

BOROUGH OF DARBY
ORDINANCE COMMITTEE
February 7, 2024

The following members were present: Mr. Robinson & Ms. Hill

Mr. Robinson called the Committee Meeting to order.

Pledge of Allegiance

ROLL CALL

See attached Report.

Edward Peniazek, 101 N. MacDade Blvd. to operate a General Automotive Repair shop. Committee has agreed to move this NRO to the Council Meeting.

Pablo Julian Reyes, 111 N. MacDade Blvd. to operate a business selling tires. Committee has agreed to move this NRO to the Council Meeting.

Adjournment.

DARBY BOROUGH
COMMITTEE MEETING WORKSHOP

Wednesday February 7, 2024

ORDINANCE REPORT

Computer ticket handheld device has been ordered. (Please review information in your council packets). This instrument will upgrade and expediate the process of ticketing illegally parked cars on street sweeping days by our enforcement officer following the sweeper writing tickets by hand. It will also be **used by our codes and police departments for various fines, codes and commercial vehicle parking violations.**

Computer Pay to Park Kiosk Boxx

This will be another way to raise funds for our municipality in our parking lots, Main Street and downtown business district (please review information in your council packets). Estimated on the low end income collecting \$100.00 per day would bring a \$26,100 yearly, (projection) before any expenses. Enough to hire part time parking enforcement.

Darby Borough Residents Parking Permits.
Still in the planning process.

COMMUNITY RELATIONS REPORT

Plans for publishing **2025 DARBY BOROUGH COMMUNITY CALENDAR**. For next year's calendar with council's consent our businesses would have the opportunity to advertise, we need to set advertising rates and sizes. This will not only help our businesses advertise services, also help offset the cost having our calendar printed and mailed. Any photographs of borough events council members have during the year please forward them to me at arobinson@darbyborough.com.

Councilwomen Darlene Hill mother passed away. On behalf of our Mayor, Council and administration we send our condolences and prayers during the families time of bereavement. **Services held Monday February 19, 2024**
Blessed Virgin Mary Church, - 1101 Main Street Darby, PA. 11:00 am.

Respectfully Submitted
Alfred Robinson, Jr.
Ordinance /Community Relations Chairman



Name of Applicant: Edward Peniazek
112 Locust Grove Road
Bryn Mawr, PA 19010

Business Name: Reliable Auto Repair
101 N. MacDade Blvd.
Darby, PA 19023

Days and Hours: Monday thru Friday 8:00 am to 6:00 pm
Saturday 9:00 am to 5:00 pm

Type of Business: General Automotive Repair

Employees: 3

Trash Company: Hart and Son Waste Management



Name of Applicant: Pablo Julian Reyes
1008 E. Tioga Street
Philadelphia, PA 19134

Business Name: PR New and Used Tires
111 N. MacDade Blvd.
Darby, PA 19023

Days and Hours: Monday thru Sunday 8:00 am to 6:00 pm

Type of Business: Tire Sales

Employees: 3

Trash Company: ~~Hart and Son~~ Waste Management

BOROUGH OF DARBY
COMMUNITY RELATIONS COMMITTEE
February 7, 2024

The following members were present: Mr. Robinson, Mrs. Williams & Ms. Stockley

Mr. Robinson called the Committee Meeting to order.

ROLL CALL

See attached report.

Adjournment.

DARBY BOROUGH
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Alfred Robinson, Jr.
Ordinance /Community Relations Chairman

BOROUGH OF DARBY
FINANCE COMMITTEE
February 7, 2024

The following members were present: Ms. Hill & Ms. Butts

Ms. Hill called the Committee Meeting to order.

ROLL CALL

Ms. Hill read the cash balances as of 1/31/2024.

Adjournment.

**Borough of Darby
Cash Balances @ 1-31-24**

General Fund			\$ 183,916.80
Liquid Fuel Fund			\$ 269,182.42
Tax Fund			\$ 9,407.01
Sewer & Trash Delinquent Fund			\$ 31,531.93
ARPA Fund			\$ 1,120,169.90
Total			\$ 1,614,208.06

BOROUGH OF DARBY
PUBLIC SAFETY COMMITTEE
February 7, 2024

The following members were present: Ms. Davis, Mrs. Parks & Ms. Hill

Ms. Davis called the Committee Meeting to order.

ROLL CALL

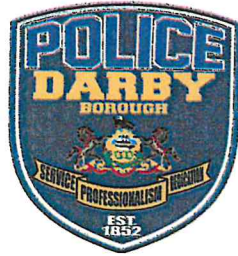
Ms. Davis read the attached report. Concern from the School District which is being handled by the Borough Manager and Police Chief.

Adjournment.

Joseph J. Gabe
Chief of Police

Phone: (610) 586-1100
Fax: (610) 461-5600

Darren Burrell
Mayor



Darby Borough Police Department
1020 Ridge Avenue
Darby PA, 19023

02/05/2024

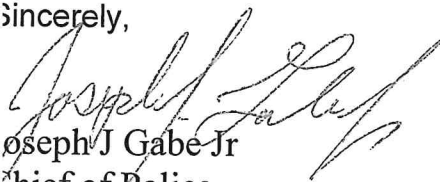
The Darby Police Department are still seeing a rise in Thefts of Motor Vehicles. We want to remind residents to not leave their vehicle running while unattended. Please do not make it easier for people to steal your vehicle. Also, please remember to lock your vehicle and do not leave any valuables in your vehicle.

If you see someone around your vehicle, possibly attempting to break into it, Call 911!!!

If you see someone on your property attempting to possibly gain entry into your residence, Call 911!!!

We are asking the residents to be our eyes and ears for the department so we can work together to keep Darby Borough safe.

Sincerely,


Joseph J. Gabe Jr
Chief of Police

BOROUGH OF DARBY
MUNICIPAL SERVICES COMMITTEE
February 7, 2024

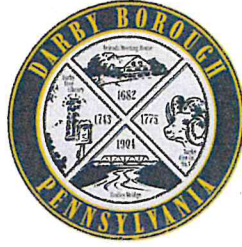
The following members were present: Ms. Butts, Ms. Stockley & Mr. Robinson

Ms. Butts called the Committee Meeting to order.

ROLL CALL

Ms. Butts presented her report (attached).

Adjournment.



The Borough of Darby
1020 Ridge Avenue • Darby, Pennsylvania 19023
Borough Office: (610) 586-1102
Code Enforcement: (610) 586-0428

PUBLIC WORKS REPORT
February 2024

- a) Cleaned up various locations around Borough.
- b) Street sweeping weather permitting.
- c) Removal of speed bumps prior to the Snow storms.
- d) Mechanical maintenance on equipment
- e) Recycling
- f) Picked up blacktop.
- g) Continue to fill potholes in the Borough.
- h) Repaired signs knocked down or damaged during the snow storm.
- i) Plowed and salted Streets throughout the Borough.
- j) Cleared sidewalks.
- k) Cleaned the top and bottom yards at Public Works Garage.
- l) Received one load of salt and stored it in salt bin.
- m) Installed handicap and other street signs.

BOROUGH OF DARBY
LIBRARY COMMITTEE
February 7, 2024

The following members were present: Ms. Stockley & Mrs. Williams

Ms. Stockley called the Committee Meeting to order.

ROLL CALL

Ms. Stockley read the attached flyer.

Adjournment.



Darby History Detectives

Meeting Saturday, February 17, 2024

Starting 10 am

At the Darby Free Library

Darby and the Underground Railroad

Presented by Harold Finigan

The Darby Quaker community had a long tradition of advocacy for anti-slavery causes and was home to many operatives in Underground Railroad work.

BOROUGH OF DARBY
RECREATION CENTER COMMITTEE
February 7, 2024

The following members were present: Ms. Davis, Mrs. Parks & Ms. Butts

Ms. Davis called the Committee Meeting to order.

ROLL CALL

Ms. Davis discussed the events going on in the Recreation Center. Mr. Possenti addressed the new contract for rentals.

Adjournment.

Borough of Darby
Hall Rental Information

1020 Ridge Avenue
Darby, PA 19023
610-586-1102

FEES: There are **three (3)** fees to rent the hall: a Security Deposit, a Rental Fee, and a Custodian fee. The Security deposit is refunded provided there is no damage done to the property; however, **it is forfeited in the event of a cancellation or damage to the hall.**

Security Deposit \$250.00
(Security Deposit refunds are mailed approximately 2-4 weeks after event)

Custodian Fee \$100.00

Friday, Saturday and Sunday Rental Fee

Gymnasium \$400.00
Community Room \$350.00

Monday – Thursday Rental Fee

Gymnasium \$300.00
Community Room \$250.00

Friday and Saturday hall rentals are four hours and **MUST BE OVER BY 11:00 P.M.** If additional hours are needed, \$100.00 per additional hour is added on the front of the rental. **YOU WILL HAVE NO MORE THAN 45 MINUTES** clean up time after your scheduled rental time is up before vacating the premises or risk forfeit of deposit.

Sunday hall rentals are four hours and **MUST BE OVER BY 9:00 P.M.** If additional hours are needed, \$100.00 per additional hour is added on the front of the rental. **YOU WILL HAVE NO MORE THAN 45 MINUTES** clean up time after your scheduled rental time is up before vacating the premises or risk forfeit of deposit.

Monday through Thursday hall rentals are four hours and **MUST BE OVER BY 9:00 P.M.** If additional hours are needed, \$100.00 per additional hour is added on the front of the rental. **YOU WILL HAVE NO MORE THAN 45 MINUTES** clean up time after your scheduled rental time is up before vacating the premises or risk forfeit of deposit.

The rental fee must be paid in full 60 days in advance of the event or lessee will incur a \$50.00 late fee. If full payment is not received within one week after the due date, the lessee will forfeit the rental of the hall and security deposit of \$250.00

(DEPOSIT IS NON-REFUNDABLE AND NON-TRANSFERABLE IN THE EVENT OF A CANCELLATION)

The Community Room capacity is 75 people and the gymnasium is 175 people. However, this being the absolute maximum, as it would get crowded. It is recommended per (the Fire Marshal's Code) to have 75 or 175 people or less.

The hall tables are 72 inches round and seat 8 to 10 people. Lessees are responsible for their own food and beverages. The hall is handicap accessible and has handicap restrooms.

Please refer to your contract for other pertinent information. If you have any questions don't hesitate to call the office at 610-586-1102 Monday thru Friday 8 A.M. to 4:00 P.M.

ALL PAYMENTS FOR RENTALS MUST BE MADE IN THE BOROUGH OFFICES!

*Kitchen
head up*

**DARBY BOROUGH HALL
1020 RIDGE AVENUE
DARBY, PA 19023
610-586-1102**

This AGREEMENT MADE ON THE _____ day of _____, 20__ between the BOROUGH OF DARBY, hereinafter called the LESSOR, and _____
(Print Name)

Of _____
(Street Address) (City, Town, Zip Code)

hereinafter called the LESSEE. IT IS HEREBY AGREED THAT THE Lessee pay the sum of \$ _____ Dollars to the Lessor to lease unto the Lessee, the Community Center or Gymnasium, located at 1020 Ridge Avenue Darby, PA on the _____ day of _____, 20_____.

Between the hours of _____ M. and _____ M. for a (4 hour rental) to be used for the purpose of a _____ with _____ number of people.

(Maximum being 75 – Community Room and 175 – Gymnasium, subject to the following conditions)

1. A deposit of **\$250.00** is required by the Lessee to reserve the Community Room or Gymnasium for the use by Lessee on the above stated date, and shall be paid upon receipt of the Agreement to the Lessor. Lessee shall sign this Agreement, return it along with the Deposit. This deposit shall be held by the Lessor to secure the return of the property, which is subject of this lease to the Lessor in good condition. The deposit shall be refunded to the Lessee approximately 30 days after the event is over and that the hall has been left in good condition.
2. No equipment shall be removed from the premises. **Lessee shall pay for all damage to the leased premises and equipment of the premises.**
3. The deposit shall be applied against any damage, **both inside and outside, including equipment.** The Lessee shall also be responsible for children playing outside who may deface Borough property. If damage exceeds the amount of deposit, **Lessee shall pay the balance of damage to Lessor within thirty (30) days from the end of the term above stated.**
4. ***DEPOSIT IS NON-REFUNDABLE AND NON-TRANSFERABLE IN THE EVENT OF A CANCELLATION.***
5. Lessee shall be responsible for the protection of his/her employees and guests and shall be responsible for the protection of the personal property of his/her employees and guests.
6. Lessee must vacate the premises **within 45 minutes** after the party/event has ended.
7. If event on leased premises continues beyond the contracted hour, the Lessor will charge the Lessee an additional **\$100.00** for the extra hour, and the **\$250.00 deposit** held by the Lessor **will not** be refunded. **No event will exceed 11:00 PM on Friday and Saturday. Sunday-Thursday no event will exceed 9:00 PM.**
8. Lessee shall at all times maintain peace and good order and shall commit no nuisance within or outside of the Premises.
9. RENTAL MUST BE PAID IN FULL SIXTY (60) DAYS PRIOR TO RENTAL DATE. If full payment is not received within the 60 days prior to the event, an administrative fee of \$50.00 will be applied to the balance of the rental for late payment. If full payment is not received within one week after the due date, the Lessee will forfeit the rental of the hall and security deposit of \$250.00.
10. Lessee is not permitted to use **party confetti, or glitter** in the center or your deposit will not be refunded. No decorations are to be tacked or taped to walls, floors and doors. All decorations are to be removed. **In the event a Party Planner or Coordinator is hired, they cannot under any circumstances make any changes in the center, the Lessee will be held responsible.**
11. Please indicate by your initials that you have read and understand conditions No. 9 & 10 in their entirety:
Initials (_____)

DEPOSIT RECEIVED: _____ BY: _____
LESSOR

RENTAL RECEIVED: _____
LESSEE SIGNATURE

CUSTODIAN FEE RECEIVED: _____
LESSEE'S TELEPHONE NUMBER

OFFICE COPY – WHITE RECREATION CENTER COPY – YELLOW LESSEE COPY – PINK
ALL RENTAL PAYMENTS MUST BE MADE IN BOROUGH HALL