

BOROUGH OF DARBY  
ORDINANCE COMMITTEE  
October 1, 2025

The following members were present: Mr. Robinson & Ms. Hill

Mr. Robinson called the Committee Meeting to order.

ROLL CALL

Mr. Robinson reported on speed humps, and the installation of Solar Panel speed signs.

Adjournment.

BOROUGH OF DARBY  
COMMUNITY RELATIONS COMMITTEE  
October 1, 2025

The following members were present: Mr. Robinson, Mrs. Williams & Ms. Stockley

Mr. Robinson called the Committee Meeting to order.

ROLL CALL

Mr. Robinson discussed the 2026 Calendar.

Adjournment.

VILLA SAINT JOSEPH  
1436 Lansdowne Avenue  
Darby, Pennsylvania 19023-1298

Dear First Responders and Community Leaders,

On behalf of the Archdiocese of Philadelphia and Villa Saint Joseph, I would like to extend my deepest gratitude to the first responders who acted swiftly and courageously during our recent emergency. Your dedication, professionalism and commitment to protecting lives and property made a tremendous difference in ensuring the safety of everyone involved.

We also wish to thank the members of the Darby Borough Council for their guidance, support and assistance during our challenging time. Your leadership and compassion were invaluable in helping us navigate the situation.

Together, the coordinated efforts of our first responders and Borough officials serve as a reminder of the strength and resilience of our community. We are truly grateful for your service.

With sincere appreciation,



Suzanne McClelland, RN Administrator

Villa Saint Joseph

BOROUGH OF DARBY  
FINANCE COMMITTEE  
October 1, 2025

The following members were present: Mr. Thompson & Ms. Hill

Ms. Hill called the Committee Meeting to Order.

ROLL CALL.

Ms. Hill read the cash balances as of 9/30/2025 and updated everyone regarding Budget Meetings for 2026.

Adjournment.

**Borough of Darby**  
**Cash Balances @ 9-30-25**

<b>General Fund</b>	\$ 158,618.85
<b>Liquid Fuel Fund</b>	\$ 461,873.77
<b>Tax Fund</b>	\$ 1,051,293.79
<b>Sewer &amp; Trash Delinquent Fund</b>	\$ 200,558.58
<b>Total</b>	<b>\$ 1,872,344.99</b>



**BOROUGH OF DARBY**  
**FY 2026 Budget Meetings**

- 1) Wednesday, October 15, 2025 at 6:00 P.M.
- 2) Wednesday, November 5, 2025 at 6:00 P.M.
- 3) Wednesday, November 19, 2025 at 7:00 P.M.
  - a. Passage of 2026 Preliminary Budget
- 4) Wednesday, December 3, 2025 at 6:00 P.M.
- 5) Wednesday, December 17, 2025 at 7:00 P.M.
  - a. Passage of 2026 Final Budget

BOROUGH OF DARBY  
PUBLIC SAFETY COMMITTEE  
October 1, 2025

The following members were present: Ms. Davis, Mrs. Parks & Ms. Hill

Ms. Davis called the Committee Meeting to order.

ROLL CALL

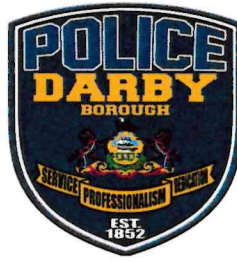
Ms. Davis read the attached report.

Adjournment.

Joseph J. Gabe  
Chief of Police

Phone: (610) 586-1100  
Fax: (610) 461-5600

Darren Burrell  
Mayor



**Darby Borough Police Department**  
1020 Ridge Avenue  
Darby PA, 19023

As we gather here in October, we want to take a moment to recognize that this month is **Domestic Violence Awareness Month** — a time for reflection, education, and action.

Domestic violence affects individuals and families in every community — regardless of race, gender, age, or income. It can take many forms: physical, emotional, verbal, financial, or psychological. Often, the harm happens behind closed doors, hidden from view — but its impact can be devastating and long-lasting.

Our department is committed to responding to domestic violence with compassion, professionalism, and urgency. We work closely with local organizations, shelters, and advocates to ensure that survivors get the support and protection they need.

I want to speak directly to anyone who may be experiencing abuse: **you are not alone**. There is help. There is hope. We encourage you to reach out — whether it's to law enforcement, a trusted friend, or a local support agency.

To the community, we ask that we all play a role in raising awareness and supporting victims. Learn the warning signs. Speak up if you see or hear something concerning. And help us create a culture where abuse is never tolerated, excused, or ignored.

Please pay attention to the Darby Police Department social media page in the near future. There will be some information on the page in reference to the annual Toys for Tots Program.

**Evangelist Darlene Castillo**

21 Main Street,  
Darby, PA 19023  
wof19023@gmail.com  
08/27/2025

The Officer-in-Charge  
Darby Police Station  
1020 Ridge Ave, Darby, PA 19023

**Subject: Request for Permission to Conduct a Breast Cancer Awareness Walk**

Dear Sir/Madam,

I am writing on behalf of Word of Faith Outreach & Deliverance Ministries to kindly request your permission to organize a Breast Cancer Awareness Walk in our neighborhood. The walk is intended to raise awareness about breast cancer, promote early detection, and show support for survivors and those currently undergoing treatment.

**Event Details:**

- **Event Name:** Breast Cancer Awareness Walk  
**Date:** October 11<sup>th</sup>, 2025  
**Time:** 9:30am to 10:30am  
**Starting Point:** Church 21 Main Street, Darby, PA  
**Route:** Main St, Front St, Fern St 4<sup>th</sup> St, Main Street, Chester Pike , Walnut St, S-Front , St, Main St to Church at 21 Main St.  
**Number of Participants (approx.):** Approx-50-75 *30-40 PPL sidewalk*

We assure you that all necessary precautions will be taken to ensure public safety and minimal disruption to traffic or residents. Volunteers will be present along the route to guide participants and maintain order. We also seek your support in deploying officers, if possible, to assist with traffic management and ensure safety.

We would be grateful for your permission to conduct this walk and will comply with any guidelines or conditions you may require.

Thank you for your time and consideration. We look forward to your positive response.

Yours faithfully,

**Evangelist Darlene Castillo (Event Host]**

Word of Faith Outreach & Deliverance Ministries

*Darlene Castillo*  
*267-972-0840*

BOROUGH OF DARBY  
MUNICIPAL SERVICES COMMITTEE  
October 1, 2025

The following members were present: Ms. Stockley & Mr. Robinson

Ms. Stockley called the Committee Meeting to order.

ROLL CALL

Ms. Stockley presented her report (attached).

Adjournment.



The Borough of Darby  
1020 Ridge Avenue • Darby, Pennsylvania 19023  
Borough Office: (610) 586-1102  
Code Enforcement: (610) 586-0428

## **PUBLIC WORKS REPORT** **September 2025**

- a) Cleaned up areas around the Borough.
- b) Street Sweeper is on the streets and tickets are continued to be issued with the final day for tickets on October 15<sup>th</sup>.
- c) Cutting grass is coming to a close the 2025 season.
- d) Removal of certain handicap parking spaces.
- e) Continuing to paint X's & handicap parking areas.
- f) Removal of speed bumps will begin shortly.
- g) Started to prepare all winter equipment.

BOROUGH OF DARBY  
LIBRARY COMMITTEE  
October 1, 2025

The following members were present: Ms. Stockley, Mrs. Williams & Dr. Thompson

Ms. Stockley called the Committee Meeting to order.

ROLL CALL

Ms. Stockley read the attached report that was emailed to the Borough Manager from the Library Secretary.

Adjournment.

Darby Library Board Meeting  
**LIBRARIAN'S REPORT**

August 2025

**1. July Statistics**

2023	2024	2025	
574	807	593	Visitors
237	278	???	Computer sections
642	825	718	Circulation
		???	Museum Key

**2. Library Activities:**

**MuseumKey** launch went well. There were a few hiccups at the beginning. It has been popular with patrons. Taps on the Museum Passes button in the DelcoReads app has doubled over pre-MuseumKey stats.

**Summer Programs: Journey Across DELCO.** June 23rd - August 8th.



**Science in the Summer:** Fifteen children participated at the Park Lane School.



**Summer Reading:** Mike Grandizio performed “Inflated Fables on July 21 at Park Lane School. The cost of \$175.00 will be reimbursed by Delaware Counties Libraries.

Joyce Andeson and Susan Borders visited 3 groups of about 60 children each week. They provided activities on the summer theme, and reminded the children to visit the library.

3. **Outreach:** Upper Darby **Teen Advisory Board** gave a presentation at DCLS Board Meeting. The students are from Schools both private and public in the Upper Darby Township. Participants apply through and represent the Township. Susan Borders reached out to the three libraries serving the William Penn School District. Both Yeadon and Lansdowne are interested in forming a Teen Advisory Board from the High School that would represent all three Libraries. We are in discussions now on how it would work.

#### 4. **.Money Matters**

Something to think about. Our post Office Box is now costing \$105.00 for 6 months. Do we want to continue renting?

**Ronald B. Derbyshire**, CPA, Smith Tax CPA, LLC will be charging us extra this year. Our review is more complicated than the standard. He needs to merge information from 4 places. Paper for investments, Quickbook Deat top for Grants, Quickbooks Online and Patriot. Next year will be better.

Submitted by  
Susan Borders  
Director

Darby Library Company

Monthly Income/Expenses

August 2025

<b>Income</b>		<b>Expenses</b>	
<b>Library Fund</b>	0	<b>Payroll</b>	8289.51
<b>State AID</b>	0	<b>Books</b>	519.05
<b>Donations</b>	54.6	<b>Office Expense</b>	92.22
<b>Investments</b>	87.92	<b>Utilities</b>	903.83
<b>Fundraising</b>	0	<b>Audit</b>	0
<b>County AID</b>	0	<b>Insurance Liability</b>	5635
<b>Fines</b>	0		0
<b>Prints</b>	179.05	<b>Building Upkeep</b>	826.44
<b>Children Outreach</b>	0	<b>Access PA</b>	0
<b>Faxes</b>	79	<b>Telephone</b>	100.65
		<b>Printing</b>	0
		<b>Memberships</b>	0
<b>Grant</b>	0	<b>Children Outreach</b>	0
		<b>Insurance Workers</b>	0
		<b>Postage</b>	0
		<b>Library Supplies</b>	0
		<b>Cost Fundraising</b>	0
		<b>Programs</b>	0
<b>Total Income</b>		<b>Total Expenses</b>	
	<u>400.57</u>		<u>16366.7</u>

Prepared for Meeting on September 9, 2025

Darby Library Company

Monthly Bank Report

August 2025

	January	February	March	April	May	June
WSFS	\$36,776.67	\$53,425.87	\$47,524.72	\$89,078.65	\$82,818.48	\$74,324.76
Sharon Bank	\$8,952.40	\$8,952.57	\$9,792.76	\$11,170.25	\$20,804.44	\$15,108.42
Petty Cash	\$48.21	\$39.55	\$19.40	\$46.10	\$85.25	\$42.65
Total	\$45,777.28	\$62,417.99	\$57,336.88	\$100,295.00	\$103,708.17	\$89,475.83
PayPal	\$1,366.99	\$1,254.34	1119.58	1144.58	1144.58	1144.58
Total	\$47,144.27	\$63,672.33	\$58,456.46	\$101,439.58	\$104,852.75	\$90,620.41
Capital Fund	\$36,582.71	\$33,332.71	\$41,792.82	\$17,737.92	\$55,733.31	\$61,841.78
Delco Gives	0	0	\$840.00	\$2,457.00	3022.78	
	July	August	September	October	November	December
WSFS	\$69,258.10	56121.85				
Sharon Bank	\$15,108.75	\$15,109.05				
Petty Cash	\$38.99	\$56.14				
Total	\$84,405.84	\$71,287.04				
Paypal	\$1,144.58	1144.58				
Total	\$85,550.42	\$72,431.62				

Capital Fund	\$53,110.78	191,498.52				
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Prepared for Meeting on September 9, 2025

Darby Library Company

Monthly YTD Budget

August 2025

<b>Income</b>			
	<b>YTD</b>	<b>Budget</b>	<b>Variance</b>
<b>Library Fund</b>	\$46,396.91	<b>\$63,000.00</b>	-\$16,603.09
<b>State AID</b>	\$27,408.31	<b>\$25,000.00</b>	\$2,408.31
<b>Investments</b>	\$7,881.39	<b>\$9,000.00</b>	-\$1,118.61
<b>Donations</b>	\$4,875.01	<b>\$2,000.00</b>	\$2,875.01
<b>Fundraising</b>	\$2,457.00	<b>\$6,000.00</b>	-\$3,543.00
<b>County AID</b>	\$0.00	<b>\$1,340.00</b>	-\$1,340.00
<b>Fines</b>	\$5.00	<b>\$100.00</b>	-\$95.00
<b>Prints</b>	\$1,380.93	<b>\$1,500.00</b>	-\$119.07
<b>Children Outreach</b>			
<b>United Way</b>	\$2.55	<b>\$50.00</b>	-\$47.45
<b>Faxes</b>	\$420.00	<b>\$700.00</b>	-\$280.00
	\$0.00	<b>\$0.00</b>	\$0.00
	\$0.00	<b>\$0.00</b>	\$0.00
<b>Grants</b>	\$0.00	<b>\$2,000.00</b>	-\$2,000.00
	\$0.00	<b>\$0.00</b>	\$0.00
<b>Total Income</b>			
	<b>\$90,827.10</b>	<b>\$110,690.00</b>	<b>-\$19,862.90</b>

Prepared for Meeting on September 9, 2025

Darby Library Company

Monthly YTD Budget

August 2025

<b>Expenses</b>	<b>YTD</b>	<b>Budget</b>	<b>Variance</b>
<b>Payroll</b>	\$46,320.29	<b>\$79,082.00</b>	-\$32,761.71
<b>Books</b>	\$2,906.45	<b>\$6,000.00</b>	-\$3,093.55
<b>Utilities</b>	\$4,895.75	<b>\$7,600.00</b>	-\$2,704.25
<b>Office Expense</b>	\$920.28	<b>\$1,000.00</b>	-\$79.72
<b>Audit</b>	\$2,700.00	<b>\$5,000.00</b>	-\$2,300.00
<b>Insurance Liability</b>	\$5,635.00	<b>\$5,200.00</b>	\$435.00
	\$92.22	<b>\$0.00</b>	\$92.22
<b>Building Upkeep</b>	\$992.72	<b>\$1,000.00</b>	-\$7.28
<b>Access PA</b>	\$325.00	<b>\$350.00</b>	-\$25.00
<b>Telephone</b>	\$820.19	<b>\$1,200.00</b>	-\$379.81
<b>Printing</b>	\$638.17	<b>\$1,200.00</b>	-\$561.83
<b>Memberships</b>	\$1,089.00	<b>\$283.00</b>	\$806.00
<b>Children Outreach</b>	\$156.07	<b>\$50.00</b>	\$106.07
<b>Insurance Workers</b>	\$0.00	<b>\$1,300.00</b>	-\$1,300.00
<b>Postage</b>	\$179.46	<b>\$125.00</b>	\$54.46
<b>Library Supplies</b>	\$276.65	<b>\$500.00</b>	-\$223.35
<b>Cost Fundraising</b>	\$550.00	<b>\$200.00</b>	\$350.00
<b>Programs</b>	\$175.00	<b>\$600.00</b>	-\$425.00

<b>Total Expenses</b>			
	\$68,672.25	\$110,690.00	-\$42,017.75

# DARBY FREE LIBRARY

## Board of Directors

### AGENDA

Tuesday, August 12, 2025

5:42 PM

**ATTENDANCE:**

<b>Directress - Sue Borders</b>	X	<b>Trustee - Secretary – Paula Richards</b>	X Google	<b>Trustee – Lynn DeShields (logged on at 6 PM)</b>	X
<b>President – Anthony Santoro</b>	X	<b>Trustee – Kimberly Ferris</b>	X Google	<b>Trustee – Council Liaison - Edna Stockley</b>	X Google
<b>Trustee - Vice President – Jan Haigis</b>	A	<b>Trustee – Vacant</b>		<b>Trustee – Council Liaison - Tracy Holmes-Williams</b>	X Google
<b>Trustee - Treasurer – Gwen Hayes</b>	X	<b>Trustee - Erika Robinson</b>	X Google	<b>Grants - Staff Emily Finigan</b>	X
<b>Project Manager – Harold Finigan</b>	A	<b>Trustee – Angela Morris</b>	A		

<b>TOTAL members</b>	7
<b>TOTAL staff</b>	2
<b>TOTAL members present</b>	9

### Approval of Minutes

<b>MOTION TO APPROVE MINUTES With flexibility – Tracy Williams</b>	<b>SECONDED BY: Edna Stockley</b>
<b>TOTAL YES:</b>	7
<b>TOTAL NO:</b>	0

**Motion Carried: 7 - 0**

<b>Voting Member:</b>	<b>Y</b>	<b>N</b>	<b>Voting Member</b>	<b>Y</b>	<b>N</b>	<b>Voting Member:</b>	<b>Y</b>	<b>N</b>
<b>President Anthony Santoro</b>	X		<b>Trustee – Vice President – Jan Haigis</b>			<b>Trustee Lynn DeShields</b>		
<b>Treasurer Gwen Hayes</b>	X		<b>Trustee - Vacant</b>			<b>Trustee – Liaison - Edna Stockley</b>	X	
<b>Secretary - Paula Richards</b>	X		<b>Trustee - Erika Robinson</b>	X		<b>Trustee – Liaison - Tracy Holmes Williams</b>	X	
<b>Trustee – Kimberly Ferris</b>	X		<b>Trustee – Angela Moris</b>					

**Motion Carried:**

**Building Report, Harold Finigan – Project Manager – Emily Finigan on behalf of Harold Finigan**

Emily reported we picked up a little momentum on the building. Harold finished the job on the north foundation wall and came in much under what we hoped. Approximately \$10,000.00. They started measuring out for the elevator pit and finishing the pointing on the east wall. She reported they have also begun work on the east wall but have not dug the trench yet. Emily is expecting additional work that needs to be done with additional expenses outside of the contract, but she is hoping it's going to be relatively small because all the set up stuff is already paid for. It took approximately 9 days to fix the north wall. Emily questioned the Board about archiving Conditions are not optimal at the library right now for the old books. She indicated we have some books at the Library Company of Philadelphia, and they are willing to take more from us to hold. We can take it away at any time we want to. But its optimal museum conditions there in terms of temperature, humidity and security. Emily stated if we have a special exhibit or want to feature one book if we have enough security, we can bring it back for a week or a day or a month, have it on display then take it back down there. We need to do a catalog listing of what we have and what they are. The Conservator can help us handle them properly and get them packed up to go. Emily asked the Board to make a motion to catalog and relocate old books to the Library Company of Philadelphia temporarily at a cost of zero dollars. Sue indicated they have held some of our books for twenty years and took good care of them.

<p><b>MOTION TO APPROVE THE BOOKS TO BE CATALOGED AND TEMPORARILY HOUSED TO THE LIBRARY COMPANY OF PHILADELPHIA AT NO COST:</b>  <b>Tracy Williams</b></p>	<p><b>SECONDED BY: Erika Robinson</b></p>
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• **Motion Carried: 7 - 0**

<b>TOTAL YES:</b>	7
<b>TOTAL NO:</b>	0

<b>Voting Member:</b>	<b>Y</b>	<b>N</b>	<b>Voting Member</b>	<b>Y</b>	<b>N</b>	<b>Voting Member:</b>	<b>Y</b>	<b>N</b>
<b>President</b> Anthony Santoro	X		<b>Trustee – Vice President –</b> Jan Haigis			<b>Trustee</b> Lynn DeShields		
<b>Treasurer</b> Gwen Hayes	X		<b>Trustee -</b> Vacant			<b>Trustee – Liaison -</b> Edna Stockley	X	
<b>Secretary -</b> Paula Richards	X		<b>Trustee -</b> Erika Robinson	X		<b>Trustee – Liaison -</b> Tracy Holmes Williams	X	
<b>Trustee –</b> Kimberly Ferris	X		<b>Trustee –</b> Angela Moris					

Building Report continued: Sue added that we have been invited to scan some of our items for Access PA for public access. The agreement is that we have free access to all, and it will be in their photography section. Access PA is a database with pictures, maps, books etc. Sue also indicated the work at the library has progressed so far that everyone must wear a hard hat to go to the second floor.

<b>MOTION TO APPROVE THE BUILDING</b>	<b>SECONDED BY: Tracy Williams</b>
<b>REPORT: Edna Stockley</b>	

• Motion Carried: 7 - 0

<b>TOTAL YES:</b>	7
<b>TOTAL NO:</b>	0

<b>Voting Member:</b>	<b>Y</b>	<b>N</b>	<b>Voting Member</b>	<b>Y</b>	<b>N</b>	<b>Voting Member:</b>	<b>Y</b>	<b>N</b>
<b>President</b> Anthony Santoro	X		<b>Trustee – Vice President –</b> Jan Haigis			<b>Trustee</b> Lynn DeShields		
<b>Treasurer</b> Gwen Hayes	X		<b>Trustee -</b> Vacant			<b>Trustee – Liaison -</b> Edna Stockley	X	
<b>Secretary -</b> Paula Richards	X		<b>Trustee -</b> Erika Robinson	X		<b>Trustee – Liaison -</b> Tracy Holmes Williams	X	
<b>Trustee –</b> Kimberly Ferris	X		<b>Trustee –</b> Angela Moris					

### Librarian Report – Sue Borders

Everyone has received the report. Sue reported she does not have a number for the computer sessions BUT in one month, 16 museum passes added to our circulation, the most ever. Sue reported we were granted 800 dollars more from the library Foundation to the American National History Museum.

<b>MOTION TO APPROVE LIBRARIAN</b>	<b>SECONDED BY: Kim Ferris</b>
<b>REPORT: Paula Richards</b>	

• Motion Carried: 7 - 0

<b>TOTAL YES:</b>	7
<b>TOTAL NO:</b>	0

<b>Voting Member:</b>	<b>Y</b>	<b>N</b>	<b>Voting Member</b>	<b>Y</b>	<b>N</b>	<b>Voting Member:</b>	<b>Y</b>	<b>N</b>
<b>President</b> Anthony Santoro	X		<b>Trustee – Vice President –</b> Jan Haigis			<b>Trustee</b> Lynn DeShields		
<b>Treasurer</b> Gwen Hayes	X		<b>Trustee –</b> vacant			<b>Trustee – Liaison -</b> Edna Stockley	X	
<b>Secretary -</b> Paula Richards	X		<b>Trustee -</b> Erika Robinson	X		<b>Trustee – Liaison -</b> Tracy Holmes Williams	X	
<b>Trustee –</b> Kimberly Ferris	X		<b>Trustee –</b> Angela Moris					

### Grants - Fundraising Update – Emily Finigan – Jan Haigis

Emily reported she was working on a new application for grants. She indicated she is always looking out for grants. No other news.

<b>MOTION TO APPROVE Grants – Fundraising Report : Tracy Williams</b>	<b>SECONDED BY: Gwen Hayes</b>
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- Motion Carried: 8 – 0

<b>TOTAL YES:</b>	8
<b>TOTAL NO:</b>	0

<b>Voting Member:</b>	<b>Y</b>	<b>N</b>	<b>Voting Member</b>	<b>Y</b>	<b>N</b>	<b>Voting Member:</b>	<b>Y</b>	<b>N</b>
<b>President</b> Anthony Santoro	X		<b>Trustee – Vice President – Jan Haigis</b>			<b>Trustee Lynn DeShields</b>	X	
<b>Treasurer</b> Gwen Hayes	X		<b>Trustee - Vacant</b>			<b>Trustee – Liaison - Edna Stockley</b>	X	
<b>Secretary - Paula Richards</b>	X		<b>Trustee - Erika Robinson</b>	X		<b>Trustee – Liaison - Tracy Holmes Williams</b>	X	
<b>Trustee – Kimberly Ferris</b>	X		<b>Trustee – Angela Moris</b>					

### Treasurer Report – Gwen Hayes

Gwen sent out her report – no questions. Gwen was complimented on her report. Total Income - \$2703.46. Expenses: \$6964.69 based on July 31, 2025. WSFS \$69258.10; Sharon Bank: \$15,108.75; Petty Cash: \$38.99; for a total of \$84,405.84. PayPal has \$1144.58; Capital Fund - \$53,110.78

<b>MOTION TO APPROVE TREASURER REPORT: Edna Stockley</b>	<b>SECONDED BY: Tracy Williams</b>
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- Motion Carried:

<b>TOTAL YES:</b>	8
<b>TOTAL NO:</b>	0

<b>Voting Member:</b>	<b>Y</b>	<b>N</b>	<b>Voting Member</b>	<b>Y</b>	<b>N</b>	<b>Voting Member:</b>	<b>Y</b>	<b>N</b>
<b>President</b> Anthony Santoro	X		<b>Trustee – Vice President – Jan Haigis</b>			<b>Trustee Lynn DeShields</b>	X	
<b>Treasurer</b> Gwen Hayes	X		<b>Trustee - Vacant</b>			<b>Trustee – Liaison - Edna Stockley</b>	X	
<b>Secretary - Paula Richards</b>	X		<b>Trustee - Erika Robinson</b>	X		<b>Trustee – Liaison - Tracy Holmes Williams</b>	X	
<b>Trustee – Kimberly Ferris</b>	X		<b>Trustee – Angela Moris</b>					

### Delaware County Liaison report – Anthony Santoro – no report – meeting not till August 21

President Santoro asked if anyone could attend the Delaware County Library meeting on August 21, 2025. Gwen said she should be able to attend.

<b>MOTION TO APPROVE DELAWARE COUNTY LIAISON REPORT:</b>	<b>SECONDED BY:</b>
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• Motion Carried:

<b>TOTAL YES:</b>							
<b>TOTAL NO:</b>							
<b>President</b> Anthony Santoro			<b>Trustee – Vice President –</b> Jan Haigis			<b>Trustee</b> Lynn DeShields	
<b>Treasurer</b> Gwen Hayes			<b>Trustee -</b> Vacant			<b>Trustee – Liaison -</b> Edna Stockley	
<b>Secretary -</b> Paula Richards			<b>Trustee -</b> Erika Robinson			<b>Trustee – Liaison -</b> Tracy Holmes Williams	
<b>Trustee –</b> Kimberly Ferris			<b>Trustee –</b> Angela Moris				

**Darby Borough Council – Liaison Report – Edna Stockley – Tracy Holmes Williams**

Tracy and Edna reported the council committee meetings for July and August are cancelled. The borough will not be using police officers as crossing guards, they have hired a company that will train and provide the guards. She also reported the Quality Home Care with compassion is having an event on New Walnut this Saturday from 12 to 4, a car show and free haircuts sponsored by Darby Police. One of the Turnkey’s resigned. It was also reported that Code Enforcement will be checking sidewalks.

<b>MOTION TO APPROVE DARBY COUNCIL LIAISON REPORT: Paula Richards</b>	<b>SECONDED BY: Edna Stockley</b>
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• Motion Carried: 8-0

<b>TOTAL YES: 8</b>							
<b>TOTAL NO:0</b>							
<b>President</b> Anthony Santoro	X		<b>Trustee – Vice President –</b> Jan Haigis			<b>Trustee</b> Lynn DeShields	X
<b>Treasurer</b> Gwen Hayes	X		<b>Trustee -</b> Vacant			<b>Trustee – Liaison -</b> Edna Stockley	X
<b>Secretary -</b> Paula Richards	X		<b>Trustee -</b> Erika Robinson	X		<b>Trustee – Liaison -</b> Tracy Holmes Williams	X
<b>Trustee –</b> Kimberly Ferris	X		<b>Trustee –</b> Angela Moris				

**Personnel Action – Report**

President Santoro reported we were going to have our resident who was interested in the library come to the meeting but it ended up being a Google Meet – Zoom meeting. President Santoro asked if we could contact him and ask him to come to September’s meeting. Tracy said she would contact him.

<b>MOTION TO APPROVE PERSONNEL</b>	<b>SECONDED BY: Gwen Hayes</b>
<b>REPORT: Tracy Williams</b>	

• **Motion Carried: 8 - 0**

<b>TOTAL YES:</b>	8
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<b>TOTAL NO:</b>	0
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<b>President</b> Anthony Santoro	X		<b>Trustee – Vice President –</b> Jan Haigis			<b>Trustee</b> Lynn DeShields	X	
<b>Treasurer</b> Gwen Hayes	X		<b>Trustee -</b> Vacant			<b>Trustee – Liaison -</b> Edna Stockley	X	
<b>Secretary -</b> Paula Richards	X		<b>Trustee -</b> Erika Robinson	X		<b>Trustee – Liaison -</b> Tracy Holmes Williams	X	
<b>Trustee –</b> Kimberly Ferris	X		<b>Trustee –</b> Angela Moris					

**Vacancy Committee Report - Trustees No report-see Personnel Report**

No report – see discussion in Personnel Report

<b>MOTION TO APPROVE VACANCY</b>	<b>SECONDED BY:</b>
<b>REPORT:</b>	

• **Motion Carried:**

<b>TOTAL YES:</b>	
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<b>TOTAL NO:</b>	
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<b>President</b> Anthony Santoro			<b>Trustee – Vice President –</b> Jan Haigis			<b>Trustee</b> Lynn DeShields		
<b>Treasurer</b> Gwen Hayes			<b>Trustee -</b> Vacant			<b>Trustee – Liaison -</b> Edna Stockley		
<b>Secretary -</b> Paula Richards			<b>Trustee -</b> Erika Robinson			<b>Trustee – Liaison -</b> Tracy Holmes Williams		
<b>Trustee –</b> Kimberly Ferris			<b>Trustee –</b> Angela Moris					

**OLD - NEW BUSINESS – no report**

**MOTION TO APPROVE:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

- Motion Carried

<b>TOTAL YES:</b>							
<b>TOTAL NO:</b>							
<b>President</b> Anthony Santoro			<b>Trustee – Vice President –</b> Jan Haigis			<b>Trustee</b> Lynn DeShields	
<b>Treasurer</b> Gwen Hayes			<b>Trustee - Vacant</b>			<b>Trustee – Liaison -</b> Edna Stockley	
<b>Secretary -</b> Paula Richards			<b>Trustee -</b> Erika Robinson			<b>Trustee – Liaison -</b> Tracy Holmes Williams	
<b>Trustee –</b> Kimberly Ferris			<b>Trustee –</b> Angela Moris				

**Next Meeting**

The next meeting will be September 9, 2025

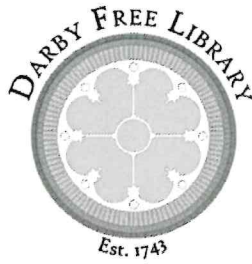
**Motion to Adjourn:**

**MOTION TO ADJOURN: Edna Stockley** \_\_\_\_\_ **SECONDED BY: Paula Richards** \_\_\_\_\_

- Motion Carried 8 - 0

<b>TOTAL YES:</b>	8						
<b>TOTAL NO:</b>	0						
<b>President</b> Anthony Santoro	X		<b>Trustee – Vice President –</b> Jan Haigis			<b>Trustee</b> Lynn DeShields	X
<b>Treasurer</b> Gwen Hayes	X		<b>Trustee - Vacant</b>			<b>Trustee – Liaison -</b> Edna Stockley	X
<b>Secretary -</b> Paula Richards	X		<b>Trustee -</b> Erika Robinson	X		<b>Trustee – Liaison -</b> Tracy Holmes Williams	X
<b>Trustee –</b> Kimberly Ferris	X		<b>Trustee –</b> Angela Moris				

**Meeting Adjourned 6:30 PM**



Darby Borough Council  
1020 Ridge Ave  
Darby, PA 19023

September 18, 2025

**Subject: Request for Municipal Sponsorship of PA Local Share Account Grant Application**

Dear Members of Darby Borough Council:

The Darby Library respectfully requests that Darby Borough submit a PA Local Share Account (LSA) grant application on its behalf for the Fall 2025 funding cycle. The Library will be responsible for the grantwriting entailed. The application deadline is November 30, 2025.

*Grant Details:*

- **Program:** PA Local Share Account Grant
- **Application Amount:** \$1,000,000
- **Project:** Phase 2 of the Darby Library Renovation Project
- **Municipal Role:** Required applicant (per LSA guidelines requiring governmental agency sponsorship)
- **Library Role:** Grant writing, project management, and day-to-day administration

*Project Overview:* Phase 2 funding will support a comprehensive interior renovation of our facility, enabling us to:

- Reallocate space for expanded programming, including job training and literacy classes
- Create a dedicated children's library designed for early childhood education programs
- Upgrade outdated building systems and finishes throughout the facility

This renovation addresses long-deferred maintenance needs while positioning the library to better serve our community's evolving educational and workforce development requirements.

Thank you for your consideration.

Respectfully,

Anthony Santoro  
President, Board of Directors  
The Darby Library Co.

## Darby Library Project \_Report as of September 29, 2025

### Phase 1 of the Library Project:

- A new Elevator-Tower Addition will provide ADA access to the Library with stops at first floor (slightly above ground level) and second floor. (Nearly 16% of Darby residents under 65 have a disability, nearly double the national average). The elevator will be keyed to allow the librarians to restrict access to either floor. There will be a new code-compliant sidewalk from the street to the new entrance.
- The tower will add an additional 320 sq. feet to the library with the elevator lobby downstairs, and a small meeting room upstairs. (The upstairs room will not be available until completion of Phase 2)
- Repair of critical parts of the foundation and a drainage system along the north wall to prevent future issues.
- New highly-efficient HVAC system, plus dehumidification.
- Essential structural repairs to the end walls – the Main Street side by steel supports tying the façade in with star bolts, the East side by buttressing the wall with the new elevator tower, and adding lintels to the openings (where there were none). Structural support in attic.
- Relocation of utilities and essential utility repairs.
- Upgraded water line and new sprinkler system.
- Broadband service

Progress report: The foundation repair, drainage system and structural repair work is largely complete. The foundation for the elevator and tower is in progress, and the utilities have been moved, the new water line installed, and broadband service is up and running. The addition should be going up soon, and the new HVAC installed when the tower is completed.

### Phase 2 of the Library Project:

Phase 1 will stabilize the Library building and provide much needed accessibility. However, it does not include any significant improvements to the interior of the original building. These improvements are long overdue, and will allow the library to better serve Darby residents. Design documentation is already completed for much of this Phase but had to be trimmed from the current work for lack of funding. Design for the space-planning of the interior is in progress.

Phase 2 will entail integrating the 2 floors of the library into one code-compliant functional space aligned with modern programming needs:

- Insulation of the original building, new interior storms for historic windows.
- Interior lighting (3/4ths of the fixtures are no longer working)
- New HVAC system to be brought online (only possible after other renovation has been completed)
- Solar to reduce monthly utility bills
- A dedicated children's room and early-childhood learning center.

- Expanded computer bank and printing equipment area. (A recent Delco Library System's commissioned report rated Darby 5<sup>th</sup> busiest out of 26 member libraries for computer use per capita.) Of survey respondents to an internally-conducted Darby Library questionnaire, 50% had a computer at home, 70% had wifi at home, and only 26% had a printer. More importantly, there were the same number of respondents who prioritized ASSISTANCE in using the computers as those who prioritized the computers/printer access itself. Many are in a hurry to sign legal documents ahead of court appearances in the next block or for pending social services applications.
- Capacity for digital-literacy classes, job training and ESL, among others.
- Flex space for private tutoring or meeting room.
- Assembly capability for presentations, or performances.
- Reconfigured Circulation Desk/Staff workspaces/Storage/Internet Equipment.
- Outdoor electronic message center

The library has several grants towards completion of Phase 2, but cannot begin work without additional funding.

BOROUGH OF DARBY  
RECREATION CENTER COMMITTEE  
October 1, 2025

The following members were present: Ms. Davis & Mrs. Parks

Ms. Davis called the Committee Meeting to order.

ROLL CALL

Ms. Davis read and discussed the attached flyers.

She also read the Rentals for the month of September.

Adjournment.

<u>Recreation Center Events</u>	<u>Number of Events (September)</u>	<u>Total Monies Received</u>
Repass	0	\$ -
Rentals	1	\$ 400.00
<b>Total</b>		<b>\$ 400.00</b>
<u>Events Permits</u>	<u>Number of Events (September)</u>	<u>Total Monies Received</u>
Soccer Field	0	\$ -
Norman Powell Park	0	\$ -
New Walnut Street	0	\$ -
New Walnut Street Parking Lot	0	\$ -
868 Main Street	0	\$ -
Borough Wide - Food Vendor	0	\$ -
<b>Total</b>		<b>\$ -</b>

Darby Borough Presents

# TRUNK OR TREAT

OCTOBER | 31 | FRIDAY

*Join us for a frightfully fun night full of tricks,  
treats, and terrifyingly good vibes!*

6:00pm-8:00pm

**Location:**

Darby Recreation center  
parking lot  
1022 Ridge ave Darby, Pa  
19023

**Contact:**

Darby Borough  
@610-586-1102

If you would like to decorate  
your trunk with treats



# *Veteran's Luncheon*

The Borough of Darby invites all Veterans to be our guest for lunch and dessert.

Please RSVP to (610) 586-1102 by Friday,  
October 31, 2025

Date: 11/07/2025

Time: 12:00 PM

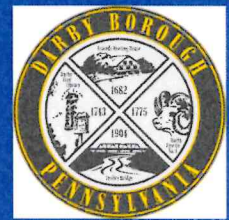
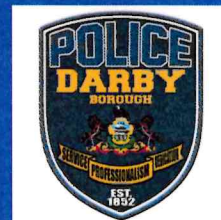


Borough of Darby  
Edward Bacon Recreation Center

1020 Ridge Avenue

Darby, PA 19023

Contact person: 610 586 1102





# FESTIVAL OF GIVING

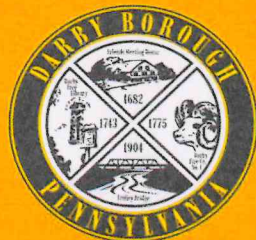
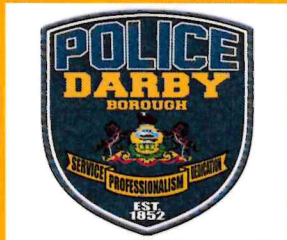


- ▶ The Borough of Darby is proud to announce its first-ever Festival of Giving, an event dedicated to bringing our community together to support our residents. This festival will serve as a single point for collecting much-needed resources for local families and individuals ahead of the Thanksgiving Holiday!!

## Event Details:

- **Date: November 22, 2025**
- **Time: 12:00 PM to 3:00 PM (While Supplies Last)**
- **Location: Edward Bacon Recreation Center  
1020 Ridge Avenue  
Darby, PA 19023**

**We invite all residents to join us in the spirit of  
Community & Generosity**



**Darby Mission**

