

BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
January 20, 2021

The Darby Borough Council met via Zoom on the above date with the following members present: President Jennifer Parks, Vice President Ruby Munden, Mr. Donald Deigh, Mr. Patrick McKenna, Mr. Rudy Taylor, Ms. Janice Davis, Mr. Darren Burrell and Ms. Darlene Hill. Also present was Borough Manager Mark Possenti, Chief Joseph Gabe & Borough Solicitor Charles Gibbs. Mayor Helen Thomas, Mr. John Metts & Borough Engineer Eileen Mulvena were absent.

President Parks called the meeting to Order at 7:30 p.m. followed by Roll Call.

PUBLIC COMMENT:

None.

NRO:

Aundray Gibson, 9 Clarendon Drive: Minor Home Occupation to operate a home office for Transportation Services. Motion to approve made by Mr. Taylor; 2nd by Mr. Burrell. Motion carries 8-0.

Mikal Bebee, 10 Quarry Street: Operate a window tinting business. Motion to approve made by Ms. Munden; 2nd by Mr. Taylor. Motion carries 8-0.

Morad Ahabi, 2 Chester Pike: Operate a convenience store. Motion to approve made by Mr. Deigh; 2nd by Mr. McKenna pending all ADA approvals. Motion carries 8-0.

NEW BUSINESS:

- a. **Paid Bills – January 2021:** Motion made by Ms. Munden; 2nd by Mr. Burrell to pay the bills for the month of January 2021. Motion carries 8-0.
- b. **Approval of December 16, 2020 – Council Meeting Minutes:** Motion made by Ms. Davis; 2nd by Mr. Taylor. Motion carries 8-0.
- c. **Appointment of Planning Commission Members:** Motion to appoint Veronica Williams term ending 12/31/2021, Shayonne Burrell term ending 1/20/2022, Ashley Caldwell term ending 1/20/2022, Leslie Trent term ending 1/20/2023 and Ronald Marmon term ending 1/20/2024 made by Mr. Taylor; 2nd by Ms. Davis. Motion carries 7-0. Mr. Burrell abstained.
- d. **Re-Appointment of Zoning Hearing Board Members:** Motion to reappoint Thomas Davis term ending 1/1/2022, Verona Coleman term ending 1/1/2023 and Arlene McKinney term ending 1/1/2024 made by Mr. McKenna; 2nd by Ms. Munden. Motion carries 7-0. Ms. Davis abstained.
- e. **Hiring of Crossing Guards for the 2021 School Year:** Motion to hire Cecil Jones, Troy Cottrell, Wynton Bannister, Catherine Turner, Leyona Trent, Gianni Mickens, Semaja Edney, Henry Mamulu, Patrick Thomas, Craig Manuel and Deborah James made by Ms. Davis; 2nd by Ms. Munden. Motion carries 8-0.

- f. **Discussion of Handicap Application Process:** Motion to process the Handicap applications through Administration made by Ms. Munden; 2nd by Mr. Taylor. Motion carries 8-0.

COMMUNICATIONS & REPORTS:

- a. Tax Collectors Report: See attached.

Council recessed into Executive Session to discuss litigation and personnel.

- b. Solicitors Report: No report.
- c. Managers Report: Chief Gabe reported on the radios recently disbursed to our Police Department from Delaware County. Motion to hire Joshua Mason as a part time Police Clerk made by Ms. Munden; 2nd by Ms. Davis. Motion carries 8-0. Motion to utilize the services of Eckert Seamans for bond refinancing made by Mr. McKenna; 2nd by Ms. Munden. Motion carries 8-0.

Motion to approve all Communications and Reports made by Ms. Munden; 2nd by Mr. Burrell. Motion carries 8-0.

ADJOURNMENT

Motion made by Mr. Burrell; 2nd by Mr. Taylor to adjourn. Motion carries 8-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

Tax Collector's Monthly Report to Taxing Districts
For the Month of December, 2020
Darby Borough Taxing District

0.00

A: COLLECTIONS	REAL ESTATE	FIRE	LIBRARY	TRASH	SEWER	
1: Balance Collectable- Beginning of Month	781,009.20	22,242.49	11,143.06	276,660.00	355,045.88	
2A: Additions: During the Month *						
2B: Deductions: Credits, Homestead						
3: Total Collectable	781,009.20	22,242.49	11,143.06	276,660.00	355,045.88	
4: Less Face Collections for the Month	141,189.87	4,066.56	2,037.27	53,360.00	66,550.96	
5: Less Deletions from the List *						
6: Less: Exonerations *						
7: Less: Liens/Non-Lienable Installments *						
8: Balance Collectable - End of Month	639,819.33	18,175.93	9,105.79	223,300.00	288,494.92	
B: RECONCILIATION OF CASH COLLECTED						
9: Face Amount of Collections - must agree with line 4	141,189.87	4,066.56	2,037.27	53,360.00	66,550.96	
10: Plus: Penalties	-83.45	2.38	1.19	29.00	6.47	
11: Less: Discounts						
+/- Over/Under Payments	10,379.48					
12: Total Cash Collected per Column	151,485.90	4,068.94	2,038.46	53,389.00	66,557.43	
13: Total Cash Collected - (12A+12B+12C+12D)						277,539.73

* Attach any supporting Documentation Required by your Taxing District

C: PAYMENT OF TAXES

Date	Transaction	Amount	
			TOTAL OF ALL TAXES

14. Amount Remitted During the Month

Date	Transaction	Amount	
Total			\$278,112.51

15. Amount Paid with this Report Applicable to this Reporting Month

Transaction

16. Total Remitted This Month

17. List Other Adjustments

Parcel #	Name	Amount	
Total			

18. Interest Earnings (if applicable) \$ _____

Taxing District Use (Optional)

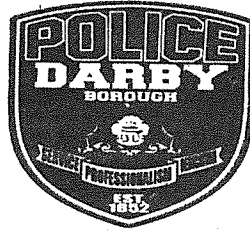
Carryover from Previous Month	\$ _____
Amount Collected this Month	\$ _____
Less Amount Paid this Month	\$ _____
Ending Balance	\$ _____

Tax Collector William Shugart Date 1/6/2021

I verify this is a complete and accurate reporting of the balance collectable, Taxes Collected and Remitted for the month.

Received by: _____ Title _____ Date: _____

Joseph J. Gabe, Jr.
Chief of Police



Phone: (610) 586-1100
Fax: (610) 461-5600

Helen R. Thomas
Mayor

Darby Borough Police Department
1020 Ridge Avenue
Darby, PA 19023

1-20-21

Mayor's Report

In the wake of a pandemic, the Darby Borough Police Department is doing an excellent job in combating the crime in the borough. Please continue to be vigilant and mindful of your surroundings.

I would like to express my gratitude to Public Safety and Emergency Management of Delaware County for donating new radios to the police department. This is one of the first steps toward upgrading the communication infrastructure among first responders and we are grateful to be a part of it.

With things slowly getting back to normal, schools will soon begin to reopen. We are in need of reliable school crossing guards. All applications should be submitted to the Darby Borough.

I ask that everyone continue to wear your mask, practice social distancing, frequently wash your hands and stay safe.

Always remember: "Controlling people's lives is not a leader's trait, but understanding the people's needs that God considers great!"

MEMORANDUM

WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



DATE: January 20, 2021
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru January 20, 2021

Current Month Activity:

Ordinary Street and Sewer Maintenance

Notices of Award have been sent to the following contractors for the following Lots: Sanitary sewer maintenance to A Gargiule & Sons for Lots 1, 2, 5, & 6 for an initial contract award of \$50,000 with incremental increases as work is identified; Street maintenance to A.F. Damon for Lots 4 & 8 for an initial contract award of \$50,000 with incremental increases as work is identified; and Storm Sewer Maintenance to Ernel, Co. for Lots 1, 3, 5, & 7 with an initial contract award of \$25,000 with incremental increases as work is identified. Ernel, Co. and A.F. Damon contracts have been delivered to the Borough for final signatures. A. Gargiule & Sons contracts are still being executed by the contractor.

Grants

2017 CDBG: Delivery of the soccer field netting is the final item to be completed.

2021 CDBG: Priority and Alternate Project Applications were submitted electronically on January 6, 2021. The Priority Application requested funds to make sanitary sewer improvements on 13th Street. The Alternate Application requested funds to make sanitary sewer improvements on the 200 block of N. 2nd Street.

Stormwater Tip:

Sweep deicing salt or sand residue from the driveway and walkways following a winter storm event. Otherwise, it can make its way into a storm sewer inlet during a rain event. If you do notice excess deicing salt or sand following a winter storm event, consider applying a lesser amount the next time.

Placeholders:

1. 2018 PA Small Water and Sewer Grant – project not started; grant expires on June 30, 2021. NDI submitted a Grant Extension Request on December 23, 2020.
2. MS4 – review of MCM Plans – March 2021