

**BOROUGH OF DARBY**  
**BOROUGH COUNCIL MEETING**  
**April 16, 2025**

The Darby Borough Council met in Borough Council Chambers on the above date with the following members present: President Lucille Pratt, Vice President Darlene Hill, Tracy Holmes-Williams, Jennifer Parks, Alfred Robinson, Janice Davis, Omar Thompson, Cheryl Butts & Edna Stockley. Also present was Mayor Burrell, Borough Manager Mark Possenti & Chief Joseph Gabe. Cheryl Buuts, Solicitor Charles Gibbs & Borough Engineer Mulvena were absent.

President Pratt called the meeting to Order at 7:10 p.m. followed by Roll Call.

Pledge of Allegiance

**PUBLIC COMMENT:**

Paula Richards, 206 Highland Avenue: Ms. Richards complained about the parking of vehicles at 77 MacDade blvd. and about not advertising for the Recreation Center worker.

Diana Jones, 321 Marks Avenue: Asked if something can be done about panhandlers at the Darby Town Center.

Lynne DeShields, 317 South 7<sup>th</sup> Street: Stated how lovely the Library Fundraiser was over the weekend. She wants more residents to help volunteer and get involved.

**NRO:**

Sheldon McEwan, 820 Main Street: To extend his hours for the barbershop until 10:00pm. Motion to approve pending final inspection, all proper paperwork is filed in the Code Office, if any work needs to be done all proper permits are applied for in a timely matter and if business operates outside of their NRO a Cease and Desist will be issued immediately and will not be able to operate until a hearing is held in front of the Ordinance Committee made by Mrs. Parks; 2<sup>nd</sup> by Mr. Robinson. Motion tied 4-4. President Pratt, Vice-President Hill, Ms. Davis & Mr. Thompson voted no. Mayor Burrell broke the tie in favor of the extended hours.

David Mann –Delco Power, Devaughn Bailey – Chubbys Auto, Karter Roberts- DK Automotive, Samuel Green – SAG Ventures, Michael Jenkins – Cycles Small Repair, 640 Main Street. Motion to approve pending final inspection, all proper paperwork is filed in the Code Office, if any work needs to be done all proper permits are applied for in a timely matter and if business operates outside of their NRO a Cease and Desist will be issued immediately and will not be able to operate until a hearing is held in front of the Ordinance Committee along with all Fire Extinguishers updated, recommend all buildings get a fire/smoke detection system, Chubbys Auto repairs the wall and heating system made by Ms. Davis; 2<sup>nd</sup> by Mrs. Parks. Motion carries 8-0.

**ENGINEERS'S REPORT:**

See Attached.

Motion to authorize the preparation of a grant application for the demolition of 129, 131 and 133 Whitley Terrace made by Ms. Davis; 2<sup>nd</sup> by Mr. Thompson. Motion carries 8-0.

Motion to contract award Ernel Company, Inc. for storm sewer improvements on New Walnut Street for a contract amount not to exceed \$143,150 for items to be awarded include 1.1 through 1.5, 1.8, 1.9 and 2.1 contingent upon Delaware County OHCD's approval of the award made by Mr. Thompson; 2<sup>nd</sup> by Mrs. Williams. Motion carries 8-0.

Motion to contract award A ti U Services, Inc. for 12<sup>th</sup> Street Sanitary Sewer Improvements for Lot 1, Items 1.1, 1.3 and 1.5 and Lot 3 for a total contract amount of \$190,580. This award is contingent upon A to U confirming their pricing, Delaware County OHCD's approval of the award and OHCD adding \$25,000 to the project allocation made by Ms. Hill; 2<sup>nd</sup> by Mrs. Williams. Motion carries 8-0.

**MAYOR'S REPORT:**

Mayor Burrell reported on the April 26<sup>th</sup> cleanup at John Drew Park, June 19<sup>th</sup> at 10am is the Juneteenth celebration and Street Sweeper has begun and ticketing starts on April 28<sup>th</sup>.

Approval of March 19, 2025 – Council Meeting Minutes, Engineer's, Mayors, Ordinance/Zoning, Community Relations, Finance, Public Safety, Municipal Services, Library & Recreation Reports and Minutes made by Mrs. Parks; 2<sup>nd</sup> by Mr. Robinson. Motion carries 8-0.

**NEW BUSINESS:**

- a. **Paid Bills – April 2025:** Motion made by Ms. Hill; 2<sup>nd</sup> by Mr. Thompson to pay the bills for the month of April 2025. Motion carries 8-0.
- b. **Motion to approve a donation to Christina Brunson – Purple House Project:** Motion made by Mrs. Parks; 2<sup>nd</sup> by Mr. Thompson to donate \$300. Motion carries 8-0.
- c. **Approval of Handicap Application for 8 N. 2<sup>nd</sup> Street, 616 Darby Terrace & 645 Darby Terrace:** Motion to approve made by Mrs. Williams; 2<sup>nd</sup> by Ms. Hill to approve the handicap applications. Motion carries 8-0.
- d. **Motion to hire Giselle Wilkins for Parking Enforcement at \$15.00/hour:** Motion to hire made by Ms. Hill; 2<sup>nd</sup> by Mrs. Parks. Motion carries 8-0.
- e. **Motion to hire Aaron Payne as a Recreation Center worker at \$15.00/hour:** Motion to hire made by Mrs. Williams; 2<sup>nd</sup> by Mrs. Parks. Motion carries 7-1. Ms. Stockley voted No.

**COMMUNICATIONS & REPORTS:**

- a. Fire Chiefs Report: See attached.
- b. Tax Collectors Report: See attached. Motion to transfer \$1,014,032.31 from the Tax Fund to the Sewer Fund made by Ms. Davis; 2<sup>nd</sup> by Mrs. Parks. Motion carries 8-0.
- c. Solicitors Report: Manager explained Council met in Executive Session prior to the Council Meeting to discuss personnel.
- d. Police Chiefs Report: See attached.
- e. Managers Report: Motion made by Mr. Thompson; 2<sup>nd</sup> by Ms. Davis to approve the permit for Night Owl Water Ice. Motion carries 8-0. Motion made by Mr. Thompson; 2<sup>nd</sup> by Mrs. Parks to cancel the May Committee Meeting. Motion carries 7-1. Ms. Stockley voted No.

Motion to accept the Fire Chief, Tax Collector, Police Chief and Managers Reports made by Mr. Davis; 2<sup>nd</sup> by Mr. Thompson. Motion carries 8-0.

**ADJOURNMENT**

Motion to adjourn made by Ms. Davis; 2<sup>nd</sup> by Mrs. Williams. Motion carries 8-0.

Respectfully Submitted,

Mark Possenti  
Manager/Secretary  
Borough of Darby

# MEMORANDUM

CIVIL COLLABORATIVE CONCEPTS, LLC

2205 Parkview Drive  
Haverford, PA 19041  
(610) 496-0042

**DATE:** 8 April 2025  
**TO:** Darby Borough Council  
**FROM:** Eileen W. Mulvena, P.E.  
**RE:** Engineer's Report Thru April 8 10, 2025

## Current Month Activity:

### Ordinary Street and Sewer Maintenance

Chapter 94. The 2024 Chapter 94 report was submitted to DCJA.

### Liquid Fuels

An ordinance must be passed by Borough Council that has the Borough adopt Londonderry Lane, Coventry Avenue, Shetland Road, and Glen Cove Road. If the Borough adopts these streets, then they can receive additional liquid fuels funds for the mileage of these streets.

### Grants

#### **Delaware County Blight Remediation –.**

**Continuing to work on the bid specs for the demolition of HN 225 and stabilization of HN 223 and 227 N. 10<sup>th</sup> St. Bids to be available for Council award at the May meeting.**

**Motion:** Authorize the preparation of a grant application for the demolition of 129, 131, and 133 Whitely Terrace. The situation has reached the point that we may lose more if we do not stabilize this area.

2022 PA Small Water and Sewer Grant – The Borough received the executed contract under this grant in the amount of \$498,116 which enables sanitary sewer work to be done on 14<sup>th</sup> St and 12<sup>th</sup> St. It also funds a portion of N. 2<sup>nd</sup> St.

PECO Open Space grant: a grant application was submitted on November 10, 2023 for passive recreation furniture in the open space area on the north side of 7<sup>th</sup> St. We received notice of a \$2,000 grant award. I will work with Mark to use the grant proceeds and the \$2,000 Borough match most effectively.

2023 Local Shares Statewide Grant: The Borough received an award to accomplish sanitary sewer improvements on N. 3<sup>rd</sup> St. in the amount of \$350,000.

2024 Local Shares Statewide Grant: Applications were submitted for Improvements to the Community Center and the Infrastructure Improvements on Brandford Ave. on November 28, 2024.

Delco Greenways Grant Round 1: A meeting was held with the County to discuss next steps. We are working to review the requirements for this grant to determine the Borough's next actions. This is for the acquisition of multiple properties abutting Cobbs Creek.

Delco Greenways Grant Round 3: It is understood the Borough has acquired both properties, 28 and 30 S. 5<sup>th</sup> St. We will close out this grant upon receipt of invoices and canceled checks.

Delco Greenways Grant Round 4: The Borough received this grant for a value up to \$250,000 for the construction of a playground for children 5-12 years of age on the lots known as 28/30 S. 5<sup>th</sup> St.

2023 Community Project Fund Grant: Mark and I had a kick-off meeting for this grant on Monday, September 16 for the replacement of the sanitary sewer main and street laterals on Fern St. between 4<sup>th</sup> Street and Damon's Lane. The grant is for \$657,026.

**2022 CDBG:** Sanitary Sewer Improvements on 14<sup>th</sup> St. is ongoing.

**2023 CDBG:** Bids will be received for Council's consideration for award for both project. Priority project is Sanitary Sewer Improvements to 12<sup>th</sup> St. The Alternate project is storm sewer improvements on New Walnut St.

2024 CDBG: The pre-bid meeting with Delaware County OHCD was held on August 12, 2024 for the two projects awarded to the Borough: priority application addressing the reconstruction and resurfacing of N. 2<sup>nd</sup> St. following the sewer replacement project and the alternate project addressing the development of the lot at Ridge and MacDade as a passive and light recreation area.

2025 CDBG: Grant applications were submitted on January 3, 2025 for two projects: priority: improvements to Powell Park and alternate: infrastructure improvements on Berbro St.

**Blight Remediation Grant:**

The CFA Board approved the Borough's request to use the remaining grant funds for the demolition of 225 N. Tenth St. and the stabilization of the adjacent properties. This project is moving forward since the new owner did not submit the required paperwork to rehabilitate the property.

MS4 (Municipal Separate Storm Sewer System): The annual report was submitted on 9/28/24.

## **Stormwater Tip:**

### Direct Illicit Discharges:

- **Sanitary Wastewater:**

Directly connecting sewage pipes from buildings to the storm sewer.

- **Industrial and Commercial Wastewater:**

Discharges from car washes, laundry facilities, industrial processes, and floor drains improperly connected to the storm sewer.

- **Illegal Dumping:**

Used motor oil, paint, pesticides, fertilizers, and other hazardous materials dumped into storm drains.

- **Construction Site Runoff:**

Sediment, concrete washout, paint and stucco washout, and other construction debris tracked or washed into storm drains.

### Indirect Illicit Discharges:

- **Septic Tank Seepage:** Seepage from cracked septic tank pipes or illicit connections to the storm sewer.
- **Dewatering Construction Sites:** Discharge from dewatering pumps used at construction sites.
- **Swimming Pool Discharge:** Discharging chlorinated pool water into storm drains.
- **Groundwater Seepage:** Groundwater seeping into basements and being pumped into storm drains.
- **Pet Waste:** Pet waste left in streets and yards that washes into storm drains.
- **Litter and Trash:** Litter, cigarette butts, and other trash that washes into storm drains.

# March Chief's Report

Dear Mr. Mayor and Borough Council members,

During the month of March, the fire company responded to 85 calls for service. There was (1) working fires in Darby Borough.

On March 5<sup>th</sup>, around 1450hrs, Co 4 was dispatched to the 700 block of Commerce St in Darby for a reported house fire. Engine 4 arrived as the 1st engine, secured their own water and began fire suppression in 1 of 3 homes that were on fire. Due to the volume of fire and 3 homes being involved, the 2<sup>nd</sup> alarm was transmitted by Command. Lieutenant 4 held the Darby command. \*\*\*\*NO FF INJURIES REPORTED\*\*\*\*

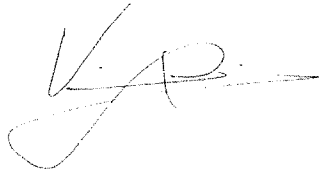
As a reminder, the warmer months will be coming faster than you realize, please remember to have all air conditioning units serviced by a licensed technician and have ALL window units plugged directly into a wall outlet and NOT a power strip or extension cord!

\*\*\*\*\*FUTURE EVENTS\*\*\*\*\*

No events scheduled at this time

\*\*\*\*\*

Be Safe and Stay Healthy!



Vincent Lanni

Fire Chief

Darby Fire Co. #1

# Tax Collector's Monthly Report to Taxing Districts

For the month of

March 2025

## Darby Borough

REAL ESTATE INTERIM PER CAPITA OTHER  
 OTHER

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
1: Balance Collectable- Beginning of Month	Real Estate	FIRE	Library	
2A: Additions: During the Month *	4,100,176.62	191,006.25	76,402.39	
2B: Deductions: Credits During the Month (Line 17)	1,401.66	65.29	26.12	
3: Total Collectable	4,098,774.96	190,940.96	76,376.27	
4: Less Face Collections for the Month	1,829,007.42	85,203.78	34,081.41	
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	2,269,767.54	105,737.18	42,294.86	
<b>B: RECONCILIATION OF CASH COLLECTED</b>				
9: Face Amount of Collections - must agree with line 4	1,829,007.42	85,203.78	34,081.41	
10: Plus: Penalties				
11: Less: Discounts	36,579.94	1,703.78	680.96	
12: Total Cash Collected per Column	1,792,427.48	83,500.00	33,400.45	
13: Total Cash Collected - (12A+12B+12C+12D)				1,909,327.93

\* Attach any supporting Documentation Required by your Taxing District



# Tax Collector's Monthly Report to Taxing Districts

For the month of

March 2025

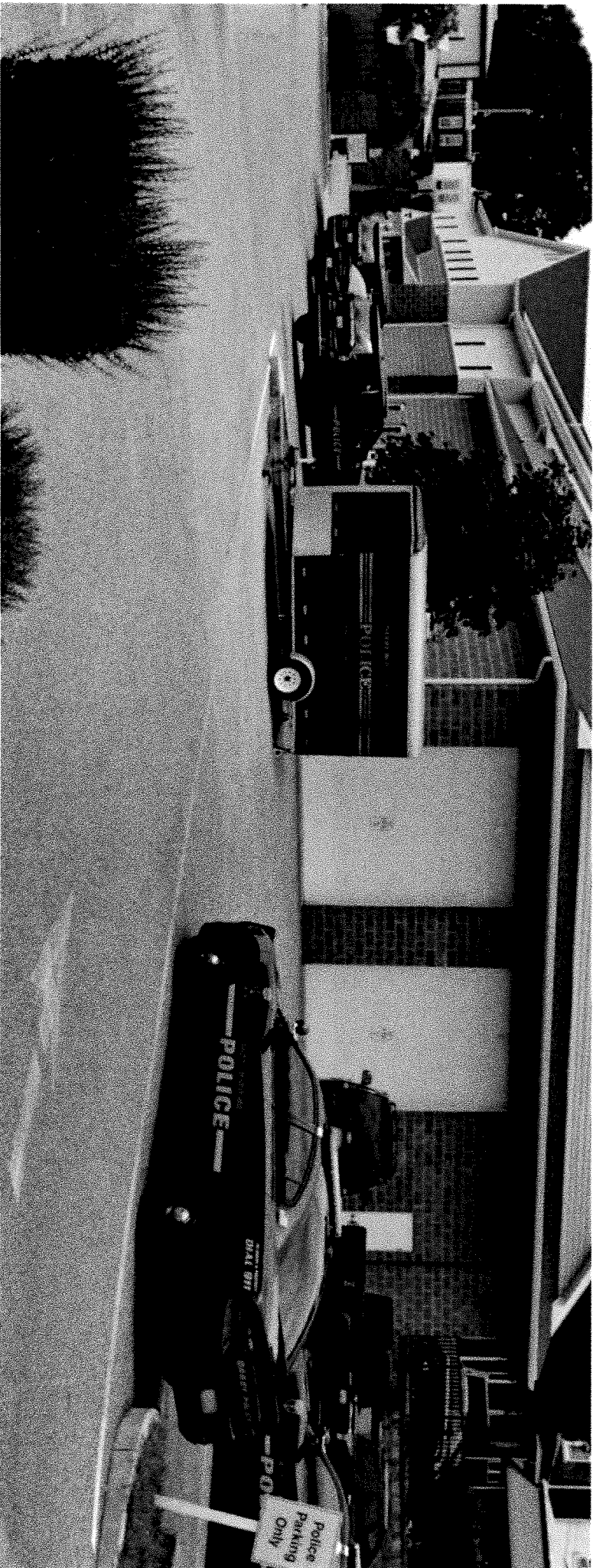
## Darby Borough

REAL ESTATE      INTERIM      PER CAPITA      OTHER

	SEWER	TRASH	OTHER	OTHER
<b>A: COLLECTIONS</b>				
1: Balance Collectable- Beginning of Month	2,539,436.96	1,376,970.00		
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)	360.96			
3: Total Collectable	2,539,076.00	1,376,970.00		
4: Less Face Collections for the Month	1,034,726.90	705,085.00		
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	1,504,349.10	671,885.00		
<b>B: RECONCILIATION OF CASH COLLECTED</b>				
9: Face Amount of Collections - must agree with line 4	1,034,726.90	705,085.00		
10: Plus: Penalties				
11: Less: Discounts	20,694.59	14,101.70		
12: Total Cash Collected per Column	1,014,032.31	690,983.30		
13: Total Cash Collected - (12A+12B+12C+12D)				1,705,015.61

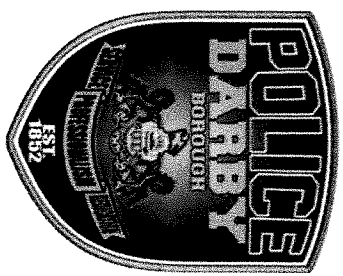
\* Attach any supporting Documentation Required by your Taxing District



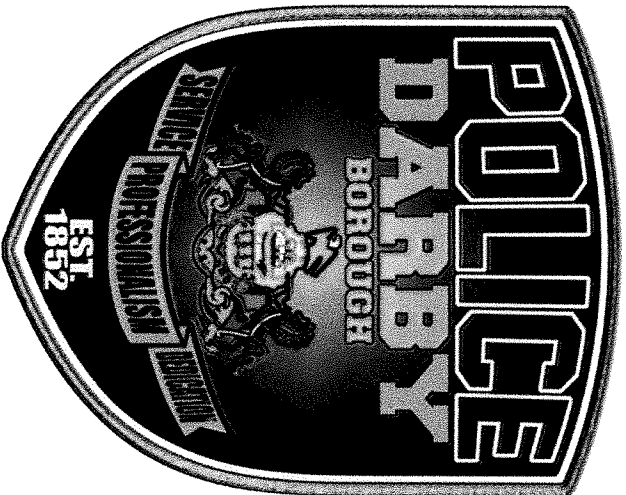


# March 2025

Month in review



*March 2025*



*Total Calls for service March 2025:*

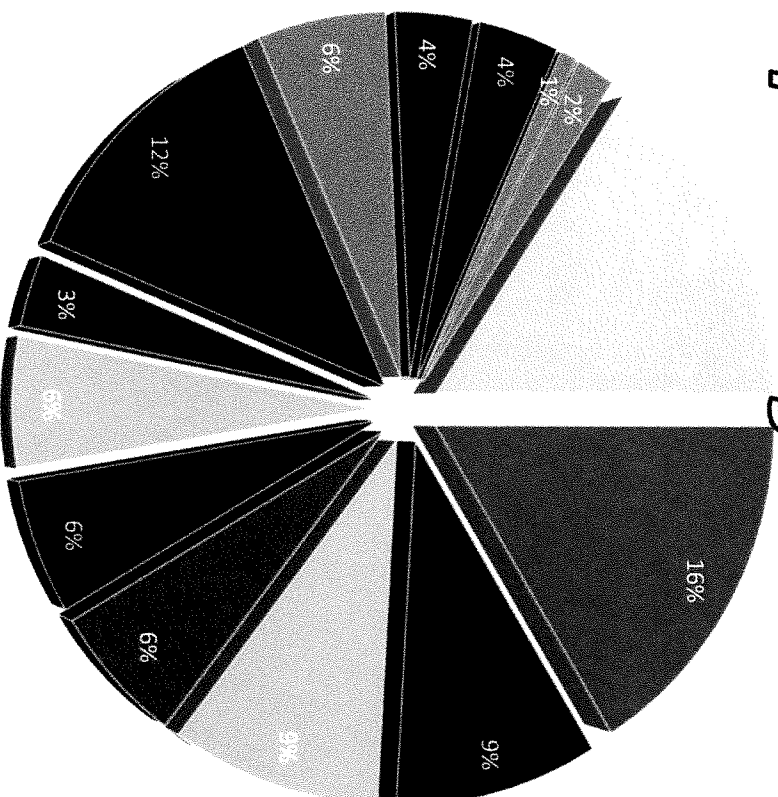
**1,370**

*Total calls for service in 2025:*

**4,063**

# Top calls for service

- Area/Building Check (225)
- Medical Emergency (129)
- Traffic & Parking Problems (131)
- Suspicious Person/Circumstance(s) (84)
- Disturbances-Domestic (80)
- Disturbances/Fights/Disputes (78)
- Mental Health (43)



- Public Service/Police Information (168)
- Crossing Guard Info/ Duties (80)
- Abandoned Vehicle (49)
- Motor Vehicle Accidents (51)
- 911 Hang up (11)
- Alarms (25)
- All other calls (216)

- Area/Building Check
- Medical Emergency
- Traffic & Parking
- Suspicious Person/Circumstance(s)
- Domestic Disturbance
- Disturbance/Fights
- Mental Health
- Police Information
- Crossing Guard Duties
- Abandoned Vehicles
- Accidents
- 911 Hang Up
- Alarms
- Other calls

Top calls for service account for 84.24% of March 2025 calls.

**Darby Borough Police  
&  
William Penn School District  
partnership with  
Alert Bus Program**

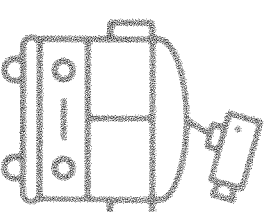
\*started on 1/8/2025\*

*March 2025*

**125**

Violations for 2025 to date:

**412**



**BUSPATROL**