

App. # _____

Darby Borough Hometown Heroes Banner Program Policies & Procedures Agreement

Purpose: The Hometown Heroes Banner Program was created for Darby residents to pay tribute & honor family members that are active military service personnel, veterans, or sacrificed their life while serving.

Eligibility Requirements:

1. Honoree must reside or has resided in Darby Borough and call Darby their hometown.
2. The individual must serve or have served in any of the five branches of the United States military service (Army, Navy, Air force, Marines & Coast Guard) including Reserves and National Guard and meet the following status:
 - a. **Active Duty** – Currently on active duty
 - b. **Veteran** – Honorably discharged veteran
 - c. **Memorial** – Died in the line of duty

Banner Program Guidelines:

1. The Hometown Banner Committee shall manage the Hometown Heroes Banner Program and have sole authority to approve installation of banners meeting the requirements as stated in these guidelines for this program.
2. The banner design will be approved by the Hometown Heroes Banner Program Ad Hoc Committee and shall be used as the template for all banners produced through this program.
3. Only banners purchased through the Hometown Heroes Banner Program are eligible to be displayed.
4. Once banners are installed, they will be displayed for two (2) years maximum or until the banner starts to show deterioration. At the end of the display period, the family (or applicant) will be contacted to arrange for the banner to be picked up once it has been taken down.
5. If the applicant is interested in renewing their banner, after two (2) years has passed, they will need to complete a new application with the appropriate fee two months before the existing two year display period & a new banner will be made.
6. Should the applicant decide not to replace a damaged banner within the two (2) year display period, within 30 days of being notified by the Banner Committee, the applicant must sign a waiver stating no further interest in replacing the banner. This will then free up the pole for another interested person.
7. The Banner Committee will conduct periodic inspections, however, the Banner Committee shall not be responsible for damage to banners falling off the pole due to extreme weather elements or other unforeseen events. The Borough will be responsible putting the banners back up as time permits, provided the banner is not damaged.

Banner Installation Process:

1. Installation of the banners locations are random & up to the sole discretion of the Banner Committee.
2. Banner Installation will occur upon completion of the manufacturing of banner. Family (or applicant) will be notified of the location, once banner is displayed.
3. The Borough will install all banners.
4. Applications are available at the Borough offices, Edward Bacon Recreation Center, Borough website and Banner Committee Members.
5. By submission of a completed Hometown Hero Banner Application, with payment in full, applicant hereby agrees to the release of the Veteran's name, branch of service, era of service and a digital/scanned image of the individual in their uniform.
6. Applicant further agrees and accepts the terms of the above policies & procedures for participation in the Darby Borough Hometown Heroes Program. Signature below indicates you have read the above information.

Please sign & make a copy for your records.

Mail application to: Darby Borough 1020 Ridge Avenue Darby, PA 19023

Email signed original & jpg. file with application to: **mpossenti@darbyborough.com**

Applicant: _____ Date: _____

App. # _____

APPLICATION FOR HOMETOWN HEROES BANNER

Banner Sample



Size 48" x 24"

Cost \$125.00

Make check or money order (no cash) payable to:

"Darby Borough Hometown Heroes"

With "Last Name" on Memo Line & mail to:

Darby Borough Hometown Hero Banner Program
1020 Ridge Avenue
Darby, PA 19023

(Applications can also be dropped off to the Darby
Borough Administration Office)

Questions concerning application, please contact:
mpossenti@darbyborough.com

Veterans Information:

Name of Veteran: _____

Branch of Service: _____

Era of Service: _____
(ex. WWI, WWII, Korea, Vietnam, Desert Storm, etc.)

Applicants Information:

Applicant: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

Email Address: (please print clearly) _____

OFFICE USE ONLY

PAYMENT RECEIVED: Y N

PHOTO RECEIVED: Y N

FAMILY CONTACTED AT TIME OF INSTALLATION: Y N