

**BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
September 15, 2021**

The Darby Borough Council met via Zoom on the above date with the following members present: President Jennifer Parks, Vice President Ruby Munden, Mr. Donald Deigh, Mr. Patrick McKenna, Mr. Rudy Taylor, Ms. Janice Davis, Mr. Darren Burrell and Ms. Darlene Hill. Also present was Borough Manager Mark Possenti, Chief Joseph Gabe & Borough Solicitor Charles Gibbs. Mayor Helen Thomas, Mr. John Metts & Borough Engineer Eileen Mulvena were absent.

President Parks called the meeting to Order at 7:30 p.m. followed by Roll Call.

PUBLIC COMMENT:

None

NRO:

Motion made by Mr. Burrell; 2nd by Mr. Taylor to approve Tyson Howard to operate a minor home occupation at 12 Winthrop Road. Motion carries 8-0.

NEW BUSINESS:

- a. **Paid Bills – September 2021:** Motion made by Ms. Hill; 2nd by Mr. Taylor to pay the bills for the month of September 2021. Motion carries 8-0.
- b. **Approval of August 18, 2021 – Council Meeting Minutes:** Motion made by Ms. Munden; 2nd by Ms. Hill. Motion carries 8-0.
- c. **Approval of 2022 Minimum Municipal Obligation – Non Uniform Pension:** Motion to approve line #9 in the amount of \$58,907 made Mr. Burrell; 2nd by Mr. McKenna. Motion carries 8-0.
- d. **Approval of 2022 Minimum Municipal Obligation – Police Pension:** Motion to approve line #9 in the amount of \$733,811 made Ms. Munden; 2nd by Mr. McKenna. Motion carries 8-0.

COMMUNICATIONS & REPORTS:

- a. Tax Collectors Report: See attached.

Council recessed into Executive Session for litigation and personnel.

- b. Solicitors Report: Motion made by Mr. Taylor; 2nd by Mr. McKenna for Mr. Joe Possenti to continue in his role as Deputy Tax Collector. Motion carries 8-0. Motion to approve the appraisal of 868 Main Street made by Mr. McKenna; 2nd by Mr. Burrell. Motion carries 8-0. Motion to appoint Esther Lites to the Civil Service Commission to finish the term of Kevin Carry made by Mr. Burrell; 2nd by Mr. Taylor. Motion carries 8-0. Motion made by Mr. Burrell; 2nd by Mr. Taylor to hire Gary Ford, Troy Cottrell, Jr. and Lashae Gordan. Motion carries 8-0.
- c. Police Chiefs Report: No Report.
- d. Managers Report: Read the Engineers Report and quarterly Code Report.

Motion to approve all Communications and Reports made by Mr. McKenna; 2nd by Mr. Burrell.
Motion carries 8-0.

ADJOURNMENT

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

Tax Collector's Monthly Report to Taxing Districts
For the Month of August, 2021
Darby Borough Taxing District

0.00

A: COLLECTIONS	REAL ESTATE	FIRE	LIBRARY	TRASH	SEWER
1: Balance Collectable- Beginning of Month	840,906.30	23,969.85	12,011.57	294,935.00	420,666.75
2A: Additions: During the Month *					
2B: Deductions: Credits, Homestead					
3: Total Collectable	840,906.30	23,969.85	12,011.57	294,935.00	420,666.75
4: Less Face Collections for the Month	59,701.95	1,704.84	854.32	22,875.00	34,319.22
5: Less Deletions from the List *					
6: Less: Exonerations *					
7: Less: Liens/Non-Lienable Installments *					
8: Balance Collectable - End of Month	781,204.35	22,265.01	11,157.25	272,060.00	386,347.53
B: RECONCILIATION OF CASH COLLECTED					
9: Face Amount of Collections - must agree with line 4	59,701.95	1,704.84	854.32	22,875.00	34,319.22
10: Plus: Penalties	-5,778.52	165.06	82.73	2,226.50	3,367.97
11: Less: Discounts	-23.21	-0.66	-0.33	-6.10	-10.56
+/- Over/Under Payments	519.92				
12: Total Cash Collected per Column	54,420.14	1,869.24	936.72	25,095.40	37,676.63
13: Total Cash Collected - (12A+12B+12C+12D)					119,998.13

* Attach any supporting Documentation Required by your Taxing District

C: PAYMENT OF TAXES

14. Amount Remitted During the Month

Date	Transaction	Amount	TOTAL OF ALL TAXES
	Total		\$131,554.28

15. Amount Paid with this Report Applicable to this Reporting Month

Transaction		Total
-------------	--	-------

16. Total Remitted This Month


	Total
--	-------

17. List Other Adjustments

Parcel #	Name	Amount
		Total

18: Interest Earnings (if applicable) \$ _____

Taxing District Use (Optional)	
Carryover from Previous Month	\$ _____
Amount Collected this Month	\$ _____
Less Amount Paid this Month	\$ _____
Ending Balance	\$ _____


 Tax Collector Date 9/10/2007

I verify this is a complete and accurate reporting of the balance collectable, Taxes Collected and Remitted for the month.

Received by: _____ Title _____ Date: _____

MEMORANDUM

WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



DATE: 10 September, 2021
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru September 10, 2021

Current Month Activity:

Ordinary Street and Sewer Maintenance

Commerce Street Sanitary Sewer: Gargiule will be excavating to remove a plug from the main sewer. A to U will televise following that to determine the extent of sewer repair needed.

Grants

2021 CDBG: The Borough has been awarded grant funds in the amount of \$238,299.00 to make sanitary sewer improvements on 13th Street from Main Street to the Darby Creek. We expect authorization to proceed with bids in the Fall.

2018 PA Small Water and Sewer Grant – project not started; grant expiration extension has been obtained; grant now expires on June 30, 2022. The Borough has been awarded CDBG funds for this project that will act as the required match for this grant.

Blight Remediation Grant: The Borough has been awarded grant funding in the amount of \$300,000.00 for the demolition of 621 Main Street and 304 Marks Avenue. NDI is preparing the bid packages for this project. Structures, Inc. is preparing the drawings for the stabilization of 306 Marks Avenue, and we are seeking an easement from the owner of the parking lot at the corner of 6th and Main Streets to provide access for the demolition equipment to 621 Main Street.

County Demolition Fund: NDI is preparing the application for County Demolition Funding to demolish 901-905 Springfield Road. Due to the proximity to the Darby Creek, DEP permits will be required. The County Demolition Fund has a funding limit of \$85,000/structure. The estimated cost for demolition of the site is \$150,000. The Borough and Structures, Inc. will be inspecting the interior next week to determine if there is a party wall, and the extent of the structural wall damage. If there is a party wall, there would be sufficient funds available to demolish the building. If not, significant additional funds would be needed.

Stormwater Tip:

Sediment from construction activities clouds waterways and interferes with the habitat of living things that depend upon those waters.

Placeholders:

1. Chapter 94 report was submitted to Darby Creek Joint Authority on 2/23/21; next report is due Feb 2022.
2. MS4 Program – annual MS4 report is due by 9/30/21.

Department of Code Enforcement
Borough of Darby
1020 Ridge Ave., Darby, PA 19023

2021 Quarter 3 Report

Borough Council,

Contained below is the Department of Code Enforcement Report for Quarter 2 of the Calendar Year 2021:

Violation Notices issued: 599
Tickets issued: 89
Citations filed in Court: 62

Year to Date Totals:

2,643 Violation Notices issued

691 Tickets issued

438 Citations filed in Court


- Permits have been approved and issued, and work has begun on the old factory located at 901 Quarry Street.

- Vacant property registration paperwork was sent out on August 26, 2021 to owners of all properties on the Code Department's vacancy list. If anyone has received this paperwork and has questions please contact the Code Department at (610) 586-0428. The deadline for registration is Friday, October 8.

- The Department would like to remind all resident's that trash must be disposed of in **CANS WITH LIDS**, and that trash should not be put out for collection until 6pm the night before. The Department will continue to enforce this matter and issue tickets for those in violation.

This concludes the Department's Quarter 3 Code Report.

Respectfully submitted,



Michael Cosentino Jr.
Code Official