

**BOROUGH OF DARBY  
BOROUGH COUNCIL MEETING  
July 17, 2024**

The Darby Borough Council met in Borough Council Chambers on the above date with the following members present: President Lucille Pratt, Vice President Darlene Hill, Tracy Williams, Cheryl Butts, Alfred Robinson, Janice Davis, Edna Stockley & Jennifer Parks. Also present was Mayor Darren Burrell, Borough Manager Mark Possenti, Police Chief Joseph Gabe & Borough Engineer Eileen Mulvena. Mr. Omar Thompson & Borough Solicitor Charles Gibbs were absent.

President Pratt called the meeting to Order at 7:00 p.m. followed by Roll Call.

Pledge of Allegiance

Mayor Burrell, Council President Pratt & Council Vice President Hill presented heroism awards to Officers Lee & McCaughey.

**PUBLIC COMMENT:**

None.

**ENGINEERS'S REPORT:**

See Attached.

**MAYOR'S REPORT:**

No Report.

Approval of June 26, 2024 – Council Meeting Minutes, Engineer's & Mayors Reports made by Mrs. Parks; 2<sup>nd</sup> by Mr. Robinson. Motion carries 8-0.

**NEW BUSINESS:**

- a. **Paid Bills – July 2024:** Motion made by Mrs. Williams; 2<sup>nd</sup> by Mrs. Parks to pay the bills for the month of July 2024. Motion carries 8-0.
- b. **Motion to hire Darrell Fittimon as a Crossing Guard:** Motion made by Ms. Hill; 2<sup>nd</sup> by Mrs. Parks. Motion carries 8-0.
- c. **Approval of \$15.00 per hour for Non-Uniformed EMPloyees:** Motion to approve made by Mrs. Parks; 2<sup>nd</sup> by Ms. Davis. Motion carries 8-0.

**COMMUNICATIONS & REPORTS:**

- a. Fire Chiefs Report: See attached.
- b. Tax Collectors Report: See attached. Motion to transfer \$8,416.77 from the Tax Fund to the Sewer Fund made by Ms. Davis; 2<sup>nd</sup> by Mrs. Parks. Motion carries 8-0.
- c. Solicitors Report: No Report.
- d. Police Chiefs Report: See attached.
- e. Managers Report: See attached.
  1. Motion made by Ms. Davis; 2<sup>nd</sup> by Mrs. Butts to approve four events permits. Two at the Helen R. Thomas Soccer Field, One on New Walnut Street and One at Norman Powell Park. Motion carries 8-0.

2. Motion made by Ms. Davis; 2<sup>nd</sup> by Mrs. Butts to approve a full page ad for First Baptist church. Motion carries 8-0.
3. Motion made by Mrs. Parks; 2<sup>nd</sup> Mrs. Williams to approve a 5-year agreement with Brandywine Valley SPCA. Motion carries 8-0.

Motion to accept the Fire Chief, Tax Collector, Police Chief and Managers Reports made by Ms. Hill; 2<sup>nd</sup> by Mrs. Parks. Motion carries 8-0.

**ADJOURNMENT**

Motion to adjourn made by Ms. Stockley; 2<sup>nd</sup> by Ms. Davis. Motion carries 8-0.

Respectfully Submitted,

Mark Possenti  
Manager/Secretary  
Borough of Darby

# MEMORANDUM

CIVIL COLLABORATIVE CONCEPTS, LLC

2205 Parkview Drive  
Haverford, PA 19041  
(610) 496-0042

**DATE:** 14 July 2024  
**TO:** Darby Borough Council  
**FROM:** Eileen W. Mulvena, P.E.  
**RE:** Engineer's Report Thru July 14, 2024

## Current Month Activity:

### Ordinary Street and Sewer Maintenance

PennDOT was expected to issue the permit for the inlet replacements at 9<sup>th</sup>/Main St. and Ridge/Main Sts. last week. There was no reply to my calls or emails on Friday. The contractor was prepared to start as reported last month.

### Liquid Fuels

An ordinance must be passed by Borough Council that has the Borough adopt Londonderry Lane, Coventry Avenue, Shetland Road, and Glen Cove Road. If the Borough adopts these streets, then they can receive additional liquid fuels funds for the mileage of these streets.

### Grants

COVID 19 ARPA Capital Projects Fund Multipurpose Community Facilities Program – the grant application was submitted. Recent news indicates 599 applications from 65 counties for a total request in excess of \$860M.

Delaware County Blight Remediation –. A grant application was prepared and submitted for the demolition of 225 N. 10<sup>th</sup> St and for the stabilization of the properties on either side. These funds will supplement the remaining funds from the Borough's state Blight Remediation grant.

2024 CDBG: Two applications were submitted on 1/5/24 with the priority application addressing the reconstruction and resurfacing of N. 2<sup>nd</sup> St. following the sewer replacement project and the alternate project addressing the development of the lot at Ridge and MacDade as a passive and light recreation area.

**CFA 2022 Local Share Grant (Statewide):** Eagle Contracting will be completing the lateral separations at 4 twin homes and performing final trench restoration beginning this week.

2022 PA Small Water and Sewer Grant – The Borough received the executed contract under this grant in the amount of \$498,116 which enables sanitary sewer work to be done on 14<sup>th</sup> St and 12<sup>th</sup> St.

It also funds a portion of N. 2<sup>nd</sup> St. We will ask to divert the funds to another location as we have completed the work there under the CFA 2022 Local Share Grant.

PECO Open Space grant: a grant application was submitted on November 10, 2023 for passive recreation furniture in the open space area on the north side of 7<sup>th</sup> St. We received notice of a \$2,000 grant award. I will work with Mark to use the grant proceeds and the \$2,000 Borough match most effectively.

2023 Local Shares Statewide Grant: An application was submitted on November 30, 2023 grant funding to accomplish sanitary sewer improvements on N. 3<sup>rd</sup> St. up to the maximum grant funding amount of \$1,000,000.

Delco Greenways Grant Round 1: A meeting was held with the County to discuss next steps. We are working to review the requirements for this grant to determine the Borough's next actions. This is for the acquisition of multiple properties abutting Cobbs Creek.

Delco Greenways Grant Round 3: The Borough is handling the acquisition of the properties known as 28/30 S. 5<sup>th</sup> St.

Delco Greenways Grant Round 4: The Borough received this grant for a value up to \$250,000 for the construction of a playground for children 5-12 years of age on the lots known as 28/30 S. 5<sup>th</sup> St.

2023 Community Project Fund Grant: US Representative Mary Gay Scanlon's office has a press release \$657,026 for the replacement of the sanitary sewer main and street laterals on Fern St. between 4<sup>th</sup> Street and Damon's Lane.

**2022 CDBG:** The bid will be advertised during July and an award will be able to be considered by Council at the August Council meeting for the infrastructure improvements on 14<sup>th</sup> St. Note: the 2022 PA Small Water & Sewer grant will provide the 50% of the costs not covered by the CDBG grant award.

2023 CDBG: The Borough has received notice that both applications for the 2023 CDBG program were approved for funding by County Council. The Priority project was Sanitary Sewer Improvements to 12<sup>th</sup> St; the alternate project was storm sewer improvements on New Walnut St.

### **Blight Remediation Grant:**

The CFA Board approved the Borough's request to use the remaining grant funds for the demolition of 225 N. Tenth St. and the stabilization of the adjacent properties.

MS4 (Municipal Separate Storm Sewer System): The annual report was submitted by 9/30/22.

### **Stormwater Tip:**

Emergent Wetland Management. As stormwater flows through wetlands, it removes pollutants through settling and biological uptake. Wetlands are among the most effective post- construction stormwater controls in terms of pollutant removal and also offer aesthetic and habitat value.

The Refuge is home to a roughly 145-acre emergent wetland where the Service manages water levels. Adjusting the water levels throughout the seasons maximizes the benefits for migrating birds, invertebrates, and plant communities. The water level can be lowered to expose mud flats

that provide for feeding and resting areas during shorebird migration or raised during waterfowl migration for dabbling and diving ducks.

The John Heinz Wildlife Refuge has more than 10 miles of trails and provides many opportunities for visitors to connect with nature. The Visitor Center is open Wednesday to Sunday from 9 am to 4 pm. Trails are accessible every day from sunrise to sundown. Free parking is available at both the Lindbergh Blvd. entrance and the Rt. 420 entrance. There are outdoor bathrooms by the trailhead and observation tower. There is an outdoor water fountain by the Visitor Center Parking Lot.

Maps, brochures, birding checklists and restrooms are available at the Visitor Desk. Binoculars and fishing rods are available for loan, free of charge. Explore the Center's exhibits to learn more about the wildlife and habitats of the refuge and the communities that support the refuge's work.

## June Chief's Report

Dear Mr. Mayor and Borough Council members,

During the month of June, the company responded to 82 calls for service. There were no reported fires in Darby.

No further information is available at this time.

\*\*\*\*\*FUTURE EVENTS\*\*\*\*\*

August 6<sup>th</sup> is National Night Out, the fire company plans on being in attendance to support this great community event!

\*\*\*\*\*

Be Safe and Stay Healthy!

A handwritten signature in black ink, appearing to read 'V. Lanni', with a long horizontal stroke extending to the right.

Vincent Lanni

Fire Chief

Darby Fire Co. #1

# Tax Collector's Monthly Report to Taxing Districts

For the month of

June 2024

Darby Borough

REAL ESTATE INTERIM PER CAPITA OTHER

	REAL ESTATE	INTERIM	PER CAPITA	OTHER
<b>A: COLLECTIONS</b>				
1: Balance Collectable- Beginning of Month	1,015,206.10	52,216.46	20,902.93	
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	1,015,206.10	52,216.46	20,902.93	
4: Less Face Collections for the Month	14,510.37	745.40	298.15	
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	1,000,695.73	51,471.06	20,604.78	
<b>B: RECONCILIATION OF CASH COLLECTED</b>				
9: Face Amount of Collections - must agree with line 4	14,510.37	745.40	298.15	
10: Plus: Penalties	-1,451.04	-74.54	-29.80	
11: Less: Discounts				
12: Total Cash Collected per Column	15,961.41	819.94	327.95	
13: Total Cash Collected - (12A+12B+12C+12D)				17,109.30

\* Attach any supporting Documentation Required by your Taxing District



# Tax Collector's Monthly Report to Taxing Districts

For the month of

June 2024

Darby Borough

REAL ESTATE INTERIM PER CAPITA OTHER

	REAL ESTATE	INTERIM	PER CAPITA	OTHER
<b>A: COLLECTIONS</b>				
1: Balance Collectable- Beginning of Month	598,711.36	371,695.00		
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	598,711.36	371,695.00		
4: Less Face Collections for the Month	7,651.61	5,530.00		
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	591,059.75	366,165.00		
<b>B: RECONCILIATION OF CASH COLLECTED</b>				
9: Face Amount of Collections - must agree with line 4	7,651.61	5,530.00		
10: Plus: Penalties	-765.16	-553.00		
11: Less: Discounts				
12: Total Cash Collected per Column	8,416.77	6,083.00		
13: Total Cash Collected - (12A+12B+12C+12D)				14,499.77

\* Attach any supporting Documentation Required by your Taxing District





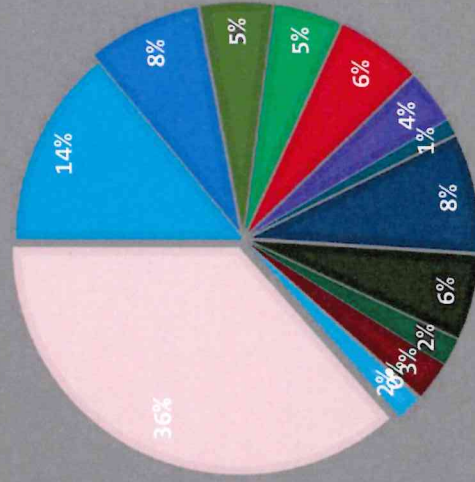
June 2024 Calls for Service

# June 2024 & YTD Statistics

- June 2024 calls for service: 1,182
- 2024 total calls for service totals: 7,530

# Top calls for service

- Area/Building Check (207)
- Medical Emergency (118)
- Traffic & Parking Problems (75)
- Suspicious Person/Circumstance(s) (70)
- Disturbances-Domestic (88)
- Disturbances/Fights/Disputes (56)
- Mental Health (16)



- Public Service/Police Information (123)
- Crossing Guard Info/ Duties (88)
- Abandoned Vehicle (28)
- Motor Vehicle Accidents (40)
- 911 Hang up (3)
- Alarms (26)
- All other calls (244)

- Area/Building check
- Domestic Disturbance
- Crossing Guard Duties
- Alarms
- Medical Emergency
- Disturbance/Fights
- Abandoned Vehicles
- Other calls
- Traffic & Parking
- Mental Health
- Accidents
- Suspicious Conditions
- Police Information
- 911 Hang Up

Top calls for service account for 79.35% of June 2024 calls.

**Monthly Manager's Report**  
**July 17, 2024**  
**Darby Borough**

The Borough of Darby is currently accepting applications for Hometown Heroes. The Hometown Heroes Banner Program was created for Darby residents to pay tribute & honor family members that are active military service personnel, veterans, or sacrificed their life while serving. Applications can be found at Borough Hall, Borough website, facebook and with Council members. Cost for each banner is \$125.

**Events Permit Applied for and need approval:**

**7/20/2024 – 2pm – 8pm**

Bernice Johnson – Use of Helen R. Thomas Soccer Field (Cook Out)

**7/27/2024 – 4pm – 9pm**

Candice Reid – Use of Norman Powell Park (Community BBQ)

**8/10/2024 – 10am – 2pm**

R3 Church – Use of Helen R. Thomas Soccer Field (Sports Activities)

**8/24/2024 – 12pm – 9pm (Rain Date 8/31/24)**

Herschell Huddleston – Use of New Walnut Street Parking Lot (Cook Out)

Thank you.