

**BOROUGH OF DARBY**  
**BOROUGH COUNCIL MEETING**  
**August 17, 2022**

The Darby Borough Council met in Borough Council Chambers on the above date with the following members present: President Rudolph Taylor, III, Vice President Tracy Williams, Ms. Hill, Ms. Johnston, Ms. Davis, Mr. Robinson, Mr. Thompson, Mrs. Pratt and Mrs. Parks. Also present was Mayor Burrell, Borough Manager Mark Possenti, Police Chief Joseph Gabe & Borough Engineer Eileen Mulvena. Borough Solicitor Charles Gibbs was absent.

President Taylor called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance

**PUBLIC COMMENT:**

Lynne DeShields, 308 South 7<sup>th</sup> Street: She requested that everyone get out to vote. Lynne asked Council if it is possible to have a Civics 101 bus trip to Harrisburg so residents can learn about how laws are passed and government works. She thanked the Chief Gabe and Manager Possenti for getting the car removed from the side of her house. She asked why the Borough did not have National Night Out. Lynne said better communications is needed for the community.

Wanda Starling, 925 Forrester Avenue: She thanked Manager Possenti and Council for getting the barriers up on Forrester so the trash trucks can get down to the street to collect the trash. She stated she is still looking for a venue for her organization. Wanda stated she wants to know when she can send her videos for all the good things going on in the Borough.

Carolyn Dutton, 932 Forrester Avenue: Carolyn discussed the trash pick up issues on Forrester and the excuses that the company was giving to her every time they did not pick up the trash. She stated due to the lack of trash pick up it has caused her house to have roaches and raccoons. It hazardous to the children because it is giving the animals ticks and fleas. Asked for Council to send Animal Control and an exterminator up to Forrester to help with the current situation.

Dawayne Simmons, 417 Pine Street: Dawayne explained of traffic coming to the dead end on Pine Street and having troubles turning around because the way cars are parked. He asked if the Police could look into the vehicles and if a No Outlet sign could be placed at the beginning of his street.

Shelia Carter, President (Local Chapter NAACP): Shelia just wanted to stop in and introduce herself to all the new Council members and let them know that the NAACP is active in multiple communities and that Darby Borough is doing a good job.

Paula Brown, 206 Highland Avenue: She requested that the agenda have all the back up so residents know what Council is voting on during the meeting and that Borough Council no longer make the motion in the beginning of the meeting to vote on items that do not appear on the agenda. She discussed the vehicles and grass for the businesses along Chester Pike. She also

complained how Walgreens after cutting the grass sprayed a chemical along her property line that has affected her vegetables.

**NRO:**

Shane Williams, 512 Main Street: Wants to operate a Mobile Food Truck in his Parking Lot on Friday and Saturday from 3-10pm. He will have three employees and AMS Waste will remove the trash. Motion made by Mrs. Pratt; 2<sup>nd</sup> by Mrs. Parks to approve the Mobile Food Truck. Motion carries 9-0.

**ENGINEERS'S REPORT:**

See Attached.

Motion to accept the Engineer's Report made by Ms. Hill; 2<sup>nd</sup> by Ms. Davis. Motion carries 9-0.

**MAYOR'S REPORT:**

Mayor Burrell updated Council and the residents on recent events in the Borough such as speed bumps, 1<sup>st</sup> Ward meet and greet website, and other events. There was a discussion on allowing the 3<sup>rd</sup> Ward event on August 26 but the Mayor did not want music to be involved. Mr. Thompson explained that the event was going to have music and that it will not affect the residents on South 7<sup>th</sup> Street.

Motion to accept the Mayor's Report made by Ms. Davis; 2<sup>nd</sup> by Mrs. Williams. Motion carries 9-0.

**Approval of June 15, 2022 – Council Meeting Minutes:**

Motion made by Ms. Davis; 2<sup>nd</sup> by Mr. Robinson to approve the minutes with an amendment that they will be more detailed. Motion carries 9-0.

**NEW BUSINESS:**

- a. **Paid Bills – August 2022:** Motion made by Ms. Davis; 2<sup>nd</sup> by Mrs. Johnston to pay the bills for the month of August 2022. Mrs. Pratt asked about the reimbursement made to Mayor Burrell and for copies of his receipts. Motion carries 9-0.
- b. **Handicap Parking Applications:** Motion made by Mrs. Pratt to approve 625 Colwyn Ave, 201 Weymouth, 129 Golf Road and 125 Branford; 2<sup>nd</sup> by Ms. Hill. Motion carries 9-0.
- c. **Approval of the 2023 Police Pension MMO:** Motion made by Ms. Hill; 2<sup>nd</sup> by Ms. Davis to approve the Police Pension Minimum Municipal Obligation line Item #9 for the 2023 Budget in the amount of \$740,097.00. Motion carries 9-0.
- d. **Approval of the 2023 Non-Uniform Pension MMO:** Motion made by Mrs. Parks; 2<sup>nd</sup> by Mrs. Pratt to approve the Non-Uniform Pension Minimum Municipal Obligation line Item #9 for the 2023 Budget in the amount of \$65,710.00. Motion carries 9-0.
- e. **Motion made by Mr. Thompson for all Mayors Permits to come to the Council floor for a vote by Borough Council; 2<sup>nd</sup> by Mrs. Pratt. Motion to table made by Ms. Davis; 2<sup>nd</sup> by Ms. Hill. Motion carries 9-0.**

**COMMUNICATIONS & REPORTS:**

- a. Fire Chiefs Report: See attached.
- b. Tax Collectors Report: See attached. Motion to transfer \$21,796.02 from the Tax Fund to the Sewer Fund made by Ms. Hill; 2<sup>nd</sup> by Ms. Davis. Motion carries 9-0.
- c. Solicitors Report: No Report
- d. Police Chiefs Report: See attached.
- e. Managers Report: Motion made by Mrs. Pratt; 2<sup>nd</sup> by Mr. Robinson to approve a \$100 donation to OcTrolley Fest. Motion carries 9-0. Council agreed to name a street in honor of Ms. Ethel Smiley. It will be discussed further at the September Committee Meeting. Mr. Thompson asked how much was spent on the signs that were placed on the stop signs with the Mayor's and Police Department's name on it. Asked if it was a Borough expense or if the Mayor paid for it out of his own pocket.
- f. Library Report: See attached.

Motion to approve all Communications and Reports made by Mrs. Parks; 2<sup>nd</sup> by Mrs. Pratt.  
Motion carries 9-0.

**ADJOURNMENT**

Motion to adjourn made by Ms. Hill; 2<sup>nd</sup> by Ms. Davis. Motion carries 9-0.

Respectfully Submitted,

Mark Possenti  
Manager/Secretary  
Borough of Darby

# MEMORANDUM

CIVIL COLLABORATIVE CONCEPTS, LLC

2205 Parkview Drive  
Haverford, PA 19041  
(610) 496-0042

**DATE:** 11 August 2022  
**TO:** Darby Borough Council  
**FROM:** Eileen W. Mulvena, P.E.  
**RE:** Engineer's Report Thru August 11, 2022

**Current Month Activity:**

**Ordinary Street and Sewer Maintenance**

12<sup>th</sup>-13<sup>th</sup> Sts on Main – will schedule lining at the same time as the lining being done under 2021 CDBG to benefit from quantity pricing rate.

**Liquid Fuels**

An ordinance must be passed by Borough Council that has the Borough adopt Londonderry Lane, Coventry Avenue, Shetland Road, and Glen Cove Road. If the Borough adopts these streets, than they can receive additional liquid fuels funds for the mileage of these streets.

**Grants**

CFA Local Share Grant (Statewide): The Borough's application for grant funding to replace the sanitary sewer main and street laterals on North 2<sup>nd</sup> St. was submitted to DCED on 3/15/22.

2021 CDBG: Contracts have been executed. We will schedule the pre-construction meeting this month and construction can begin shortly thereafter.

2022 CDBG: The Borough attended the project kickoff meeting hosted by the County on July 20, 2022. Note that the funding received leaves approximately a 50% shortfall. A letter requesting funds through state programs has been sent to the State Rep and the State Senator.

2018 PA Small Water and Sewer Grant – this project is also being funded by the 2021 CDBG program. Construction will likely begin in late August.

Blight Remediation Grant: The demolition of 304 Marks Ave is complete. The demolition of 621 Main St. will likely begin in late August or September. A reimbursement request has been sent to the state to process funds to be provided to the Borough related to the demolition of 304 Marks.

**Code:**

129/131/133 Whitely Terrace – The rear wall continues to collapse and has reached a point where emergency action is needed. The Borough approved retaining an architect, Ellie Hays, to develop a detail for effectively knitting the repairs needed for the three units. She has inspected the properties and is currently preparing the corrective action details.

MS4 (Municipal Separate Storm Sewer System): CCC with support from the Public Works Department has inspected nearly all of the storm sewer outfalls. The inspections are scheduled at least 3 days after a rain event. Recent rain events has limited opportunities to schedule the remaining inspections. They are inspected for condition as well as any presence of a discharge when none should be found.

Act 167 Stormwater Management – An updated Stormwater Management Ordinance must be in place by mid-September. The County has prepared a proposed County-wide ordinance that is currently being reviewed by PA DEP (Department of Environmental Protection) for adequacy. The Borough will then proceed with adoption in accordance with the PA Borough Code. I have provided my comments to the Borough Manager. The Solicitor will continue the process with revising the ordinance and publishing it for public comment.

Traffic Control on MacDade near Produce Junction: PennDOT's engineering consultant indicates the engineering study to support the Borough's request will be performed this fall.

901-905 Springfield Road – during the past month, the Department of Environmental Protection (DEP) has identified that a 106 permit is required to demolish the structures. We have met with the Delaware County Conservation District (DCCD) to review the Erosion & Sediment (E&S) Control plan requirements. We will finalize the E&S plan and submit to the DCCD. Following approval by the DCCD, we can submit the 106 permit to DEP. That will permit the application to the County to be made for demolition funds.

#### Stormwater Tip:

Under the new stormwater ordinance, pet waste will be regulated.

- A. All pet owners and keepers are required to immediately and properly dispose of their pet's solid waste deposited on any property, public or private, not owned or possessed by that person by putting it in a dog waste receptacle, bagging it and disposing in a trash can/receptacle, or flushing it to a sanitary sewer system or on-lot septic system.
- B. Any owner or keeper who requires the use of a disability assistance animal shall be exempt from this requirement while such animal is being used for that purpose.
- C. Any person(s) found to be in violation of these provisions of this ordinance shall be subject to enforcement and penalties as specified under Article IX of this Ordinance.

# July Chief's Report

Dear Mr. President, Board of Directors and general membership,

During the month of July, the company responded to 66 calls for service, 2 of them being working fires. Of the working fires, (1) was located in East Lansdowne Borough and (1) was located in Glenolden Borough.

On July 11<sup>th</sup>, just after 1600 hours, Co. 4 was dispatched to the 100 block of Hirst Ave in East Lansdowne for a reported house fire. Truck 4 responded with 5 personnel and assumed the first due truck responsibility. Truck 4 performed primary searches, checked for fire spread and ventilation both from the inside of the dwelling and roof. Truck 4 operated for 3 hours before being released by Hirst Ave command. **\*\*NO FF INJURIES WERE REPORTED\*\***

On July 16<sup>th</sup>, at approximately 0600 hours, Co. 4 was dispatched to the 400 Block of Custer Ave in Glenolden for the reported house fire. Truck 4 responded with 6 personnel and assumed the first due truck responsibility. Truck 4 performed primary searches, checked for fire spread and ventilation both from the inside of the dwelling and roof. Truck 4 operated for 2.5 hours before being released by Custer Ave Command. **\*\*NO FF INJURIES REPORTED\*\***

\*\*\*\*\*FUTURE EVENTS\*\*\*\*\*

Annual Physicals have been scheduled for 10/6/22 @ 1900 hours @ Station 4. Please be on time so everyone can get thru in an orderly fashion. All ACTIVE members MUST receive a physical in order to ride the apparatus! No physical means no responding to calls!

\*\*\*\*\*

Be Safe and Stay Healthy!

Vincent Lanni

Fire Chief

Darby Fire Co. #1

August 17, 2022

Tax Collector's Report:

- 1- Real Estate Tax Collected for the month of August 2022:  
\$46,113.09
- 2- Fire Tax Collected for the month of August 2022:  
\$1,220.67
- 3- Library Tax Collected for the month of August 2022:  
\$610.30

Total Collected in Taxes for the Month of August 2022: \$47,944.06

- 1- Sewer Fees Collected for the month of August 2022:  
\$21,796.02
- 2- Trash Fees Collected for the month of August 2022:  
\$15,033.60

Total Collected in Fees for the Month of August 2022: \$36,829.62

MOTION NEEDED:

**Motion to transfer \$21,796.02 from the Tax Fund to the Sewer Fund.**

DH, JD  
9-0

# Tax Collector's Monthly Report to Taxing Districts

For the month of July 2022

Darby Borough

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
		OTHER	OTHER	
1: Balance Collectable - Beginning of Month	<i>Real Estate</i> 1,070,286.72	28,331.23	14,165.46	
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	1,070,286.72	28,331.23	14,165.46	
4: Less Face Collections for the Month	42,173.37	1,116.35	558.17	
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	1,028,113.35	27,214.88	13,607.29	
<b>B: RECONCILIATION OF CASH COLLECTED</b>				
9: Face Amount of Collections - must agree with line 4	42,173.37	1,116.35	558.17	
10: Plus: Penalties	3,956.97	104.78	52.36	
11: Less: Discounts	17.25	0.46	0.23	
12: Total Cash Collected per Column	46,113.09	1,220.67	610.30	
13: Total Cash Collected - (12A+12B+12C+12D)				47,944.06

\* Attach any supporting Documentation Required by your Taxing District



**C: PAYMENT OF TAXES**

14: Amount Remitted During the Month *			
Date	Transaction #	Amount	TOTAL OF ALL TAXES
7/28/2022	M080101000	84,773.68	
Total			84,773.68

15: Amount Paid with this Report Applicable to this Reporting Month			
Transaction #	Transaction #	Transaction #	Transaction #

16: Total Remitted This Month			

17: List, Other Adjustments *			
Parcel #	Name	Amount	
Total			

18: Interest Earnings (if applicable) \$ \_\_\_\_\_

Taxing District Use (Optional)	
Carryover from Previous Month	\$ _____
Amount Collected this Month	\$ _____
Less Amount Paid this Month	\$ _____
Ending Balance	\$ _____

Tax Collector _____	Date _____
I verify this is a complete and accurate reporting of the balance collectable, Taxes Collected and Remitted for the month.	
Received by: _____	Title _____
I acknowledge receipt of this report	Date _____

# Tax Collector's Monthly Report to Taxing Districts

For the month of July 2022

Darby Borough

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
		OTHER	OTHER	
1. Balance Collectable- Beginning of Month	533,111.90	291,200.00		
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	533,111.90	291,200.00		
4: Less Face Collections for the Month	19,963.21	13,760.00		
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	513,148.69	277,440.00		
<b>B: RECONCILIATION OF CASH COLLECTED</b>				
9: Face Amount of Collections - must agree with line 4	19,963.21	13,760.00		
10: Plus: Penalties	1,842.10	1,280.00		
11: Less: Discounts	9.29	6.40		
12: Total Cash Collected per Column	21,796.02	15,033.60		
13: Total Cash Collected - (12A+12B+12C+12D)				36,829.62

\* Attach any supporting Documentation Required by your Taxing District

**C: PAYMENT OF TAXES**

14: Amount Remitted During the Month \*

Date	Transaction #	Amount		TOTAL OF ALL TAXES
7/28/2022	M080101000	84,773.68		
			Total	84,773.68
15: Amount Paid with this Report Applicable to this Reporting Month		Transaction #		
16: Total Remitted This Month				
17: List, Other Adjustments *				
Parcel #	Name	Amount		
			Total	

18: Interest Earnings (if applicable) \$ \_\_\_\_\_

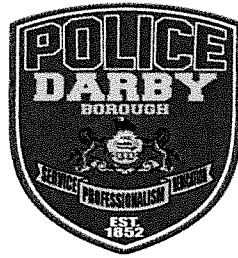
Taxing District Use (Optional)	
Carryover from Previous Month	\$ _____
Amount Collected this Month	\$ _____
Less Amount Paid this Month	\$ _____
Ending Balance	\$ _____

	Tax Collector _____ Date _____
I verify this is a complete and accurate reporting of the balance collectable, Taxes Collected and Remitted for the month	
Received by: _____ Title _____ Date _____	
I acknowledge receipt of this report	

Joseph J. Gabe  
Chief of Police

Phone: (610) 586-1100  
Fax: (610) 461-5600

Darren Burrell  
Mayor



**Darby Borough Police Department**  
1020 Ridge Avenue  
Darby PA, 19023

The Darby Borough Police are asking residents to make sure they lock their vehicle doors and make sure the windows are up. This will help deter anyone from gaining access to your vehicle and attempting to steal your belongings. Also, please don't keep anything of value in your vehicle.

We are still in need of crossing guards for the upcoming school year. Please apply in person at the borough, between 8am-4pm.

Thank you,

Joseph J Gabe Jr  
Chief of Police