

BOROUGH OF DARBY
MUNICIPAL SERVICES COMMITTEE
October 5, 2022

The following members were present: Mrs. Williams & Mrs. Johnston

Mrs. Williams called the Committee Meeting to order followed by the Pledge of Allgiance.

ROLL CALL

Mrs. Williams presented her report (attached). There was a presentation from Emily Finigan regarding the Darby Tree Tenders. Mr. Thompson requested that Yellow X's be painted around Walnut Street and 7th Street and an update on the poles being placed on North Front Street.

Adjournment.

10/05/2022

Highway Report

Maintain grass on Borough owned properties.

Order and replace signs faded or missing throughout the Borough.

Install newly approved handicap signs and paint parking spaces.

Refresh paint on yellow X's.

Pick up bulk trash randomly dumped throughout the Borough.

Replace battery in 2015 Dump Truck.

Install speed bumps.

Repair water pipe which was leaking in highway garage.

Unblock sewer on 3rd street involving several houses.

Trim trees on 600 Block of Pine.

Preparing the machines for the fall leaf season and snow removal.

Maintain parks and parking lots keeping them free of debris.

BOROUGH OF DARBY
ORDINANCE COMMITTEE
October 5, 2022

The following members were present: Mr. Robinson, Ms. Davis & Mr. Thompson

Mr. Robinson called the Committee Meeting to order.

ROLL CALL

Mr. Robinson stated that there was one NRO:

Quatre Mgmt. applied for a NRO to utilize the property at 934 Main Street (Old School Bus Lot) as a Temporary Parking Lot. Monday through Friday 8:00 AM to 4:00 PM. The Lot will not produce any trash for pickup.

Committee agreed to table this NRO until the Committee has a meeting with the owner to discuss further exactly what the owner intends how to use the property.

Mr. Robinson read the monthly Code Report.

Adjournment.

Borough of Darby

Committee Meeting - Workshop

Wednesday October 5, 2022

NRO

Application for **Temporary Parking**, at the Main Street (Old School Bus Lot) 934 Main Street. Hours: Monday to Friday 8:00 am. to 4:00 pm. Lot owner Quatre Mgt. Not producing any trash for pickup. Questions from Council?

COMMUNITY RELATIONS REPORT

1. **A copy of our Borough Information advisory** draft was given to every Council member and the Mayor at our September 7, Committee meeting. After your review, are there any suggestions or questions anyone has.? We have approximately 10 weeks projected before introducing and mailing this to our constituents, announcing our live streaming, website access, ordinances we are enforcing, or any Borough information our residents need access.
2. **Live Streaming Council Meetings / Pricing for Equipment Attached is a copy of the Hero11 Black Creator Camera** to be used for live streaming *our council meetings*. This camera is multi purpose, *other uses are Vlogging ,and filmmaking for short videos or Borough commentary's*. These features provide Darby Borough events as they happen, to reach a wider audience and allow our taxpayers to watch our Council meetings / events from home TV, computer or mobile devices. Respectfully requesting council to move this request forward to our October 19th Council meeting for approval and a vote of yes to purchase this equipment .Cost is \$1.200.00 that includes purchase of camera and additional supplies needed.
3. **Keith Dawson Foundation: Donation** THIS PAST WEEKEND Mayor and Council were invited to attend and **support their foundations Wine Mixing Fundraiser Gala**. Mr. Dawson and his family hosted. Juneteenth food / vegetable give-a-way also the Thanksgiving Food / Vegetable /Coat give-a-way, held at our borough recreation center. These events are just two of the many they hosted here, and throughout Delaware County this year. Requesting Mayor and Council to honor this request for a \$500.00 donation and forward this discussion to our October 19th Council meeting for approval and a vote of yes, to support this organization.
4. **October is Fire Prevention Month**. Be sure to change the batteries in your smoke detectors. Also has your family planned an emergency escape route in case of a fire?
5. **On our website darbyborough.com** all council was asked to submit a bio/message about yourself to be placed along with your photograph. Please email them AlRobinsonJr4Council@gmail.com

Respectfully Submitted,
Alfred Robinson .Jr Public Relations Chair

Code Office Report – September 2022

- 1) Violation Notices Sent – 135
- 2) Citations Written – 15
- 3) Tickets Written – 20
- 4) Inspections
 - a. Resale Inspections – 0
 - b. Rental Inspections – 28
 - Single Family – 15
 - Apartment – 3
 - Use & Occupancy - 10
 - c. Commercial Inspections – 0
 - d. Health Inspections – 0
- 5) Permits
 - a. Building Permits – 6
 - b. Electrical Permits – 1
 - c. Plumbing Permits – 4
 - d. Mechanical Permits – 2
 - e. Dumpster Permits – 3
- 6) Miscellaneous Complaints – 262
- 7) Zoning Hearings – 0

Single Family Rentals - \$2,100.00
Apartment Rentals - \$900.00
Non-Residential Occupancy - \$250.00
Use & Occupancy - \$1,750.00
Permits - \$2,269.50
Mayors Permit - \$25.00
Street Opening Permit - \$1,910.00
Tickets – Code Violations - \$225.00

BOROUGH OF DARBY
FINANCE COMMITTEE
October 5, 2022

The following members were present: Mrs. Johnston & Mr. Thompson

Mrs. Johnston called the Committee Meeting to order.

ROLL CALL

Mrs. Johnston read the cash balances as of 9/30/2022. She stated that attached is the capital improvement project request list for all of Council and Department Heads for what they would like to see in the 2023 Budget. She discussed the possibility of refinancing of the 2013 Bonds and it's schedule. Mrs. Johnston discussed that the Verizon and Healthcare agreements will be on the Council Agenda for approval. Mr. Thompson requested that at the next Committee Meeting we discuss how and what we can use Liquid Fuels and ARPA Funds.

Adjournment.

CAPITAL IMPROVEMENT PROJECT REQUEST

Non-Recurring Fixed Assets Over \$ 1,000.00
Useful Life Greater than Five Years

Date: _____.

Department: _____.

Project Name: _____.

Description of Project: _____.

_____.

_____.

Justification for Project: _____.

Department Ranking:

_____. Urgent - Operations cannot continue without, near emergency.

_____. Necessary - must have, because:

_____. Desirable - Needed but not immediate, timing is flexible.

Additional Comments: (Attach written price quotes if possible)

_____.

_____.



Borough of Darby
Preliminary Financing Schedule
Series of 2022 - Refinancing the 2013 Bonds



August 2022						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

November 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Schedule of Events

<u>DATE</u>	<u>OBJECTIVE</u>
Friday, September 23, 2022	- PFM to Distribute Bank Loan RFP on Behalf of Borough
Wednesday, October 12, 2022	- RFP Responses Due Back to Borough
Wednesday, October 19, 2022	* Regularly Scheduled Council Meeting * - Borough Vote to Approve Winning Bank Bid and Lock In Interest Rate
Tuesday, November 22, 2022	- Bank Loan Settlement

BOROUGH OF DARBY
PUBLIC SAFETY COMMITTEE
October 5, 2022

The following members were present: Ms. Davis, Mrs. Williams & Mr. Robinson

Ms. Davis called the Committee Meeting to order.

ROLL CALL

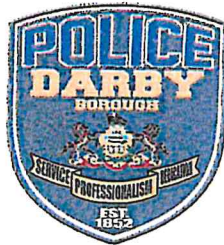
Ms. Davis presented her Committee Report. There was a discussion on how Council members get to meet with Police Officers. Questions were asked about placing a camera at Main & MacDade and how the process for hiring crossing guards is going. Mrs. Dickerson stated she would like to meet with the Committee and the Chief to discuss programs that she would like to bring to the Department.

Adjournment.

Joseph J. Gabe
Chief of Police

Phone: (610) 586-1100
Fax: (610) 461-5600

Darren Burrell
Mayor



Darby Borough Police Department

1020 Ridge Avenue
Darby PA, 19023

Please accept Officer Jeiko Rodriguez resignation from the Police Department.
(See Resignation)

Officer Andrew Murphy for Part Time Position

The annual Toys for Tot's program will be starting very soon. Please keep a look out on the Police Departments Facebook page for information about the program. The program is for Darby Residents Only.

Sincerely,

A handwritten signature in black ink, appearing to read "Joseph J. Gabe Jr.", is written over the typed name.

Joseph J Gabe Jr
Chief of Police



**WILLIAM PENN SCHOOL DISTRICT
PARK LANE ELEMENTARY SCHOOL**
1300 Park Lane
Darby, Pennsylvania 19023-1397



Red Ribbon Walk Away From Drugs Event: Press Release

On Friday, October 28, 2022 at 12:00 PM, students, staff, and parents from Park Lane Elementary School will march through Darby Borough, vowing to keep themselves and their community drug-free. This annual event, in honor of National Red Ribbon Week, unites the school and the community against one of the greatest threats to the future success of our young people.

The school, located at 1300 Park Lane, Darby, PA 19023, takes very seriously its mission to equip its students for success in all areas of their lives--- academic, health and wellness, social, emotional, and civic. Taking a united and unequivocal stand against drugs sends a powerful message to our students that their success, depends on identifying and making positive choices every step of the way.

At the Red Ribbon March, the community will turn out in force to support the students' efforts. Expected to attend are the Darby police and fire department, Mr. Rudy Taylor, Council President and Mr. Darren Burrell, Mayor of Darby.

For more information, please contact Principal, Audrey Fields or School Counselor, Marnie Jackson at 610-534-4880 ext. 4913 or mmiles@wpsd.k12.pa.us.

BOROUGH OF DARBY
LIBRARY COMMITTEE
October 5, 2022

The following members were present: Mr. Thompson & Mrs. Pratt

Mr. Thompson called the Committee Meeting to order.

ROLL CALL

Mr. Thompson reported on the activities to be held at Darby Free Library for the month of October (attached).

Adjournment.

Darby Free Library
a proud member of the



October 2022

1001 Main St. Darby, PA 19023 610-586-7310
www.DarbyLibrary.org

Facebook Darby Free Library

Hours Monday through Saturday 10 to 5

Closed October 10th

Weekly Activities for EVERYONE
TECH TUESDAY

from 3:30 to 4:30

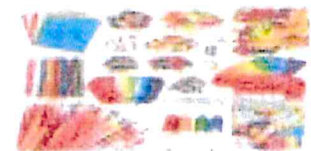


Music Thursday



Make and Take Friday **A L L C A F T**

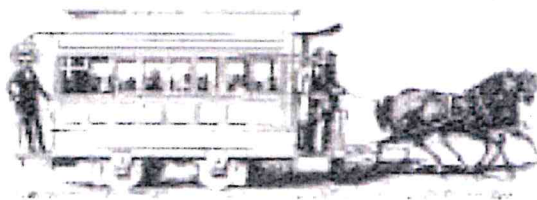
Saturday Fun 1 to 3



Special Events

Moon over Main Street Thursday, October 13th at 6 pm.

NASA Night!
Space activities and if the sky is clear...we may see the moon and stars.



OcTrolleyFest, October 15 starting 11 am.



Halloween Fun
October 31 from 4 to 5

BOROUGH OF DARBY
RECREATION CENTER COMMITTEE
October 5, 2022

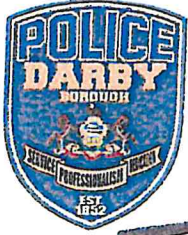
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Ms. Davis called the Committee Meeting to order.

ROLL CALL

Ms. Davis discussed the Trunk or Treat to be held on October 31, 2022. A turkey giveaway on November 19th more details to follow. The committee discussed the hiring of two individuals at the rate of \$10/per hour to open the Recreation Center for activities. A resident liked the idea of having the Recreation Center opened during the week.

Adjournment.



**Darby Boro Police Dept.,
Mayor and Council**



present

TRUNK -OR- TREAT!

**Monday October 31, 2022
5:30PM - 8:30PM**

Darby Recreation Center Parking Lot
(10th & Ridge Avenue)

All candy safety-checked by Mayor
and Officers of Darby Borough Police Dept.

A Scary movie will be shown!

FREE Refreshments

Need Volunteers

to decorate their
car trunks and
hand out candy!

To sign up to
volunteer, call...

Darby Boro: 610-586-1102

WEAR YOUR COSTUMES! SEE YOU THERE!

BOROUGH OF DARBY
COMMUNITY RELATIONS COMMITTEE
October 5, 2022

The following members were present: Mr. Robinson & Mrs. Williams

Mr. Robinson called the Committee Meeting to order.

ROLL CALL

Mr. Robinson presented his report (attached). There was a discussion regarding Darby Fire Company Fund Raiser to be held on October 22, 2022 at 10am location 800 Block of New Walnut Street. Mr. Robinson also read all of the October activities to be held at Park Lane Elementary School. Committee discussed the Street dedication for Mrs. Ethel Smiley which will be held on October 22, 2022 at 2:00 PM at the corner of Mulberry and Wycombe Avenue.

Adjournment.

Borough of Darby

Committee Meeting - Workshop

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5. **On our website darbyborough.com** all council was asked to submit a bio/message about yourself to be placed along with your photograph. Please email them AlRobinsonJr4Council@gmail.com

Respectfully Submitted,
Alfred Robinson, Jr. Public Relations Chair

DARBY FIRE CO AND OOK 'EM SMOKEHOU

BBQ AND FIRE PREVENTION DISPLAY

OCTOBER 22, 2022 10AM-4PM
800 BLOCK OF WALNUT STREET

E-ORDERS STRONGLY ENCOURAGED-LIMITED SAME-DAY SAL
Venmo @ darbyfireco
please include name/ phone # and order by 10/18 @12 pm

PULLED PORK (SANDWICH OR BOWL):\$8

RIBS (2 BONES):\$9

2 BONELESS CHICKEN THIGHS:\$6

MAC & CHEESE:\$6

COLESLAW:\$2

WATER:\$1

Good afternoon.

I am reaching out to share some upcoming events and activities happening at Park Lane Elementary and would love the Council and Mayor Burrell's support.

Please share widely and let me know if they can/will support any or all events.

This month we are beginning a Comfort Closet for students - flier and details [HERE](#).

October 21, 2022: We will be having our First Dress Down Day and wearing Pink in support of Breast Cancer Awareness Month. Last year, half of the funds raised were donated to Penn Medicine in my name. This year we will contribute half to Penn Medicine again but in the name of all Breast Cancer Survivors - flier [HERE](#)

October 27, 2022: We are hosting a Fall Festival for all families -
Save the Date flier and details [HERE](#)

October 28, 2022: Our Red Ribbon Walk is back!! The school will be walking at noon to show our dedication to being and staying Drug Free! - flier and details for our Red Ribbon Week [HERE](#)

December 3, 2022: We are partnering with the Philadelphia Chapter Alumni Association of Lincoln University to host a Keep them Warm Coat Giveaway - flier and details [HERE](#)

If anyone is able to come out during the events or donate to the events and activities, we would be greatly appreciative.

Ms. Audrey Fields, Principal
Park Lane Elementary School
1300 Park Lane
Darby, PA 19023
Office: 610-534-4880
Fax: 610-534-4495

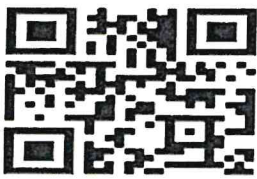
Park Lane Elementary School
1300 Park Lane Darby, PA 19023

STOP what you are doing, right *NOW* & *START* to stock the Park Lane Closet *TODAY!*

*Help Park Lane Elementary School's students access personal care items and supplies with dignity and compassion by stocking the free Park Lane Closet.

*Help us provide students with things they may otherwise be unable to access by shopping our Amazon Wishlist, which will be available through October 31st.

SCAN ME



LINK HERE - [Park Lane Wishlist](#)



Additional donations are accepted year-round and can be dropped off in the Main Office on Fridays between 12pm - 3:00pm

Park Lane Elementary

\$1 dollar Dress Down Day

Wear pink and bring your \$1.00.

**THIS OCTOBER 21ST, LET'S
ALL WEAR PINK TO SUPPORT
BREAST CANCER AWARENESS.**

*A PORTION OF FUNDS RAISED WILL SUPPORT PARK
LANE STUDENTS.*

PARK LANE ELEMENTARY SCHOOL
PRESENTS:



Thursday, October 27, 2022

5:00-7:30pm

**MOVIE, MUSIC, SNACKS, DRINKS,
GAMES, PUMPKIN PAINTING & \$1
RAFFLE AND MORE!**

ALL PARK LANE FAMILIES WELCOME!



PARK LANE ELEMENTARY SCHOOL

*We are celebrating
Red Ribbon Week!
October 24 - 28*



Monday

All students will take a pledge to make healthy lifestyle choices and receive a Red Ribbon.

Tuesday

Turn your Back on Drugs! Wear your uniform shirt backwards!

Wednesday

Wear Crazy Socks today to let us know you are "Socking it" to drugs!



Thursday

Team up against Drugs.
Wear your favorite team jersey or t-shirt.



Friday

Your Future is Key! Rally in RED!
The class that wears the most red will receive a prize.



RED RIBBON WALK 12:00 - 1:00

CONTACT: MS. JACKSON 610-534-4880 EXT.
4913



PARK LANE ELEMENTARY
PARTNERING WITH
THE ALUMNI ASSOCIATION OF
LINCOLN UNIVERSITY PHILADELPHIA
CHAPTER PRESENTS

*Keep Them Warm
Coat Giveaway*



Saturday, December 3, 2022
10:00 am - 2:00 pm
1300 Park Lane Darby, PA 19023

Other vendors and distributions will be on site.