

BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
June 25, 2025

The Darby Borough Council met in Borough Council Chambers on the above date with the following members present: President Lucille Pratt, Vice President Darlene Hill, Jennifer Parks, Alfred Robinson, Janice Davis, Omar Thompson & Edna Stockley. Also present was Mayor Burrell, Borough Manager Mark Possenti, Chief Joseph Gabe, Borough Solicitor Charles Gibbs & Borough Engineer Eileen Mulvena. Cheryl Butts & Tracy Holmes-Williams were absent.

President Pratt called the meeting to Order at 7:00 p.m. followed by Roll Call.

Pledge of Allegiance

Presentation from Peter Williamson of the Delaware County Planning Department.

PUBLIC COMMENT:

Ethel Williams, Marks Avenue: Read a letter regarding the work of Borough Officials with regards of Sanitation, Landlords and tenants.

Joe Doyle, 210 Hamilton: Discussed issues with juveniles fighting and breaking into cars on his street.

Nikoya Black, 1156 Wycombe: Discussed issues with trash, sanitation and abandon cars.

Elaine Beckford, 646 Cedar: Issues with trash and a illegal business on North 7th Street.

NRO:

Stanley Tulay, 913 Main Street to operate a photocopy center & general printing business.

Motion to approve pending final inspection, all proper paperwork is filed in the Code Office, if any work needs to be done all proper permits are applied for in a timely matter and if business operates outside of their NRO a Cease and Desist will be issued immediately and will not be able to operate until a hearing is held in front of the Ordinance Committee made by Ms. Hill; 2nd by Mrs. Parks. Motion passed 7-0.

Lauren Hill, 310 Darby Terrace to operate an online sales. Motion to approve pending final inspection, all proper paperwork is filed in the Code Office, if any work needs to be done all proper permits are applied for in a timely matter and if business operates outside of their NRO a Cease and Desist will be issued immediately and will not be able to operate until a hearing is held in front of the Ordinance Committee made by Mrs. Parks; 2nd by Mr. Thompson. Motion carries 6-0. Ms. Hill abstained.

Pablo Reyes, 111 N. MacDade – NO SHOW

ENGINEERS'S REPORT:

See Attached.

MAYOR'S REPORT:

NO REPORT

Approval of May 21, 2025 – Council Meeting Minutes, Engineer’s, Mayors, Ordinance/Zoning, Community Relations, Finance, Public Safety, Municipal Services, Library & Recreation Reports and Minutes made by Ms. Davis; 2nd by Mrs. Parks. Motion carries 7-0.

NEW BUSINESS:

- a. **Paid Bills – June 2025:** Motion made by Ms. Hill; 2nd by Ms. Davis to pay the bills for the month of June 2025. Motion carries 7-0.
- b. **Motion to approve the purchase of a Veteran’s Memorial:** Motion made by Mrs. Parks; 2nd by Mr. Robinson to purchase the Memorial. Motion carries 7-0.
- c. **Approval of Handicap Application for 428 Chestnut Street:** Motion to approve made by Mrs. Parks; 2nd by Mr. Thompson to approve the handicap application. Motion carries 7-0.
- d. **Motion to approve the Borough Manager to send a letter to the Civil Service Commission to begin Full Time Police Officer testing:** Motion made by Ms. Davis; 2nd by Mrs. Parks. Motion carries 7-0.
- e. **Motion to hire LaKenya Edney as a Recreation Center worker at \$15.00/hour:** Motion to hire made by Mrs. Parks; 2nd by Ms. Hill. Motion carries 7-0.
- f. **New Walnut Street Parking Lot:** Motion to close a portion of the New Walnut Street Parking Lot made by Ms. Davis; 2nd by Mrs. Parks. Motion carries 7-0.

COMMUNICATIONS & REPORTS:

- a. Fire Chiefs Report: See attached.
- b. Tax Collectors Report: See attached. Motion to transfer \$58,508.25 from the Tax Fund to the Sewer Fund made by Ms. Davis; 2nd by Mr. Thompson. Motion carries 7-0.
- c. Solicitors Report: Mr. Gibbs asked for a motion made by Ms. Davis; 2nd by Mrs. Parks to approve the advertisement of the sale on 868 Main Street. Motion carries 7-0. Motion made by Ms. Hill; 2nd by Ms. Davis for the Borough Solicitor to draft and advertise a records retention ordinance. Motion carries 7-0. Motion made by Ms. Davis; 2nd by Mr. Thompson to executed a agreement with 820 Main Street. Motion carries 7-0.
- d. Police Chiefs Report: See attached.
- e. Managers Report: See attached. Motion made by Mrs. Parks; 2nd by Ms. Hill to approve three events permits. Motion carries 5-2. Mr. Thompson & Ms. Davis voted No.

Motion to accept the Fire Chief, Tax Collector, Police Chief and Managers Reports made by Ms. Davis; 2nd by Mr. Parks. Motion carries 7-0.

ADJOURNMENT

Motion to adjourn made by Ms. Davis; 2nd by Mr. Thompson. Motion carries 7-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

MEMORANDUM

CIVIL COLLABORATIVE CONCEPTS, LLC

2205 Parkview Drive
Haverford, PA 19041
(610) 496-0042

DATE: 10 June 2025
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru June 10, 2025

Current Month Activity:

Ordinary Street and Sewer Maintenance

Liquid Fuels

An ordinance must be passed by Borough Council that has the Borough adopt Londonderry Lane, Coventry Avenue, Shetland Road, and Glen Cove Road. If the Borough adopts these streets, then they can receive additional liquid fuels funds for the mileage of these streets.

Grants

2026 CPF – Resubmitted the application for sanitary sewer improvements on the 200 block of S. 5th St. We received an email from the Congresswoman's office that stated they did not recommend our project as we were funded in the 2024 round.

Delaware County Blight Remediation –

Demolition of 225 N. 10th St. – the contractor has reached out to inspect the adjoining houses and has not been able to gain access at this point. Owners have been contacted and have been made aware of the importance of this inspection.

Will begin preparing the grant application for the demolition of 129, 131, and 133 Whitely Terrace. The situation has reached the point that we may lose more if we do not stabilize this area.

2022 PA Small Water and Sewer Grant – The contractor will be returning to the project tomorrow, weather permitting.

PECO Open Space grant: a grant application was submitted on November 10, 2023 for passive recreation furniture in the open space area on the north side of 7th St. We received notice of a \$2,000 grant award. I will work with Mark to use the grant proceeds and the \$2,000 Borough match most effectively.

2023 Local Shares Statewide Grant: The Borough received an award to accomplish sanitary sewer improvements on N. 3rd St. in the amount of \$350,000.

2024 Local Shares Statewide Grant: Applications were submitted for Improvements to the Community Center and the Infrastructure Improvements on Brandford Ave. on November 28, 2024.

Delco Greenways Grant Round 1: A meeting was held with the County to discuss next steps. We are working to review the requirements for this grant to determine the Borough's next actions. This is for the acquisition of multiple properties abutting Cobbs Creek.

Delco Greenways Grant Round 3: It is understood the Borough has acquired both properties, 28 and 30 S. 5th St. We will close out this grant upon receipt of invoices and canceled checks.

Delco Greenways Grant Round 4: The Borough received this grant for a value up to \$250,000 for the construction of a playground for children 5-12 years of age on the lots known as 28/30 S. 5th St. I am awaiting a schedule from the surveyor to pin the boundaries and to prepare a reverse subdivision plan as well as an existing conditions plan.

2023 Community Project Fund Grant: Mark and I had a kick-off meeting for this grant on Monday, September 16 for the replacement of the sanitary sewer main and street laterals on Fern St. between 4th Street and Damon's Lane. The grant is for \$657,026.

2022 CDBG: Sanitary Sewer Improvements on 14th St. is ongoing.

2023 CDBG: Preparing contracts for both the Priority project: Sanitary Sewer Improvements to 12th St. and the Alternate project: storm sewer improvements on New Walnut St.

2024 CDBG: The pre-bid meeting with Delaware County OHCD was held on August 12, 2024 for the two projects awarded to the Borough: priority application addressing the reconstruction and resurfacing of N. 2nd St. following the sewer replacement project and the alternate project addressing the development of the lot at Ridge and MacDade as a passive and light recreation area. **The bid for the resurfacing of N. 2nd St. will be advertised this month for an award at the July Council meeting.**

2025 CDBG: Grant applications were submitted on January 3, 2025 for two projects: priority: improvements to Powell Park and alternate: infrastructure improvements on Berbro St.

Blight Remediation Grant:

The demolition of 225 N. Tenth St. and the stabilization of the adjacent properties was discussed in the County Demolition Grant update. The work must be completed by the grant expiration date, June 30, 2025.

MS4 Stormwater Permit:

A meeting was chaired by the EDCSC to discuss the new MS4 permit which will focus on volume control rather than sediment control (the focus of the current permit). During the meeting, a statement was made that penalties will be assessed for permittees who have not reduced sediment during the current permit as required. A review of the Borough's Pollutant Reduction Plan is required to see what has been done to meet the permit or determine what needs to be done to become compliant. The new permit is to be released by June 2027. A Notice of Intent to apply for the permit is due by September 30, 2026.

Stormwater Tip:

OCEAN PLASTICS POLLUTION

A Global Tragedy for Our Oceans and Sea Life

Plastic accumulating in our oceans and on our beaches has become a global crisis. Billions of pounds of plastic can be found in swirling convergences that make up about 40 percent of the world's ocean surfaces. At current rates plastic is expected to outweigh all the fish in the sea by 2050.

Plastics pollution has a direct and deadly effect on wildlife. Thousands of seabirds and sea turtles, seals and other marine mammals are killed each year after ingesting plastic or getting entangled in it. There are nearly 700 species that eat and get caught in plastic litter.

May Chief's Report

Dear Mr. Mayor and Borough Council members,

During the month of May, the fire company responded to 76 calls for service. There were no working fires in Darby Borough.

Our ambulance remains very busy, and we are thankful for our relationship with Fitzgerald Mercy Hospital and their EMS division. Longer response times are occurring due to the high call volume and the county being limited to (2) hospitals which increases turnaround times. The Fire Company has been in regular communication with both elected and appointed officials of the Borough and our residents remain at the top of our priority list and the services we provide to you.

Please understand that Fitzgerald Mercy is suffering from staffing issues as well, there are multiple times a month that our ambulance is not in service due to this which in turn relies on ambulances from surrounding areas to answer emergencies in our town. We are an all-volunteer fire company, and we do as much as we can to ensure that you receive the best possible service from both fire and EMS.

Please remember to have all air conditioning units serviced by a licensed technician and have ALL window units plugged directly into a wall outlet and NOT a power strip or extension cord! Please ensure you are hydrating yourselves on the hot days, dehydration is very preventable!

*****FUTURE EVENTS*****

No events scheduled at this time

Be Safe and Stay Healthy!



Vincent Lanni

Fire Chief

Darby Fire Co. #1

Tax Collector's Monthly Report to Taxing Districts

For the month of

May 2025

Darby Borough

REAL ESTATE INTERIM PER CAPITA OTHER

A: COLLECTIONS	REAL ESTATE	FIRE	LIBRARY	OTHER
1. Balance Collectable- Beginning of Month	1,374,412.67	64,027.65	25,611.25	
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)	279.01	13.00	5.20	
3: Total Collectable	1,374,133.66	64,014.65	25,606.05	
4: Less Face Collections for the Month	96,644.47	4,502.18	1,800.88	
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	1,277,489.19	59,512.47	23,805.17	
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	96,644.47	4,502.18	1,800.88	
10: Plus: Penalties				
11: Less: Discounts	343.98	16.02	6.42	
12: Total Cash Collected per Column	96,300.49	4,486.16	1,794.46	
13: Total Cash Collected - (12A+12B+12C+12D)				102,581.11

* Attach any supporting Documentation Required by your Taxing District

Tax Collector's Monthly Report to Taxing Districts

For the month of May 2025

Darby Borough

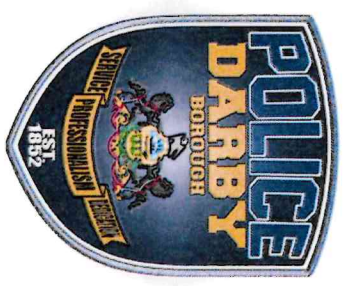
A: COLLECTIONS	REAL ESTATE		INTERIM	PER CAPITA	OTHER
	SEWER	TRASH	OTHER	OTHER	OTHER
1. Balance Collectable- Beginning of Month	1,013,983.61	441,560.00			
2A: Additions: During the Month *					
2B: Deductions: Credits During the Month (Line 17)	905.22				
3: Total Collectable	1,013,078.39	441,560.00			
4: Less Face Collections for the Month	58,842.12	40,255.00			
5: Less Deletions from the List *					
6: Less: Exonerations *					
7: Less: Liens/ Non-Lienable Installments *					
8: Balance Collectable - End of Month	954,236.27	401,305.00			
B: RECONCILIATION OF CASH COLLECTED					
9: Face Amount of Collections - must agree with line 4	58,842.12	40,255.00			
10: Plus: Penalties					
11: Less: Discounts	333.87	157.70			
12: Total Cash Collected per Column	58,508.25	40,097.30			
13: Total Cash Collected - (12A+12B+12C+12D)					98,605.55

* Attach any supporting Documentation Required by your Taxing District

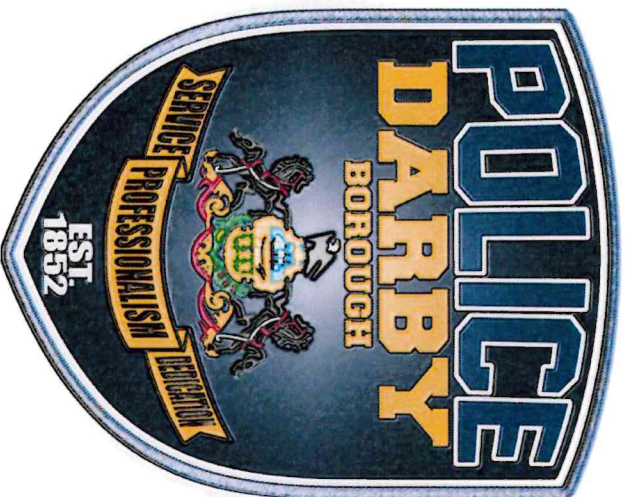


May 2025

Month in review



May 2025



Total Calls for service May 2025:

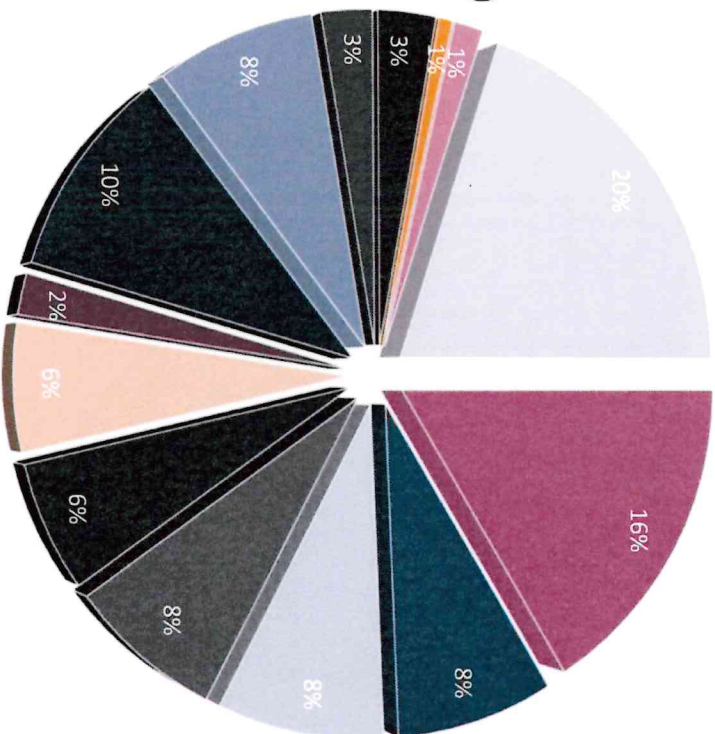
1,437

Total calls for service in 2025:

6,828

Top calls for service

- Area/Building Check (236)
- Medical Emergency (114)
- Traffic & Parking Problems (119)
- Suspicious Person/Circumstance(s) (109)
- Disturbances-Domestic (89)
- Disturbances/Fights/Disputes (87)
- Mental Health (28)



- Public Service/Police Information (145)
- Crossing Guard Info/ Duties (113)
- Abandoned Vehicle (37)
- Motor Vehicle Accidents (42)
- 911 Hang up (10)
- Alarms (21)
- All other calls (287)

- Area/Building check
- Disturbance/Fights
- Accidents

- Medical Emergency
- Mental Health
- 911 Hang Up

- Traffic & Parking
- Police Information
- Alarms

- Suspicious Conditions
- Crossing Guard Duties
- Other calls

- Domestic Disturbance
- Abandoned Vehicles

Top calls for service account for 80.02% of May 2025 calls.

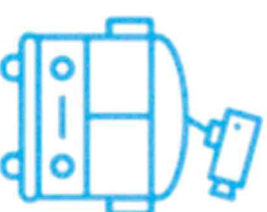
Darby Borough Police
&
William Penn School District
partnership with
Alert Bus Program

started on 1/8/2025

May 2025
166

Violations for 2025 to date:

793



BUSPATROL

Monthly Manager's Report
June 25, 2025

Upcoming Events:

National Night Out – August 5th
Darby Summer Block Bash – August 16th

Pending Projects:

2025 Road Program
Community Garden – Poplar Street
Sanitary Sewer Improvements – North 3rd Street
Tot Lot – 28/30 South 5th Street
Replacement of Sanitary Sewer & Street Laterals – Fern Street (between 4th & Damons)
Sanitary Sewer Improvements – 12th Street **(IN PROGRESS)**
Storm Sewer Improvements – New Walnut Street **(CONTRACT SIGNED)**
Resurfacing of North 2nd Street
Demolition of 225 North 10th Street **(IN PROGRESS)**
Safety Upgrades at 6th & Main Street
Resurfacing of Pine Street between Mill & Poplar (PECO Project) **(COMPLETED)**
Sanitary Sewer Improvements – 14th Street **(IN PROGRESS)**
Passive Recreation Lot – Corner of Ridge & MacDade

Code Information:

Rental License reminders have been sent to all unpaid Landlords – July 7th is the deadline to reply. Failure to reply will result in a Cease and Desist placed on the property and \$1,000/day fines.

Handicap Parking Renewals have been mailed out with a deadline to reply by July 28th. Failure to reply will make us believe the spot is no longer needed and it will be removed.

445 Violations were issued on Monday for all the properties in the Borough which includes Sanitation, High Grass, Motor Vehicles, Accumulation of Rubbish and Indoor Furniture.

12 Citations were issued for the alleyways between Park Lane & Edgehill Road.

Alleyway letter has recently been sent to N. 7th Street & Even Side of Wright Avenue.

11 Properties have failed to respond to earlier Violations and required the Borough to perform Abatements.

10 Cease and Desist were issued to Contractors working with out a permit and resulted in them paying double the fees for permits.

Shortly Code Enforcement will be inspecting everyone's concrete sidewalks. If they are broken or a tripping hazard you will notified that they must be replaced.

We will continue with alleyway letters throughout the Borough.

Events Permit Applied for and need approval:

7/4/2025 – Helen R. Thomas Soccer Field

Fredrick Hill - Cookout

7/13/2025 – Helen R. Thomas Soccer Field

Musa Sanoe – Family Reunion

8/2/2025 – Helen R. Thomas Soccer Field

Ade Smith – Kids Graduation Party

Thank you.