

**BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
November 17, 2021**

The Darby Borough Council met via Zoom on the above date with the following members present: President Jennifer Parks, Vice President Ruby Munden, Mr. Donald Deigh, Mr. Patrick McKenna, Mr. Rudy Taylor, Ms. Janice Davis, Mr. Darren Burrell and Ms. Darlene Hill. Also present was Borough Manager Mark Possenti & Borough Solicitor Charles Gibbs. Mayor Helen Thomas, Mr. John Metts, Police Chief Joseph Gabe & Borough Engineer Eileen Mulvena were absent.

President Parks called the meeting to Order at 7:30 p.m. followed by Roll Call.

PUBLIC COMMENT:

None

NRO:

Nadine C. Atkinson-Flowers, 506 Main Street: To operate a law office. Motion to table until December made by Ms. Munden; 2nd by Mr. McKenna. Motion carries 8-0.

NEW BUSINESS:

- a. **Paid Bills – November 2021:** Motion made by Mr. Taylor; 2nd by Mr. Burrell to pay the bills for the month of November 2021. Motion carries 8-0.
- b. **Approval of October 20, 2021 – Council Meeting Minutes:** Motion made by Ms. Hill; 2nd by Mr. Taylor. Motion carries 8-0.
- c. **Approval of 2022 Preliminary Budget:** Motion to approve 2022 Preliminary Budget made Ms. Davis; 2nd by Mr. Burrell. Motion carries 8-0.
- d. **Permission to Advertise 2022 Preliminary Budget:** Motion to advertise made Mr. McKenna; 2nd by Mr. Taylor. Motion carries 8-0.
- e. **Permission to Advertise Ordinance #799 (2022 Tax Levy):** Motion to advertise made by Mr. Taylor; 2nd by Ms. Davis. Motion carries 8-0.
- f. **Handicap Application:** Motion made by Ms. Davis; 2nd by Mr. Burrell to approve 23 S. 6th Street. Motion carries 8-0.

COMMUNICATIONS & REPORTS:

- a. Tax Collectors Report: See attached.
- b. Solicitors Report: Motion made by Ms. Davis; 2nd by Mr. McKenna giving permission to the Borough Solicitor to engage in conversation and actions regarding the opioid settlement. Motion carries 8-0.
- c. Police Chiefs Report: See attached.
- d. Managers Report: Motion made by Ms. Davis; 2nd by Ms. Hill adopting DELCORA's act 537 Plan revisions for the Eastern Delaware County Service Area. Motion carries 8-0. Motion made by Mr. Burrell; 2nd by Ms. Munden adopting the Tax and Revenue Anticipation Note – Series 2022 in the amount of \$700,000.00 at a fixed rate of 3.0% through Sharon Bank. Motion carries 8-0.

Motion to approve all Communications and Reports made by Mr. Burrell; 2nd by Mr. McKenna.
Motion carries 8-0.

ADJOURNMENT

Motion made by Mr. Deigh; 2nd by Mr. Burrell. Motion carries 8-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

Tax Collector's Monthly Report to Taxing Districts
For the Month of October, 2021
Darby Borough Taxing District

0.00

A: COLLECTIONS	REAL ESTATE	FIRE	LIBRARY	TRASH	SEWER
1: Balance Collectable- Beginning of Month	751,072.21	21,688.63	10,868.40	264,130.00	369,922.45
2A: Additions: During the Month *					
2B: Deductions: Credits, Homestead					
3: Total Collectable	751,072.21	21,688.63	10,868.40	264,130.00	369,922.45
4: Less Face Collections for the Month	119,921.26	3,424.42	1,716.01	11,895.00	29,173.54
5: Less Deletions from the List *					
6: Less: Exonerations *					
7: Less: Liens/Non-Lienable Installments *					
8: Balance Collectable - End of Month	631,150.95	18,264.21	9,152.39	252,235.00	340,748.91
B: RECONCILIATION OF CASH COLLECTED					
9: Face Amount of Collections - must agree with line 4	119,921.26	3,424.42	1,716.01	11,895.00	29,173.54
10: Plus: Penalties	11,992.16	342.49	171.61	1,189.50	2,917.40
11: Less: Discounts					
+/- Over/Under Payments	0.02				
12: Total Cash Collected per Column	131,913.42	3,766.91	1,887.62	13,084.50	32,090.94
13: Total Cash Collected - (12A+12B+12C+12D)					182,743.36

* Attach any supporting Documentation Required by your Taxing District

C: PAYMENT OF TAXES

14. Amount Remitted During the Month

Date	Transaction	Amount	TOTAL OF ALL TAXES
Total			\$182,743.36

15. Amount Paid with this Report Applicable to this Reporting Month

Transaction

16. Total Remitted This Month

Transaction

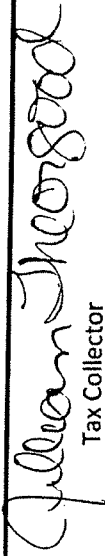
17. List Other Adjustments

Parcel #	Name	Amount
Total		

18: Interest Earnings (if applicable) \$ _____

Taxing District Use (Optional)

Carryover from Previous Month	\$	_____
Amount Collected this Month	\$	_____
Less Amount Paid this Month	\$	_____
Ending Balance	\$	_____


 Tax Collector 11/3/2024 Date

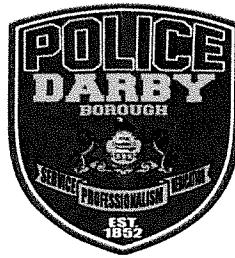
I verify this is a complete and accurate reporting of the balance collectable, Taxes Collected and Remitted for the month.

Received by: _____ Title _____ Date: _____

Joseph J. Gabe
Chief of Police

Phone: (610) 586-1100
Fax: (610) 461-5600

Helen R. Thomas
Mayor



Darby Borough Police Department
1020 Ridge Avenue
Darby PA, 19023

With colder weather approaching, the Darby Police Department suggests that you not leave your vehicle running while unattended. If you see something suspicious going on around your vehicle or property, please call 911. Be aware of your surroundings and notify the police of any suspicious activity.

The Darby Borough Police Department Christmas Basket Application Forms will be available on Monday, 11/29/2021. The applications can be picked up at the Police Department between the hours of 8am-4pm, Monday thru Friday. The completed applications must be returned to the Police Department by Friday, 12/06/2021. All requests for food baskets are filled on First Come, First Serve basis. You must be a Darby Borough Resident and Show Proof of Residency.

Thank you,

Joseph J Gabe Jr
Chief of Police

MEMORANDUM

CIVIL COLLABORATIVE CONCEPTS, LLC

2205 Parkview Drive
Haverford, PA 19041
(610) 496-0042

DATE: 15 November, 2021
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru November 15, 2021

Current Month Activity:

Ordinary Street and Sewer Maintenance

Amendment 1 for all Ordinary Street and Sewer Maintenance Contracts with A. Gargiule, Ernel Co., and A.F. Damon to allow for price increases and decreases based on material price changes due to COVID-19 is being executed.

Commerce Street Sanitary Sewer: Gargiule will be excavating to remove a plug from the main sewer. A to U will televisc following that to determine the extent of sewer repair needed.

Liquid Fuels

Londonderry Ln. and Coventry Ave Paving and Curb Cut Ramp Installations: The Liquid Fuels applications have been approved by PennDOT. The curb cut ramp installation is in progress and the paving project will start after it is finished.

An ordinance must be passed by Borough Council that has the Borough adopt Londonderry Lane, Coventry Avenue, Shetland Road, and Glen Cove Road. If the Borough adopts these streets, than they can receive additional liquid fuels funds for the mileage of these streets.

Grants

2021 CDBG: The Borough has been awarded grant funds in the amount of \$238,299.00 to make sanitary sewer improvements on 13th Street from Main Street to the Darby Creek. We expect authorization to proceed with bids in the Fall. DCJA performed smoke testing in this area to identify locations where there are voids in the sanitary sewer system. It is going to be redone on November 16 as DELCORA was questioning the findings.

2018 PA Small Water and Sewer Grant – project not started; grant expiration extension has been obtained; grant now expires on June 30, 2022. The Borough has been awarded CDBG funds for this project that will act as the required match for this grant.

Blight Remediation Grant: The Borough has been awarded grant funding in the amount of \$300,000.00 for the demolition of 621 Main Street and 304 Marks Avenue. NDI is preparing the bid packages for this project. Structures, Inc. is preparing the drawings for the stabilization of 306 Marks Avenue and CSX will be issuing a permit to allow for access onto 621 Main Street.

County Demolition Fund: Funding to demolish 901-905 Springfield Road. Due to the proximity to the Darby Creek, DEP permits will be required. The County Demolition Fund has a funding limit of \$85,000/structure. The estimated cost for demolition of the site is \$150,000. We have determined that there is no party wall in the building, so there is no room for additional funding from this source. Other funding sources will need to be determined before proceeding.

Stormwater Tip:

During routine fall tune-ups, check your car and lawn equipment for leaks. A good rainstorm can send gasoline and oil drips from automobiles, lawnmowers and power equipment into waterways.

Placeholders:

Chapter 94 report was submitted to Darby Creek Joint Authority on 2/23/21; next report is due Feb 2022.

MS4 Program – annual MS4 report was submitted on 9/30/21.