

**BOROUGH OF DARBY**  
**BOROUGH COUNCIL MEETING**  
**February 19, 2025**

The Darby Borough Council met in Borough Council Chambers on the above date with the following members present: President Lucille Pratt, Vice President Darlene Hill, Tracy Holmes-Williams, Jennifer Parks, Alfred Robinson, Janice Davis, Omar Thompson, Cheryl Butts & Edna Stockley. Also present was Mayor Burrell, Borough Manager Mark Possenti, Chief Joseph Gabe, Solicitor Charles Gibbs. Borough Engineer Mulvena was absent.

President Pratt called the meeting to Order at 7:00 p.m. followed by Roll Call.

Pledge of Allegiance

Motion made by Ms. Hill; 2<sup>nd</sup> by Mr. Robinson to hire Brett Foster as a Part Time Police Officer for the Darby Borough Police Department. Motion carries 9-0.

Mayor Burrell swore in Part Time Patrol Officer Brett Foster.

**PUBLIC COMMENT:**

Andrea Doyle, 210 Hamilton Avenue: Complaints regarding 901 Quarry Street with the parking issues, and other issues. Discussed problems with the property at 201 Hamilton Avenue.

Joe Doyle, 210 Hamilton Avenue: Issues with 901 Quarry Street.

Brian Hague, 410 South 7<sup>th</sup> Street: Looking for a job as a line stripper and worker in the Borough.

**NRO:**

Sheldon McEwan, 820 Main Street: To operate a Barber Shop/Hair Salon. Motion to approve pending final inspection, all proper paperwork is filed in the Code Office, if any work needs to be done all proper permits are applied for in a timely matter and if business operates outside of their NRO a Cease and Desist will be issued immediately and will not be able to operate until a hearing is held in front of the Ordinance Committee made by Mrs. Parks; 2<sup>nd</sup> by Ms. Davis. Motion carries 9-0.

**ENGINEERS'S REPORT:**

See Attached.

**MAYOR'S REPORT:**

Mayor reported that the Street Sweeper will begin shortly.

Approval of January 15, 2025 – Council Meeting Minutes, February 5, 2025 – Special Meeting Minutes, Engineer's, Mayors, Ordinance/Zoning, Community Relations, Finance, Public Safety, Municipal Services, Library & Recreation Reports and Minutes made by Ms. Davis; 2<sup>nd</sup> by Mr. Thompson. Motion carries 9-0.

### **NEW BUSINESS:**

- a. **Paid Bills – February 2025:** Motion made by Mr. Thompson; 2<sup>nd</sup> by Ms. Hill to pay the bills for the month of February 2025. Motion carries 9-0.
- b. **Motion to approve the Repository Letter for 121-123 N. 10<sup>th</sup> Street:** Motion made by Mrs. Butts; 2<sup>nd</sup> by Ms. Davis to approve. Motion carries 9-0.
- c. **Motion to approve 203 Wright Avenue, 207 Londonderry Lane & 615 Colwyn Avenue for Handicap Parking:** Motion made by Mr. Thompson; 2<sup>nd</sup> by Ms. Hill to approve the handicap parking spaces. Motion carries 9-0.
- d. **Motion to accept the Resignation of Part Time Police Officer Olivia Dill:** Motion made by Mrs. Parks; 2<sup>nd</sup> by Ms. Davis to accept the resignation. Motion carries 9-0.
- i. **Motion to authorize the advertisement of 868 Main Street for public bid:** Motion made by Mr. Thompson; 2<sup>nd</sup> by Ms. Hill to approve. Motion carries 9-0.

### **COMMUNICATIONS & REPORTS:**

- a. Fire Chiefs Report: See attached.
- b. Tax Collectors Report: See attached. Motion to transfer \$66,863.06 from the Tax Fund to the Sewer Fund made by Ms. Davis; 2<sup>nd</sup> by Mrs. Parks. Motion carries 9-0.
- c. Solicitors Report:
  1. Ordinance #817 (1025 Ridge Avenue): Motion made by Ms. Davis; 2<sup>nd</sup> by Mrs. Parks to approve Ordinance #817 regarding the taking of 1025 Ridge Avenue through eminent domain. Motion carries 9-0.
  2. Resolution 2025-001: Motion made Mrs. Parks; 2<sup>nd</sup> by Ms. Davis to finalize the sale of 1000 Main Street. Motion carries 8-1. Ms. Stockley voted No.
- d. Police Chiefs Report: See attached.
- e. Managers Report: Reported pothole repair will begin next week. The new hometown hero banners are in and we are currently schedule install.

Motion to accept the Fire Chief, Tax Collector, Police Chief and Managers Reports made by Mrs. Butts; 2<sup>nd</sup> by Mr. Thompson. Motion carries 9-0.

### **ADJOURNMENT**

Motion to adjourn made by Ms. Hill; 2<sup>nd</sup> by Ms. Davis. Motion carries 9-0.

Respectfully Submitted,

Mark Possenti  
Manager/Secretary  
Borough of Darby

# MEMORANDUM

CIVIL COLLABORATIVE CONCEPTS, LLC

2205 Parkview Drive  
Haverford, PA 19041  
(610) 496-0042

**DATE:** 10 February 2025  
**TO:** Darby Borough Council  
**FROM:** Eileen W. Mulvena, P.E.  
**RE:** Engineer's Report Thru February 10, 2025

## Current Month Activity:

### Ordinary Street and Sewer Maintenance

Ordinary Street and Sewer Maintenance contracts expired at the end of the year (although there is the opportunity to extend for 3 months). Council authorized a 3-month extension to the performance period at the Jan 25 meeting.

### Liquid Fuels

An ordinance must be passed by Borough Council that has the Borough adopt Londonderry Lane, Coventry Avenue, Shetland Road, and Glen Cove Road. If the Borough adopts these streets, then they can receive additional liquid fuels funds for the mileage of these streets.

### Grants

COVID 19 ARPA Capital Projects Fund Multipurpose Community Facilities Program – the grant awards were announced and the Borough was not successful in receiving a grant. Three awards were made in Delaware County and one was the Darby Library.

**Delaware County Blight Remediation** – A grant application was prepared and submitted for the demolition of 225 N. 10<sup>th</sup> St and for the stabilization of the properties on either side. These funds will supplement the remaining funds from the Borough's state Blight Remediation grant. We have advised the County we wish this application be considered by County Council for funding.

CFA 2022 Local Share Grant (Statewide): Eagle Contracting completed this project on N. 2<sup>nd</sup> St. and the final payment has been made.

2022 PA Small Water and Sewer Grant – The Borough received the executed contract under this grant in the amount of \$498,116 which enables sanitary sewer work to be done on 14<sup>th</sup> St and 12<sup>th</sup> St. It also funds a portion of N. 2<sup>nd</sup> St.

PECO Open Space grant: a grant application was submitted on November 10, 2023 for passive recreation furniture in the open space area on the north side of 7<sup>th</sup> St. We received notice of a \$2,000 grant award. I will work with Mark to use the grant proceeds and the \$2,000 Borough match most effectively.

2023 Local Shares Statewide Grant: The Borough received an award to accomplish sanitary sewer improvements on N. 3<sup>rd</sup> St. in the amount of \$350,000.

2024 Local Shares Statewide Grant: Applications were submitted for Improvements to the Community Center and the Infrastructure Improvements on Brandford Ave. on November 28, 2024.

Delco Greenways Grant Round 1: A meeting was held with the County to discuss next steps. We are working to review the requirements for this grant to determine the Borough's next actions. This is for the acquisition of multiple properties abutting Cobbs Creek.

**Delco Greenways Grant Round 3:** It is understood the Borough has acquired both properties, 28 and 30 S. 5<sup>th</sup> St.

Delco Greenways Grant Round 4: The Borough received this grant for a value up to \$250,000 for the construction of a playground for children 5-12 years of age on the lots known as 28/30 S. 5<sup>th</sup> St.

2023 Community Project Fund Grant: Mark and I had a kick-off meeting for this grant on Monday, September 16 for the replacement of the sanitary sewer main and street laterals on Fern St. between 4<sup>th</sup> Street and Damon's Lane. The grant is for \$657,026.

2022 CDBG: Contract preparation is in progress for the infrastructure improvements on 14<sup>th</sup> St.

2023 CDBG: The Borough has received the Notices to Proceed for the following: Priority project was Sanitary Sewer Improvements to 12<sup>th</sup> St; Alternate project was storm sewer improvements on New Walnut St.

2024 CDBG: The pre-bid meeting with Delaware County OHCD was held on August 12, 2024 for the two projects awarded to the Borough: priority application addressing the reconstruction and resurfacing of N. 2<sup>nd</sup> St. following the sewer replacement project and the alternate project addressing the development of the lot at Ridge and MacDade as a passive and light recreation area.

2025 CDBG: Grant applications were submitted on January 3, 2025 for two projects: priority: improvements to Powell Park and alternate: infrastructure improvements on Berbro St.

**Blight Remediation Grant:**

The CFA Board approved the Borough's request to use the remaining grant funds for the demolition of 225 N. Tenth St. and the stabilization of the adjacent properties. This project is moving forward since the new owner did not submit the required paperwork to rehabilitate the property.

MS4 (Municipal Separate Storm Sewer System): The annual report was submitted on 9/28/24.

**Stormwater Tip:**

The focus of the existing MS4 permit is to reduce pollutants entering the waters of the Commonwealth. Each permit holder was required to develop a Pollutant Reduction Plan (PRP) and to accomplish a 10% reduction during the permit period. The next permit will become effective in October 2026 and the focus will be shifting to Volume Management. Each permit holder will be required to develop a Volume Management Plan (VMP) in accordance with the DEP requirements.

## January Chief's Report

Dear Mr. Mayor and Borough Council members,

During the month of January, the fire company responded to 89 calls for service. There was (1) working fire in Darby Borough.

On January 29<sup>th</sup>, around 0130hrs, Co 4 was dispatched to the unit block of S. 14<sup>th</sup> Street in Darby for a reported house on fire. Engine 4 arrived to find a fire in the kitchen of the home. Engine 4 quickly extinguished the fire after it was located. Co 4 would operate for 1 hour before returning home. Lieutenant 4 held the Darby Command.

As a reminder, the colder weather is upon us, carbon monoxide safety is very important this time of year, so ensure you have detectors and new batteries! Also, DO NOT use your kitchen stove as a heat source to warm your home, this is a very common cause of residential fires!

\*\*\*\*\*FUTURE EVENTS\*\*\*\*\*

No events scheduled at this time

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Be Safe and Stay Healthy!



Vincent Lanni

Fire Chief

Darby Fire Co. #1

# Tax Collector's Monthly Report to Taxing Districts

For the month of

January 2025

Darby Borough

REAL ESTATE INTERIM PER CAPITA OTHER  
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A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
1. Balance Collectable- Beginning of Month	730,327.48	37,518.54	15,007.53	
2A: Additions: During the Month *	12,791.07	657.08	262.83	
2B: Deductions: Credits During the Month (Line 17)	8,089.56	415.56	166.23	
3: Total Collectable	735,028.99	37,760.06	15,104.13	
4: Less Face Collections for the Month	89,788.67	4,612.57	1,845.00	
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	645,240.32	33,147.49	13,259.13	
<b>B: RECONCILIATION OF CASH COLLECTED</b>				
9: Face Amount of Collections - must agree with line 4	89,788.67	4,612.57	1,845.00	
10: Plus: Penalties	-8,978.86	-461.32	-184.51	
11: Less: Discounts				
12: Total Cash Collected per Column	98,767.53	5,073.89	2,029.51	
13: Total Cash Collected - (12A+12B+12C+12D)				105,870.93

\* Attach any supporting Documentation Required by your Taxing District



# Tax Collector's Monthly Report to Taxing Districts

For the month of

January 2025

Darby Borough

REAL ESTATE INTERIM PER CAPITA OTHER

	REAL ESTATE	INTERIM	PER CAPITA	OTHER
<b>A: COLLECTIONS</b>				
1. Balance Collectable- Beginning of Month	441,351.96		265,045.00	
2A: Additions: During the Month *	-802.13			
2B: Deductions: Credits During the Month (Line 17)	172.98		395.00	
3: Total Collectable	440,376.85		264,650.00	
4: Less Face Collections for the Month	60,784.56		39,105.00	
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	379,592.29		225,545.00	
<b>B: RECONCILIATION OF CASH COLLECTED</b>				
9: Face Amount of Collections - must agree with line 4	60,784.56		39,105.00	
10: Plus: Penalties	-6,078.50		-3,910.50	
11: Less: Discounts				
12: Total Cash Collected per Column	66,863.06		43,015.50	
13: Total Cash Collected - (12A+12B+12C+12D)				109,878.56

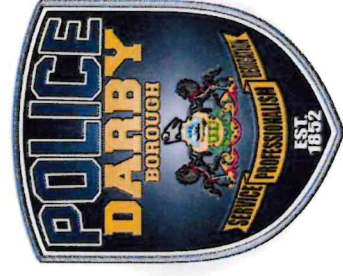
\* Attach any supporting Documentation Required by your Taxing District





# January 2025

Month in review



*January 2025*



*Total Calls for service January 2025:*

1,412

*Total calls for service in 2025:*

1,412



Darby Borough Police  
&  
William Penn School District  
partnership with  
Alert Bus Program

\*started on 1/8/2025\*

*January 2025*

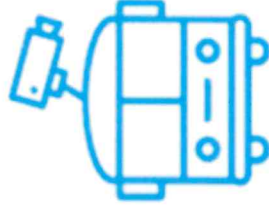
136

Violations for 2025 to date:

136

TOP VIOLATION LOCATIONS:

- 1- 200 blk N. MacDade
- 2- unit blk N. MacDade
- 3- 300 blk Main St.
- 4- 800 blk Main St.
- 5- unit blk N. 5<sup>th</sup> St.



**BUSPATROL**