

**BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
October 16, 2019**

The Darby Borough Council met at Borough Hall on the above date with the following members present: Vice President Jennifer Parks, Mrs. Ruby Munden, Mrs. Esther Lites, Mr. Darren Burrell, Mr. John Metts, Mr. Patrick McKenna & Mr. Howard Blackson. Also present was Mayor Helen Thomas, Borough Manager Mark Possenti, Police Chief Robert Smythe & Borough Solicitor Charles Gibbs. President Darlene Hill, Mr. Donald Deigh, Deputy Chief Joseph Gabe and Borough Engineer Eileen Mulvena were absent.

Vice President Parks called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance.

Mayor Thomas swore in James Childs as the Borough Fire Marshal.

PUBLIC COMMENT:

Tyree Thomas, Philadelphia, PA: Concerns regarding Darby Fire Patrol #2.

ENGINEERS REPORT:

See Attached.

Motion to accept the Engineer's Report made by Mr. McKenna; 2nd by Mr. Burrell. Motion carries 7-0.

MAYORS REPORT:

See Attached.

Motion to accept the Mayor's Report made by Mr. Burrell; 2nd by Ms. Munden. Motion carries 7-0.

APPROVAL OF MINUTES (9/18/2019):

Motion made by Mr. Burrell; 2nd by Mr. McKenna. Motion carries 7-0.

NEW BUSINESS:

- a. **Ordinance #791 (Administrative Warrants):** Vice President Parks opened the public hearing. No Comments. Public hearing was Closed. Motion made by Mr. Burrell; 2nd by Ms. Munden to approve Ordinance #791. Motion carries 7-0.

COMMUNICATIONS & REPORTS:

- a. Fire Chiefs Report: See attached.
- b. Historical Commission Report: Octrolley Fest.
- c. Tax Collector Report: See attached.

- d. Library Report: No Report
- e. William Penn School District Report: No Report
- f. Ordinance/Zoning: See attached.
- g. Community Relations: WPSD Super Search, Girl Scouts breakfast
- h. Municipal Services: No Report
- i. Public Safety: Civil Service testing
- j. Recreation: Halloween Activities and Movie Night.
- k. Finance: Motion made by Mr. Burrell; 2nd by Mr. McKenna to approve the bills for the month of October. Motion carries 7-0.

Executive Session for Real Estate.

- l. Solicitors Report: Motion made by Mr. Burrell; 2nd by Ms. Munden to authorize the advertisement of a request for bids to purchase Borough owned Real Estate located at 819-821 Summit Street. Motion carries 7-0.

Motion to accept all reports made by Ms. Munden; 2nd by Mrs. Lites. Motion carries 7-0.

ADJOURNMENT

Motion made by Mr. Burrell; 2nd by Mr. McKenna. Motion carries 7-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

MEMORANDUM

WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



DATE: October 16, 2019
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru October 16, 2019

FY 2017 CDBG – Development of the soccer field

The silt fence has been installed in advance of the project start-up. We are still waiting for the contractor's schedule.

2018 PA Small Water and Sewer Grant

We can begin the sewer replacement in the Chestnut St area whenever the Borough is ready to authorize it. This is a reimbursement grant. The Borough must pay the contractor first, and then request reimbursement.

2020 PA Small Water and Sewer Grant

The grant has been announced and the due date is December 13, 2019. A Resolution will be required. The project size is between \$30,000-\$500,000 and the Borough match is 15%..

Ordinary Street and Sewer Maintenance

A to U has ordered the inlet box for the inlet at Crestview/Southridge. They are also replacing the inlet on the opposite side of the street. In addition, we have applied to PennDOT for the patch repair on Ridge opposite Borough Hall. We are awaiting project approval.

MS4 Separate Storm Sewer Permit

The annual report was submitted to DEP.

Stormwater Tip:

Remember to pick up waste from your pet and dispose of it properly. The best method of disposal is to flush the waste. Leaving pet waste on the ground increases public health risks by allowing harmful bacterial and nutrients to wash into the storm drain and then eventually into local waterbodies.

September Chief's Report

Dear Mr. President, Board of Directors, and General Membership,

During the month of September the company responded to 55 calls for service. These calls included 2 working fires in Lansdowne and Sharon Hill.

On September 20th, Co. 4 was dispatched to the 100 block of Sharon Ave, in Sharon Hill for the working building fire. E4 arrived as 2nd due engine and supported E9 on fire suppression on Div. 2. Truck 4 arrived as second due truck and assisted the interior crew with overhaul and the exterior crew opening up the outside of the building. Co. 4 was in service for 2.5 hours before being released by command.

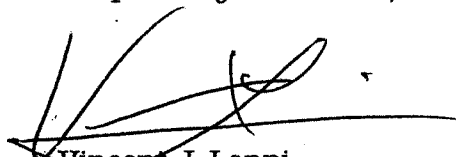
On September 22nd, Co. 4 was special called to Lansdowne Boro to assist on a working commercial fire. E4 arrived as second due engine and assisted E24 with fire suppression. Co. 4 was in service for 1 hour before being released by 19 command.

No FF injuries were reported at either incident.

FF Root is still in Firefighter 1 class at the DCESTC, if you see him please offer to assist him if he needs it.

S.A.F.E.R grant, please continue to take shifts and get your availability to Dan Traband before the 15th of each month! Its important we cover these shifts a Thank you to the members who've been signing up to staff the apparatus, its very much appreciated!!

Respectfully Submitted,



Vincent J. Lanni
Fire Chief
Darby Fire Co. #1

SEPT. 2019

NATURE		TOWN	
ACCIDENT W/ INJ	4	COLLINGDALE	1
AFA	13	DARBY	28
ASSIST E.M.S.	7	EAST LANSLOWNE	2
ASSIST M.E.	1	LANSLOWNE	2
ASSIST PD.	1	PROSPECT PARK	1
BUILDING FIRE	13	SHARON HILL	4
BUILDING FIRE INVEST.	1	YEADON	17
CO ALARMS	3		
COVER ASSIGNMENT	1		
DUMPSTER / TRASH	1		
GAS LEAK - IN	2		
GASK LEAK - OUT	1		
LANDING ZONE	4		
VEHICLE FIRE	2	IN SERVICE HOURS	43.34
WIRES/TRANSFORMER	1	AVG. PER CALL	0.79
		TOTAL MAN HOURS	137.66
		TOTAL RESPONDERS	316
		AVG. PER CALL	5.7
TOTAL	55		

Code Office Report – September 2019

- 1) Violation Notices Sent – 485
- 2) Resale Inspections – 18
- 3) Rental Inspections – 45
- 4) Commercial Inspections – 3
- 5) Building Permits – 14
- 6) Electrical Permits – 3
- 7) Plumbing Permits – 4
- 8) Mechanical Permits – 4
- 9) Miscellaneous Complaints – 642
- 10) Zoning Hearings – 0
- 11) Health Inspections – 0

Current Citations in District Court:

- 740 Failure to get a Rental License 2016, 17 & 18.
- 325 Sanitation
- 98 High Grass/Property Maintenance
- 68 Weeds
- 2 Roofs & Drainage
- 1 Motor Vehicles

Total of 1,234 Citations

Tax Collector's Monthly Report to Taxing Districts
 For the Month of September, 2019
 Darby Borough Taxing District

0.00

A: COLLECTIONS		REAL ESTATE	FIRE	LIBRARY	TRASH	SEWER
1: Balance Collectable- Beginning of Month		760,344.75	24,163.23	12,105.22	306,820.00	395,328.72
2A: Additions: During the Month *						
2B: Deductions: Credits, Homestead						
3: Total Collectable		760,344.75	24,163.23	12,105.22	306,820.00	395,328.72
4: Less Face Collections for the Month		22,056.19	700.95	351.13	8,700.00	14,756.90
5: Less Deletions from the List *						
6: Less: Exonerations *						
7: Less: Liens/Non-Lienable Installments *						
8: Balance Collectable - End of Month		738,288.56	23,462.28	11,754.09	298,120.00	380,571.82
B: RECONCILIATION OF CASH COLLECTED						
9: Face Amount of Collections - must agree with line 4		22,056.19	700.95	351.13	8,700.00	14,756.90
10: Plus: Penalties		-2,205.66	70.08	35.12	870.00	1,475.72
11: Less: Discounts						
+/- Over/Under Payments		0.01				
12: Total Cash Collected per Column		19,850.54	771.03	386.25	9,570.00	16,232.62
13: Total Cash Collected - (12A+12B+12C+12D)						
						46,810.42

* Attach any supporting Documentation Required by your Taxing District

C: PAYMENT OF TAXES

RES095D-2

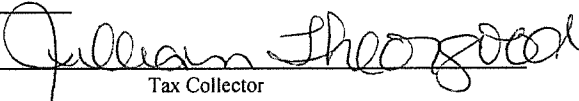
14: Amount Remitted During the Month

TRANSACTION #	AMOUNT
0904	-5,689.68
0906	-1,821.78
0907	-6,534.51
0908	-1,894.28
0909	-1,145.86
0912	-4,658.59
0916	-1,784.33
0919	-4,459.58
0921	-1,972.89
0925	-367.63
0928	-3,545.24
0929	-1,609.22
0930	-2,824.38
B903	-4,800.67
B920	-5,950.10
CC26	-298.00
CC27	-1,865.01
TOTAL:	-51,221.75

15: Amount Paid with this Report Applicable to this Reporting Month		Transaction #	
16: Total Remitted This Month			
17: List, Other Adjustments			
Parcel	Name	Amount	

18: Interest Earnings (if applicable) \$ _____

Taxing District Use (Optional)



 Tax Collector Date

Carryover from Previous Month \$ _____
 Amount Collected this Month \$ _____
 Less Amount Paid this Month \$ _____
 Ending Balance \$ _____

I verify this is a complete and accurate reporting of the balance collectable, Taxes Collected and Remitted for the month

Recieved by: _____ Title: _____ Date _____
 I acknowledge receipt of the report