

BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
October 19, 2022

The Darby Borough Council met in Borough Council Chambers on the above date with the following members present: President Rudolph Taylor, III, Vice President Tracy Williams, Ms. Hill, Mrs. Rozeta Johnston, Ms. Davis, Mr. Robinson, Mr. Thompson, Mrs. Pratt and Mrs. Parks. Also present was Mayor Burrell, Borough Manager Mark Possenti, Police Sgt. Joseph O'Donnell, Borough Solicitor Charles Gibbs & Borough Engineer Eileen Mulvena.

President Taylor called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance

PUBLIC COMMENT:

Maryanne Applegate, 215 Highland Avenue: Mrs. Applegate discussed the issues she has with Mr. Donald Deigh as Tax Collector but she was talking to him tonight and is willing to help him with any questions as she was the Tax Collector for 14 years. She asked Council not to have another Night Market as it was a noise issue with residents.

John and Jan Haigis, 1006 Main Street: Like to thank everyone including Mayor Burrell for all of their help and donations for Octrolley Fest.

Ethel Williams, 234 Marks Avenue: Thanked the Borough for all of the worked that has been done but there is more to be done. She stated that Council needs to walk around and look at certain areas that need to be addressed for high grass and sanitation.

Wanda Starling, 925 Forrester Avenue: Mr. Starling stated she wants to be active in the community with her group but is being denied the ability to use the Community Center. She thanked Omar for his support and words of encouragement. She stated if doors are shut on people who are you trying to encourage.

ENGINEERS'S REPORT:

See Attached.

Motion made by Ms. Hill; 2nd by Ms. Davis to authorize the Borough Engineer to prepare and advertise the next 2-year Ordinary Street and Sewer Maintenance bids with adding an optional third year. Motion carries 9-0.

Motion made by Ms. Davis; 2nd by Mrs. Parks to adopt Resolution 2022-015 authorizing the application for funding for sanitary sewer improvements on 14th Street and North 2nd Street. If we receive funding for North 2nd Street through the CFA Local Share Grant then we will use 12th Street as an alternate location. Motion carries 9-0.

Motion made by Mrs. Williams; 2nd by Mr. Thompson to apply for passive recreational amenities, including benches at New Walnut Street Park. Motion carries 9-0.

MAYOR'S REPORT:

Darby Borough Fire Company will be kicking off fire prevention week at Darby Fire Company #1 with an event to discuss fire prevention and safety at 6pm. The following week will be Halloween on Monday, October 31st please be mindful that trick or treaters will be out from 4pm to 9pm that evening. We will also be hosting a Borough sponsored trunk or treat at the Recreation Center on October 31st.

Approval of September 21, 2022 – Council Meeting Minutes, Mayors, Engineers, Library, Ordinance/Zoning, Finance, Municipal Services, Public Safety, Community Relations and Recreation Center Minutes and Reports:

Motion made by Ms. Hill; 2nd by Ms. Davis to approve the minutes and reports. Motion carries 9-0.

NEW BUSINESS:

- a. **Paid Bills – October 2022:** Motion made by Mr. Thompson; 2nd by Mrs. Pratt to pay the bills for the month of October 2022. Motion carries 9-0.
- b. **Handicap Parking Applications:** Motion made by Ms. Davis to approve 1318 Edgehill and 621 Darby Terrace; 2nd by Mrs. Williams. Motion carries 9-0.
- c. **Permission to Advertise Trash Bids:** Motion made by Mr. Thompson; 2nd by Mrs. Johnston. Motion carries 9-0.
- d. **Approval of the 2023 Healthcare Agreement:** Motion made by Mrs. Williams; 2nd by Mrs. Pratt. Motion carries 9-0.
- e. **Approval of Verizon Agreement for Borough Phones and Internet:** Motion made by Mr. Thompson; 2nd by Mrs. Pratt. Motion carries 9-0.
- f. **Approval of Recreation Center Contract Agreement:** Motion made by Mrs. Williams; 2nd by Mrs. Johnston. Motion carries 9-0.
- g. **Approval to hire Andrew Murphy as a Part Time Police Officer:** Motion made by Mrs. Parks; 2nd by Mrs. Williams. Motion carries 9-0.
- h. **Accept the Resignation of Part Time Police Officer Jeiko Rodriguez:** Motion made by Mrs. Parks; 2nd by Mrs. Pratt. Motion carries 9-0.
- i. **Approval to hire Marla McLaughlin, PhD as the Police Dept. licensed psychologist:** Motion made by Mrs. Parks; 2nd by Mrs. Pratt. Motion carries 9-0.
- j. **Approval to purchase rain coats for the Borough's Crossing Guards:** Motion made by Mrs. Williams; 2nd by Mr. Thompson. Motion carries 9-0.
- k. **Approval to hire two individuals to supervise the Recreation Center activities at the rate of \$10.00 per hour:** Motion made by Mrs. Williams; 2nd by Mrs. Johnston. Motion carries 9-0.
- l. **Approval to purchase multiple games and activities for the Recreation Center not to exceed \$5,000.00:** Motion made by Ms. Hill; 2nd by Mr. Thompson. Motion carries 9-0.
- m. **Approval of replacing Ceiling Tiles in Recreation Center not to exceed \$3,500.00:** Motion made by Mrs. Williams; 2nd by Mr. Thompson. Motion carries 9-0.
- n. **Approval to purchase a HERO 11 camera not to exceed \$1,200.00:** Motion made by Mrs. Parks; 2nd by Ms. Hill. Motion carries 9-0.

- o. Resolution 2022-013 (Grant Application):** Motion made by Mr. Thompson; 2nd by Mrs. Johnston to approve Resolution 2022-013 to approve the Grant Application for a tot lot at 28/30 South 5th Street. Motion carries 9-0.
- p. Resolution 2022-014 (Parking Ticket Fees Increase):** Motion made by Mrs. Parks; 2nd by Mr. Thompson. Motion carries 9-0.

COMMUNICATIONS & REPORTS:

- a. Fire Chiefs Report: See attached.
- b. Tax Collectors Report: See attached. Motion to transfer \$13,549.28 from the Tax Fund to the Sewer Fund made by Ms. Davis; 2nd by Mrs. Parks. Motion carries 9-0.
- c. Solicitors Report: Mr. Gibbs stated that Council met in Executive Session tonight to discuss potential litigation and personnel. Motion to authorize the Borough Manager and Council President to enter into agreements to settle tax appeals made by Mr. Thompson; 2nd by Mrs. Parks. Motion carries 9-0.
- d. Police Chiefs Report: Sgt. O'Donnell gave the monthly crime stats report.
- e. Managers Report: No Report.

Motion to accept the Fire Chief, Tax Collector, Solicitors, Police Chief and Managers Reports made by Ms. Hill; 2nd by Mrs. Parks. Motion carries 9-0.

ADJOURNMENT

Motion to adjourn made by Ms. Hill; 2nd by Ms. Davis. Motion carries 9-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

MEMORANDUM

CIVIL COLLABORATIVE CONCEPTS, LLC

2205 Parkview Drive
Haverford, PA 19041
(610) 496-0042

DATE: 13 October 2022
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru October 13, 2022

Current Month Activity:
Ordinary Street and Sewer Maintenance

Motion: Authorize the Engineer to prepare and advertise the next 2-year Ordinary Street and Sewer Management bids. We can also add an optional third year, if Council wishes.

Liquid Fuels

An ordinance must be passed by Borough Council that has the Borough adopt Londonderry Lane, Coventry Avenue, Shetland Road, and Glen Cove Road. If the Borough adopts these streets, then they can receive additional liquid fuels funds for the mileage of these streets.

Grants

CFA Local Share Grant (Statewide): The Borough's application for grant funding to replace the sanitary sewer main and street laterals on North 2nd St. was submitted to DCED on 3/15/22.

2021 CDBG: Contracts have been executed. The pre-construction meeting was held and work should begin in November.

2022 CDBG: The Borough attended the project kickoff meeting hosted by the County on July 20, 2022. Note that the funding received leaves approximately a 50% shortfall.

2022 PA Small Water and Sewer Grant

Motion: adopt Resolution authorizing the application for funding for sanitary sewer improvements on 14th St and N. 2nd St. If we hear we receive the CFA Local Share Grant for N. 2nd St, then I would suggest an alternate location of 12th St.

PECO Open Space grant:

Motion: Apply to add passive recreational amenities, including benches at the New Walnut St park.

Blight Remediation Grant: The demolition of 304 Marks Ave is complete. A reimbursement request has been sent to the state to process funds to be provided to the Borough related to the demolition of 304 Marks. The demolition of 621 Main St is approximately 90% complete.

Code:

129/131/133 Whitely Terrace – The rear wall continues to collapse and has reached a point where emergency action is needed. The architect has provided drawings and we will be submitting a request to the state to add this project to the current Blight Remediation project.

MS4 (Municipal Separate Storm Sewer System): The annual report was submitted by 9/30/22.

Traffic Control on MacDade near Produce Junction: I have asked for an update to the study findings and hope to have an update to provide to Council at the meeting.

901-905 Springfield Road – we are continuing with the application for a 106 permit and a grant to demolish the structure.

Stormwater Tip:

Fall and spring are good times for planting trees. Trees and forests reduce stormwater runoff by capturing and storing rainfall in the canopy and releasing water into the atmosphere through evapotranspiration. In addition, tree roots and leaf litter create soil conditions that promote the infiltration of rainwater into the soil.

September Chief's Report

Dear Mr. Mayor and Borough Council members,

During the month of September, the fire company responded to 51 calls for service. There is no other reportable information at this time.

*****FUTURE EVENTS*****

Fire Prevention Open House has been scheduled for 10/24/2022, from 6pm to 8pm at Station 4. This event will take the place of the previously scheduled one from 10/22/2022. Please keep an eye on our social media for the posted announcement!

Be Safe and Stay Healthy!

Vincent Lanni

Fire Chief

Darby Fire Co. #1

October 19, 2022

Tax Collector's Report:

1- Real Estate Tax Collected for the month of September 2022:
\$25,902.69

2- Fire Tax Collected for the month of September 2022:
\$685.67

3- Library Tax Collected for the month of September 2022:
\$342.83

Total Collected in Taxes for the Month of September 2022: \$26,931.19

1- Sewer Fees Collected for the month of September 2022:
\$13,549.28

2- Trash Fees Collected for the month of September 2022:
\$5,952.00

Total Collected in Fees for the Month of September 2022: \$19,501.28

MOTION NEEDED:

Motion to transfer \$13,549.28 from the Tax Fund to the Sewer Fund. JD, JP

Tax Collector's Monthly Report to Taxing Districts

For the month of

September 2022

Darby Borough

	REAL ESTATE	INTERIM OTHER	PER CAPITA OTHER	OTHER
A: COLLECTIONS				
1. Balance Collectable- Beginning of Month	<i>Real Estate</i> 1,010,758.11	26,755.45	<i>Library</i> 13,377.62	
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	1,010,758.11	26,755.45	13,377.62	
4: Less Face Collections for the Month	23,619.13	625.21	312.60	
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	987,138.98	26,130.24	13,065.02	
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	23,619.13	625.21	312.60	
10: Plus: Penalties	2,283.56	60.46	30.23	
11: Less: Discounts				
12: Total Cash Collected per Column	25,902.69	685.67	342.83	
13: Total Cash Collected - (12A+12B+12C+12D)				26,931.19

* Attach any supporting Documentation Required by your Taxing District

Tax Collector's Monthly Report to Taxing Districts

For the month of September 2022

Darby Borough

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
	OTHER	OTHER	OTHER	
1. Balance Collectable- Beginning of Month	<i>Sewer</i> 473,156.09	<i>Trawl</i> 272,640.00		
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	473,156.09	272,640.00		
4: Less Face Collections for the Month	12,375.19	5,440.00		
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	460,780.90	267,200.00		
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	12,375.19	5,440.00		
10: Plus: Penalties	1,174.09	512.00		
11: Less: Discounts				
12: Total Cash Collected per Column	13,549.28	5,952.00		
13: Total Cash Collected - (12A+12B+12C+12D)				19,501.28

* Attach any supporting Documentation Required by your Taxing District

C: PAYMENT OF TAXES

14: Amount Remitted During the Month *			
Date	Transaction #	Amount	
9/30/2022	M080101000	46,432.47	TOTAL OF ALL TAXES
Total		46,432.47	
15: Amount Paid with this Report Applicable to this Reporting Month		Transaction #	
16: Total Remitted This Month			
17: List, Other Adjustments *			
Parcel #	Name	Amount	
Total			

18: Interest Earnings (if applicable) \$ _____

Taxing District Use (Optional)

Carryover from Previous Month \$ _____

Amount Collected this Month \$ _____

Less Amount Paid this Month \$ _____

Ending Balance \$ _____

Tax Collector _____ Date _____

I verify this is a complete and accurate reporting of the
balance collectable, Taxes Collected and Remitted for the month

Received by: _____ Title _____ Date _____
I acknowledge receipt of this report