

BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
February 28, 2024

The Darby Borough Council met in Borough Council Chambers on the above date with the following members present: President Lucille Pratt, Vice President Darlene Hill, Tracy Williams, Cheryl Butts, Alfred Robinson, Janice Davis, Edna Stockley and Jennifer Parks. Also present was Mayor Darren Burrell (left the meeting at 7:20 pm), Borough Manager Mark Possenti, Police Chief Joseph Gabe, Borough Solicitor Charles Gibbs & Borough Engineer Eileen Mulvena. Mr. Omar Thompson was absent.

President Pratt called the meeting to Order at 7:00 p.m. followed by Roll Call.

Pledge of Allegiance

Mayor Burrell, Council President Pratt and Vice President Darlene Hill presented awards to Letisha Ockimey, Cpl. Donald Townes and Alfred Robinson for service to the Community.

PUBLIC COMMENT:

Jan Haigis, 1006 Main Street, Discussed activities going on at the Library including the 281st Birthday celebration and a fundraiser at McDonalds.

Jasmin Johnson, 522 Pine Street, Discussed an issue with her sewer bill because of a water leak that she had in her property.

Antoine Moultair, 205 N. 2nd Street, Discussed his issues with the project and his sewer line on North 2nd Street.

John Haigis, 1006 Main Street, Discussed Darby history and black excellence and the many prominent figures in Darby Borough.

Paula Richards, 206 Highland Avenue, Discussed about one of the NRO's on the agenda, asked about one of the items on the paid bills list and talked about the history of 1000 Main Street.

Bo Estes, 120 South 5th Street, Discussed his concerns regarding parking issues in the Borough and comments regarding the police department.

Robert Smith, 346 North 10th Street, Discussed an issue with a home at 342 North 10th Street.

NRO's:

Edward Peniazek, 101 N. MacDade Blvd. to operate a General Automotive Repair shop. Motion to approve made by Mrs. Parks; 2nd by Ms. Davis. Motion carries 8-0.

Pablo Julian Reyes, 111 N. MacDade Blvd. to operate a business selling tires. Motion to approve made by Ms. Davis; 2nd by Mrs. Parks. Motion carries 7-1. Ms. Stockley voted No.

ENGINEERS'S REPORT:

Motion to approve Resolution 2024-03 (County Liquid Fuels) made by Ms. Davis; 2nd by Mrs. Parks. Motion carries 8-0.

See Attached.

MAYOR'S REPORT:

No Report.

Approval of January 17, 2024 – Council Meeting Minutes, Engineer's, Ordinance/Zoning, Community Relations, Finance, Public Safety, Municipal Service, Library, Recreation Center Reports and Minutes made by Mrs. Parks; 2nd by Mr. Robinson. Motion carries 8-0.

NEW BUSINESS:

- a. **Paid Bills – February 2024:** Motion made by Ms. Hill; 2nd by Ms. Davis to pay the bills for the month of February 2024. Motion carries 8-0.
- b. **Permission to advertise amendments to the DROP Ordinance:** Motion to approve the advertisement made by Mrs. Parks; 2nd by Ms. Davis. Motion carries 8-0.
- c. **Approval of the Recreation Center Rental Agreement:** Motion to approve the Recreation Center Rental agreement pending final legal review made by Mrs. Parks; 2nd by Ms. Davis. Motion carries 7-1. Ms. Stockley voted No.
- d. **Motion to hire Andrew Murphy as a Full Time Officer effective 8/1/24:** Motion made by Ms. Davis; 2nd by Mrs. Parks. Motion carries 8-0.
- e. **Motion to hire Bryce McElhiney as a Full Time Officer effective 8/1/24:** Motion made by Ms. Hill; 2nd by Ms. Davis. Motion carries 8-0.

COMMUNICATIONS & REPORTS:

- a. Fire Chiefs Report: See attached.
- b. Tax Collectors Report: See attached. Motion to transfer \$69,758.15 from the Tax Fund to the Sewer Fund made by Ms. Davis; 2nd by Mrs. Parks. Motion carries 8-0.
- c. Solicitors Report: Mr. Gibbs stated that Borough Council meet in Executive Session prior to the 7:00 pm Council meeting to discuss litigation and real estate.
 1. Motion made by Ms. Davis; 2nd by Mrs. Parks to approve Resolution 2024-04 (Noticing the sale of 1000 Main Street). ROLL CALL. Motion carries 5-2. Ms. Hill was not in the room. Mrs. Williams and Ms. Stockley voted no.
 2. Motion made by Ms. Davis; 2nd by Mrs. Parks to approve Resolution 2024-05 (Authorizing the sale of 30 S. 5th Street). Motion carries 8-0.
 3. Permission to advertise an Ordinance authorizing the condemnation of 28 South 5th Street. Motion made by Ms. Hill; 2nd by Mr. Robinson. Motion carries 8-0.
 4. Permission to advertise a special meeting related to the sale of 1000 Main Street. Motion made by Ms. Davis; 2nd by Mrs. Parks. ROLL CALL. Motion carries 6-2. Mrs. Williams and Ms. Stockley voted No.
 5. Motion made by Ms. Davis; 2nd by Mrs. Parks for the Borough Solicitor to draft and advertise an Ordinance related to smoke shops. Motion carries 8-0.

- d. Police Chiefs Report: Chief Gabe gave the monthly crime report.
 - 1. Motion made by Mrs. Parks; 2nd by Ms. Davis to accept the resignation of Part Time Officers Steven Gallagher and Richard Nizza. Motion carries 8-0.
- e. Managers Report: Motion made by Ms. Davis; 2nd by Mrs. Parks to partner with Collingdale Borough at an expense of \$4,500 for a TCDI grant to study the intersection of Springfield and MacDade. Motion carries 8-0.

Motion to accept the Fire Chief, Tax Collector, Police Chief and Managers Reports made by Mrs. Parks; 2nd by Ms. Hill. Motion carries 8-0.

ADJOURNMENT

Motion to adjourn made by Ms. Davis; 2nd by Ms. Butts. Motion carries 8-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

MEMORANDUM

CIVIL COLLABORATIVE CONCEPTS, LLC

2205 Parkview Drive
Haverford, PA 19041
(610) 496-0042

DATE: 15 February 2024
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru February 15, 2024

Current Month Activity:

Ordinary Street and Sewer Maintenance

A PennDOT permit is in process to replace the inlet at 9th St and Main St.

Motion: Pass a Resolution to request the 2024 County Liquid Fuels Allocation. See attached Resolution.

Liquid Fuels

An ordinance must be passed by Borough Council that has the Borough adopt Londonderry Lane, Coventry Avenue, Shetland Road, and Glen Cove Road. If the Borough adopts these streets, then they can receive additional liquid fuels funds for the mileage of these streets.

Grants

2024 CDBG: Two applications were submitted on 1/5/24 with the priority application addressing the reconstruction and resurfacing of N. 2nd St. following the sewer replacement project and the alternate project addressing the development of the lot at Ridge and MacDade as a passive and light recreation area.

CFA Local Share Grant (Statewide): Eagle Contracting continues working on N. 2nd St. to replace the sanitary sewer main and street laterals. It is noted the street condition is very poor at the lower end at the terminus of the roadway. It is likely the subgrade has been affected by the many years of groundwater saturation due from rain events. This roadway will require some reconstruction following this improvement project.

2022 PA Small Water and Sewer Grant – The Borough received notice of a grant award under this program. This funding will require the supplemental funds to permit the 14th St. sewer renewal project to be completed which was partially funded by CDBG funds.

PECO Open Space grant: a grant application was submitted on November 10, 2023 for passive recreation furniture in the open space area on the north side of 7th St.

2023 Local Shares Statewide Grant: An application was submitted on November 30, 2023 grant funding to accomplish sanitary sewer improvements on N. 3rd St. up to the maximum grant funding amount of \$1,000,000.

Delco Greenways Grant Round 1: A meeting was held with the County to discuss next steps. We are working to review the requirements for this grant to determine the Borough's next actions. This is for the acquisition of multiple properties abutting Cobbs Creek.

Delco Greenways Grant Round 3: The Borough is handling the acquisition of the properties known as 28/30 S. 5th St.

Delco Greenways Grant Round 4: A grant application for the construction of a playground for children 5-12 years of age on the lots known as 28/30 S. 5th St. was submitted to the County on September 29, 2023.

2023 Community Project Fund Grant: A grant application was submitted on March 20 to US Representative Mary Gay Scanlon's office and it covered the replacement of the sanitary sewer main and street laterals on Fern St. between 4th Street and Damon's Lane.

2021 CDBG/2018 PA Small Water and Sewer Grant: The contractor work on 13th St. has been completed. Once a copy of canceled checks is submitted to the state, the projects will be closed.

2022 CDBG: The Borough attended the project kickoff meeting hosted by the County on July 20, 2022. Note that the funding received leaves approximately a 50% shortfall; the Borough has applied for a PA Small Water & Sewer grant to cover the balance of funds needed.

2023 CDBG: The Borough has received notice that both applications for the 2023 CDBG program were approved for funding by County Council. The Priority project was Sanitary Sewer Improvements to 12th St; the alternate project was storm sewer improvements on New Walnut St.

Blight Remediation Grant: The demolition and site restorations have been completed for 304 Marks Ave. and 621 Main St. We have requested the remaining funds be permitted for the remediation of 129/131/133 Whitely Terrace. This request is being considered at the Commonwealth Financing Authority's March Board meeting. Additional funds in the amount of \$100,000 are required in order to complete this effort. Property owners should be asked if they have homeowner's insurance. Otherwise, we need to identify a funding source. If these properties are not remediated, they will cause the remaining homes in this attached dwelling block to begin deteriorating.

MS4 (Municipal Separate Storm Sewer System): The annual report was submitted by 9/30/22.

Stormwater Tip:

- **Sweep up after snowmelt** – Sweep and dispose of residual sand, grit, and litter to help prevent accumulation in streets and roadside ditches; clogged drains and culverts and sediment pollution in streams and rivers.
- **Keep gutters and drainage pathways clear** and free of debris to prevent snowmelt from backing up and forming ice in places where you want runoff to flow freely.

January Chief's Report

Dear Mr. Mayor and Borough Council members,

During the month of January, the company responded to 85 calls for service. There is no other reportable information at this time.

*****FUTURE EVENTS*****

No future events scheduled at this time.

Be Safe and Stay Healthy!

Vincent Lanni

Fire Chief

Darby Fire Co. #1

February 21, 2024

Tax Collector's Report:

1- Real Estate Tax Collected for the month of January 2024:
\$112,146.16

2- Fire Tax Collected for the month of January 2024:
\$2,861.80

3- Library Tax Collected for the month of January 2024:
\$1,434.05

Total Collected in Taxes for the Month of January 2024: \$116,442.01

1- Sewer Fees Collected for the month of January 2024:
\$69,758.15

2- Trash Fees Collected for the month of January 2024:
\$45,622.50

Total Collected in Fees for the Month of January 2024: \$115,380.65

MOTION NEEDED:

Motion to transfer \$69,758.15 from the Tax Fund to the Sewer Fund. JD, JP
8-0

Tax Collector's Monthly Report to Taxing Districts

For the month of January 2024

Darby Borough

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
	<u>Real Estate</u>	<u>Fire</u>	<u>Library</u>	
1. Balance Collectable- Beginning of Month	784,886.57	19,568.15	70,037.05	
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	784,886.57	19,568.15	10,037.05	
4: Less Face Collections for the Month	101,950.99	2,861.80	1,303.65	
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	682,935.58	16,706.35	8,733.40	
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	101,950.99	2,861.80	1,303.65	
10: Plus: Penalties	-10,195.17		-130.40	
11: Less: Discounts				
12: Total Cash Collected per Column	112,146.16	2,861.80	1,434.05	
13: Total Cash Collected - (12A+12B+12C+12D)				116,442.01

* Attach any supporting Documentation Required by your Taxing District

C: PAYMENT OF TAXES

14: Amount Remitted During the Month *

Date	Transaction #	Amount	
1/22/2024	M080101000	231,822.66	TOTAL OF ALL TAXES
Total			231,822.66

15: Amount Paid with this Report Applicable to this Reporting Month Transaction #

16: Total Remitted This Month

17: List, Other Adjustments *

Parcel #	Name	Amount	
Total			

18: Interest Earnings (if applicable) \$ _____

Taxing District Use (Optional)	
Carryover from Previous Month	\$ _____
Amount Collected this Month	\$ _____
Less Amount Paid this Month	\$ _____
Ending Balance	\$ _____

Tax Collector _____ Date _____
I verify this is a complete and accurate reporting of the balance collectable. Taxes Collected and Remitted for the month
Received by: _____ Title _____ Date _____ I acknowledge receipt of this report

Tax Collector's Monthly Report to Taxing Districts

For the month of **January 2024**

Darby Borough

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
		OTHER	OTHER	
1. Balance Collectable- Beginning of Month	<i>Seven</i> 478,391.99	<i>Truck</i> 277,685.00		
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	478,391.99	277,685.00		
4: Less Face Collections for the Month	63,416.41	41,475.00		
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	414,975.58	236,210.00		
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	63,416.41	41,475.00		
10: Plus: Penalties	-6,341.74	-4,147.50		
11: Less: Discounts				
12: Total Cash Collected per Column	69,758.15	45,622.50		
13: Total Cash Collected - (12A+12B+12C+12D)				115,380.65

* Attach any supporting Documentation Required by your Taxing District

C: PAYMENT OF TAXES

14: Amount Remitted During the Month *			
Date	Transaction #	Amount	
1/22/2024	M080101000	231,822.66	TOTAL OF ALL TAXES
15: Amount Paid with this Report Applicable to this Reporting Month		Transaction #	
16: Total Remitted This Month		Transaction #	
17: List, Other Adjustments *			
Parcel #	Name	Amount	
Total		Total	231,822.66

18: Interest Earnings (if applicable) \$ _____

Taxing District Use (Optional)	
Carryover from Previous Month	\$ _____
Amount Collected this Month	\$ _____
Less Amount Paid this Month	\$ _____
Ending Balance	\$ _____

	Tax Collector	
I verify this is a complete and accurate reporting of the balance collectable, Taxes Collected and Remitted for the month		
Received by: _____	Title _____	Date _____
I acknowledge receipt of this report		