

BOROUGH OF DARBY  
ORDINANCE COMMITTEE  
November 2, 2022

The following members were present: Mr. Robinson, Ms. Davis & Mr. Thompson

Mr. Robinson called the Committee Meeting to order.

Pledge of Allegiance

ROLL CALL

Mr. Robinson stated that there was one NRO:

Diane Barr applied to expand Children's Garden to 301 Fern Street for childcare and tutoring. It will be Monday through Friday from 6:00 AM to 6:30 PM with three employees. Applicant has already received zoning approvals.

Committee agreed to move this NRO to the November Council meeting for a full Council vote.

Adjournment.

BOROUGH OF DARBY  
COMMUNITY RELATIONS COMMITTEE  
November 2, 2022

The following members were present: Mr. Robinson, Mrs. Williams & Ms. Hill

Mr. Robinson called the Committee Meeting to order.

ROLL CALL

Mr. Robinson stated that the website is still currently under construction but is fully operational as we continue to work on certain items. The welcome packet for the residents is complete and we look to start getting it out to the public in mid-December.

Adjournment.

BOROUGH OF DARBY  
MUNICIPAL SERVICES COMMITTEE  
November 2, 2022

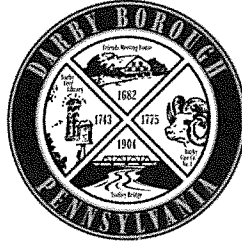
The following members were present: Mrs. Williams & Ms. Hill

Mrs. Williams called the Committee Meeting to order.

ROLL CALL

Mrs. Williams presented her report (attached). There was a discussion on the condition of New Walnut Street and possibility of repaving the street in the near future.

Adjournment.



The Borough of Darby  
1020 Ridge Avenue • Darby, Pennsylvania 19023  
Borough Office: (610) 586-1102  
Code Enforcement: (610) 586-0428

## PUBLIC WORKS REPORT OCTOBER 2022

- a) Sewer Blockage at 5<sup>th</sup> and Pine Streets. Jetted and cleared sewer line.
- b) Completed Final grass cuttings.
- c) Continued painting handicap and X's throughout the Borough.
- d) Replaced faded signs.
- e) Started the 2022 leaf pickup.
- f) Trimming tree's on Main Street hanging over the sidewalk.
- g) Replaced the Street sign at 5<sup>th</sup> and Main and Quarry and Mill Streets.
- h) Replaced the pole at Chester Pike and Pine Streets.
- i) Installed orange traffic poles at Front and Main Streets.
- j) Picked up food for Recreation Center.
- k) Filled Pot holes.
- l) Cleaned areas around the Borough including Borough Hall, Darby Library, 1200 Block of Main Street, 13<sup>th</sup> and Chestnut, 800 Block of New Walnut Street (Park and Parking Lot) and the soccer field.

BOROUGH OF DARBY  
FINANCE COMMITTEE  
November 2, 2022

The following members were present: Ms. Hill & Mr. Thompson

Ms. Hill called the Committee Meeting to order.

ROLL CALL

Ms. Hill read the cash balances as of 10/31/2022. She stated that Finance Committee will be meeting to discuss the preliminary budget and we will be having a budget meeting in front of Council prior to the passage at the November Council Meeting. A resolution will be on the agenda in November for an increase in pay for Council and Mayor.

Adjournment.

**Borough of Darby  
Cash Balances @ 10-31-22**

|  |  |  |                        |
|--|--|--|------------------------|
|  |  |  |                        |
|  |  |  |                        |
|  |  |  |                        |
| <b>General Fund</b>                      |  |  | \$ 110,853.79          |
| <b>Liquid Fuel Fund</b>                  |  |  | \$ 396,912.01          |
| <b>Tax Fund</b>                          |  |  | \$ 393,919.71          |
| <b>Sewer &amp; Trash Delinquent Fund</b> |  |  | \$ 204,130.19          |
| <b>ARPA Fund</b>                         |  |  | \$ 1,120,169.90        |
| <b>Total</b>                             |  |  | <b>\$ 2,225,985.60</b> |

BOROUGH OF DARBY  
LIBRARY COMMITTEE  
November 2, 2022

The following members were present: Mr. Thompson & Mrs. Pratt

Mr. Thompson called the Committee Meeting to order.

ROLL CALL

Mr. Thompson reported on the activities to be held at Darby Free Library for the month of November including the Haunted House. Mayor Burrell asked if the Budget actuals could be presented to Council. Mrs. DeShields asked if they could hold a flea market fundraiser for the Library.

Adjournment.

BOROUGH OF DARBY  
PUBLIC SAFETY COMMITTEE  
November 2, 2022

The following members were present: Ms. Davis, Mrs. Williams & Mr. Robinson

Ms. Davis called the Committee Meeting to order.

ROLL CALL

Ms. Davis presented her Committee Report. There was a discussion speed bumps and placing them on the 400 block of Spruce Street.

Adjournment.

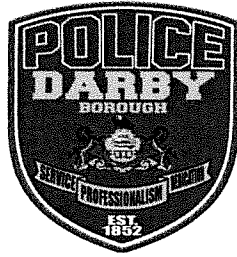


Joseph J. Gabe  
Chief of Police

Phone: (610) 586-1100

Fax: (610) 461-5600

Darren Burrell  
Mayor



**Darby Borough Police Department**  
1020 Ridge Avenue  
Darby PA, 19023

Officer Andrew Murphy was sworn in on 10/31/2022 by Mayor Burrell.

The annual Toys for Tot's program for Darby Borough Pd is currently ongoing. The DBPD is currently accepting applications for toys until 11/11/2022. All completed applicant forms must be turned into DBPD by 11/11/2022. The Toys for Tot's program is for Darby residents only.

The Darby Borough Pd Christmas Food Basket Program will begin later this month. We will begin the application process in mid November. This program is also for Darby Borough residents only. We will let you know the exact date of when the application will be available for pick up at the Darby Borough Pd. Please pay attention to our social media pages and at our next Council Meeting.

Sincerely,

A handwritten signature in black ink that reads "Joseph J. Gabe Jr." in a cursive style.

Joseph J. Gabe Jr  
Chief of Police

BOROUGH OF DARBY  
RECREATION CENTER COMMITTEE  
November 2, 2022

The following members were present: Ms. Davis & Mrs. Williams

Ms. Davis called the Committee Meeting to order.

ROLL CALL

Ms. Davis discussed the turkey giveaway on November 19<sup>th</sup>. Mrs. Williams gave the attached report. There was a discussion from Wanda about her program reconnect and using the Recreation Center as a venue. Mrs. DeShields asked about fundraisers in December. There was multiple discussions about relocating activities for the recreation center due to the renovations that are taking place.

Adjournment.

## Recreation Committee Report for November 2nd 2022

Starting November 15th 2022, Everyone entering the Rec center needs to register at the front office. A waiver needs to be signed by everyone. Seventeen and younger must be signed by a legal guardian. A school Id or driver's license will be held until you sign out. We are requesting these changes to provide a safe haven for all our guests. All hoodies should be down and face masks removed when entering the building. You may put your face mask back on upon checking in. All non profits and rentals must check in at the window. Absolutely no weapons are allowed in or around the rec center, police station and borough Hall property.

The activity/community room should be up and running by Feb 1st or sooner. At this time Everyone must have a membership or a day/guest pass to enter the building.

Fees/Pricing has not been determined at this time.

These charges are to cover the maintenance or replacement of games, cleaning, sanitizing, security, different hands on programs, membership card/ app or some kind of system, and continually updating the rec.

Food will be served for a small fee. Kids 10 and younger will eat for free with a ticket/voucher.

Seniors will pay half price.

For our nightly programs, you will be allowed 15 minutes to enter the building before the doors are locked. A bell has been placed outside the door if you arrive late.

The Recreation Center will be under renovations beginning Nov, 9th to provide a better experience for our residents.

We are also asking if some of the covid money can be used to renovate the kitchen to a commercial kitchen.

- Keeping the current cabinets. Just paint and add some new knobs for better look

- Installation of plumbing to add a separate hand washing sink and double sinks for washing and rinsing
  - New dishwasher
  - New counter top
  - Shelving around the walls.
  - New refrigerators
- Two commercial freezer for the back storage area
  - A new stove with exhaust install.
- A sliding style front window that locks for kitchen and anything else that's needed to get the kitchen up to code.

Locks will be installed on the outside of bathroom doors.

Paper towels will be removed from the bathrooms.

Baby changing table will be coming to the women's bathroom.

Plumbing will be repaired in both bathrooms

A receptacle bin will be added to the women's restroom for the disposal of sanitary napkins and

Toilet seat covers.

Food giveaway will be assorted in boxes for the community to grab and go.

We are still working and brainstorming on ideas to bring to the community.

Also we are requesting for council approval on a bidding of a professional cleaning company to clean and sanitize the borough Hall, the police station and the rec center after hours.

Also we need 2 clocks.

One in the gym and one in the community room.

Any questions?

This will complete our report.