

BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
September 17, 2025

The Darby Borough Council met in Borough Council Chambers on the above date with the following members present: President Lucille Pratt, Vice President Darlene Hill, Alfred Robinson, Janice Davis, Omar Thompson & Edna Stockley. Also present was Mayor Darren Burrell, Borough Manager Mark Possenti, Chief Joseph Gabe, Borough Solicitor Charles Gibbs & Borough Engineer Eileen Mulvena. Mrs. Tracy Holmes-Williams, Mrs. Jennifer Parks & Ms. Cheryl Butts were absent.

President Pratt called the meeting to Order at 7:05 p.m. followed by Roll Call.

President Pratt announced that Council met in Executive Session prior to the Council Meeting to discuss contracts.

Pledge of Allegiance

PUBLIC COMMENT:

James Robb, 204 North 6th Street: Requested the rear alleyway to be paved.

Victoria Gardiner, 115 North 10th Street: Discussed issues with residents parking on her curb and sidewalk.

Joan Smith, 614 Spruce Street: Complaint regarding receiving a parking ticket on Walnut Street.

Bishop Rudolph Mills, 627 Spruce Street: Would like to purchase 11 North 9th Street for recreation.

Katherine Spring, 900 Forrester: Complaints regarding the Police Department.

Tiffany Price, 900 Forrester: Complaints regarding raccoons on her street.

Machemeh Kromah, 612 Darby Terrace: Discussed her issues after receiving a street sweeper ticket.

Laverne Tolbert, 610 Spruce Street: Discussed her displeasure with Keystone and Berkheimer.

Claudia Harris, 202 Wright Avenue: Discussed receiving a parking ticket, the school district and the overall code violations on Wright Avenue.

ENGINEERS'S REPORT:

See Attached.

Motion made by Ms. Davis; 2nd by Dr. Thompson to approve the milling and resurfacing and installation of curb cut ramps on New Walnut Street and Greenway Avenue. Motion carries 6-0.

MAYOR'S REPORT:

NO REPORT

Approval of August 20, 2025 – Council Meeting Minutes, Engineer's, Mayors, Ordinance/Zoning, Community Relations, Finance, Public Safety, Municipal Services, Library & Recreation Reports and Minutes made by Ms. Hill; 2nd by Dr. Thompson. Motion carries 6-0.

NEW BUSINESS:

- a. **Paid Bills – September 2025:** Motion made by Dr. Thompson; 2nd by Ms. Hill to pay the bills for the month of September 2025. Motion carries 6-0.
- b. **Approval of a 24-month Renewal with Smartest Energy:** Motion made by Ms. Davis; 2nd by Dr. Thompson. Motion carries 6-0.

COMMUNICATIONS & REPORTS:

- a. Fire Chiefs Report: See attached.
- b. Tax Collectors Report: See attached. Motion to transfer \$17,034.64 from the Tax Fund to the Sewer Fund made by Mr. Robinson; 2nd by Dr. Thompson. Motion carries 6-0.
- c. Solicitors Report: Mr. Gibbs reported on handicap parking new state laws. Motion made by Mr. Robinson; 2nd by Ms. Davis to begin the amendment to the Borough's Zoning Ordinance. Motion carries 5-1. Ms. Stockley voted No.
- d. Police Chiefs Report: See attached.
- e. Managers Report: See attached.

Motion to accept the Fire Chief, Tax Collector, Police Chief and Managers Reports made by Dr. Thompdon; 2nd by Ms. Hill. Motion carries 6-0.

ADJOURNMENT

Motion to adjourn made by Ms. Davis; 2nd by Ms. Hill. Motion carries 6-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

MEMORANDUM

CIVIL COLLABORATIVE CONCEPTS, LLC

2205 Parkview Drive
Haverford, PA 19041
(610) 496-0042

DATE: 9 September 2025
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru September 9, 2025

Current Month Activity:

Ordinary Street and Sewer Maintenance

2025 Paving Project

The bid will be opened on Sep 15 at 9:30AM and will be ready for Council action at the September meeting. Scope of work includes milling and resurfacing of New Walnut St between 9th St and Mill St. and Greenway Ave from the terminus to Front St. and installation of curb cut ramps.

Liquid Fuels

An ordinance must be passed by Borough Council that has the Borough adopt Londonderry Lane, Coventry Avenue, Shetland Road, and Glen Cove Road. If the Borough adopts these streets, then they can receive additional liquid fuels funds for the mileage of these streets.

Grants

Delaware County Blight Remediation –

Demolition of 225 N. 10th St. – the contract should be completed this month.

Will begin preparing the grant application for the demolition of 129, 131, and 133 Whitely Terrace. The situation has reached the point that we may lose more if we do not stabilize this area.

2022 PA Small Water and Sewer Grant – 14th St sanitary sewer improvements - The contractor has returned to the project and we hope for completion in late September.

PECO Open Space grant: a grant application was submitted on November 10, 2023 for passive recreation furniture in the open space area on the north side of 7th St. We received notice of a \$2,000 grant award. I will work with Mark to use the grant proceeds and the \$2,000 Borough match most effectively.

2023 Local Shares Statewide Grant: The Borough received an award to accomplish sanitary sewer improvements on N. 3rd St. in the amount of \$350,000.

2024 Local Shares Statewide Grant: Applications were submitted for Improvements to the Community Center and the Infrastructure Improvements on Brandford Ave. on November 28, 2024.

Delco Greenways Grant Round 1: A meeting was held with the County to discuss next steps. We are working to review the requirements for this grant to determine the Borough's next actions. This is for the acquisition of multiple properties abutting Cobbs Creek.

Delco Greenways Grant Round 3: It is understood the Borough has acquired both properties, 28 and 30 S. 5th St. We will close out this grant upon receipt of invoices and canceled checks.

Delco Greenways Grant Round 4: The Borough received this grant for a value up to \$250,000 for the construction of a playground for children 5-12 years of age on the lots known as 28/30 S. 5th St. The survey has been completed and the plan is ready for submittal to the Delaware County Planning Commission and the Borough Planning Commission for their review of an application for reverse subdivision which will make the two parcels one parcel. Following these reviews, Council will be able to approve the reverse subdivision.

2023 Community Project Fund Grant: Mark and I had a kick-off meeting for this grant on Monday, September 16 for the replacement of the sanitary sewer main and street laterals on Fern St. between 4th Street and Damon's Lane. The grant is for \$657,026.

2022 CDBG: Sanitary Sewer Improvements on 14th St. is ongoing.

2023 CDBG: The contract has been signed for the Alternate project, storm sewer improvements on New Walnut St. **However, the County requires additional pricing breakdown as they were the sole bidder. Once this has been received and the County approves, the construction kickoff meeting can be held and the work performed.** The lowest responsible bidder for the 12th St infrastructure improvements project has confirmed his pricing and a contract is being prepared.

2024 CDBG: The pre-bid meeting with Delaware County OHCD was held on August 12, 2024 for the two projects awarded to the Borough: priority application addressing the reconstruction and resurfacing of N. 2nd St. following the sewer replacement project and the alternate project addressing the development of the lot at Ridge and MacDade as a passive and light recreation area. **Once the Borough acquires 1025 Ridge Ave, the survey can be completed.**

The contract with A.F. Damon, Co., Inc. for milling and resurfacing of N. 2nd St. has been issued. However, the County requires additional pricing breakdown as they were the sole bidder. Once this has been received and the County approves, the construction kickoff meeting can be held and the work performed.

The work will be funded using the remaining funds from the 2022 Local Share Grant (\$171,687) and the balance will be from the 2024 CDBG award.

2025 CDBG: Grant applications were submitted on January 3, 2025 for two projects: priority: improvements to Powell Park and alternate: infrastructure improvements on Berbro St. Neither project was selected.

Blight Remediation Grant:

The demolition of 225 N. Tenth St. and the stabilization of the adjacent properties was discussed in the County Demolition Grant update. The final funding was sent to the Borough.

County-wide Act 167 MS4 Stormwater Permit:

The Delaware County Planning Department (DCPD) is currently in the process of preparing a countywide Act 167 Stormwater Management Plan, in partnership with engineering consultants Jacobs Engineering Group and NTM Engineering. A kick-off meeting was held last week and attendees were advised that municipal input will be critical to development of the Plan.

The Borough submitted five locations of known flooding to the Delaware County Act 167 Stormwater Survey to support the new Act 167 Plan. Locations included: MacDade Blvd over the Darby Creek; Chester Pike/New Walnut St.; Chestnut St., vicinity of 12th, 13th; Pine St. abutting Darby Creek; and Main St., vicinity of Cobbs Creek.

Stormwater Tip:

Here are some **stormwater tips for residents in the fall season:**

- **Inspect and Clear Storm Drains:** Regularly check and clear storm drains and gutters of leaves and debris to prevent clogs and flooding.
- **Manage Yard Waste:** Dispose of leaves and yard waste in compost piles instead of throwing them in the street or storm drains. This helps prevent nutrient runoff into waterways.
- **Avoid Over-Fertilizing:** Do not apply fertilizers immediately before rainstorms, as excess nutrients can wash away with the rain and contribute to stormwater pollution.
- **Use Traction Materials:** If using de-icing salts, use them sparingly and allow them to work before heavy snowfall to avoid damaging storm drains.
- **Plant Native Trees:** Incorporate native trees in your landscaping to absorb more stormwater and provide habitat for wildlife.

These practices can help protect local waterways and reduce the risk of stormwater pollution during the fall season.

August Chief's Report

Dear Mr. Mayor and Borough Council members,

During the month of August, the fire company responded to 85 calls for service. There was (1) working fire in Darby Borough.

On August 27th, around 1930hrs, Co 4 was dispatched to the 400 block of Chester Pike in Darby for a reported house fire. Engine 4 arrived as the first engine and performed as such, locating fire in the second-floor apartment and extinguished the same. E4 performed suppression and primary searches. Company 4 would operate for 2 hours before returning to quarters. Captain 4 held the Darby Command. ****NO FF INJURIES REPORTED****

The call volume for the fire side is also increasing while our volunteer numbers are decreasing. This is a NATIONAL PROBLEM. The older days of recruiting from high schools are long behind us and EVERYONE wants to be compensated for their time spent doing a job that can hurt or even kill them. WE need to work together to come to a solution to protect our residents lives and property along with our visitors. If you take notice, it's the same small group of firefighters responding to every call in and out of our town.

Our ambulance remains very busy, and we are thankful for our relationship with Fitzgerald Mercy Hospital and their EMS division. Longer response times are occurring due to the high call volume and the county being limited to (2) hospitals which increases turnaround times.

*****FUTURE EVENTS*****

No events scheduled at this time

Be Safe and Stay Healthy!



Vincent Lanni

Fire Chief

Darby Fire Co. #1

Tax Collector's Monthly Report to Taxing Districts

For the month of August 2025

Darby Borough

REAL ESTATE INTERIM PER CAPITA OTHER

A: COLLECTIONS	REAL ESTATE	FIRE	LIBRARY	OTHER
1. Balance Collectable - Beginning of Month	1,010,991.09	47,097.80	18,839.32	
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	1,010,991.09	47,097.80	18,839.32	
4: Less Face Collections for the Month	36,088.03	1,681.13	672.46	
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	974,903.06	45,416.67	18,166.86	
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	36,088.03	1,681.13	672.46	
10: Plus: Penalties	-3,608.84	-168.13	-67.26	
11: Less: Discounts				
12: Total Cash Collected per Column	39,696.87	1,449.26	739.72	
13: Total Cash Collected - (12A+12B+12C+12D)				42,285.85

* Attach any supporting Documentation Required by your Taxing District

Tax Collector's Monthly Report to Taxing Districts

For the month of

August 2025

Darby Borough

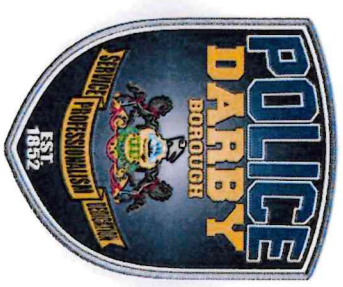
A: COLLECTIONS	REAL ESTATE		INTERIM		PER CAPITA		OTHER	
	SEWER	TRASH	OTHER	OTHER	OTHER	OTHER	OTHER	
1: Balance Collectable- Beginning of Month	500,111.93	340,715.00						
2A: Additions: During the Month *								
2B: Deductions: Credits During the Month (Line 17)								
3: Total Collectable	500,111.93	340,715.00						
4: Less Face Collections for the Month	15,486.03	4,980.00						
5: Less Deletions from the List *								
6: Less: Exonerations *								
7: Less: Liens/ Non-Lienable Installments *								
8: Balance Collectable - End of Month	484,625.90	335,735.00						
B: RECONCILIATION OF CASH COLLECTED								
9: Face Amount of Collections - must agree with line 4	15,486.03	4,980.00						
10: Plus: Penalties	-1,548.61	-498.00						
11: Less: Discounts								
12: Total Cash Collected per Column	17,034.64	5,478.00						
13: Total Cash Collected - (12A+12B+12C+12D)								22,512.64

* Attach any supporting Documentation Required by your Taxing District

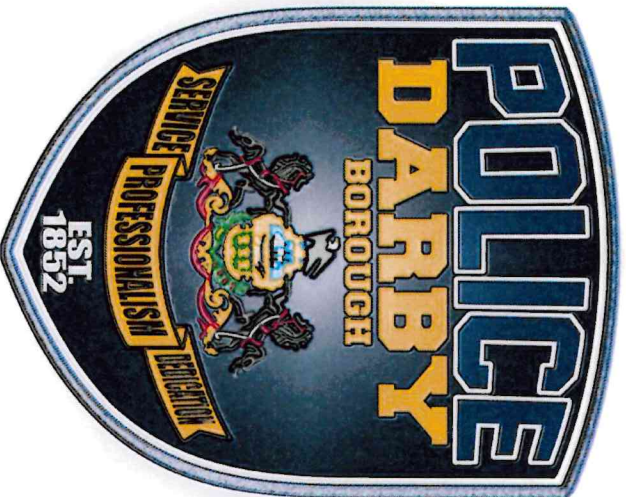


August 2025

Month in review



August 2025



Total Calls for service August 2025:

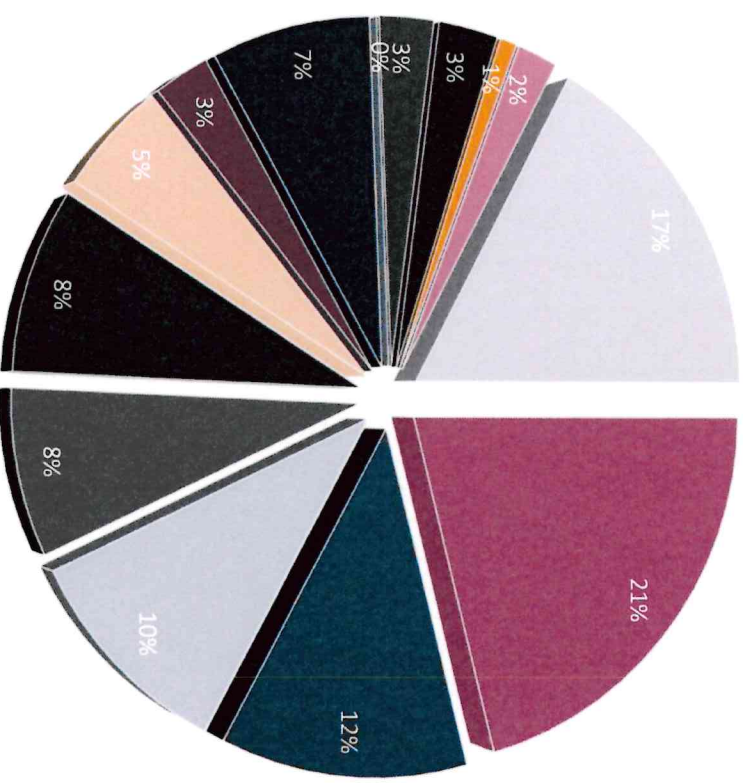
1,220

Total calls for service in 2025:

10,938

Top calls for service

- Area/Building Check (257)
- Medical Emergency (144)
- Traffic & Parking Problems (124)
- Suspicious Person/Circumstance(s) (93)
- Disturbances-Domestic (102)
- Disturbances/Fights/Disputes (64)
- Mental Health (32)



Top calls for service account for 79.1 % of August 2025 calls.

- Public Service/Police Information (92)
- Crossing Guard Info/ Duties (0)
- Abandoned Vehicle (32)
- Motor Vehicle Accidents (35)
- 911 Hang up (10)
- Alarms (24)
- All other calls (211)

- Area/Building check
- Disturbance/Fights
- Accidents
- Medical Emergency
- Mental Health
- 911 Hang Up
- Traffic & Parking
- Police Information
- Alarms
- Suspicious Conditions
- Crossing Guard Duties
- Other calls
- Domestic Disturbance
- Abandoned Vehicles

Darby Borough Police
&
William Penn School District
partnership with
Alert Bus Program

started on 1/8/2025

August 2025

11

Violations for 2025 to date:

937



BUSPATROL

Parking
Tickets
Issued

August 2025

130

Tickets for 2025 to date* (From June 2025 forward)

697

Monthly Manager's Report
September 17, 2025

Upcoming Events:

None

Pending Projects:

2025 Road Program **(WILL BE COMPLETED BEFORE 10/31)**

Community Garden – Poplar Street **(IN PROGRESS)**

Sanitary Sewer Improvements – North 3rd Street

Tot Lot – 28/30 South 5th Street **(IN PROGRESS)**

Replacement of Sanitary Sewer & Street Laterals – Fern Street (between 4th & Damons)

Sanitary Sewer Improvements – 12th Street **(IN PROGRESS)**

Storm Sewer Improvements – New Walnut Street **(CONTRACT SIGNED)**

Resurfacing of North 2nd Street **(WILL BE COMPLETED BEFORE 10/31)**

Demolition of 225 North 10th Street **(IN PROGRESS)**

Safety Upgrades at 6th & Main Street

Sanitary Sewer Improvements – 14th Street **(IN PROGRESS)**

Passive Recreation Lot – Corner of Ridge & MacDade

Code Information:

Continuing work on Handicap Parking spots are either being repainted or removed.

Code Enforcement has issued another 363 Violations to property owners.

Code Enforcement has continued the inspection of concrete sidewalks. If they are broken or a tripping hazard you will notified that they must be replaced.

We will continue with alleyway letters throughout the Borough.

30 Day fix or demolish letters has been posted on 14 properties.

604 Tickets have been issued for Street Sweeper Violations for the month of August.

Zoning Hearings:

None

Thank you.