

**BOROUGH OF DARBY  
BOROUGH COUNCIL MEETING  
December 16, 2020**

The Darby Borough Council met via Zoom on the above date with the following members present: President Jennifer Parks, Vice President Ruby Munden, Mr. Donald Deigh, Mr. Patrick McKenna, Mr. Rudy Taylor, Ms. Janice Davis, Mr. Darren Burrell and Ms. Darlene Hill. Also present was Borough Manager Mark Possenti, Chief Joseph Gabe, Borough Solicitor Charles Gibbs & Borough Engineer Erin Porter. Mayor Helen Thomas and Mr. John Metts were absent.

President Parks called the meeting to Order at 7:30 p.m. followed by Roll Call.

**PUBLIC COMMENT:**

Alcinda Konneh, Comment regarding her NRO.

**NRO:**

Angela Cuie, 1037 Main Street: Minor Home Occupation for Video Production. Motion to approve made by Ms. Davis; 2<sup>nd</sup> by Mr. Deigh. Motion carries 8-0.

**NEW BUSINESS:**

- a. **Paid Bills – November 2020:** Motion made by Ms. Munden; 2<sup>nd</sup> by Mr. Taylor to pay the bills for the month of December 2020. Motion carries 8-0.
- b. **Approval of November 18, 2020 – Council Meeting Minutes:** Motion made by Mr. Burrell; 2<sup>nd</sup> by Ms. Hill. Motion carries 8-0.
- c. **2021 Final Budget:** Motion made by Mr. Munden; 2<sup>nd</sup> by Mr. Deigh to approve the Final Budget for 2021. Motion carries 8-0.
- d. **Ordinance #794 (Tax Ordinance):** Motion made by Ms. Munden; 2<sup>nd</sup> by Ms. Davis to approve Ordinance #794. Public Hearing was open with no public comment. The public hearing was closed. Motion carries 8-0.
- e. **Resolution 2020-013 (2021 TAN):** Motion to approve Resolution 2020-013 made by Ms. Davis; 2<sup>nd</sup> by Mr. Burrell. Motion carries 8-0.
- f. **2021-2023 (Public Works Contract):** Motion to approve the Public Works Contract made by Mr. Deigh; 2<sup>nd</sup> by Mr. Taylor. Motion carries 8-0.
- g. **2021 Public Meeting Schedule:** Motion for permission to advertise made by Mr. Deigh; 2<sup>nd</sup> by Mr. Taylor. Motion carries 8-0.
- h. **Police Department Payroll Computer App:** Motion made by Ms. Davis; 2<sup>nd</sup> by Ms. Munden to approve the purchase of the Payroll App in the amount of \$1,400 and for Council President to execute all agreements. Motion carries 8-0.
- i. **Appointment of Police Chaplains:** Motion made by Ms. Davis; 2<sup>nd</sup> by Ms. Munden to appoint Rev. Merriweather and Father Mariano as the Darby Borough Police Chaplains. Motion carries 8-0.

**COMMUNICATIONS & REPORTS:**

- a. Tax Collectors Report: See attached.
- b. Solicitors Report: Reported on the LERTA Ordinance.

- c. Engineers Report: See attached. Motion to approve Resolution 2020-014 (537 Plan Update) Motion made by Ms. Davis; 2<sup>nd</sup> by Ms. Munden. Motion carries 8-0. Resolution 2020-015 (CDBG) Motion made by Ms. Davis; 2<sup>nd</sup> by Ms. Munden. Motion carries 8-0.
- d. Managers Report: Motion made by Mr. Deigh; 2<sup>nd</sup> by Mr. Burrell to accept the resignation of Jim Childs as Fire Marshal. Motion carries 8-0. Motion made by Ms. Davis; 2<sup>nd</sup> by Ms. Munden to appoint Ken Collins as Fire Marshal. Motion carries 8-0.

Motion to approve all Communications and Reports made by Ms. Munden; 2<sup>nd</sup> by Ms. Davis. Motion carries 8-0.

**RECESS**

Motion made by Mr. Burrell; 2<sup>nd</sup> by Mr. Taylor to recess this meeting until December 22, 2020 at 6:00 p.m. Motion carries 8-0.

**BOROUGH OF DARBY  
BOROUGH COUNCIL MEETING  
December 22, 2020  
Reconvened Meeting of December 16, 2020**

The Darby Borough Council met via Zoom on the above date with the following members present: President Jennifer Parks, Mr. Donald Deigh, Mr. Rudy Taylor, Ms. Janice Davis and Mr. Darren Burrell. Also present was Borough Manager Mark Possenti and Borough Solicitor Charles Gibbs. Mayor Helen Thomas, Vice President Ruby Munden, Mr. Patrick McKenna, Mr. John Metts and Ms. Darlene Hill were absent.

Public Hearing was held regarding Ordinances #795 & 796. No comments and the public hearing was closed.

Motion made by Ms. Davis; 2<sup>nd</sup> by Mr. Burrell to adopt Ordinance #795 (LERTA). Motion carries 5-0.

Motion made by Mr. Deigh; 2<sup>nd</sup> by Ms. Davis to adopt Ordinance #796 (Alternative LERTA). Motion carries 5-0.

Motion made by Mr. Burrell; 2<sup>nd</sup> by Mr. Deigh giving permission to the Borough Manager and Solicitor to begin negotiations with the property owner of 901 Quarry Street regarding LERTA. Motion carries 5-0.

Motion to adjourn made by Mr. Deigh; 2<sup>nd</sup> by Mr. Burrell. Motion carries 5-0.

Respectfully Submitted,

Mark Possenti  
Manager/Secretary  
Borough of Darby

# Darby Borough Police

1020 Ridge Ave. Darby, PA 19023

Phone: 610-586-1100 Fax: 610-461-5600

12-16-20

From The Desk of Mayor Thomas

Good Evening Everyone:

The Darby Borough Police Department is working diligently to keep our Borough safe.

We have welcomed a few new officers to the department and are pleased to announce that Covid has not stopped the police from patrolling, the annual Christmas basket giveaway or toys for tots (locally).

If you have signed up for a Christmas basket this year, they will be available for pickup on Friday, December 18<sup>th</sup> 2020 between the hours of 9am and 12 Noon. The pickup location will be in the Darby Borough Police Department garage.

I would like to wish everyone a very Merry Christmas and a Happy New Year!

As always, controlling people's lives is not a Leaders Trait. It is understanding the people's needs that God Considers Great!!

**Tax Collector's Monthly Report to Taxing Districts**  
**For the Month of November, 2020**  
**Darby Borough Taxing District**

0.00

<b>A: COLLECTIONS</b>		<b>REAL ESTATE</b>	<b>FIRE</b>	<b>LIBRARY</b>	<b>TRASH</b>	<b>SEWER</b>
1: Balance Collectable - Beginning of Month	915,355.16					
2A: Additions: During the Month *						
2B: Deductions: Credits, Homestead						542.28
3: Total Collectable	915,355.16					
4: Less Face Collections for the Month	134,639.14					
5: Less Deletions from the List *						
6: Less: Exonerations *						
7: Less: Liens/Non-Lienable Installments *						
8: Balance Collectable - End of Month	780,716.02	22,234.12	11,138.87	277,530.00	355,045.88	
<b>B: RECONCILIATION OF CASH COLLECTED</b>						
9: Face Amount of Collections - must agree with line 4	134,639.14					
10: Plus: Penalties						
11: Less: Discounts						
+/- Over/Under Payments	3,400.85					
12: Total Cash Collected per Column	138,039.99	3,844.32	1,925.91	12,760.00	80,131.50	
13: Total Cash Collected - (12A+12B+12C+12D)						
						236,701.72

\* Attach any supporting Documentation Required by your Taxing District



# MEMORANDUM

## WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



**DATE:** December 10, 2020  
**TO:** Darby Borough Council  
**FROM:** Eileen W. Mulvena, P.E.  
**RE:** Engineer's Report Thru December 10, 2020

### Current Month Activity:

#### Ordinary Street and Sewer Maintenance

Notices of Award have been sent to the following contractors for the following Lots: Sanitary sewer maintenance to A Gargiule & Sons for Lots 1, 2, 5, & 6 for an initial contract award of \$50,000 with incremental increases as work is identified; Street maintenance to A.F. Damon for Lots 4 & 8 for an initial contract award of \$50,000 with incremental increases as work is identified; and Storm Sewer Maintenance to Ernel, Co. for Lots 1, 3, 5, & 7 with an initial contract award of \$25,000 with incremental increases as work is identified. Contracts are in the process of being prepared and executed.

A to U completed the inlet repairs at Southridge and Crestview. They have completed the sidewalk and curbing replacement and also the fence installation.

#### Grants

2017 CDBG: Delivery of the soccer field netting is the final item to be completed.

2021 CDBG: Applications are due on January 6, 2021. The Borough is able to apply for two projects. It is recommended that the Borough applies to use grant funds as a match for the 2018 PA Small Water and Sewer Grant and also to repair the sanitary sewer system on North 2<sup>nd</sup> Street. Public input will be obtained on December 17, 2020 at 7:15 PM.

#### Stormwater Tip:

Clear debris from your gutters and downspouts to allow rain and melting snow to flow and not collect at your foundation. Add extensions to your downspouts so they discharge 10 feet from your foundation, and to a pervious surface, ie, grass.

#### Placeholders:

1. 2018 PA Small Water and Sewer Grant – project not started; grant expires on June 30, 2021.
2. MS4 – review of MCM Plans – March 2021