

BOROUGH OF DARBY
ORDINANCE COMMITTEE
September 3, 2025

The following members were present: Mr. Robinson & Ms. Hill

Mr. Robinson called the Committee Meeting to order.

ROLL CALL

Mr. Robinson reported on speed humps, and traffic calming devices.

Adjournment.

BOROUGH OF DARBY
COMMUNITY RELATIONS COMMITTEE
September 3, 2025

The following members were present: Mr. Robinson, Mrs. Williams & Ms. Stockley

Mr. Robinson called the Committee Meeting to order.

ROLL CALL

Mr. Robinson discussed the 2026 Calendar.

Adjournment.

BOROUGH OF DARBY
FINANCE COMMITTEE
September 3, 2025

The following members were present: Ms. Hill

Ms. Hill called the Committee Meeting to Order.

ROLL CALL.

Ms. Hill read the cash balances as of 8/31/2025.

Adjournment.

Borough of Darby
Cash Balances @ 8-31-25

General Fund	\$ 443,624.96
Liquid Fuel Fund	\$ 480,817.75
Tax Fund	\$ 1,342,725.86
Sewer & Trash Delinquent Fund	\$ 218,295.64
Total	<u>\$ 2,485,464.21</u>

BOROUGH OF DARBY
PUBLIC SAFETY COMMITTEE
September 3, 2025

The following members were present: Ms. Davis, Mrs. Parks & Ms. Hill

Ms. Davis called the Committee Meeting to order.

ROLL CALL

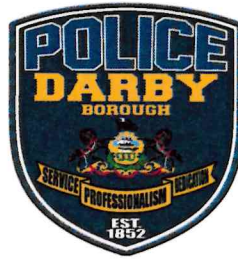
Ms. Davis read the attached report.

Adjournment.

Joseph J. Gabe
Chief of Police

Phone: (610) 586-1100
Fax: (610) 461-5600

Darren Burrell
Mayor



Darby Borough Police Department
1020 Ridge Avenue
Darby PA, 19023

As the new school year begins, we want to take a moment to talk about safety—and how we can all work together to make this a great start for our students, families, and schools.

First, a reminder to **drive carefully in school zones**. Our officers will be out making sure that traffic laws are followed and that kids can get to and from school safely. Please watch for crossing guards, buses, and especially students walking or biking.

We're also encouraging families to talk with their children about **staying aware**—whether that's walking to school, waiting at the bus stop, or spending time online. If something feels off, we want them to speak up.

We're continuing to work closely with schools to ensure strong **emergency plans** are in place. Our officers are trained and ready to respond, but more importantly, we're building strong relationships with students and staff every day.

Safety isn't just about preventing danger—it's also about making sure every child feels **supported and heard**. If you see a student struggling, say something. We're here to help.

Thank you for being partners in keeping our community safe and welcoming for every student this year. Let's look out for each other.

BOROUGH OF DARBY
MUNICIPAL SERVICES COMMITTEE
September 3, 2025

The following members were present: Ms. Stockley & Mr. Robinson

Ms. Stockley called the Committee Meeting to order.

ROLL CALL

Ms. Stockley presented her report (attached).

Adjournment.



The Borough of Darby
1020 Ridge Avenue • Darby, Pennsylvania 19023
Borough Office: (610) 586-1102
Code Enforcement: (610) 586-0428

PUBLIC WORKS REPORT

August 2025

- a) Cleaned up areas around the Borough.
- b) Street Sweeper is on the streets and tickets are being issued.
- c) Cutting grass at multiple Borough locations.
- d) Began painting X's & handicap parking areas.
- e) Painted crosswalks for School Year.
- f) Installed new speed bumps in various locations.

BOROUGH OF DARBY
LIBRARY COMMITTEE
September 3, 2025

The following members were present: Ms. Stockley & Mrs. Williams

Ms. Stockley called the Committee Meeting to order.

ROLL CALL

Ms. Stockley read the attached report that was emailed to the Borough Manager from the Library Secretary.

Adjournment.

Darby Library Board Meeting
LIBRARIAN'S REPORT

June 2025

1. May Statistics

2023	2024	2025	
640	607	562	Visitors
312	234	?	Computer sections
629	626	604	Circulation

2. Library Activities:

June Activities: Susan Borders will represent the Library at Aldan's Juneteenth program June 21. The topic is finding your ancestors.

New Summer hours start June 23, 2025.

9 to 5 Monday through Friday. Saturday 9 to 2.

Summer Programs: Journey Across DELCO. This year's topic is Illustrators. June 23 - August 9th. Darby's illustrator is Maria Diaz Storm. Our Participants will paint a picture, receive a goody bag and have their picture taken at our selfie station.

Weekly programs at the library starting June 24.

Scheduling activities last year did not work. This year we will have a different art activity for all ages. In addition to the new construction learning center.

Summer Reading Kick-Off and Outreach: for the students attending the enrichment program June 23 to July 31 at the Park Lane Elementary School.

July 8 Magic Theater

Science in the Summer 11 AM

Monday June 30

Tuesday July 1

Wednesday July 2

July 15 Joyce and Sue Painting

July 22 Slamtastic

July 29 Joyce and Sue 1-3 Northern Lights
and 4-5 making people

Joyce Anderson and Susan borders went to the Franklin Institute for educator training on Thursday, May 22. This year's topic is Be A Health Scientist!

3. **Museum Key Update:** Kristin and Anny have been entering all of the museum information that they received from libraries. They are also in the process regarding print and go passes. Jason, Theresa, and Kit are working on training materials for staff and the public.
4. The registration for THE DARBY LIBRARY COMPANY / X54KUT8XFKP3 / 9EJU4 is now active in the U.S. federal government's System for Award Management (SAM.gov)



Delco Gives Media Event.

Submitted by

Susan Borders
Director

DARBY FREE LIBRARY

Board of Directors

Minutes

Tuesday, June 10, 2025

5:34 PM

ATTENDANCE:

Directress - Sue Borders	X	Trustee - Secretary – Paula Richards	X	Trustee – Lynn DeShields	X
President – Anthony Santoro	X	Trustee – Kimberly Ferris	A	Trustee – Council Liaison - Edna Stockley	X
Trustee - Vice President – Jan Haigis	X	Trustee – Vacant		Trustee – Council Liaison - Tracy Holmes-Williams	X
Trustee - Treasurer – Gwen Hayes	X	Trustee - Erika Robinson	A	Grants - Staff Emily Finigan	X
Project Manager – Harold Finigan	A	Trustee – Angela Morris	X		

TOTAL members	8
TOTAL staff	2
TOTAL members present	10

Approval of Minutes

MOTION TO APPROVE MINUTES: Tracy Williams	SECONDED BY: Edna Stockley
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TOTAL YES:	8
TOTAL NO:	0

Voting Member:	Y	N	Voting Member	Y	N	Voting Member:	Y	N
President Anthony Santoro	X		Trustee – Vice President – Jan Haigis	X		Trustee Lynn DeShields	X	
Treasurer Gwen Hayes	X		Trustee - Vacant			Trustee – Liaison - Edna Stockley	X	
Secretary - Paula Richards	X		Trustee - Erika Robinson			Trustee – Liaison - Tracy Holmes Williams	X	
Trustee – Kimberly Ferris			Trustee – Angela Moris	X				

Motion Carried: 8-0

Building Report, Harold Finigan – Project Manager – Emily Finigan

Emily reported they are in the process of digging a trench, using limestone water for the bricks, and moving along. Emily reported we are waiting for the state for a variance for the elevator. Emily reported we may have to push the end date back until December. The wall for the elevator will be energy efficient. There was some discussion with President Santoro and Emily about contracts and maintenance for the elevator.

MOTION TO APPROVE THE BUILDING REPORT: Jan Haigis made the motion with thanks to Emily for being able to take on all this stuff and reinterpret it from her husband! Everyone agreed!	SECONDED BY: Tracy Williams
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• Motion Carried: 8 - 0

TOTAL YES:	8
TOTAL NO:	0

Voting Member:	Y	N	Voting Member	Y	N	Voting Member:	Y	N
President Anthony Santoro	X		Trustee – Vice President – Jan Haigis	X		Trustee Lynn DeShields	X	
Treasurer Gwen Hayes	X		Trustee - Vacant			Trustee – Liaison - Edna Stockley	X	
Secretary - Paula Richards	X		Trustee - Erika Robinson			Trustee – Liaison - Tracy Holmes Williams	X	
Trustee – Kimberly Ferris			Trustee – Angela Moris	X				

Librarian Report – Sue Borders

The Librarian report was sent out last week. There is one addition – There were 117 computer sessions. It is lower than last year but we only have two units. More and more people are bringing in their laptops, phones and tablets. . Much discussion took place regarding WIFI and Broadband. Once we are up and running and having classes it will increase.

Sue reported she did contact Reverend Dora and extended an invitation to join our Board of Trustees. Rev. Dora said she had to ask permission and if she was not at our meeting that would mean she was denied.

Also discussed was the Zoo and Museum passes. Sue reported it is not up and running yet – everyone is in training. Gwen wanted to give her appreciation to our staff member Joyce with her creative ways in decorating our temporary library and making it warm and welcoming. Everyone agreed.

MOTION TO APPROVE LIBRARIAN REPORT: Edna Stockley	SECONDED BY: Gwen Hayes
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• Motion Carried: 8 - 0

TOTAL YES:	8
TOTAL NO:	0

Voting Member:	Y	N	Voting Member	Y	N	Voting Member:	Y	N
President Anthony Santoro	X		Trustee – Vice President – Jan Haigis	X		Trustee Lynn DeShields	X	
Treasurer Gwen Hayes	X		Trustee – vacant			Trustee – Liaison - Edna Stockley	X	
Secretary - Paula Richards	X		Trustee - Erika Robinson			Trustee – Liaison - Tracy Holmes Williams	X	
Trustee – Kimberly Ferris			Trustee – Angela Moris	X				

Grants - Fundraising Update – Emily Finigan – Jan Haigis

Emily reported she contacted the Connolley Foundation for grants. They have 3 categories – Human Services, Community Engagement and Job Training. They indicated there is so much need for libraries, that they just don't fund libraries. Sue found a grant that is due in September so they are optimistic about it. The maximum is \$250,000.00. Emily indicated the foundation for Delaware County monies will be spent on a cost estimation for interior work. Jan inquired as to what we can do for fundraising despite the fact we are limited with space. Discussions took place and most indicated the Delco Gives program was very good. Gwen said we should keep our eyes open for Community Events. Sue reminded that all our local events were free. President Santoro said we could try to attach ourselves to various events for the 250th Anniversary. Jan indicated we have 400 years of history here and the library was started before the country was formed. President Santoro reminded us there will be many events here for the 250th – the World Cup, the NFL Draft, NCAA Tournament and many more opportunities for us to get exposure. Sue indicated Elizabeth from the Collingdale Historical Society is keeping us informed of any events as well as the State. Emily said we should have some kind of an exhibition about the book we have located.

MOTION TO APPROVE Grants – Fundraising Report : Tracy Williams	SECONDED BY: Edna Stockley
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- **Motion Carried: 8 - 0**

TOTAL YES:	8
TOTAL NO:	0

Voting Member:	Y	N	Voting Member	Y	N	Voting Member:	Y	N
President Anthony Santoro	X		Trustee – Vice President – Jan Haigis	X		Trustee Lynn DeShields	X	
Treasurer Gwen Hayes	X		Trustee - Vacant			Trustee – Liaison - Edna Stockley	X	
Secretary - Paula Richards	X		Trustee - Erika Robinson			Trustee – Liaison - Tracy Holmes Williams	X	
Trustee – Kimberly Ferris			Trustee – Angela Moris	X				

Treasurer Report – Gwen Hayes

Gwen distributed the Treasurer Report via email to everyone. Income for May was \$3,284.73. Expenses - \$6,482.67 – WSFS - \$82, 318.48; Sharon Bank - \$20,804.44; Petty Cash - \$85.25; Total: \$103,708.17; PayPal - \$1144.58 – Total: \$104,852.75 ; Capital Fund: \$55,733.31 – Delco Gives: \$3,022.78

MOTION TO APPROVE TREASURER REPORT: Tracy Holmes	SECONDED BY: Edna Stockley
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• **Motion Carried:8-0**

TOTAL YES:	8
TOTAL NO:	0

Voting Member:	Y	N	Voting Member	Y	N	Voting Member:	Y	N
President Anthony Santoro	X		Trustee – Vice President – Jan Haigis	X		Trustee Lynn DeShields	X	
Treasurer Gwen Hayes	X		Trustee - Vacant			Trustee – Liaison - Edna Stockley	X	
Secretary - Paula Richards	X		Trustee - Erika Robinson			Trustee – Liaison - Tracy Holmes Williams	X	
Trustee – Kimberly Ferris			Trustee – Angela Moris	X				

Delaware County Liaison report – Anthony Santoro

No report this month – next meeting is June 26, 2025

MOTION TO APPROVE DELAWARE COUNTY LIAISON REPORT:	SECONDED BY:
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• **Motion Carried:**

TOTAL YES:	
TOTAL NO:	

President Anthony Santoro			Trustee – Vice President – Jan Haigis			Trustee Lynn DeShields		
Treasurer Gwen Hayes			Trustee - Vacant			Trustee – Liaison - Edna Stockley		
Secretary - Paula Richards			Trustee - Erika Robinson			Trustee – Liaison - Tracy Holmes Williams		
Trustee – Kimberly Ferris			Trustee – Angela Moris					

Darby Borough Council – Liaison Report – Edna Stockley – Tracy Holmes Williams

Edna Stockley and Tracy Holmes reported that Council has cancelled committee meetings for July and August. Discussions took place regarding complaints from council members that they do not receive reports. Gwen sends her report every month to Lucille Pratt. Paula Richards reported she sends the Minutes, Treasurer Report and Librarian report every month to borough emails, personal emails and Facebook messenger. Mark Possenti suggested she send the reports to him and he will distribute them. It was agreed that he would copy and distribute the reports. Edna also volunteered but it is the Secretary’s responsibility. Edna and Tracy acknowledged they are not told about some events and other events they may be notified at the last minute.

MOTION TO APPROVE DARBY COUNCIL LIAISON REPORT: Jan Haigis	SECONDED BY: Angela Morris
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- **Motion Carried: 8-0**

TOTAL YES:8					
TOTAL NO:0					
President Anthony Santoro	X	Trustee – Vice President – Jan Haigis	X	Trustee Lynn DeShields	X
Treasurer Gwen Hayes	X	Trustee - Vacant		Trustee – Liaison - Edna Stockley	X
Secretary - Paula Richards	X	Trustee - Erika Robinson		Trustee – Liaison - Tracy Holmes Williams	X
Trustee – Kimberly Ferris		Trustee – Angela Moris	X		

Personnel Action – Report - No report

Nothing to report

MOTION TO APPROVE PERSONNEL REPORT:	SECONDED BY:
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- **Motion Carried:**

TOTAL YES:					
TOTAL NO:					
President Anthony Santoro		Trustee – Vice President – Jan Haigis		Trustee Lynn DeShields	
Treasurer Gwen Hayes		Trustee - Vacant		Trustee – Liaison - Edna Stockley	
Secretary - Paula Richards		Trustee - Erika Robinson		Trustee – Liaison - Tracy Holmes Williams	
Trustee – Kimberly Ferris		Trustee – Angela Moris			

Vacancy Committee Report - Trustees

There is one vacancy - several options were suggested. If there are interested persons they should submit a letter of interest and resume.

MOTION TO APPROVE VACANCY REPORT: Jan Haigis	SECONDED BY: Angela Morris
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- Motion Carried: 8 -0

TOTAL YES:	8						
TOTAL NO:	0						
President Anthony Santoro	X		Trustee – Vice President – Jan Haigis	X		Trustee Lynn DeShields	X
Treasurer Gwen Hayes	X		Trustee - Vacant			Trustee – Liaison - Edna Stockley	X
Secretary - Paula Richards	X		Trustee - Erika Robinson			Trustee – Liaison - Tracy Holmes Williams	X
Trustee – Kimberly Ferris			Trustee – Angela Moris	X			

OLD-NEW BUSINESS – No report

Nothing to report

MOTION TO APPROVE:	SECONDED BY:
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- Motion Carried

TOTAL YES:							
TOTAL NO:							
President Anthony Santoro			Trustee – Vice President – Jan Haigis			Trustee Lynn DeShields	
Treasurer Gwen Hayes			Trustee - Vacant			Trustee – Liaison - Edna Stockley	
Secretary - Paula Richards			Trustee - Erika Robinson			Trustee – Liaison - Tracy Holmes Williams	
Trustee – Kimberly Ferris			Trustee – Angela Moris				

Next Meeting

The next meeting will be Tuesday, July 8, 2025 (RESCHEDULED TO July 15 due to weather - Zoom)

Motion to Adjourn:

MOTION TO ADJOURN: Tracy Williams	SECONDED BY: Edna Stockley
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- **Motion Carried 8 - 0**

TOTAL YES:	8							
TOTAL NO:								
President Anthony Santoro	X		Trustee – Vice President – Jan Haigis	X		Trustee Lynn DeShields	X	
Treasurer Gwen Hayes	X		Trustee - Vacant			Trustee – Liaison - Edna Stockley	X	
Secretary - Paula Richards	X		Trustee - Erika Robinson			Trustee – Liaison - Tracy Holmes Williams	X	
Trustee – Kimberly Ferris			Trustee – Angela Moris	X				

Meeting Adjourned 6:15 pm

Darby Library Company

Monthly Income/Expenses

June 2025

Income		Expenses	
Library Fund	0.00	Payroll	4839.98
State AID	0	Books	174.27
Donations	61.5	Office Expense	92.22
Investments	20.8	Utilities	434.13
Fundraising	0	Audit	0
County AID	0	Insurance Liability	0
Fines	0		0
Prints	99.9	Building Upkeep**	0
Children Outreach	0	Access PA	0
Faxes	32	Telephone	216.3
		Printing	199.89
		Memberships	290
Grants	0	Children Outreach	0
		Insurance Workers	0
		Postage	0
		Library Supplies	0
		Cost Fundraising	0
		Programs	0
Total Income		Total Expenses ***	
	<u>214.20</u>		<u>6246.79</u>

Prepared for Meeting July 8, 2025

Darby Library Company

Monthly Bank Report

June 2025

	January	February	March	April	May	June	
WSFS	\$36,776.67	\$53,425.87	\$47,524.72	\$89,078.65	\$82,818.48	\$74,324.76	
Sharon Bank	\$8,952.40	\$8,952.57	\$9,792.76	\$11,170.25	\$20,804.44	\$15,108.42	
Petty Cash	\$48.21	\$39.55	\$19.40	\$46.10	\$85.25	--	
Total	\$45,777.28	\$62,417.99	\$57,336.88	\$100,295.00	\$103,708.17	\$89,433.18	
PayPal	\$1,366.99	\$1,254.34	1119.58	1144.58	1144.58	--	
Total	\$47,144.27	\$63,672.33	\$58,456.46	\$101,439.58	\$104,852.75	\$89,433.18	
Capital Fund	\$36,582.71	\$33,332.71	\$41,792.82	\$17,737.92	\$55,733.31	\$61,841.78	
Delco Gives	0	0	\$840.00	\$2,457.00	3022.78		6319.78
	July	August	September	October	November	December	
WSFS							
Sharon Bank							
Petty Cash							
Total							

Paypal						
Total						
Capital Fund						

Prepared for Meeting July 8, 2025

Darby Library Company

Monthly YTD Budget

June 2025

Income			
	YTD	Budget	Variance
Library Fund	\$46,396.91	\$63,000.00	-\$16,603.09
State AID	\$27,408.31	\$25,000.00	\$2,408.31
Investments	\$5,522.19	\$9,000.00	-\$3,477.81
Donations	\$4,646.28	\$2,000.00	\$2,646.28
Fundraising	\$2,457.00	\$6,000.00	-\$3,543.00
County AID	\$0.00	\$1,340.00	-\$1,340.00
Fines	\$5.00	\$100.00	-\$95.00
Prints	\$999.38	\$1,500.00	-\$500.62
Children Outreach			
United Way	\$0.00	\$50.00	-\$50.00
Faxes	\$288.00	\$700.00	-\$412.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
Grants	\$0.00	\$2,000.00	-\$2,000.00
	\$0.00	\$0.00	\$0.00

Total Income			
	\$87,723.07	\$110,690.00	-\$22,966.93

Prepared for Meeting July 8, 2025

Darby Library Company

Monthly YTD Budget

June 2025

Expenses			
	YTD	Budget	Variance
Payroll	\$32,738.63	\$79,082.00	-\$46,343.37
Books	\$2,121.79	\$6,000.00	-\$3,878.21
Utilities	\$3,290.66	\$7,600.00	-\$4,309.34
Office Expense	\$556.40	\$1,000.00	-\$443.60
Audit	\$2,700.00	\$5,000.00	-\$2,300.00
Insurance Liability	\$0.00	\$5,200.00	-\$5,200.00
	\$0.00	\$0.00	\$0.00
Building Upkeep	\$148.29	\$1,000.00	-\$851.71
Access PA	\$325.00	\$350.00	-\$25.00
Telephone	\$719.54	\$1,200.00	-\$480.46
Printing	\$638.17	\$1,200.00	-\$561.83
Memberships	\$1,089.00	\$283.00	\$806.00
Children Outreach	\$156.07	\$50.00	\$106.07
Insurance Workers	\$0.00	\$1,300.00	-\$1,300.00
Postage	\$30.66	\$125.00	-\$94.34
Library Supplies	\$276.65	\$500.00	-\$223.35

Cost Fundraising	\$550.00	\$200.00	\$350.00
Programs	\$0.00	\$600.00	-\$600.00
Total Expenses			
	\$45,340.86	\$110,690.00	-\$65,349.14

BOROUGH OF DARBY
RECREATION CENTER COMMITTEE
September 3, 2025

The following members were present: Ms. Davis & Mrs. Parks

Ms. Davis called the Committee Meeting to order.

ROLL CALL

Ms. Davis thanked everyone who attended the car show. She is currently looking for other events to host.

She also read the Rentals for the month of July & August.

Adjournment.

<u>Recreation Center Events</u>	<u>Number of Events (July & August)</u>	<u>Total Monies Received</u>
Repass	2	\$ 400.00
Rentals	2	\$ 800.00
	Total	\$ 1,200.00
<u>Events Permits</u>	<u>Number of Events (July & August)</u>	<u>Total Monies Received</u>
Soccer Field	3	\$ 560.00
Norman Powell Park	0	-
New Walnut Street	2	\$ 330.00
New Walnut Street Parking Lot	0	-
868 Main Street	0	-
Borough Wide - Food Vendor	0	-
	Total	\$ 890.00