

**BOROUGH OF DARBY**  
**BOROUGH COUNCIL MEETING**  
**August 21, 2024**

The Darby Borough Council met in Borough Council Chambers on the above date with the following members present: Vice President Darlene Hill, Tracy Williams, Cheryl Butts, Alfred Robinson, Janice Davis, Edna Stockley & Jennifer Parks. Also present was Mayor Darren Burrell, Borough Manager Mark Possenti, Police Chief Joseph Gabe & Borough Solicitor Charles Gibbs. President Lucille Pratt, Mr. Omar Thompson & Borough Engineer Eileen Mulvena were absent.

Vice President Hill called the meeting to Order at 7:00 p.m. followed by Roll Call.

Pledge of Allegiance

Mayor Burrell swore in Full Time Police Officers Andrew Murphy & Bryce McElhiney.

**PUBLIC COMMENT:**

Sabrina Boone, 861 Main Street: Announce the back to school event being held with the Darby Borough Police Department for free cuts and curls on 8/30 from 10am to 3pm.

Wilhemia Robinson, 253 N. 7<sup>th</sup> Street: Concerns regarding a commercial trailer on her street, when will the Street Sweeper be up and running and grass on the School District property.

Paula Richards, 206 Highland Avenue: Thanked Council for the No Parking on Quarry Street but, would like to see it on both sides of the street. Concerns regarding the MMO payments.

Lynne DeShields, 308 South 7<sup>th</sup> Street: Thanked everyone for the great event held for National Night Out. Would like to see a register to vote tent at all Borough Events.

Joy Briggs, 653 Darby Terrace: Concerns regarding the church at 701 Main Street and the events being held.

**NRO:**

Sidie Saccob, 6 Chester Pike. Check Cashing Business to add the sale of other goods. Motion to approve pending final inspection, all proper paperwork is filed in the Code Office, if any work needs to be done all proper permits are applied for in a timely matter and if business operates outside of their NRO a Cease and Desist will be issued immediately and will not be able to operate until a hearing is held in front of the Ordinance Committee made by Mrs. Parks; 2<sup>nd</sup> by Mrs. Williams. Motion carries 7-0.

**ENGINEERS'S REPORT:**

See Attached.

Motion made by Ms. Butts; 2<sup>nd</sup> by Ms. Davis to authorize a Street Program for a portion of Branford Road and South 5<sup>th</sup> Street at a not to exceed cost of \$75,000. Motion carries 7-0.

**MAYOR'S REPORT:**

No Report.

Approval of July 17, 2024 – Council Meeting Minutes, Engineer’s & Mayors Reports made by Ms. Butts; 2<sup>nd</sup> by Mrs. Williams. Motion carries 7-0.

**NEW BUSINESS:**

- a. **Paid Bills – August 2024:** Motion made by Ms. Davis; 2<sup>nd</sup> by Ms. Butts to pay the bills for the month of August 2024. Motion carries 7-0.
- b. **Approval for Darby Library to apply for a Keystone Grant through Darby Borough:** Motion made by Ms. Butts; 2<sup>nd</sup> by Mrs. Williams. Motion carries 7-0.
- c. **Approval of the 2025 Minimum Municipal Obligation for the Police Pension Plan in the amount of \$887,126:** Motion made by Ms. Butts; 2<sup>nd</sup> by Ms. Davis. Motion carries 7-0.
- d. **Approval of the 2025 Minimum Municipal Obligation for the Non Uniform Pension Plan in the amount of \$103,274:** Motion made by Ms. Davis; 2<sup>nd</sup> by Mrs. Williams. Motion carries 7-0.
- e. **Motion to hire Talis Austin as Summer Help for Public Works at \$15.00/hour:** Motion made by Ms. Butts; 2<sup>nd</sup> by Mrs. Williams. Motion carries 7-0.
- f. **Motion to hire Fredrick Woodall as Summer Help for Public Works at \$15.00/hour:** Motion made by Mrs. Williams; 2<sup>nd</sup> by Mr. Robinson. Motion carries 7-0.
- g. **Motion to hire Anauri Hankey as Summer Help for Public Works at \$15.00/hour:** Motion made by Mrs. Parks; 2<sup>nd</sup> by Mrs. Williams. Motion carries 7-0.
- h. **Motion to hire Andrea Potts as a Crossing Guard at \$15.00/hour:** Motion made by Mr. Robinson; 2<sup>nd</sup> by Mrs. Williams. Motion carries 7-0.
- i. **Motion to hire Silvia Murdock-Griffin as a Crossing Guard at \$15.00/hour:** Motion made by Mrs. Williams; 2<sup>nd</sup> by Ms. Butts. Motion carries 7-0.
- j. **Motion to hire Della Thomas as a Turnkey at \$15.00/hour:** Motion made by Ms. Stockley; 2<sup>nd</sup> by Ms. Davis. Motion carries 7-0.
- k. **Approval of Handicap Parking for 220 S. 5<sup>th</sup> Street & 408 Walnut Street:** Motion made by Mrs. Parks; 2<sup>nd</sup> by Mrs. Williams. Motion carries 7-0.
- l. **Motion to approve or disapprove the Mayor’s reimbursement for Conference Expenses:** Motion to approve made by Ms. Davis; 2<sup>nd</sup> by Mr. Robinson. ROLL CALL. Mr. Robinson & Ms. Davis voted YES, Mrs. Williams, Mrs. Parks, Ms. Hill, Ms. Butts & Ms. Stockley voted NO. Motion fails to reimburse 5-2.

**COMMUNICATIONS & REPORTS:**

- a. Fire Chiefs Report: See attached.
- b. Tax Collectors Report: See attached. Motion to transfer \$26,197.09 from the Tax Fund to the Sewer Fund made by Mrs. Parks; 2<sup>nd</sup> by Ms. Davis. Motion carries 7-0.
- c. Solicitors Report:
  - a. Motion to authorize the Police Chief to sign an Bus Patrol Agreement with WPSD pending Solicitors legal review made by Mrs. Parks; 2<sup>nd</sup> by Mrs. Williams. Motion carries 7-0.
  - b. Motion made by Ms. Davis; 2<sup>nd</sup> by Mrs. Parks to approve Ordinance #814 to take 28 South 5<sup>th</sup> Street through eminent domain. Motion carries 7-0.
  - c. Motion made by Mrs. Parks; 2<sup>nd</sup> by Ms. Butts to terminate the contract for 1000 Main Street. Motion carries 7-0.
  - d. Motion made by Mrs. Parks; 2<sup>nd</sup> by Ms. Butts to re-advertise the sale of 1000 Main Street. Motion carries 6-1. Ms. Stockley voted No.
- d. Police Chiefs Report: See attached.

e. Managers Report: See attached.

1. Motion made by Mrs. Williams; 2<sup>nd</sup> by Mrs. Parks to approve two events permits. One at the Helen R. Thomas Soccer Field and One on New Walnut Street. Motion carries 7-0.

Motion to accept the Fire Chief, Tax Collector, Police Chief and Managers Reports made by Ms. Butts; 2<sup>nd</sup> by Mrs. Parks. Motion carries 7-0.

**ADJOURNMENT**

Motion to adjourn made by Mrs. Parks; 2<sup>nd</sup> by Ms. Butts. Motion carries 7-0.

Respectfully Submitted,

Mark Possenti  
Manager/Secretary  
Borough of Darby

# MEMORANDUM

CIVIL COLLABORATIVE CONCEPTS, LLC

2205 Parkview Drive  
Haverford, PA 19041  
(610) 496-0042

**DATE:** 12 August 2024  
**TO:** Darby Borough Council  
**FROM:** Eileen W. Mulvena, P.E.  
**RE:** Engineer's Report Thru August 12, 2024

## Current Month Activity:

### Ordinary Street and Sewer Maintenance

Inlet replacements at 9<sup>th</sup>/Main St. and Ridge/Main Sts. were completed.

**Motion: Authorize a street program for a portion of Brandford Rd. and S. 5<sup>th</sup> St. at a not-to-exceed cost of \$75,000.**

### Liquid Fuels

An ordinance must be passed by Borough Council that has the Borough adopt Londonderry Lane, Coventry Avenue, Shetland Road, and Glen Cove Road. If the Borough adopts these streets, then they can receive additional liquid fuels funds for the mileage of these streets.

### Grants

COVID 19 ARPA Capital Projects Fund Multipurpose Community Facilities Program – the grant application was submitted. Recent news indicates 599 applications from 65 counties for a total request in excess of \$860M.

Delaware County Blight Remediation –. A grant application was prepared and submitted for the demolition of 225 N. 10<sup>th</sup> St and for the stabilization of the properties on either side. These funds will supplement the remaining funds from the Borough's state Blight Remediation grant. This application is on hold for 30 days.

**CFA 2022 Local Share Grant (Statewide):** Eagle Contracting will be completing the lateral separations at 4 twin homes and performing final trench restoration beginning this week.

2022 PA Small Water and Sewer Grant – The Borough received the executed contract under this grant in the amount of \$498,116 which enables sanitary sewer work to be done on 14<sup>th</sup> St and 12<sup>th</sup> St.

It also funds a portion of N. 2<sup>nd</sup> St.

PECO Open Space grant: a grant application was submitted on November 10, 2023 for passive recreation furniture in the open space area on the north side of 7<sup>th</sup> St. We received notice of a \$2,000 grant award. I will work with Mark to use the grant proceeds and the \$2,000 Borough match most effectively.

2023 Local Shares Statewide Grant: An application was submitted on November 30, 2023 grant funding to accomplish sanitary sewer improvements on N. 3<sup>rd</sup> St. up to the maximum grant funding amount of \$1,000,000.

Delco Greenways Grant Round 1: A meeting was held with the County to discuss next steps. We are working to review the requirements for this grant to determine the Borough's next actions. This is for the acquisition of multiple properties abutting Cobbs Creek.

Delco Greenways Grant Round 3: The Borough is handling the acquisition of the properties known as 28/30 S. 5<sup>th</sup> St.

Delco Greenways Grant Round 4: The Borough received this grant for a value up to \$250,000 for the construction of a playground for children 5-12 years of age on the lots known as 28/30 S. 5<sup>th</sup> St.

2023 Community Project Fund Grant: US Representative Mary Gay Scanlon's office has a press release \$657,026 for the replacement of the sanitary sewer main and street laterals on Fern St. between 4<sup>th</sup> Street and Damon's Lane.

**2022 CDBG:** The bid will be advertised during September and an award will be able to be considered by Council at the September Council meeting for the infrastructure improvements on 14<sup>th</sup> St. Note: the 2022 PA Small Water & Sewer grant will provide the 50% of the costs not covered by the CDBG grant award.

2023 CDBG: The Borough has received notice that both applications for the 2023 CDBG program were approved for funding by County Council. The Priority project was Sanitary Sewer Improvements to 12<sup>th</sup> St; the alternate project was storm sewer improvements on New Walnut St.

**2024 CDBG:** The pre-bid meeting with Delaware County OHCD was held on August 12, 2024 for the two projects awarded to the Borough: priority application addressing the reconstruction and resurfacing of N. 2<sup>nd</sup> St. following the sewer replacement project and the alternate project addressing the development of the lot at Ridge and MacDade as a passive and light recreation area.

### **Blight Remediation Grant:**

The CFA Board approved the Borough's request to use the remaining grant funds for the demolition of 225 N. Tenth St. and the stabilization of the adjacent properties. This project is on hold as the property was sold recently.

MS4 (Municipal Separate Storm Sewer System): The annual report will be submitted by 9/30/24.

**Stormwater Tip:**

Warmer oceans create more intense hurricanes, not only impacting the coast but creating devastating inland flooding. When creeks rise, in many cases, the water has no place else to go but into homes.

And the floods have become more intense. Seven of the top 10 biggest floods for Darby and nearby Chester Creek have occurred during the past 20 years.

The trend is very clear. Average seasonal temperatures from 1970 to now in Philadelphia show warming at the rate of more than 2-1/2 degrees in spring, summer and fall.

Even though winters are getting warmer, with more water vapor in the air winter storms are becoming more intense. Four of our top 10 biggest snowstorms occurred over the past 20 years, along with our top two snowiest seasons.

National Geographic projections indicate that, if current trends continue, by the 2070s Philadelphia will feel more like northeast Arkansas, in terms of temperature and precipitation patterns.

Average maximum winter temperatures will climb from 41 to 49 degrees, and average maximum summer temperatures will jump from 84 to 93.

This is a staggering forecast: Extreme heat, with the number of days above 95 a year, would soar, from an average of 6-1/2 now to as many as 52 a year by the 2070s.

# Tax Collector's Monthly Report to Taxing Districts

For the month of July 2024

Darby Borough

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
	REAL ESTATE	OTHER	OTHER	OTHER
1. Balance Collectable- Beginning of Month	999,780.60	51,424.05	20,585.98	
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	999,780.60	51,424.05	20,585.98	
4: Less Face Collections for the Month	40,465.80	2,078.78	831.52	
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	959,314.80	49,345.27	19,754.46	
<b>B: RECONCILIATION OF CASH COLLECTED</b>				
9: Face Amount of Collections - must agree with line 4	40,465.80	2,078.78	831.52	
10: Plus: Penalties	-4,046.64	-207.88	-83.19	
11: Less: Discounts				
12: Total Cash Collected per Column	44,512.44	2,286.66	914.71	
13: Total Cash Collected - (12A+12B+12C+12D)				47,713.81

\* Attach any supporting Documentation Required by your Taxing District



# Tax Collector's Monthly Report to Taxing Districts

For the month of

July 2024

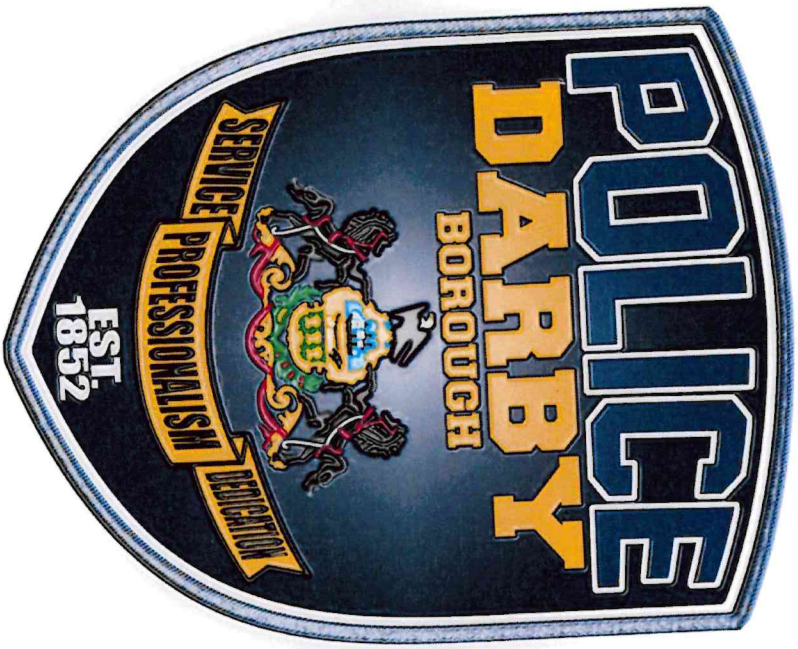
Darby Borough

REAL ESTATE      INTERIM      PER CAPITA      OTHER

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
1. Balance Collectable- Beginning of Month	590,086.04	365,770.00		
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	590,086.04	365,770.00		
4: Less Face Collections for the Month	23,815.52	15,800.00		
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	566,270.52	349,970.00		
<b>B: RECONCILIATION OF CASH COLLECTED</b>				
9: Face Amount of Collections - must agree with line 4	23,815.52	15,800.00		
10: Plus: Penalties	-2,381.57	-1,580.00		
11: Less: Discounts				
12: Total Cash Collected per Column	26,197.09	17,380.00		
13: Total Cash Collected - (12A+12B+12C+12D)				43,577.09

\* Attach any supporting Documentation Required by your Taxing District





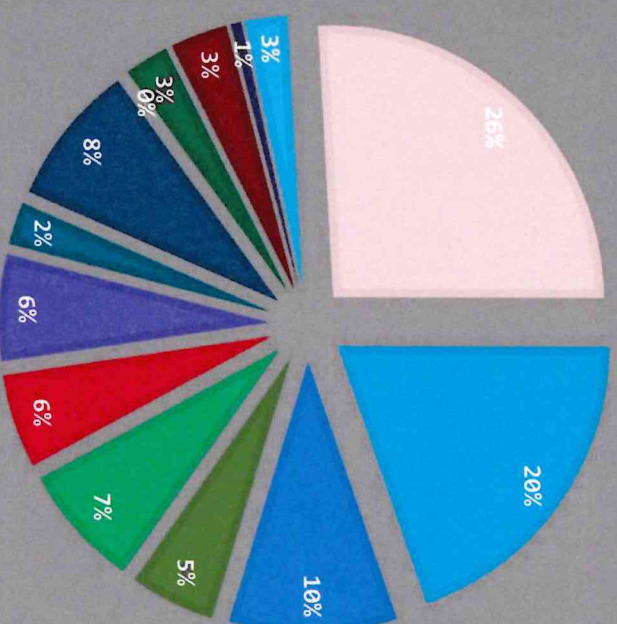
July 2024 Calls for Service

# July 2024 & YTD Statistics

- July 2024 calls for service: 1,148
- 2024 total calls for service totals: 8,678

# Top calls for service

- Area/Building Check (226)
- Medical Emergency (115)
- Traffic & Parking Problems (58)
- Suspicious Person/Circumstance(s) (84)
- Disturbances-Domestic (64)
- Disturbances/Fights/Disputes (73)
- Mental Health (29)



- Public Service/Police Information (97)
- Crossing Guard Info/ Duties (0)
- Abandoned Vehicle (30)
- Motor Vehicle Accidents (39)
- 911 Hang up (7)
- Alarms (29)
- All other calls (297)

- Area/Building check
- Medical Emergency
- Traffic & Parking
- Suspicious Conditions
- Domestic Disturbance
- Disturbance/Fights
- Mental Health
- Police Information
- Crossing Guard Duties
- Abandoned Vehicles
- Accidents
- 911 Hang Up
- Alarms
- Other calls

Top calls for service account for 74.12% of July 2024 calls.

**Monthly Manager's Report**  
**August 21, 2024**  
**Darby Borough**

The Borough of Darby is currently accepting applications for Hometown Heroes. The Hometown Heroes Banner Program was created for Darby residents to pay tribute & honor family members that are active military service personnel, veterans, or sacrificed their life while serving. Applications can be found at Borough Hall, Borough website, facebook and with Council members. Cost for each banner is \$125.

Proud to announce the Borough was awarded two CDBG grants for FY2024. \$178,524 for Street Resurfacing for North 2<sup>nd</sup> Street and \$93,120 for open space at 1025 Ridge Avenue. There will be two Zoning Hearing Board Meetings to be held on Tuesday, August 27, 2024 at 7pm. One is for 201 Hamilton to operate a Group based Community Residence Facility. The second one is for 217 Fern Street to operate a Group Day Care Home.

**Events Permit Applied for and need approval:**

**9/1/2024 – 3PM – 9PM**

Musa Sanoë – Use of Helen R. Thomas Soccer Field (Soccer Game & BBQ)

**9/14/2024 – 11AM – 2PM**

Nafis Pratt – Use of 800 Block of New Walnut Street (Pop Up Shop)

Thank you.