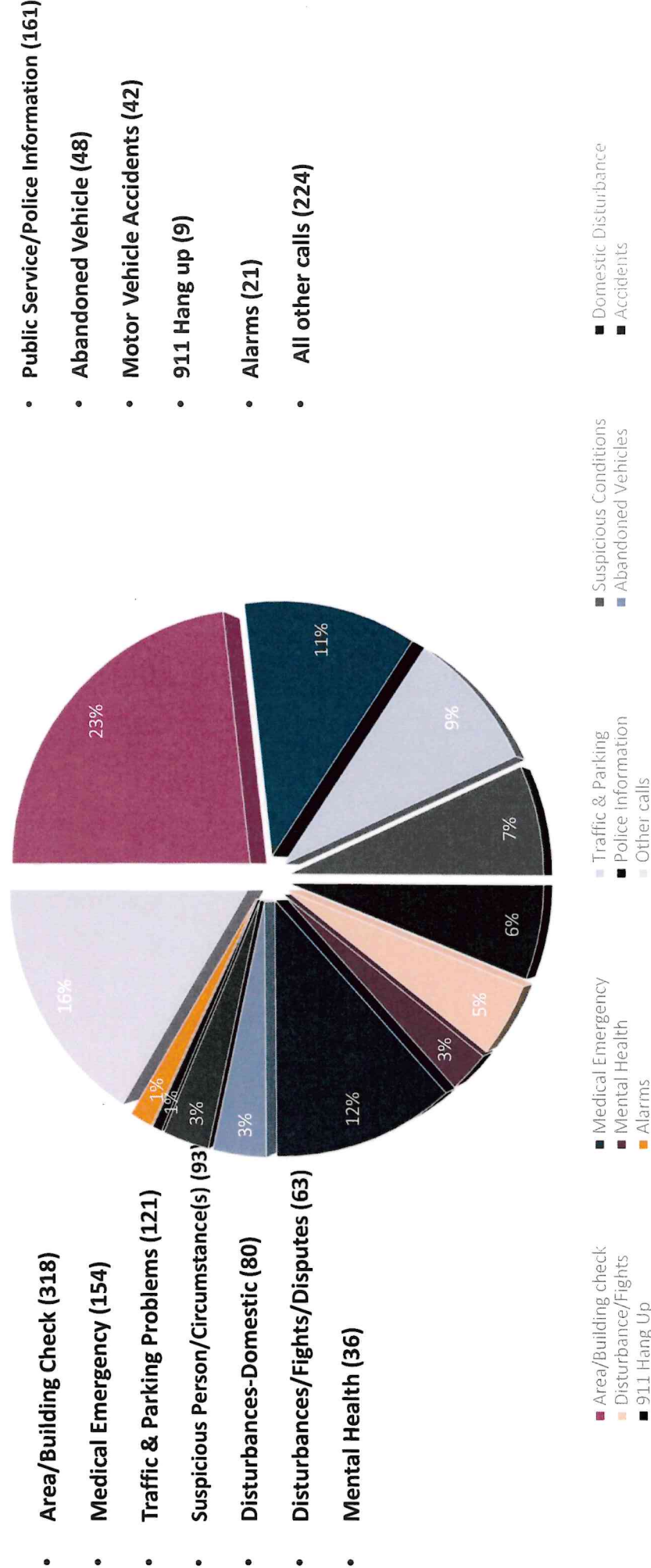
Total Calls for service October 2025:

1,370

Total calls for service in 2025:

13,449

Top calls for service



Top calls for service account for 82. 2% of October 2025 calls.

Darby Borough Police
&
William Penn School District

partnership with
Alert Bus Program

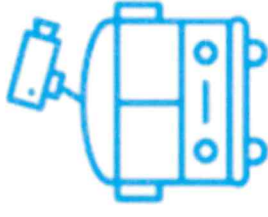
started on 1/8/2025

October 2025

135

Violations for 2025 to date:

1163



BUSPATROL

Parking
Tickets
Issued

October 2025

123

Tickets for 2025 to date* (From June 2025 forward)

868