

**BOROUGH OF DARBY  
BOROUGH COUNCIL MEETING  
February 16, 2022**

The Darby Borough Council met via Zoom on the above date with the following members present: President Jennifer Parks, Mrs. Holmes-Williams, Ms. Johnston, Ms. Davis, Mr. Taylor, Mr. Robinson, Mr. Thompson and Mrs. Pratt. Also present was Mayor Burrell, Borough Manager Mark Possenti, Police Chief Joseph Gabe, Borough Engineer Eileen Mulvena & Borough Solicitor Charles Gibbs. Vice President Darlene Hill was absent

President Parks called the meeting to Order at 7:30 p.m. followed by Roll Call.

Motion made by Mr. Taylor; 2<sup>nd</sup> by Mrs. Pratt for Borough Council to address anything that either the Borough Manager, Engineer, Solicitor or Chief brings before Council to discuss and vote on and the Borough Manager repost the amended agenda after the meeting. Motion carries 8-0.

**PUBLIC COMMENT:**

Paula Brown, 206 Highland Ave: Comments violation of the sunshine act to the January 26<sup>th</sup> Executive Session discussion of the Tax Collector. Who sent out the Tax Collector Bills. Direct the Borough Manager to Bond Edna Stockley.

Lynne Shields, 308 South 7<sup>th</sup> Street: Concerns regarding her common driveway.

Yvonne Smith, 310 North 10<sup>th</sup> Street: When are we going to have a in-person meeting. Why don't we have an elected official in office for tax collector. Why is the tax bill different.

Judith Williams, 221 Golf Road: Discussed the breakdown of the Tax Bill.

**NRO:**

Ammar Alduais, 437 Main Street: To extend the hours of the Darby Quick Mart to either 24 hours or 2AM. No motion was made. Therefore Motion fails.

**NEW BUSINESS:**

- a. **Paid Bills – February 2022:** Motion made by Mr. Taylor; 2<sup>nd</sup> by Mrs. Pratt to pay the bills for the month of February 2022. Motion carries 8-0.
- b. **Approval of January 19, 2022 – Council Meeting Minutes:** Motion made by Mr. Taylor; 2<sup>nd</sup> by Mr. Robinson. Motion carries 8-0.
- c. **Approval of January 26, 2022 – Specil Meeting Minutes:** Motion made by Mr. Taylor; 2<sup>nd</sup> by Mr. Thompson. Motion carries 8-0.
- d. **Approval of Resolution 2022-005 (Appointment of Tax Collector):** Motion to approve Resolution 2022-005 appointing Donald Deigh as Tax Collector made by Mr. Thompson; 2<sup>nd</sup> by Mrs. Pratt. Motion carries 8-0.
- e. **Approval of Resolution 2022-006 (Appointment of Deputy Tax Collector):** Motion to Table made by Mr. Thompson; 2<sup>nd</sup> by Mrs. Pratt. Motion carries 8-0.

- f. **Appointment of Council Committees:** See attached list.
- g. **Handicap Application:** Motion made by Mr. Thompson; 2<sup>nd</sup> by Mrs. Pratt to approve 514 Spruce Street, 69 South 7<sup>th</sup> Street and 7 Winthrop. Motion carries 8-0.

**COMMUNICATIONS & REPORTS:**

- a. Tax Collectors Report: See attached.
- b. Mayors Report: Mayor Burrell acknowledge Black History Month and recognized Former Mayor Helen Thomas for all she has done.
- c. Engineers Report: See attached. Motion made by Mrs. Pratt; 2<sup>nd</sup> by Mr. Taylor to televise the storm sewer line on 13<sup>th</sup> street. Motion carries 8-0.
- d. Solicitors Report: Motion made by Mr. Taylor; 2<sup>nd</sup> by Mr. Thompson for the Solicitor to enter his appearance into the Zoning Hearing Board Appeal for 3 Chester Pike. Motion carries 8-0. Motion made by Mr. Thompson; 2<sup>nd</sup> by Mr. Taylor for the Solicitor to engage in the PUC Hearing for the safety crossing at 5<sup>th</sup> and Main. Motion carries 8-0.  
Police Chiefs Report: Chief Gabe gave the monthly crime stats report and the resignation of Randall Kennedy.
- e. Managers Report: Motion made by Mr. Robinson; 2<sup>nd</sup> by Mr. Taylor to move forward with the hiring of Full Time Police Officers. Motion carries 8-0. Motion made by Mr. Thompson; 2<sup>nd</sup> by Mrs. Pratt to authorize a donation of \$2,000 to the Senior Community Services. Motion carries 8-0.

Motion to approve all Communications and Reports made by Mr. Robinson; 2<sup>nd</sup> by Mrs. Pratt. Motion carries 8-0.

**ADJOURNMENT**

Motion to adjourn into Executive Session for possible litigation made by Ms. Johnston; 2<sup>nd</sup> by Mr. Taylor. Motion carries 8-0.

Respectfully Submitted,

Mark Possenti  
Manager/Secretary  
Borough of Darby

Tax Collector's Monthly Report to Taxing Districts  
For the Month of January, 2022  
Darby Borough Taxing District

0.00

A: COLLECTIONS		REAL ESTATE	FIRE	LIBRARY	TRASH	SEWER
1: Balance Collectable - Beginning of Month	520,131.69	14,833.12	7,433.02	202,215.00	274,178.27	
2A: Additions: During the Month *						
2B: Deductions: Credits, Homestead						
3: Total Collectable	520,131.69	14,833.12	7,433.02	202,215.00	274,178.27	
4: Less Face Collections for the Month	12,010.95	342.96	171.87	4,270.00	6,433.79	
5: Less Deletions from the List *						
6: Less: Exonerations *						
7: Less: Liens/Non-Lienable Installments *						
8: Balance Collectable - End of Month	508,120.74	14,490.16	7,261.15	197,945.00	267,744.48	
<b>B: RECONCILIATION OF CASH COLLECTED</b>						
9: Face Amount of Collections - must agree with line 4	12,010.95	342.96	171.87	4,270.00	6,433.79	
10: Plus: Penalties	1,201.11	34.30	17.20	427.00	643.40	
11: Less: Discounts						
+/- Over/Under Payments	29.80					
12: Total Cash Collected per Column	13,241.86	377.26	189.07	4,697.00	7,077.19	
13: Total Cash Collected - (12A+12B+12C+12D)						25,582.38

\* Attach any supporting Documentation Required by your Taxing District



# MEMORANDUM

CIVIL COLLABORATIVE CONCEPTS, LLC

2205 Parkview Drive  
Haverford, PA 19041  
(610) 496-0042

**DATE:** 16 February 2022  
**TO:** Darby Borough Council  
**FROM:** Eileen W. Mulvena, P.E.  
**RE:** Engineer's Report Thru February 16, 2022

**Current Month Activity:**

**Ordinary Street and Sewer Maintenance**

Commerce Street Sanitary Sewer: Gargiule completed the repair to the lateral connection to the rear unit of 7 S. 6<sup>th</sup> St. The trench will settle for several months and then it can be milled and resurfaced.

**Liquid Fuels**

An ordinance must be passed by Borough Council that has the Borough adopt Londonderry Lane, Coventry Avenue, Shetland Road, and Glen Cove Road. If the Borough adopts these streets, then they can receive additional liquid fuels funds for the mileage of these streets.

**Grants**

2021 CDBG: The Borough has been awarded grant funds in the amount of \$238,299.00 to make sanitary sewer improvements on 13<sup>th</sup> Street from Main Street to the Darby Creek. Bid specs have been submitted to OHCD for approval prior to advertising.

2022 CDBG: The Borough's application to do street improvements on 14<sup>th</sup> St between Main St. and the Darby Creek was submitted on January 7, 2022. The County Council will likely announce awards in April 2022.

2018 PA Small Water and Sewer Grant – this project is also being funded by the 2021 CDBG program; we expect to bid this during February 2022. The Borough has requested an additional extension to this grant performance period through October 31, 2022.

Blight Remediation Grant: The Borough has awarded contracts to Ernel Co, Inc. for the demolition of 621 Main Street and 304 Marks Avenue. We are also requesting consideration to add the exterior stabilization of 141 Whitely Terrace to the grant scope of work.

Stormwater Tip:

PA DEP issues a 5-year permit to owners of MS4s, Municipal Separate Storm Sewer Systems. As a reminder, there are 6 MCMs, Minimum Control Measures, which owners are required to ensure and demonstrate compliance annually. The following is a listing of each:

- Public Education
- Public Involvement
- Illicit Discharges
- Construction Stormwater
- Post-Construction Stormwater
- Municipal Operations