

**BOROUGH OF DARBY**  
**BOROUGH COUNCIL MEETING**  
**July 20, 2022**

The Darby Borough Council met in Borough Council Chambers on the above date with the following members present: President Rudolph Taylor, III, Vice President Tracy Williams, Ms. Hill, Ms. Johnston, Ms. Davis, Mr. Robinson, Mr. Thompson, Mrs. Pratt and Mrs. Parks. Also present was Mayor Burrell, Borough Manager Mark Possenti, Police Chief Joseph Gabe & Borough Solicitor Charles Gibbs. Borough Engineer Eileen Mulvena was absent.

President Taylor called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance

Motion made by Ms. Davis; 2<sup>nd</sup> by Ms. Hill to allow for the Council to amend the agenda to consider matters that were not included on the publically available agenda that are raised on the floor by members of Council, the Borough Manager, the Borough Solicitor, Police Chief or the Borough Engineer. Motion carries 9-0.

Motion made by Mrs. Parks; 2<sup>nd</sup> by Ms. Davis to hire James Pisani as a Full Time Police Officer for the Darby Borough Police Department with one year probation. Motion carries 9-0.

Mayor Burrell swore in Full Time Officers Whitney Beauford, Taylor Mulhern and James Pisani.

Mayor Burrell swore in Part Time Officers Coleen Breslin and James Doyle.

Council recessed for ten minutes.

**PUBLIC COMMENT:**

Jeanette Rudisill, 922 Summit Street: Comments regarding the Noise Ordinance for the Borough of Darby.

Lynne DeShields, 308 South 7<sup>th</sup> Street: Discussed the activities they would like to do for the kids and a sign up day at the Helen Thomas Soccer Field.

**NRO:**

Theresa Amore, 121 Ridge Avenue to run a Funeral Home. Motion made by Ms. Davis; 2<sup>nd</sup> by Mrs. Pratt. Motion carries 9-0.

Jemama Yancy, 423 Walnut Street to have a Minor Home Occupation made by Mr. Robinson; 2<sup>nd</sup> by Mrs. Pratt. Motion carries 9-0.

### **ENGINEERS'S REPORT:**

See Attached.

Motion made by Ms. Davis; 2<sup>nd</sup> by Mrs. Parks to authorize an inlet and storm sewer replacement/rehabilitation project at various locations throughout the Borough using LF funds at an estimated cost of \$100,000. Motion carries 9-0.

Motion made by Mrs. Parks; 2<sup>nd</sup> by Ms. Hill to authorize retaining an architect, Ellie Hayes, to develop a detail for effectively knitting the repairs needed for the tree units, at a not-to-exceed price of \$5,000. Motion carries 9-0.

Motion to adopt Resolution 2022-011 for a letter requesting a traffic study to be performed by PennDOT at MacDade near Produce Junction made by Ms. Davis; 2<sup>nd</sup> by Mr. Robinson. Motion carries 9-0.

Motion to accept the Engineer's Report made by Ms. Hill; 2<sup>nd</sup> by Mr. Thompson. Motion carries 9-0.

### **MAYOR'S REPORT:**

Mayor Burrell gave a presentation of all the accomplishments for the month of June and July that have taken place in the Department and his office.

Motion to accept the Mayor's Report made by Ms. Davis; 2<sup>nd</sup> by Mrs. William. Motion carries 9-0.

### **Approval of June 15, 2022 – Council Meeting Minutes:**

Motion made by Ms. Davis; 2<sup>nd</sup> by Mr. Thompson. Motion carries 9-0.

### **NEW BUSINESS:**

- a. **Paid Bills – July 2022:** Motion made by Mr. Thompson; 2<sup>nd</sup> by Mrs. Pratt to pay the bills for the month of July 2022. Motion carries 9-0.
- b. **Handicap Parking Applications:** Motion made by Mrs. Parks to approve 1309 Main Street and 322 Highland Ave; 2<sup>nd</sup> by Ms. Hill. Motion carries 9-0.

### **COMMUNICATIONS & REPORTS:**

- a. Fire Chiefs Report: See attached.
- b. Tax Collectors Report: See attached. Motion to transfer \$68,384.88 from the Tax Fund to the Sewer Fund made by Ms. Davis; 2<sup>nd</sup> by Mrs. Parks. Motion carries 9-0.
- c. Solicitors Report: Authorization for the Borough Manager to settle the Zoning Matter before the Court of Common Pleas regarding 3-5 Chester Pike made by Ms. Hill; 2<sup>d</sup> by Ms. Davis. Motion carries 9-0.
- d. Police Chiefs Report: Monthly Crime Report. Motion made by Ms. Davis; 2<sup>nd</sup> by Mrs. Johnston to hire Joseph Mariano as a Part Time Police Officer. Motion carries 9-0.
- e. Managers Report: Motion made by Ms. Hill; 2<sup>nd</sup> by Mrs. Parks to notify PennDOT they are aware and authorize a letter be sent acknowledging said awareness of the proposed

improvements along the frontage of Little Flower on Springfield Road. Motion carries 9-0. Motion made by Mrs. Parks; 2<sup>nd</sup> by Mrs. Pratt to approve an expenditure of \$975 for two news cameras to be placed in the Recreation Center. Motion carries 9-0. Motion made by Ms. Hill; 2<sup>nd</sup> by Ms. Davis to approve a letter to SEPTA as a letter of support. Motion carries 9-0. Motion to approve Resolution 2022-012 (JAG Grant) made by Mrs. Parks; 2<sup>nd</sup> by Mrs. Pratt. Motion carries 9-0. Motion made by Ms. Hill; 2<sup>nd</sup> by Mrs. Parks to approve a 2 year contract with Eastern Generator for maintenance. Motion carries 9-0. Motion made by Ms. Davis; 2<sup>nd</sup> by Mrs. Johnston for a contract agreement with DCIU for cyber security. Motion carries 9-0. Motion made by Mrs. Parks; 2<sup>nd</sup> by Mrs. Pratt to approve the purchase of chairs and tables for the Recreation Center. Motion carries 9-0.

Motion to approve all Communications and Reports made by Ms. Davis; 2<sup>nd</sup> by Ms. Hill. Motion carries 9-0.

### **ADJOURNMENT**

Motion to adjourn made by Mrs. Parks; 2<sup>nd</sup> by Mrs. Johnston. Motion carries 9-0.

Respectfully Submitted,

Mark Possenti  
Manager/Secretary  
Borough of Darby

# MEMORANDUM

CIVIL COLLABORATIVE CONCEPTS, LLC

2205 Parkview Drive  
Haverford, PA 19041  
(610) 496-0042

**DATE:** 16 July 2022  
**TO:** Darby Borough Council  
**FROM:** Eileen W. Mulvena, P.E.  
**RE:** Engineer's Report Thru July 16, 2022

**Current Month Activity:**  
**Ordinary Street and Sewer Maintenance**

12<sup>th</sup>-13<sup>th</sup> Sts on Main – will schedule lining at the same time as the lining being done under 2021 CDBG to benefit from quantity pricing rate.

**Liquid Fuels**

An ordinance must be passed by Borough Council that has the Borough adopt Londonderry Lane, Coventry Avenue, Shetland Road, and Glen Cove Road. If the Borough adopts these streets, than they can receive additional liquid fuels funds for the mileage of these streets.

**Motion** to authorize an inlet and storm sewer replacement/rehabilitation project at various locations throughout the Borough using Liquid Fuels funds at an estimated cost of \$100,000.

**Grants**

CFA Local Share Grant (Statewide): The Borough's application for grant funding to replace the sanitary sewer main and street laterals on North 2<sup>nd</sup> St. was submitted to DCED on 3/15/22.

2021 CDBG: The contractor is in the process of executing the contract documents. Upon return, the Borough will execute, and the pre-construction meeting can be held with the County and construction to be scheduled shortly thereafter.

2022 CDBG: The Borough will be attending a project kickoff meeting hosted by the County on July 20, 2022.

2018 PA Small Water and Sewer Grant – this project is also being funded by the 2021 CDBG program. Construction will likely begin in late August.

Blight Remediation Grant: The demolition of 304 Marks Ave is complete. The demolition of 621 Main St. will likely begin in late August or September.

**Code:**

129/131/133 Whitely Terrace – The rear wall continues to collapse and has reached a point where emergency action is needed.

**Motion** to authorize retaining an architect, Ellie Hays, to develop a detail for effectively knitting the repairs needed for the three units, at a not-to-exceed price of \$5,000.

MS4 (Municipal Separate Storm Sewer System): CCC with support from the Public Works Department has inspected nearly all of the storm sewer outfalls. The inspections are scheduled at least 3 days after a rain event. Recent rain events has limited opportunities to schedule the remaining inspections. They are inspected for condition as well as any presence of a discharge when none should be found.

Act 167 Stormwater Management – An updated Stormwater Management Ordinance must be in place by mid-September. The County has prepared a proposed County-wide ordinance that is currently being reviewed by PA DEP (Department of Environmental Protection) for adequacy. The Borough will then proceed with adoption in accordance with the PA Borough Code.

Traffic Control on MacDade near Produce Junction: The Borough is required to pass a Resolution requesting a traffic study be performed. **Motion:** adopt Resolution (No to be provided by Boro Mgr).

#### Stormwater Tip:

The most common indicators of surface water pollution have decreased substantially since the 1970s. For example, between 1972 and 2014, fecal coliforms (a measure of bacteria associated with human and animal wastes) fell by about two-thirds. Total suspended solids (a measure of the total particles suspended in water), which reflects a wide range of pollutants, fell by about a third over the same period (Keiser and Shapiro). There has been a similar declining trend in the share of waters that are unsafe for fishing, which is a common measure of water quality that aggregates data for these and other pollutants.

## June Chief's Report

Dear Mr. President, Board of Directors and general membership,

During the month of June, the company responded to 63 calls for service, 1 of them being a working fire. The working fire was located in Yeadon Borough.

On June 5<sup>th</sup>, just before midnight, Co 4 was dispatched to a working house fire on the 1000 block of Church Lane in Yeadon Borough. Truck 4 quickly made the response and arrived as the first truck and assumed the same role. Members from Co 4 would perform suppression and overhaul of the first and second floors of the home along with the attic space. Squirt 4 also made the response. Co 4 worked on scene for just over 2.5 hours before being released by command. **\*\*NO FF INJURIES WERE REPORTED\*\***

\*\*\*\*\*

Please begin to straighten up your gear racks, they're becoming a mess. Having some personal items on there is no problem but letting it look like a lost and found bin is unacceptable. Capt. Dietrich will be following up with this.

\*\*\*\*\*

\*\*\*\*\*FUTURE EVENTS\*\*\*\*\*

None Currently

\*\*\*\*\*

Be Safe and Stay Healthy!

Vincent Lanni

Fire Chief

Darby Fire Co. #1

July 20, 2022

Tax Collector's Report:

- 1- Real Estate Tax Collected for the month of June 2022:  
\$110,282.39
- 2- Fire Tax Collected for the month of June 2022:  
\$2,919.18
- 3- Library Tax Collected for the month of June 2022:  
\$1,459.71

Total Collected in Taxes for the Month of June 2022: \$114,661.28

- 1- Sewer Fees Collected for the month of June 2022:  
\$68,384.88
- 2- Trash Fees Collected for the month of June 2022:  
\$41,644.80

Total Collected in Fees for the Month of June 2022: \$110,029.68

MOTION NEEDED:

**Motion to transfer \$68,384.88 from the Tax Fund to the Sewer Fund.** JD, JP  
9-0

# Tax Collector's Monthly Report to Taxing Districts

For the month of

June 2022

Darby Borough

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
		OTHER	OTHER	
1. Balance Collectable- Beginning of Month	<i>Darby</i> 1,295,118.35	<i>Five</i> 34,282.55	<i>Libary</i> 17,141.27	
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	1,295,118.35	34,282.55	17,141.27	
4: Less Face Collections for the Month	107,656.95	2,849.68	1,424.96	
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	1,187,461.40	31,432.87	15,716.31	
<b>B: RECONCILIATION OF CASH COLLECTED</b>				
9: Face Amount of Collections - must agree with line 4	107,656.95	2,849.68	1,424.96	
10: Plus: Penalties	3,412.80	90.36	45.17	
11: Less: Discounts	787.36	20.86	10.42	
12: Total Cash Collected per Column	110,282.39	2,919.18	1,459.71	
13: Total Cash Collected - (12A+12B+12C+12D)				114,661.28

\* Attach any supporting Documentation Required by your Taxing District





# Tax Collector's Monthly Report to Taxing Districts

For the month of

June 2022

Darby Borough

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
	OTHER	OTHER	OTHER	
1. Balance Collectable - Beginning of Month	671,544.12	376,320.00		
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	671,544.12	376,320.00		
4: Less Face Collections for the Month	66,979.35	40,640.00		
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	604,564.77	335,680.00		
<b>B: RECONCILIATION OF CASH COLLECTED</b>				
9: Face Amount of Collections - must agree with line 4	66,979.35	40,640.00		
10: Plus: Penalties	1,783.27	1,280.00		
11: Less: Discounts	377.74	275.20		
12: Total Cash Collected per Column	68,384.88	41,644.80		
13: Total Cash Collected - (12A+12B+12C+12D)				110,029.68

\* Attach any supporting Documentation Required by your Taxing District

**C: PAYMENT OF TAXES**

14: Amount Remitted During the Month *			
Date	Transaction #	Amount	
6/30/2022	M080101000	224,690.96	
		Total	224,690.96
15: Amount Paid with this Report Applicable to this Reporting Month			
Transaction #			
16: Total Remitted This Month			
17: List, Other Adjustments *			
Parcel #	Name	Amount	
		Total	

18: Interest Earnings (if applicable) \$ \_\_\_\_\_

Taxing District Use (Optional)	
Carryover from Previous Month	\$ _____
Amount Collected this Month	\$ _____
Less Amount Paid this Month	\$ _____
Ending Balance	\$ _____

	Tax Collector	Date
<p>I verify this is a complete and accurate reporting of the balance collectable, Taxes Collected and Remitted for the month</p>		
Received by: _____	Title _____	Date _____
I acknowledge receipt of this report		