

**BOROUGH OF DARBY**  
**BOROUGH COUNCIL MEETING**  
**March 16, 2022**

The Darby Borough Council met at Edward Bacon Recreation Center on the above date with the following members present: President Jennifer Parks, Vice-President Darlene Hill, Mrs. Holmes-Williams, Ms. Johnston, Ms. Davis, Mr. Taylor, Mr. Robinson, Mr. Thompson and Mrs. Pratt. Also present was Mayor Burrell, Borough Manager Mark Possenti, Police Chief Joseph Gabe, & Borough Solicitor Charles Gibbs. Borough Engineer Eileen Mulvena was absent

President Parks called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance

Motion made by Mr. Taylor; 2<sup>nd</sup> by Ms. Davis to allow for the Council to amend the agenda to consider matters that were not included on the publically available agenda that are raised on the floor by members of Council, the Borough Manager, the Borough Solicitor, or the Borough Engineer. Motion carries 9-0.

Motion made by Mr. Taylor; 2<sup>nd</sup> by Ms. Davis to hire Edgar Linvill, Shane McCaughey, Terrell Lee and David Cuddhy and Full Time Police Officers. Motion carries 9-0.

Mayor Burrell swore in all four officers.

Mayor Burrell, Council President Jennifer Parks and Vice President Darlene Hill presented awards of appreciation for service to Helen Thomas, Patrick McKenna, Donald Deigh, John Metts and Ruby Munden.

Motion made by Ms. Davis; 2<sup>nd</sup> by Mrs. Williams to remove Jennifer Parks as Council President and replace her with Rudy Taylor. Mayor Burrell took over the gavel. Roll Call was ordered. Motion carried 5-4. Mrs. Parks, Ms. Hill, Mr. Thompson and Mrs. Pratt voted No.

Motion made by Ms. Davis; 2<sup>nd</sup> by Mr. Taylor to remove Darlene Hill as Council Vice President and replace her with Tracy Holmes-Williams. Roll Call was ordered. There was a 4-4 tie with Mrs. Parks, Ms. Hill, Mr. Thompson and Mrs. Pratt voted No and Mrs. Johnston abstaining. Mayor Burrell voted in favor of the motion.

Motion made by Ms. Davis; 2<sup>nd</sup> by Mr. Taylor to remove Lucille Pratt as Council Pro Tem and replace her with Alfred Robinson. Roll Call was ordered. Motion carries 5-4. Mrs. Parks, Ms. Hill, Mr. Thompson and Mrs. Pratt voted No.

Rudy Taylor took the gavel from Mayor Burrell.

**PUBLIC COMMENT:**

Derek & Vanessa Waters: Loud Music and Borough owned lot on 7<sup>th</sup> and Pine Streets.

Residents of Marks Avenue: Concerns regarding collapsed house, street sweeping and Borough cleanup.

Ashley Caldwell: Parking Ordinance status.

**NRO:**

Shanice Porter, 140 Powell Road: Rosebud Studios Sunday thru Saturday 8 to 5. Motion made by Ms. Davis; 2<sup>nd</sup> by Ms. Hill. Motion carries 9-0.

**ENGINEERS'S REPORT:**

See Attached.

Motion to accept the Engineer's Report made by Mrs. Parks; 2<sup>nd</sup> by Ms. Hill. Motion carries 9-0.

**MAYOR'S REPORT:**

Mayor Burrell reported on a April 23 clean up and the resignation of Albert Hunger.

Motion to accept the Mayor's Report made by Ms. Davis; 2<sup>nd</sup> by Mr. Thompson. Motion carries 9-0.

**Approval of February 16, 2022 – Council Meeting Minutes:**

Motion made by Mrs. Parks; 2<sup>nd</sup> by Mr. Robinson. Motion carries 9-0.

**NEW BUSINESS:**

- a. **Paid Bills – March 2022:** Motion made by Ms. Davis; 2<sup>nd</sup> by Mr. Thompson to pay the bills for the month of March 2022. Motion carries 9-0.
- b. **Approval of Resolution 2022-006 (Appointment of Deputy Tax Collector):** Motion to Joseph P. Possenti, Jr. made by Ms. Davis; 2<sup>nd</sup> by Mr. Robinson. Motion carries 9-0.
- c. **Approval of Resolution 2022-008 (Grant Application - Sewer):** Motion to approve the Resolution made by Ms. Davis; 2<sup>nd</sup> by Mrs. Williams. Motion carries 9-0.
- d. **Approval of Resolution 2022-009 (Grant Application – Police Vehicles):** Motion to approve the Resolution made by Ms. Davis; 2<sup>nd</sup> by Mrs. Parks. Motion carries 9-0.
- e. **Approval of Resolution 2022-010 (County Liquid Fuels):** Motion to approve the Resolution made by Mrs. Parks; 2<sup>nd</sup> by Mrs. Williams. Motion carries 9-0.
- f. **Handicap Application:** Motion made by Ms. Hill; 2<sup>nd</sup> by Mrs. Parks to approve 1038 Lawrence Avenue. Motion carries 9-0.

**COMMUNICATIONS & REPORTS:**

- a. Fire Chiefs Report: See attached.
- b. Tax Collectors Report: See attached.  
Solicitors Report: Motion made by Ms. Davis; 2<sup>nd</sup> by Mr. Thompson to for Borough Manager and Borough Solicitor to change all documents regarding the reorganization. Motion carries 9-0.

- c. Police Chiefs Report: Monthly Crime Report.
- d. Managers Report: Motion made by Ms. Davis; 2<sup>nd</sup> by Mrs. Johnston to get price quotes and move forward with a fence at the end of 2<sup>nd</sup> street. Motion carries 9-0. Motion made by Ms. Hill; 2<sup>nd</sup> by Mr. Thompson for permission to advertise a person to follow a street sweeper. Motion carries 9-0.

Motion to approve all Communications and Reports made by Ms. Davis; 2<sup>nd</sup> by Mrs. Williams. Motion carries 9-0.

President Taylor announced all Committees are to be reorganized and currently suspended until the April Council Meeting.

**ADJOURNMENT**

Motion to adjourn made by Ms. Davis; 2<sup>nd</sup> by Mrs. Parks. Motion carries 9-0.

Respectfully Submitted,

Mark Possenti  
Manager/Secretary  
Borough of Darby

# MEMORANDUM

CIVIL COLLABORATIVE CONCEPTS, LLC

2205 Parkview Drive  
Haverford, PA 19041  
(610) 496-0042

**DATE:** 16 March 2022  
**TO:** Darby Borough Council  
**FROM:** Eileen W. Mulvena, P.E.  
**RE:** Engineer's Report Thru March 15, 2022

**Current Month Activity:**  
**Ordinary Street and Sewer Maintenance**

A to U dye tested the voids on Main St between 12<sup>th</sup> and 13<sup>th</sup> and the dye appeared in the sanitary sewer. They will be removing debris from the manholes and then televising the line to determine the condition. They did tv the storm sewer, and while the video has not yet been received, they reported the storm sewer was in good condition.

**Liquid Fuels**

A motion to adopt a Resolution requesting the Borough's 2022 County Aid allocation from the County would be appropriate tonight.

An ordinance must be passed by Borough Council that has the Borough adopt Londonderry Lane, Coventry Avenue, Shetland Road, and Glen Cove Road. If the Borough adopts these streets, than they can receive additional liquid fuels funds for the mileage of these streets.

**Grants**

CFA Local Share Grant (Statewide): The Borough's application for grant funding to replace the sanitary sewer main and street laterals on North 2<sup>nd</sup> St. was submitted to DCED on 3/15/22. A motion for Council to adopt a Resolution authorizing the Council President and Borough Manager to be signatories for any grant received is needed this evening.

2021 CDBG: The Borough has been awarded grant funds in the amount of \$238,299.00 to make sanitary sewer improvements on 13<sup>th</sup> Street from Main Street to the Darby Creek. Bid specs will be advertised next week in time for Council's consideration for an award at the April meeting.

2022 CDBG: The Borough's application to do street improvements on 14<sup>th</sup> St between Main St. and the Darby Creek was submitted on January 7, 2022. The County Council will likely announce awards in April 2022.

2018 PA Small Water and Sewer Grant – this project is also being funded by the 2021 CDBG program; we expect to bid this during March 2022. The Borough received an extension to the grant performance period through October 31, 2022.

Blight Remediation Grant: The demolition of 304 Marks Ave is beginning this week. The contractor with notifications for utility shut-offs, temporary fencing, and ordering of dumpsters. The contractor is working with CSX to obtain a permit to use the parking lot at 6<sup>th</sup>/Main for a staging site for the demolition of 621 Main St. The Borough has requested consideration by the CFA to add the exterior stabilization of 141 Whitely Terrace to the grant scope of work.

Stormwater Tip:

Faulty sanitary sewer mains and laterals may cause sewer overflows onto roadways. These sewer overflows may result in raw sewage reaching storm inlets and ultimately discharge to a water body within the Commonwealth. It is a property owner's responsibility to maintain the lateral, and the Borough's responsibility to maintain the street main. Please be aware of signs that an issue is occurring within the lateral; evidence of an overflow at the trap is a sign of a problem at either the street or house lateral, or the connection of the laterals at the trap. If a resident hears gurgling when flushing a toilet or sees evidence of a backup into the home, the sewer lateral requires attention.

## February Chief's Report

Dear Mr. President, Board of Directors and general membership,

During the month of February, the company responded to 80 calls for service, 4 of them being working fires. Of the working fires, (1) was located in Chadds Ford, (1) was located in Yeadon Borough, (1) was located in Collingdale Borough and (1) was located in Upper Darby Township.

On February 8<sup>th</sup>, Co 4 was redirected from a cover assignment at Sta. 59 to the fire scene on the 200 block of Harvey Rd in Chadds Ford. E4 assisted on scene with overhaul of the building. E4 operated for just under an hour before being released to cover Co. 59's local. Station 4 was staffed with a crew for the Truck in quarters. **\*\*NO FF INJURIES WERE REPORTED\*\***

On February 13<sup>th</sup>, Co 4 was dispatched to the 200 block of Jackson Ave in Collingdale for a reported house fire. E4 arrived as the first engine and located a small fire involving the washer and dryer in the basement. E4 performed fire suppression while the truck companies checked for extension. Co. 4 worked on scene for an hour and 15 minutes before being released by command. **\*\*NO FF INJURIES REPORTED\*\***

On February 17<sup>th</sup>, Co 4 was dispatched to the 300 block of Baily Rd in Yeadon for a reported house fire. First arriving units encountered fire conditions on the first floor of the home, E4 arrived and assisted with fire suppression and overhaul. Co 4 worked on scene for just under 2 hours before being released by command. **\*\*NO FF INJURIES REPORTED\*\***

On February 18<sup>th</sup>, Co 4 was special called to assist UDFD on a house fire on the 200 block of Heather Rd. E4 arrived and assisted with overhaul for 30 minutes before being released to cover the Township. Station 4 was staffed with a crew for the Truck in quarters. **\*\* NO FF INJURIES WERE REPORTED\*\***

\*\*\*\*\*FUTURE  
EVENTS\*\*\*\*\*

A day needs to be scheduled for a Station Spring cleaning. Please keep an eye out for a post for potential dates!

\*\*\*\*\*

Be Safe and Stay Healthy!



Vincent Lanni

Fire Chief

Darby Fire Co. #1

Run Totals

**AFA: 22**

**Box: 18**

**Investigation: 5**

**Accident w/ injuries: 8**

**CO: 6**

**Gas-In: 7**

**Wires: 3**

**Asst. EMS: 1**

**Asst. PD: 3**

**Asst. Public: 1**

**Fuel Spill: 2**

**LZ: 3**

**Cover: 1**

# Tax Collector's Monthly Report to Taxing Districts

For the month of

February 2022

Darby Borough

| A: COLLECTIONS   | REAL ESTATE  | INTERIM   | PER CAPITA | OTHER      |
|--|--------------|-----------|------------|------------|
|  |              | OTHER     | OTHER      |            |
| 1: Balance Collectable - Beginning of Month            | RE           | Fire      | Literary   |            |
| 2A: Additions: During the Month *                      | 3,702,157.17 | 97,998.25 |            |            |
| 2B: Deductions: Credits During the Month (Line 17)     |              |           |            |            |
| 3: Total Collectable                                   | 3,702,157.17 | 97,998.25 | 48,999.52  |            |
| 4: Less: Face Collections for the Month                | 343,127.80   | 9,082.85  | 4,541.38   |            |
| 5: Less: Deletions from the List *                     |              |           |            |            |
| 6: Less: Exonerations *                                |              |           |            |            |
| 7: Less: Liens/ Non-Lienable Installments *            |              |           |            |            |
| 8: Balance Collectable - End of Month                  | 3,359,029.37 | 88,915.40 | 44,458.14  |            |
| <b>B: RECONCILLIATION OF CASH COLLECTED</b>            |              |           |            |            |
| 9: Face Amount of Collections - must agree with line 4 | 343,127.80   | 9,082.85  | 4,541.38   |            |
| 10: Plus: Penalties                                    |              |           |            |            |
| 11: Less: Discounts                                    | 6,862.56     | 181.65    | 90.75      |            |
| 12: Total Cash Collected per Column                    | 336,265.20   | 8,901.17  | 4,450.57   |            |
| 13: Total Cash Collected - (12A+12B+12C+12D)           |              |           |            | 349,616.94 |

\* Attach any supporting Documentation Required by your Taxing District



**C: PAYMENT OF TAXES**

14: Amount Remitted During the Month \*

| Date         | Transaction # | Amount     |                           |
|--------------|---------------|------------|---------------------------|
| 2/28/2022    | M080101000    | 605,206.51 | <b>TOTAL OF ALL TAXES</b> |
|              |               |            |                           |
|              |               |            |                           |
|              |               |            |                           |
|              |               |            |                           |
|              |               |            |                           |
|              |               |            |                           |
|              |               |            |                           |
|              |               |            |                           |
|              |               |            |                           |
| <b>Total</b> |               | 605,206.51 |                           |

15: Amount Paid with this Report Applicable to this Reporting Month

Transaction #

16: Total Remitted This Month

17: List, Other Adjustments \*

| Parcel #     | Name | Amount |  |
|--------------|------|--------|--|
|              |      |        |  |
|              |      |        |  |
|              |      |        |  |
|              |      |        |  |
|              |      |        |  |
|              |      |        |  |
|              |      |        |  |
|              |      |        |  |
|              |      |        |  |
| <b>Total</b> |      |        |  |

18: Interest Earnings (if applicable) \$ \_\_\_\_\_

**Taxing District Use (Optional)**

Carryover from Previous Month \$ \_\_\_\_\_

Amount Collected this Month \$ \_\_\_\_\_

Less Amount Paid this Month \$ \_\_\_\_\_

Ending Balance \$ \_\_\_\_\_

Tax Collector \_\_\_\_\_ Date \_\_\_\_\_

I verify this is a complete and accurate reporting of the balance collectable, Taxes Collected and Remitted for the month

Received by: \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

I acknowledge receipt of this report

# Tax Collector's Monthly Report to Taxing Districts

For the month of February 2022

Darby Borough

| A: COLLECTIONS   | REAL ESTATE |              | INTERIM |              | PER CAPITA |       | OTHER |            |
|--|-------------|--------------|---------|--------------|------------|-------|-------|------------|
|  |             |              |         | OTHER        |            | OTHER |       |            |
| 1: Balance Collectable- Beginning of Month             |             |              |         |              |            |       |       |            |
| 2A: Additions: During the Month *                      |             | 2,315,110.83 |         | 1,071,680.00 |            |       |       |            |
| 2B: Deductions: Credits During the Month (Line 17)     |             |              |         |              |            |       |       |            |
| 3: Total Collectable                                   |             | 2,315,110.83 |         | 1,071,680.00 |            |       |       |            |
| 4: Less Face Collections for the Month                 |             | 200,645.66   |         | 60,160.00    |            |       |       |            |
| 5: Less Deletions from the List *                      |             |              |         |              |            |       |       |            |
| 6: Less: Exonerations *                                |             |              |         |              |            |       |       |            |
| 7: Less: Liens/ Non-Lienable Installments *            |             |              |         |              |            |       |       |            |
| 8: Balance Collectable - End of Month                  |             | 2,114,465.17 |         | 1,011,520.00 |            |       |       |            |
| <b>B: RECONCILIATION OF CASH COLLECTED</b>             |             |              |         |              |            |       |       |            |
| 9: Face Amount of Collections - must agree with line 4 |             | 200,645.66   |         | 60,160.00    |            |       |       |            |
| 10: Plus: Penalties                                    |             |              |         |              |            |       |       |            |
| 11: Less: Discounts                                    |             | 4,012.87     |         | 1,203.20     |            |       |       |            |
| 12: Total Cash Collected per Column                    |             | 196,632.77   |         | 58,956.80    |            |       |       |            |
| 13: Total Cash Collected - (12A+12B+12C+12D)           |             |              |         |              |            |       |       | 255,589.57 |

\* Attach any supporting Documentation Required by your Taxing District

**C: PAYMENT OF TAXES**

14: Amount Remitted During the Month \*

| Date      | Transaction # | Amount     |                           |
|-----------|---------------|------------|---------------------------|
| 2/28/2022 | M080101000    | 605,206.51 | <b>TOTAL OF ALL TAXES</b> |
|           |               |            |                           |
|           |               |            |                           |
|           |               |            |                           |
|           |               |            |                           |
|           |               |            |                           |
|           |               |            |                           |
|           |               |            |                           |
|           |               |            |                           |
|           |               |            |                           |
| Total     |               | 605,206.51 |                           |

15: Amount Paid with this Report Applicable to this Reporting Month

Transaction #

16: Total Remitted This Month

17: List, Other Adjustments \*

| Parcel # | Name | Amount |  |
|----------|------|--------|--|
|          |      |        |  |
|          |      |        |  |
|          |      |        |  |
|          |      |        |  |
|          |      |        |  |
|          |      |        |  |
|          |      |        |  |
|          |      |        |  |
|          |      |        |  |
| Total    |      |        |  |

18: Interest Earnings (if applicable) \$ \_\_\_\_\_

|                                       |          |
|---------------------------------------|----------|
| <b>Taxing District Use (Optional)</b> |          |
| Carryover from Previous Month         | \$ _____ |
| Amount Collected this Month           | \$ _____ |
| Less Amount Paid this Month           | \$ _____ |
| Ending Balance                        | \$ _____ |

|   |                                |
|---|--------------------------------|
|   | Tax Collector _____ Date _____ |
| I verify this is a complete and accurate reporting of the balance collectable, Taxes Collected and Remitted for the month |                                |
| Received by: _____  | Title _____ Date _____         |
| I acknowledge receipt of this report  |                                |