

BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
August 20, 2025

The Darby Borough Council met in Borough Council Chambers on the above date with the following members present: President Lucille Pratt, Vice President Darlene Hill, Tracy Holmes-Williams, Jennifer Parks, Alfred Robinson, Janice Davis, Omar Thompson & Edna Stockley. Also present was Borough Manager Mark Possenti and Chief Joseph Gabe Mayor Darren Burrell, Cheryl Butts, Borough Solicitor Charles Gibbs & Borough Engineer Eileen Mulvena were absent.

President Pratt called the meeting to Order at 7:05 p.m. followed by Roll Call.

Pledge of Allegiance

Council President Pratt announced Council met in Executive Session prior to the Council Meeting to discuss Real Estate.

Presentation from the Delaware County Health Department regarding West Nile Virus.

PUBLIC COMMENT:

Verona Coleman, Mulberry Street: Comments regarding the fence behind her house at the Cedar Beauty Supply.

Diane Harris, 7 Creek Road: Comments regarding the grass and a hole on 9 Creek Avenue.

Nikoya Black, 1156 Wycombe Avenue: Would like to see an ordinance regarding blowing grass on other properties, stated two abandon cars are behind her house and ask if the NA pays rental fees.

Darlene Robinson, 12 N. MacDade Blvd.: Asked if something could be done at the MacDade and Main intersection. Handicap Parking.

Sylvetha Weston, 115 N. Front Street: Concerns on a tree in the rear of her property.

Laverne Tolbert, 610 Spruce Street: Discussed her displeasure with Keystone and Berkheimer.

ENGINEERS'S REPORT:

See Attached.

MAYOR'S REPORT:

NO REPORT

Approval of Engineer's Report made by Dr. Thompson; 2nd by Ms. Hill. Motion carries 8-0.

NEW BUSINESS:

- a. **Paid Bills – August 2025:** Motion made by Dr. Thompson; 2nd by Ms. Davis to pay the bills for the month of August 2025. Motion carries 8-0.

- b. **Motion to hire Sekou Fofana as a Turnkey at \$15.00/hour:** Motion to hire made by Mrs. Parks; 2nd by Ms. Stockley. Motion carries 8-0.
- c. **Motion to approve Handicap Parking at 313 Mulberry, 212 Hamilton & 914 Pine Street:** Motion made by Ms. Hill; 2nd by Dr. Thompson. Motion carries 8-0.
- d. **2026 Minimum Municipal Obligation – Non Uniform:** Motion made by Ms. Davis; 2nd by Ms. Hill to approve the amount of \$110,695 for the Non Uniform 2026 MMO. Motion carries 8-0.
- e. **2026 Minimum Municipal Obligation – Police Pension:** Motion made by Dr. Thompson; 2nd by Mrs. Parks to approve the amount of \$1,220,239 for the Police Pension 2026 MMO. Motion carries 8-0.
- f. **Appointment of two members to be apart of the County Park Steering Committee:** Motion to appoint Jennifer Parks and Alfred Robinson made by Ms. Davis; 2nd by Dr. Thompson. Motion carries 8-0.
- g. **Approval to advertise Paid Parking Ordinance:** Motion made by Mrs. Parks; 2nd by Dr. Thompson. Motion carries 8-0.

COMMUNICATIONS & REPORTS:

- a. Fire Chiefs Report: See attached.
- b. Tax Collectors Report: See attached. Motion to transfer \$29,684.99 from the Tax Fund to the Sewer Fund made by Ms. Davis; 2nd by Mrs. Parks. Motion carries 8-0.
- c. Solicitors Report: Motion made by Ms. Hill; 2nd by Ms. Davis to finalize the sale of 868 Main Street in the amount of \$11,500. Motion carries 7-1. Dr. Thompson voted No.
- d. Police Chiefs Report: See attached.
- e. Managers Report: See attached.

Motion to accept the Fire Chief, Tax Collector, Police Chief and Managers Reports made by Mr. Robinson; 2nd by Mr. Parks. Motion carries 8-0.

ADJOURNMENT

Motion to adjourn made by Ms. Davis; 2nd by Mrs. Parks. Motion carries 8-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

MEMORANDUM

CIVIL COLLABORATIVE CONCEPTS, LLC

2205 Parkview Drive
Haverford, PA 19041
(610) 496-0042

DATE: 14 August 2025
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru August 14, 2025

Current Month Activity:

Ordinary Street and Sewer Maintenance

2025 Paving Project

Preparing a bid and application to PennDOT for use of Liquid Fuels monies – locations include New Walnut St between 9th St and Mill St. and Greenway Ave from the terminus to Front St.

Liquid Fuels

An ordinance must be passed by Borough Council that has the Borough adopt Londonderry Lane, Coventry Avenue, Shetland Road, and Glen Cove Road. If the Borough adopts these streets, then they can receive additional liquid fuels funds for the mileage of these streets.

Grants

Delaware County Blight Remediation –

Demolition of 225 N. 10th St. – the contract should be completed this month.

Will begin preparing the grant application for the demolition of 129, 131, and 133 Whitely Terrace. The situation has reached the point that we may lose more if we do not stabilize this area.

2022 PA Small Water and Sewer Grant – 14th St sanitary sewer improvements - The contractor will be returning to the project in late August/early September.

PECO Open Space grant: a grant application was submitted on November 10, 2023 for passive recreation furniture in the open space area on the north side of 7th St. We received notice of a \$2,000 grant award. I will work with Mark to use the grant proceeds and the \$2,000 Borough match most effectively.

2023 Local Shares Statewide Grant: The Borough received an award to accomplish sanitary sewer improvements on N. 3rd St. in the amount of \$350,000.

2024 Local Shares Statewide Grant: Applications were submitted for Improvements to the Community Center and the Infrastructure Improvements on Brandford Ave. on November 28, 2024.

Delco Greenways Grant Round 1: A meeting was held with the County to discuss next steps. We are working to review the requirements for this grant to determine the Borough's next actions. This is for the acquisition of multiple properties abutting Cobbs Creek.

Delco Greenways Grant Round 3: It is understood the Borough has acquired both properties, 28 and 30 S. 5th St. We will close out this grant upon receipt of invoices and canceled checks.

Delco Greenways Grant Round 4: The Borough received this grant for a value up to \$250,000 for the construction of a playground for children 5-12 years of age on the lots known as 28/30 S. 5th St. The survey has been completed and the plan is ready for submittal to the Delaware County Planning Commission and the Borough Planning Commission for their review of an application for reverse subdivision which will make the two parcels one parcel. Following these reviews, Council will be able to approve the reverse subdivision.

2023 Community Project Fund Grant: Mark and I had a kick-off meeting for this grant on Monday, September 16 for the replacement of the sanitary sewer main and street laterals on Fern St. between 4th Street and Damon's Lane. The grant is for \$657,026.

2022 CDBG: Sanitary Sewer Improvements on 14th St. is ongoing.

2023 CDBG: The contract has been signed for the Alternate project, storm sewer improvements on New Walnut St. The lowest responsible bidder for the 12th St infrastructure improvements project has confirmed his pricing and a contract is being prepared.

2024 CDBG: The pre-bid meeting with Delaware County OHCD was held on August 12, 2024 for the two projects awarded to the Borough: priority application addressing the reconstruction and resurfacing of N. 2nd St. following the sewer replacement project and the alternate project addressing the development of the lot at Ridge and MacDade as a passive and light recreation area. **Once the Borough acquires 1025 Ridge Ave, the survey can be completed.**

Motion: Award a contract to A.F. Damon, Co., Inc. for the milling and resurfacing and installation of curb cut ramps on N. 2nd St. in the amount of \$221,313 for Items 1.1, 1.3, 1.4, 1.5, and 3.1.

The work will be funded using the remaining funds from the 2022 Local Share Grant (\$171,687) and the balance will be from the 2024 CDBG award.

2025 CDBG: Grant applications were submitted on January 3, 2025 for two projects: priority: improvements to Powell Park and alternate: infrastructure improvements on Berbro St.

Blight Remediation Grant:

The demolition of 225 N. Tenth St. and the stabilization of the adjacent properties was discussed in the County Demolition Grant update.

County-wide Act 167 MS4 Stormwater Permit:

The Delaware County Planning Department (DCPD) is currently in the process of preparing a countywide Act 167 Stormwater Management Plan, in partnership with engineering consultants Jacobs Engineering Group and NTM Engineering. A kick-off meeting was held last week and attendees were advised that municipal input will be critical to development of the Plan.

The Borough submitted five locations of known flooding to the Delaware County Act 167 Stormwater Survey to support the new Act 167 Plan. Locations included: MacDade Blvd over the Darby Creek; Chester Pike/New Walnut St.; Chestnut St., vicinity of 12th, 13th; Pine St. abutting Darby Creek; and Main St., vicinity of Cobbs Creek.

Stormwater Tip:

If you are simply looking for a way to help protect or improve your watershed or you are doing a small home improvement project that creates a new impervious area and you need to manage the stormwater that is generated*, Penn State University's "Homeowner Guide to Stormwater" is for you. It will help you better understand:

- what is stormwater, why stormwater runoff can be a problem, and what you can do about it
- how much stormwater runoff is generated by impervious areas on your property
- how stormwater flows across and leaves your property
- how you can reduce the amount of stormwater runoff leaving your property

This guide will help you create your own stormwater management plan and select simple stormwater solutions to be implemented on your property.

* Check with your local municipality to find out more about what permits may be required for any building projects.

Click on the below link to access the guide:

[The Homeowner's Guide to Stormwater — Agriculture and Environment Center — Penn State College of Agricultural Sciences](#)

July Chief's Report

Dear Mr. Mayor and Borough Council members,

During the month of July, the fire company responded to 115 calls for service. There was (1) working fire in Darby Borough.

On July 9th, around 1930hrs, Co 4 was dispatched to the 100 block of S. 5th Street in Darby for a reported house fire. Engine 4 arrived as the first engine and performed as such, locating fire in the first-floor apartment and extinguished the same. E4 performed suppression and primary searches. Company 4 would operate for 2 hours before returning to quarters. Captain 4 held the Darby Command. ****NO FF INJURIES REPORTED****

The call volume for the fire side is also increasing while our volunteer numbers are decreasing. This is a NATIONAL PROBLEM. The older days of recruiting from high schools are long behind us and EVERYONE wants to be compensated for their time spent doing a job that can hurt or even kill them. WE need to work together to come to a solution to protect our residents lives and property along with our visitors. If you take notice, it's the same small group of firefighters responding to every call in and out of our town.

Our ambulance remains very busy, and we are thankful for our relationship with Fitzgerald Mercy Hospital and their EMS division. Longer response times are occurring due to the high call volume and the county being limited to (2) hospitals which increases turnaround times.

*****FUTURE EVENTS*****

No events scheduled at this time

Be Safe and Stay Healthy!



Vincent Lanni

Fire Chief

Darby Fire Co. #1

Tax Collector's Monthly Report to Taxing Districts

For the month of July 2025

Darby Borough

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
	OTHER	OTHER	OTHER	OTHER
1: Balance Collectable- Beginning of Month	1,161,414.24	54,105.16	21,642.29	
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	1,161,414.24	54,105.16	21,642.29	
4: Less Face Collections for the Month	151,284.18	7,047.47	2,819.01	
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	1,010,130.06	47,057.69	18,823.28	
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	151,284.18	7,047.47	2,819.01	
10: Plus: Penalties	-15,025.34	-699.96	-279.99	
11: Less: Discounts				
12: Total Cash Collected per Column	166,309.52	7,747.43	3,099.00	
13: Total Cash Collected - (12A+12B+12C+12D)				177,155.95

* Attach any supporting Documentation Required by your Taxing District

Tax Collector's Monthly Report to Taxing Districts

For the month of July 2025

Darby Borough

REAL ESTATE INTERIM PER CAPITA OTHER

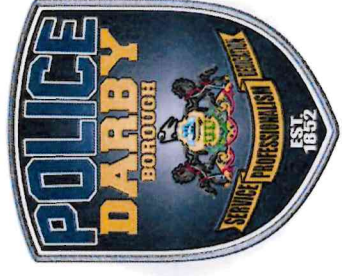
A: COLLECTIONS	SEWER	TRASH		
1: Balance Collectable- Beginning of Month	531,842.57	352,750.00		
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)	4,936.41	2,490.00		
3: Total Collectable	526,906.16	350,260.00		
4: Less Face Collections for the Month	27,045.21	9,960.00		
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	499,860.95	340,300.00		
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	27,045.21	9,960.00		
10: Plus: Penalties	-2,639.78	-954.50		
11: Less: Discounts				
12: Total Cash Collected per Column	29,684.99	10,914.50		
13: Total Cash Collected - (12A+12B+12C+12D)				40,599.49

* Attach any supporting Documentation Required by your Taxing District

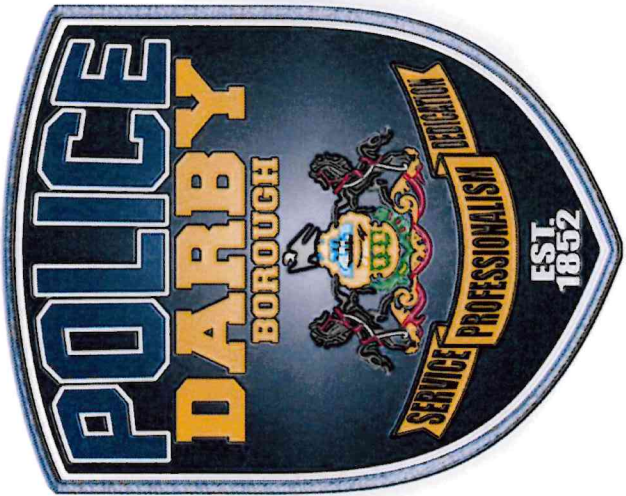


July 2025

Month in review



July 2025



Total Calls for service May 2025:

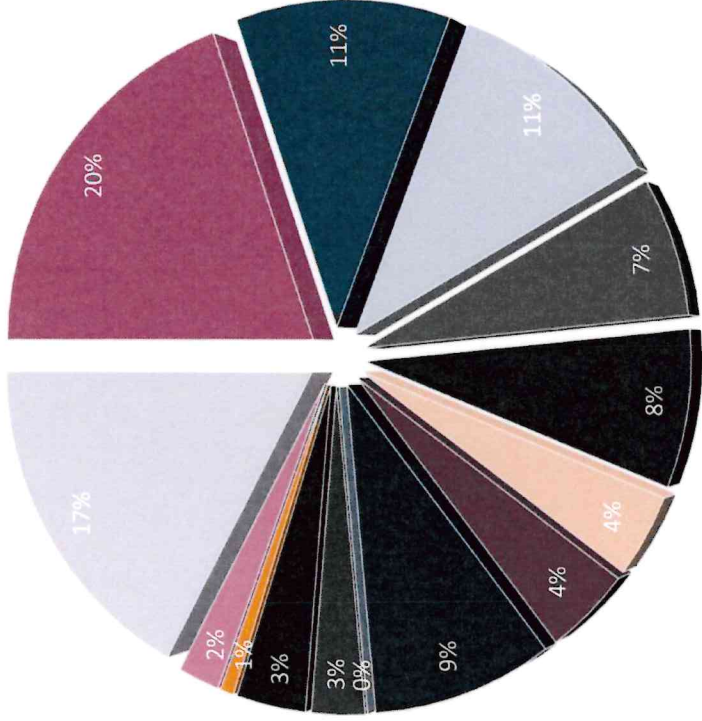
1,433

Total calls for service in 2025:

9,718

Top calls for service

- Area/Building Check (284)
- Medical Emergency (157)
- Traffic & Parking Problems (157)
- Suspicious Person/Circumstance(s) (96)
- Disturbances-Domestic (109)
- Disturbances/Fights/Disputes (58)
- Mental Health (62)
- Public Service/Police Information (131)
- Crossing Guard Info/ Duties (0)
- Abandoned Vehicle (39)
- Motor Vehicle Accidents (51)
- 911 Hang up (10)
- Alarms (31)
- All other calls (248)



- Area/Building check
- Disturbance/Fights
- Accidents

- Medical Emergency
- Mental Health
- 911 Hang Up
- Traffic & Parking
- Police Information
- Alarms

- Suspicious Conditions
- Crossing Guard Duties
- Other calls

- Domestic Disturbance
- Abandoned Vehicles

Top calls for service account for 82.69% of July 2025 calls.

Darby Borough Police
&
William Penn School District

partnership with
Alert Bus Program

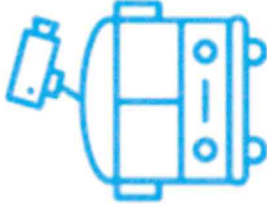
started on 1/8/2025

July 2025

32

Violations for 2025 to date:

881



BUSPATROL

Parking
Tickets
Issued

July 2025

196

Tickets for 2025 to date* (From June 2025 forward)

479

Monthly Manager's Report
August 20, 2025

Upcoming Events:

Car Show – August 31st

Pending Projects:

2025 Road Program ✓

Community Garden – Poplar Street

Sanitary Sewer Improvements – North 3rd Street ✓

Tot Lot – 28/30 South 5th Street **(IN PROGRESS)** ✓

Replacement of Sanitary Sewer & Street Laterals – Fern Street (between 4th & Damons)

Sanitary Sewer Improvements – 12th Street **(IN PROGRESS)**

Storm Sewer Improvements – New Walnut Street **(CONTRACT SIGNED)**

Resurfacing of North 2nd Street **(AWARDED TONIGHT)**

Demolition of 225 North 10th Street **(IN PROGRESS)**

Safety Upgrades at 6th & Main Street

Resurfacing of Pine Street between Mill & Poplar (PECO Project) **(COMPLETED)**

Sanitary Sewer Improvements – 14th Street **(IN PROGRESS)**

Passive Recreation Lot – Corner of Ridge & MacDade

Code Information:

Rental License reminders have been sent to all unpaid Landlords – We have passed the deadline. We are currently issuing the \$1,000 fines and are beginning the shut down of all unpaid properties.

Handicap Parking spots are either being repainted or removed. Deadline is over.

All 445 Violations that were issued for all the properties in the Borough which includes Sanitation, High Grass, Motor Vehicles, Accumulation of Rubbish and Indoor Furniture has expired. \$1,000 Citations are being issued and abatements will commence.

A new list of Violations has begun.

Friday is the deadline for the alleyway between S. 7th Street & Wright Avenue. A total of 20 Citations have been issued.

50 citations have been issued for multiple properties.

Code Enforcement has begun the inspection of concrete sidewalks. If they are broken or a tripping hazard you will notified that they must be replaced.

We will continue with alleyway letters throughout the Borough.

3,149 Tickets have been issued for Street Sweeper Violations.

PECO has begun vegetation maintenance.

We are currently awaiting the arrival of three Solar Speeding signs.

Zoning Hearings:

There will be three zoning meetings to be held on August 26th at 7pm. (1) The appeal of 210 S. 5th Street. (2) 902 Maple Terrace to be a Community Group Home and (3) 13 Mill Street to convert from a Single Family to a duplex.

Thank you.