

BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
September 16, 2020

The Darby Borough Council met via Zoom on the above date with the following members present: President Jennifer Parks, Vice President Ruby Munden, Mr. Donald Deigh, Mr. Patrick McKenna, Mr. Rudy Taylor, Ms. Janice Davis, Mr. Darren Burrell and Ms. Darlene Hill. Also present was Borough Manager Mark Possenti, Deputy Chief Joseph Gabe, & Borough Solicitor Charles Gibbs. Mayor Helen Thomas, Mr. John Metts, Police Chief Robert Smythe and Borough Engineer Eileen Mulvena were absent.

President Parks called the meeting to Order at 7:30 p.m. followed by Roll Call.

NRO's

Kimberley Dawkins, 420 Main Street: To operate a hair and nail salon. Motion to approve pending all licenses, trash contract and final inspections. No parking on the sidewalks out front and cameras will be installed made by Mr. McKenna; 2nd by Ms. Hill. Motion carries 8-0.

Danica Anderson, 250 Spring Valley Road: Operate a minor home occupation selling online goods. Motion to approve made by Mr. Deigh; 2nd by Mr. McKenna. Motion carries 8-0.

Paulette Moore, 74 Mermont Circle: Operate a minor home occupation office space for residential junk removal. Motion to approve made by Mr. Taylor; 2nd by Mr. Burrell. Motion carries 8-0.

Dionne McCoy, 912 Summit Street: Operate a minor home occupation braiding salon. Motion to approve made by Mr. Burrell; 2nd by Mr. McKenna. Motion carries 8-0.

PUBLIC COMMENT:

Jason Pugh, Jay's Auto Service: Complaints regarding abandon cars on the Borough Streets and what is being done.

Christine Helme-dollar, Senior Community Services: Requesting a \$2,000 donation from the Borough of Darby.

NEW BUSINESS:

- a. **Paid Bills – September 2020:** Motion made by Ms. Davis; 2nd by Mr. Taylor to pay the bills for the month of September 2020. Motion carries 8-0.
- b. **Approval of August 19, 2020 – Council Meeting Minutes:** Motion made by Mr. Burrell; 2nd by Mr. McKenna. Motion carries 8-0.
- c. **Resolution 2020-013 (Police Chief):** Motion made by Ms. Davis; 2nd by Mr. Taylor to approve Resolution 2020-013 appointing Deputy Chief Joseph Gabe as Police Chief effective once the retirement of current Police Chief goes into effective pending approval to form by the Borough Solicitor. Motion carries 8-0.
- d. **Police Chief Contract:** Motion to approve a contract between Police Chief Joseph Gabe and Borough of Darby effective November 1, 2020 pending approval to form by the Borough Solicitor made by Ms. Davis; 2nd by Ms. Munden. Motion carries 8-0.

- e. **Election Day Drop Box Agreement:** Motion to approve the agreement between the County and the Borough of Darby to place an Election Drop Box by Borough Hall and for permission for the Borough Manager and Council President to execute the document made by Ms. Davis; 2nd by Mr. Burrell. Motion carries 8-0.
- f. **Consideration for Conditional Use of 901 Quarry Street:** Motion to approve the conditional use of apartments at 901 Quarry Street and for the Borough Manager to issue a permit for the use and the Borough Solicitor to draft and issue a Resolution to the same made by Ms. Davis; 2nd by Mr. Deigh. Motion carries 8-0.

COMMUNICATIONS & REPORTS:

- a. Tax Collectors Report: See attached.
- b. Solicitors Report: Gave an update on 850 Summit Street.
- c. Managers Report: Read the Mayor's Report and Engineers report which are attached.

Motion to approve all Communications and Reports made by Ms. Davis; 2nd by Mr. Deigh.
Motion carries 8-0.

ADJOURNMENT

Motion made by Mr. Taylor; 2nd by Ms. Davis. Motion carries 8-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

Tax Collector's Monthly Report to Taxing Districts
For the Month of August, 2020
Darby Borough Taxing District

0.00

A: COLLECTIONS	REAL ESTATE	FIRE	LIBRARY	TRASH	SEWER	
1: Balance Collectable- Beginning of Month	1,019,905.94	29,060.38	14,558.57	330,890.00	489,165.40	
2A: Additions: During the Month *						
2B: Deductions: Credits, Homestead						
3: Total Collectable	1,019,905.94	29,060.38	14,558.57	330,890.00	489,165.40	
4: Less Face Collections for the Month	31,434.79	897.46	449.58	11,600.00	13,372.93	
5: Less Deletions from the List *						
6: Less: Exonerations *	-52,109.00					
7: Less: Liens/Non-Lienable Installments *						
8: Balance Collectable - End of Month	989,495.09	28,162.92	14,108.99	319,290.00	475,792.47	
B: RECONCILIATION OF CASH COLLECTED						
9: Face Amount of Collections - must agree with line 4	31,434.79	897.46	449.58	11,600.00	13,372.93	
10: Plus: Penalties						
11: Less: Discounts						
+/- Over/Under Payments	1,045.68					
12: Total Cash Collected per Column	32,480.47	897.46	449.58	11,600.00	13,372.93	
13: Total Cash Collected - (12A+12B+12C+12D)						58,800.44

* Attach any supporting Documentation Required by your Taxing District

MEMORANDUM

WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



DATE: September 16, 2020
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru September 16, 2020

FY 2017 CDBG – Development of the soccer field

The contractor has completed the grading and top soil placement of the soccer field. The contractor still needs to place the equipment on the field.

FY 2019 CDBG – Sanitary Sewer Improvements at Golf Road

Eagle Contracting has completed this project.

FY 2020 CDBG – An application for using CDBG funds as a supplement to the 2018 PA Small Water and Sewer Grant for the replacement of the sanitary sewer and street resurfacing of 13th St was submitted on 1/9/2020. This grant was not awarded to the Borough. Alternatively, the Borough has submitted an application that is in front of County Council for the sanitary sewer replacement on the two hundred block of N. 2nd St. Emergency sewer repairs have been made to mitigate a backup; but, more permanent repairs are required. This application was not awarded to the Borough. It is suggested this project be submitted under the FY 21 CDBG program.

2018 PA Small Water and Sewer Grant

The Borough has not begun this project for the replacement of the sanitary sewer main and street laterals due to the lack of required matching funds. This grant expires June 30, 2021.

Ordinary Street and Sewer Maintenance

NDI will be preparing the Ordinary Street and Sewer Maintenance bids in order to have contract awards in October.

MS4 Separate Storm Sewer Permit

The annual report is due on September 30, 2020.

Stormwater Tip:

Bag, compost, or recycle grass, tree limbs, leaves and other yard waste. Wet yard waste is a major contributor to clogged storm drains and leads to street flooding.



Darby Borough Police Department

1020 Ridge Avenue
Darby, PA 19023
610-586-1100
Fax: 610-461-5600

Robert F. Smythe
Chief of Police

Helen R. Thomas
Mayor

9-15-2020

From The Desk of Mayor Thomas

Good Evening Everyone:

The Darby Borough Police Department is working diligently to keep our Borough safe.

First I would like to express my appreciation to the citizens for following the Covid-19 rules and regulations. Wearing masks, washing your hands, and practicing social distancing really helps with slowing down the spread of the virus.

With the fall weather approaching, please do not leave your cars unlocked or unattended while letting it warm up. This will help prevent senseless crimes from being committed.

As always, if you see something, say something. You can always remain anonymous.

As always, controlling people's lives is not a Leaders Trait, it is understanding the people's needs that God Considers Great!!