

**BOROUGH OF DARBY  
BOROUGH COUNCIL MEETING  
June 16, 2021**

The Darby Borough Council met via Zoom on the above date with the following members present: President Jennifer Parks, Vice President Ruby Munden, Mr. Donald Deigh, Mr. Patrick McKenna, Mr. Rudy Taylor, Ms. Janice Davis and Ms. Darlene Hill. Also present was Borough Manager Mark Possenti, Chief Joseph Gabe & Borough Solicitor Charles Gibbs. Mayor Helen Thomas, Mr. Darren Burrell, Mr. John Metts & Borough Engineer Eilleen Mulvena were absent.

President Parks called the meeting to Order at 7:30 p.m. followed by Roll Call.

**PUBLIC COMMENT:**

None

**NRO:**

Korto Golowo, 856 Main Street: To operate Heirra's Thrift Shop on Tuesday, Thursday and Saturday from 10AM to 330PM. Motion to approve made by Mr. Taylor; 2<sup>nd</sup> by Mr. Deigh. Motion carries 7-0.

**NEW BUSINESS:**

- a. **Paid Bills – May 2021:** Motion made by Ms. Davis; 2<sup>nd</sup> by Ms. Munden to pay the bills for the month of June 2021. Motion carries 7-0.
- b. **Approval of May 19, 2021 – Council Meeting Minutes:** Motion made by Ms. Munden; 2<sup>nd</sup> by Mr. Deigh. Motion carries 7-0.
- c. **Handicap Parking Applications:** Motion to approve applications for 415 Pine Street made by Mr. McKenna; 2<sup>nd</sup> by Mr. Taylor. Motion carries 7-0.
- d. **Resolution 2021-005 (JAG Grant):** Motion to approve Resolution 2021-005 made by Ms. Munden; 2<sup>nd</sup> by Mr. Taylor. Motion carries 7-0.

**COMMUNICATIONS & REPORTS:**

- a. Tax Collectors Report: See attached.

Council recessed into Executive Session for litigation and personnel.

- b. Solicitors Report: Motion to authorize Borough Solicitor to advertise and prepare ordinances for the eminent domain process for Redevelopment Authority properties made by Mr. McKenna; 2<sup>nd</sup> by Ms. Hill. Motion carries 7-0. Motion made by Ms. Davis; 2<sup>nd</sup> by Ms. Munden to approve the stipulated agreement for employee #4 prior to arbitration. Motion carries 7-0. Motion made by Ms. Davis; 2<sup>nd</sup> by Ms. Munden to terminate Heart and Lung for

employee #3. Motion carries 7-0. Motion made by Ms. Davis; 2<sup>nd</sup> by Mr. McKenna for permission to advertise for the conditional use hearing for 6 Chester Pike. Motion carries 7-0.

- c. Police Chiefs Report: Motion made by Ms. Hill; 2<sup>nd</sup> by Mr. McKenna to hire the following part time police officers pending passing of a physical and psychological exam Terrell Lee, Ibrahim Katouni, Jason Barish and Jeiko Rodriguez. Motion carries 7-0. Motion made by Mr. Deigh; 2<sup>nd</sup> by Mr. Taylor to accept the resignation of Dante Lynch and Robert Keown. Motion carries 7-0.
- d. Managers Report: Updated Council on various events.

Motion to approve all Communications and Reports made by Mr. McKenna; 2<sup>nd</sup> by Mr. Deigh. Motion carries 7-0.

### **ADJOURNMENT**

Respectfully Submitted,

Mark Possenti  
Manager/Secretary  
Borough of Darby

# MEMORANDUM

## WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



**DATE:** June 11, 2021  
**TO:** Darby Borough Council  
**FROM:** Eileen W. Mulvena, P.E.  
**RE:** Engineer's Report Thru June 11, 2021

### Current Month Activity:

#### Ordinary Street and Sewer Maintenance

A. Gargiule & Sons contracts have been dropped off at the Borough for final signatures.

12<sup>th</sup> and Main Street Storm Sewer Inlet – The project application has been approved by PennDOT. The contractor will be beginning the inlet replacement early next week.

#### Grants

2021 CDBG: The Borough has been awarded grant funds in the amount of \$238,299.00 to make sanitary sewer improvements on 13<sup>th</sup> Street from Main Street to the Darby Creek. We expect authorization to proceed with bids in the Fall.

Blight Remediation Grant: The Borough has been awarded grant funding in the amount of \$300,000.00 for the demolition of 621 Main Street and 304 Marks Avenue.

County Demolition Fund: NDI is preparing the application for County Demolition Funding to demolish 901-905 Springfield Road.

#### Stormwater Tip:

Set sprinklers to minimize runoff. Using frequent, short cycles gives the water a chance to soak into the soil. Make sure sprinkler heads are adjusted to reduce overspray. Water the minimum necessary for the plant.

#### Placeholders:

1. 2018 PA Small Water and Sewer Grant – project not started; grant expiration extension has been obtained; grant now expires on June 30, 2022. The Borough has been awarded CDBG funds for this project that will act as the required match for this grant.
2. MS4 – review of MCM Plans – July 2021.
3. Chapter 94 report was submitted to Darby Creek Joint Authority on 2/23/21; next report is due Feb 2022.

Tax Collector's Monthly Report to Taxing Districts  
 For the Month of May, 2021  
 Darby Borough Taxing District

0.00

A: COLLECTIONS	REAL ESTATE	FIRE	LIBRARY	TRASH	SEWER	
1: Balance Collectable- Beginning of Month	1,121,064.24	32,012.40	16,041.83	391,925.00	609,634.78	
2A: Additions: During the Month *						
2B: Deductions: Credits, Homestead						
3: Total Collectable	1,121,064.24	32,012.40	16,041.83	391,925.00	609,634.78	
4: Less Face Collections for the Month	198,255.95	5,661.28	2,836.99	72,590.00	143,986.57	
5: Less Deletions from the List *						
6: Less: Exonerations *						
7: Less: Liens/Non-Lienable Installments *						
8: Balance Collectable - End of Month	922,808.29	26,351.12	13,204.84	319,335.00	465,648.21	
<b>B: RECONCILIATION OF CASH COLLECTED</b>						
9: Face Amount of Collections - must agree with line 4	198,255.95	5,661.28	2,836.99	72,590.00	143,986.57	
10: Plus: Penalties						
11: Less: Discounts	-70.09	-2.00	-1.01	-30.50	-34.88	
+/- Over/Under Payments	7,422.16					
12: Total Cash Collected per Column	205,608.02	5,659.28	2,835.98	72,559.50	143,951.69	
13: Total Cash Collected - (12A+12B+12C+12D)						430,614.47

\* Attach any supporting Documentation Required by your Taxing District

**C: PAYMENT OF TAXES**

14. Amount Remitted During the Month		TOTAL OF ALL TAXES	
Date	Transaction	Amount	
15. Amount Paid with this Report Applicable to this Reporting Month		Transaction	
16. Total Remitted This Month			
17. List Other Adjustments			
Parcel #	Name	Amount	
Total		Total	\$430,614.46

18: Interest Earnings (if applicable) \$ \_\_\_\_\_

Taxing District Use (Optional)	
Carryover from Previous Month	\$ _____
Amount Collected this Month	\$ _____
Less Amount Paid this Month	\$ _____
Ending Balance	\$ _____

I verify this is a complete and accurate reporting of the balance collectable,  
 Taxes Collected and Remitted for the month.  
 Received by: \_\_\_\_\_ Title \_\_\_\_\_ Date: \_\_\_\_\_  
 Tax Collector: [Signature] Date: 01/2/2021