

**BOROUGH OF DARBY  
BOROUGH COUNCIL MEETING  
November 16, 2022**

The Darby Borough Council met in Borough Council Chambers on the above date with the following members present: President Rudolph Taylor, III, Vice President Tracy Williams (via Zoom), Ms. Hill, Mrs. Rozeta Johnston (Via Zoom), Ms. Davis, Mr. Robinson, Mr. Thompson, Mrs. Pratt (Via Zoom) and Mrs. Parks. Also present was Borough Manager Mark Possenti, Police Chief Joseph Gabe, Borough Solicitor Charles Gibbs & Borough Engineer Eileen Mulvena. Mayor Darren Burrell was absent.

President Taylor called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance

**PUBLIC COMMENT:**

Paula Richards, 206 Highland Avenue: Mrs. Richards discussed that the Preliminary Budget was on the agenda and would like to know when was there a budget meeting, will copies of the budget be available for the public tonight? She also stated that she will be filing a right to know requesting the video footage of the November 2, 2022 public meeting.

Sandra Hall, 610 Darby Terrace: Ms. Hall asked when her fence which was damaged during the demolition of 621 Main Street was going to be replaced? She also stated that there is an issue with trash coming from the Wishing Well on to her property.

Wanda Starling, 925 Forrester Avenue: Mr. Starling stated she wants her business reconnect to her the support of Borough Council to be active in the community. She thanked Omar, Darlene and Janice for their support.

**NRO:**

Diane Barr applied to expand Children's Garden to 301 Fern Street for childcare and tutoring. It will be Monday through Friday from 6:00 AM to 6:30 PM with three employees. Applicant has already received zoning approvals. Motion to approve made by Ms. Davis; 2<sup>nd</sup> by Mrs. Parks. Motion carries 9-0.

**ENGINEERS'S REPORT:**

See Attached.

Motion made by Mrs. Parks; 2<sup>nd</sup> by Ms. Davis to extend the Ordinary Street and Sewer Maintenance contracts three (3) months as provided for in the contract. Motion carries 9-0.

**MAYOR'S REPORT:**

No Report

**Approval of October 19, 2022 – Council Meeting Minutes, Mayors, Engineers, Library, Ordinance/Zoning, Finance, Municipal Services, Public Safety, Community Relations and Recreation Center Minutes and Reports:**

Motion made by Mrs. Parks; 2<sup>nd</sup> by Mr. Robinson to approve the minutes and reports. Motion carries 9-0.

**NEW BUSINESS:**

- a. **Paid Bills – November 2022:** Motion made by Mrs. Parks; 2<sup>nd</sup> by Ms. Davis to pay the bills for the month of November 2022. Motion carries 9-0.
- b. **Handicap Parking Applications:** Motion made by Mr. Thompson to approve 1056 Chestnut and 610 Darby Terrace; 2<sup>nd</sup> by Mrs. Parks. Motion carries 9-0.
- c. **Permission for Tree Tenders to plant a Tree on Borough Property:** Motion made by Mr. Thompson; 2<sup>nd</sup> by Ms. Hill. Motion carries 9-0.
- d. **Approval of the 2023-2025 Trash Bid:** Motion made by Mrs. Parks; 2<sup>nd</sup> by Mr. Thompson to reject all Trash bids. Motion carries 8-0. (Ms. Hill was not in the room)
- e. **Permission to Advertise the 2023-2025 Trash ReBid:** Motion made by Mrs. Pratt; 2<sup>nd</sup> by Mrs. Parks. Motion carries 8-0. (Ms. Hill was not in the room)
- f. **Approval of the 2023 Preliminary Budget:** Motion made by Mrs. Parks; 2<sup>nd</sup> by Ms. Davis. Motion carries 9-0.
- g. **Permission to Advertise the 2023 Preliminary Budget:** Motion made by Ms. Davis; 2<sup>nd</sup> by Mr. Thompson. Motion carries 9-0.
- h. **Permission to Advertise the 2023 Tax Levy Ordinance:** Motion made by Ms. Hill; 2<sup>nd</sup> by Ms. Davis. Motion carries 9-0.
- i. **Permission to Advertise Council/Mayor Stipend Increase Ordinance:** Motion made by Mr. Thompson; 2<sup>nd</sup> by Ms. Hill. Motion carries 9-0.
- j. **Permission to Advertise for cleaning services for the Municipal Complex:** Motion made by Mr. Thompson; 2<sup>nd</sup> by Mrs. Williams. Mr. Taylor, Ms. Davis, Mr. Robinson and Mrs. Parks voted No. Ms. Hill abstained. Motion fails 5-4.
- k. **Approval to upgrade the kitchen facilities in the Recreation Center not to exceed \$20,000.00:** Motion made by Mrs. Pratt; 2<sup>nd</sup> by Mr. Thompson. Motion carries 9-0.

**COMMUNICATIONS & REPORTS:**

- a. Fire Chiefs Report: See attached.
- b. Tax Collectors Report: See attached. Motion to transfer \$26,742.90 from the Tax Fund to the Sewer Fund made by Mr. Thompson; 2<sup>nd</sup> by Mrs. Parks. Motion carries 9-0.
- c. Solicitors Report: No Report
- d. Police Chiefs Report: Chief Gabe gave the monthly crime stats report.
- e. Managers Report: No Report.

Motion to accept the Fire Chief, Tax Collector, Solicitors, Police Chief and Managers Reports made by Ms. Davis; 2<sup>nd</sup> by Ms. Hill. Motion carries 9-0.

**ADJOURNMENT**

Motion to adjourn made by Ms. Davis; 2<sup>nd</sup> by Mr. Robinson. Motion carries 9-0.

Respectfully Submitted,

Mark Possenti  
Manager/Secretary  
Borough of Darby

# MEMORANDUM

CIVIL COLLABORATIVE CONCEPTS, LLC

2205 Parkview Drive  
Haverford, PA 19041  
(610) 496-0042

**DATE:** 9 November 2022  
**TO:** Darby Borough Council  
**FROM:** Eileen W. Mulvena, P.E.  
**RE:** Engineer's Report Thru November 9, 2022

**Current Month Activity:**  
**Ordinary Street and Sewer Maintenance**

Motion: Extend the existing Ordinary Street and Sewer Maintenance contracts for a 90 day period.

**Liquid Fuels**

An ordinance must be passed by Borough Council that has the Borough adopt Londonderry Lane, Coventry Avenue, Shetland Road, and Glen Cove Road. If the Borough adopts these streets, then they can receive additional liquid fuels funds for the mileage of these streets.

**Grants**

CFA Local Share Grant (Statewide): The Borough's application for grant funding to replace the sanitary sewer main and street laterals on North 2<sup>nd</sup> St. was submitted to DCED on 3/15/22. As of November 7, 2022, the applications are still under review.

2021 CDBG: The contractor is scheduled to begin work on November 14, 2022.

2022 CDBG: The Borough attended the project kickoff meeting hosted by the County on July 20, 2022. Note that the funding received leaves approximately a 50% shortfall.

2022 PA Small Water and Sewer Grant – Application is due 12/21/22. Last month, Council adopted a Resolution authorizing the application for funding for sanitary sewer improvements on 14<sup>th</sup> St and N. 2<sup>nd</sup> St. If we hear we receive the CFA Local Share Grant for N. 2<sup>nd</sup> St, then I would suggest an alternate location of 12<sup>th</sup> St.

PECO Open Space grant: a grant application was submitted on October 27, 2022 for the addition of an accessible route and picnic tables for Powell Park. The project cost was \$20,000 with a grant request of \$10,000.

Blight Remediation Grant: The demolition of 304 Marks Ave is complete. A reimbursement request has been sent to the state to process funds to be provided to the Borough related to the demolition of 304 Marks. The demolition of 621 Main St is approximately 90% complete.

Code:

129/131/133 Whitely Terrace – A request to consider funding for the rear wall remediation for these properties has been sent to DCED. We are requesting \$40-50,000 per unit.

MS4 (Municipal Separate Storm Sewer System): The annual report was submitted by 9/30/22.

Traffic Control on MacDade near Produce Junction: I have asked for an update to the study findings and hope to have an update to provide to Council at the meeting.

901-905 Springfield Road – we are continuing with the application for a 106 permit and a grant to demolish the structure.

Stormwater Tip: Alarming facts regarding plastics in our oceans:

- Every minute, two garbage trucks of plastic are dumped into our oceans. Currently, 8 million metric tons of plastic winds up in the oceans. That's enough trash to cover every foot of coastline around the world with five full trash bags of plastic...compounding every year.
- The amount of plastic trash that flows into the oceans every year is expected to nearly triple by 2040 to 29 million metric tons.
- Microplastics in different forms are present in almost all water systems in the world, be they streams, rivers, lakes, or oceans. There is more microplastic in the ocean than there are stars in the Milky Way.
- By 2050 there will be more plastic in the oceans than there are fish (by weight).
- As of 2021, there was at least 363,762,732,605 pounds of plastic pollution in the world's oceans.

## October Chief's Report

Dear Mr. President, Board of Directors and general membership,

During the month of October, the company responded to 79 calls for service. There were no fires in Darby during the month of October.

\*\*\*\*\*FUTURE EVENTS\*\*\*\*\*

Santa Claus Run – 12/17/2022 – Santa will be on the street by 10am.

\*\*\*\*\*

Be Safe and Stay Healthy!

Vincent Lanni

Fire Chief

Darby Fire Co. #1

November 16, 2022

Tax Collector's Report:

- 1- Real Estate Tax Collected for the month of October 2022:  
\$23,680.66
- 2- Fire Tax Collected for the month of October 2022:  
\$626.83
- 3- Library Tax Collected for the month of October 2022:  
\$313.42

Total Collected in Taxes for the Month of October 2022: \$24,620.91

- 1- Sewer Fees Collected for the month of October 2022:  
\$26,742.90
- 2- Trash Fees Collected for the month of October 2022:  
\$8,352.00

Total Collected in Fees for the Month of October 2022: \$35,094.90

MOTION NEEDED:

**Motion to transfer \$26,742.90 from the Tax Fund to the Sewer Fund.** BT, JD

# Tax Collector's Monthly Report to Taxing Districts

For the month of

October 2022

**Darby Borough**

REAL ESTATE      INTERIM      PER CAPITA      OTHER  
 OTHER      OTHER      OTHER

A: COLLECTIONS	Real Estate	Fire	Library	
1. Balance Collectable- Beginning of Month	987,138.98	26,130.24	13,065.02	
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	987,138.98	26,130.24	13,065.02	
4: Less Face Collections for the Month	21,747.77	575.66	287.83	
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	965,391.21	25,554.58	12,777.19	
<b>B: RECONCILIATION OF CASH COLLECTED</b>				
9: Face Amount of Collections - must agree with line 4	21,747.77	575.66	287.83	
10: Plus: Penalties	1,932.89	51.17	25.59	
11: Less: Discounts				
12: Total Cash Collected per Column	23,680.66	626.83	313.42	
13: Total Cash Collected - (12A+12B+12C+12D)				24,620.91

\* Attach any supporting Documentation Required by your Taxing District





# Tax Collector's Monthly Report to Taxing Districts

For the month of

October 2022

Darby Borough

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
	<i>Swire</i>	<i>Trade</i>	OTHER	OTHER
1: Balance Collectable- Beginning of Month	460,780.90	267,200.00		
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	460,780.90	267,200.00		
4: Less Face Collections for the Month	24,661.06	7,680.00		
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	436,119.84	259,520.00		
<b>B: RECONCILIATION OF CASH COLLECTED</b>				
9: Face Amount of Collections - must agree with line 4	24,661.06	7,680.00		
10: Plus: Penalties	2,081.84	672.00		
11: Less: Discounts				
12: Total Cash Collected per Column	26,742.90	8,352.00		
13: Total Cash Collected - (12A+12B+12C+12D)				35,094.90

\* Attach any supporting Documentation Required by your Taxing District

