

**BOROUGH OF DARBY  
BOROUGH COUNCIL MEETING  
February 17, 2021**

The Darby Borough Council met via Zoom on the above date with the following members present: President Jennifer Parks, Mr. Patrick McKenna, Mr. Rudy Taylor, Ms. Janice Davis, Mr. Darren Burrell and Ms. Darlene Hill. Also present was Borough Manager Mark Possenti, Chief Joseph Gabe & Borough Solicitor Charles Gibbs. Mayor Helen Thomas, Vice President Ruby Munden, Mr. Donald Deigh, Mr. John Metts & Borough Engineer Eileen Mulvena were absent.

President Parks called the meeting to Order at 7:30 p.m. followed by Roll Call.

A Moment of Silence was held for the passing of Retired Lt. Thomas Salerno.

**PUBLIC COMMENT:**

None.

**NRO:**

Safiya Bint-Ishmawiyi, 228 N. 10<sup>th</sup> Street: Minor Home Occupation to operate a online home base support services business. Motion to approve made by Mr. McKenna; 2<sup>nd</sup> by Mr. Burrell. Motion carries 6-0.

Ashley Betz-White, 10 Quarry Street: Operate a notary public and auto tags store. Motion to approve made by Mr. Burrell; 2<sup>nd</sup> by Mr. McKenna. Motion carries 6-0.

Timothy Dopson, 16 N. 9<sup>th</sup> Street: Operate a Coffee House and Rental Cafe. Motion to approve made by Mr. Burrell; 2<sup>nd</sup> by Ms. Hill pending all ADA approvals. Motion carries 6-0.

**NEW BUSINESS:**

- a. **Paid Bills – February 2021:** Motion made by Ms. Davis; 2<sup>nd</sup> by Mr. Burrell to pay the bills for the month of February 2021. Motion carries 6-0.
- b. **Approval of January 20, 2021 – Council Meeting Minutes:** Motion made by Ms. Davis; 2<sup>nd</sup> by Mr. Taylor. Motion carries 6-0.
- c. **Co-Stars Salt Contract:** Motion to approve the application to apply for Sodium Chloride made by Ms. Davis; 2<sup>nd</sup> by Mr. Burrell. Motion carries 6-0.
- d. **Handicap Parking Applications:** Motion to approve applications for 317 S. 5<sup>th</sup> Street, 223 S. 5<sup>th</sup> Street, 224 N. 9<sup>th</sup> Street, 219 N. 2<sup>nd</sup> Street & 15 Woodbine Ave made by Mr. Taylor; 2<sup>nd</sup> by Ms. Davis. Motion carries 6-0.

**COMMUNICATIONS & REPORTS:**

- a. Tax Collectors Report: See attached.

Council recessed into Executive Session to discuss potential litigation and personnel.

- b. Solicitors Report: No report.

- c. Managers Report: Motion made by Ms. Davis; 2<sup>nd</sup> by Mr. McKenna to accept the resignation of Part Time Police Officer Michael Case effective 2/18/21 and James Kelso effective 2/8/21. Motion carries 6-0.

Motion to approve all Communications and Reports made by Ms. Davis; 2<sup>nd</sup> by Mr. Burrell.  
Motion carries 6-0.

**ADJOURNMENT**

Motion made by Mr. Burrell; 2<sup>nd</sup> by Mr. Taylor to adjourn. Motion carries 6-0.

Respectfully Submitted,

Mark Possenti  
Manager/Secretary  
Borough of Darby

Tax Collector's Monthly Report to Taxing Districts  
For the Month of January, 2020  
Darby Borough Taxing District

0.00

A: COLLECTIONS	REAL ESTATE	FIRE	LIBRARY	TRASH	SEWER	
1: Balance Collectable- Beginning of Month	638,962.92	18,203.24	9,119.47	223,590.00	282,426.42	
2A: Additions: During the Month *						
2B: Deductions: Credits, Homestead						
3: Total Collectable	638,962.92	18,203.24	9,119.47	223,590.00	282,426.42	
4: Less Face Collections for the Month	21,471.42	632.41	316.83	6,380.00	10,266.50	
5: Less Deletions from the List *						
6: Less: Exonerations *						
7: Less: Liens/Non-Lienable Installments *						
8: Balance Collectable - End of Month	617,491.50	17,570.83	8,802.64	217,210.00	272,159.92	
<b>B: RECONCILIATION OF CASH COLLECTED</b>						
9: Face Amount of Collections - must agree with line 4	21,471.42	632.41	316.83	6,380.00	10,266.50	
10: Plus: Penalties	-321.12	9.17	4.60	87.00	76.12	
11: Less: Discounts					-6.35	
+/- Over/Under Payments	278.46					
12: Total Cash Collected per Column	21,428.76	641.58	321.43	6,467.00	10,336.27	
13: Total Cash Collected - (12A+12B+12C+12D)						39,195.04

\* Attach any supporting Documentation Required by your Taxing District



# MEMORANDUM

## WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



**DATE:** February 12, 2021  
**TO:** Darby Borough Council  
**FROM:** Eileen W. Mulvena, P.E.  
**RE:** Engineer's Report Thru February 12, 2021

### Current Month Activity:

#### Ordinary Street and Sewer Maintenance

Ernel, Co. and A.F. Damon contracts have been delivered to the Borough for final signatures. A. Gargiule & Sons contracts are still being executed by the contractor.

#### Grants

2017 CDBG: Contractor reports that soccer goals, the final items to be received in order to complete this project, were due to be delivered on February 11.

2021 CDBG: Priority and Alternate Project Applications were submitted electronically on January 6, 2021. The Priority Application requested funds to make sanitary sewer improvements on 13<sup>th</sup> Street. The Alternate Application requested funds to make sanitary sewer improvements on the 200 block of N. 2<sup>nd</sup> Street.

#### Stormwater Tip:

When shoveling snow, try to pile the snow in locations with the most opportunity to infiltrate the ground. Do not pile snow on top of storm drains, near wetlands, or onto rain gardens.

#### Placeholders:

1. 2018 PA Small Water and Sewer Grant – project not started; grant expires on June 30, 2021. NDI submitted a Grant Extension Request on December 23, 2020.
2. MS4 – review of MCM Plans – March 2021
3. Chapter 94 – February 2021