

**BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
November 20, 2019**

The Darby Borough Council met at Borough Hall on the above date with the following members present: President Darlene Hill, Vice President Jennifer Parks, Mrs. Ruby Munden, Mrs. Esther Lites, Mr. Donald Deigh, Mr. Darren Burrell, Mr. John Metts, Mr. Patrick McKenna & Mr. Howard Blackson. Also present was Mayor Helen Thomas, Borough Manager Mark Possenti, Police Chief Robert Smythe, Deputy Chief Joseph Gabe, Borough Engineer Eileen Mulvena & Borough Solicitor Charles Gibbs.

President Hill called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance.

Motion made by Mr. McKenna; 2nd by Mr. Burrell to promote Cpls. O'Donnell, Baker and Trigg to Sgt. And Patrolman Evans and Townes to Cpl. Motion carries 9-0.

Mayor Thomas performed the swearing in of all the officers.

PUBLIC COMMENT:

None.

ENGINEERS REPORT:

See Attached.

Motion made by Mr. Deigh; 2nd by Mrs. Parks to give contingent approval to Eagle Contracting for the project on Golf Road pending County approval. Motion carries 9-0.

Motion made by Mrs. Parks; 2nd by Mr. Burrell to approve Resolution 2019-002 pending Solicitor approval. Motion carries 9-0.

Motion to accept the Engineer's Report made by Mrs. Parks; 2nd by Ms. Munden. Motion carries 9-0.

MAYORS REPORT:

See Attached.

Motion to accept the Mayor's Report made by Mr. Deigh; 2nd by Mrs. Parks. Motion carries 9-0.

APPROVAL OF MINUTES (10/16/2019):

Motion made by Mr. Burrell; 2nd by Mrs. Parks. Motion carries 8-0. Mr. Deigh abstained.

NEW BUSINESS:

- a. **2020 Preliminary Budget:** Motion made by Mr. McKenna; 2nd by Mr. Burrell to approve the 2020 Preliminary Budget. Motion carries 9-0.
- b. **Permission to Advertise 2020 Preliminary Budget:** Motion made by Mr. Deigh; 2nd by Ms. Munden. Motion carries 9-0.
- c. **Permission to advertise Ordinance #792 (2020 Tax Levy):** Motion made by Mr. Deigh; 2nd by Ms. Munden. Motion carries by 9-0.

COMMUNICATIONS & REPORTS:

- a. Fire Chiefs Report: See attached.
- b. Historical Commission Report: Borough assests.
- c. Tax Collector Report: See attached.
- d. Library Report: Donations for Christmas.
- e. William Penn School District Report: No Report
- f. Ordinance/Zoning: See attached.
- g. Community Relations: No Report
- h. Municipal Services: No Report
- i. Public Safety: Promotions.
- j. Recreation: No Report
- k. Finance: Motion made by Mr. McKenna; 2nd by Mrs. Lites to approve the bills for the month of November. Motion carries 9-0.

Executive Session for Real Estate & Litigation.

- l. Solicitors Report: Motion made by Mrs. Parks; 2nd by Mr. McKenna to approve the sale of 821 Summit Street to Ronald Scoleri in the amount of \$153,000.00. Motion carries 9-0.

Motion to accept all reports made by Mrs. Lites; 2nd by Mr. McKenna. Motion carries 9-0.

ADJOURNMENT

Motion made by Mrs. Parks; 2nd by Mrs. Lites. Motion carries 9-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

MEMORANDUM

WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



DATE: November 20, 2019
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru November 20, 2019

FY 2017 CDBG – Development of the soccer field

The silt fence has been installed in advance of the project start-up. We are still waiting for the contractor's schedule.

FY 2020 CDBG – Applications are due in the beginning of January. The Borough is able to apply for two projects. It is recommended we continue with the replacement of the sanitary sewer on Golf Road as one of the projects. Public input will be obtained on December 18, 2019 at 7:15PM.

2018 PA Small Water and Sewer Grant

We can begin the sewer replacement in the Chestnut St area whenever the Borough is ready to authorize it. This is a reimbursement grant. The Borough must pay the contractor first, and then request reimbursement.

2020 PA Small Water and Sewer Grant

The grant has been announced and the due date is December 13, 2019. The project size is between \$30,000-\$500,000 and the Borough match is 15%. We recommend for the project location to be 14th street between Main and Chestnut. A resolution is required and is attached for the Council's consideration.

Ordinary Street and Sewer Maintenance

A to U has ordered the inlet box for the inlet at Crestview/Southridge. They are also replacing the inlet on the opposite side of the street. In addition, we are awaiting the contractor's schedule to do the patch repair on Ridge opposite Borough Hall.

MS4 Separate Storm Sewer Permit

The annual report was submitted to DEP.

Main Street Intersection Improvements

Intersection improvements are being proposed at the intersections of Main Street at 5th and 6th Streets. Would the Borough prefer for the traffic signal posts and overhead arms to be painted black as opposed to the current unpainted aluminum poles and arms? This would be done with no added cost to the Borough and is much more decorative than the current traffic signals.

However, please consider the maintenance of the paint that will need to be done in the future. Also, can this project use the same traffic detour plan as was used several years ago for the new railroad crossing “diamond plates” installed by CSX RR? That detour used Borough streets Church Lane, S. 70th St., and Woodland Ave. Please verify with police and other agencies if the same route is acceptable.

Stormwater Tip:

It matters how and where you take care of your car. When you are working on your car, be sure to catch your used fluids in safe containers that you can take to a recycling center. Never dispose of these chemicals down a storm drain. If you spill anything, try to mop it up quickly.

Code Office Report – November 2019

- Violation Notices sent – 452
- Resale Inspections – 8
- Rental Inspections – 47
- Commercial Inspections – 0
- Building Permits – 12
- Electrical Permits – 2
- Plumbing Permits – 1
- Mechanical Permits – 1
- Miscellaneous Complaints – 645
- Zoning hearings – 0
- Health inspections – 0

NOTES:

2019 Single Family & Apartment License citations are in process.

2020 Single Family & Apartment License Applications will be mailed out soon.

October Chief's Report

Dear Mr. President, Board of Directors, and General Membership,

During the month of October the company responded to 88 calls for service. These calls included 1 working fire in Collingdale

On October 25, Co. 4 and other mutual aid companies were dispatched to the 900 block of Bartram Ave in Collingdale for the house fire. Engine 4 quickly responded and while en route was notified it was a working fire. Engine 4 arrived as first engine and began fire suppression and searches for possible victims. Truck 4 also made the response and assisted with fire suppression and overhaul on the 2nd and 3rd floors. Co. 4 was in service for 3 hours before being released by Bartram Ave command. Companies 56 and 17 covered the Borough while we operated on this extra alarm fire. *No FF injuries were reported at this incident.*

On 10/31 Engine 4 assisted with the annual "Trunk-or-Treat" at the Rec. Center and handed out candy and fire prevention literature and novelty toys to the children and parents of the town. The crew happily assisted with the event for the entire 3 hour duration and we look forward to participating next year!

****FUTURE EVENTS****

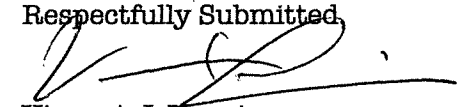
1. 12/31/19 from 1900-2300hrs the annual Company Christmas Party is being held at The Fainting Goat in Glenolden, tickets will be \$25 per person to help offset the cost of the party. Please see myself, Brian Johnson or Kevin Carry for tickets, we will notify once they become available!

* 2. 12/21 and 12/22 we will be taking Santa around Darby and Colwyn. We will start on 12/21 at 10am and 12/22 at 12pm, as more information becomes available it will be shared. Please do your best to try and help out so it can all be finished in a timely manner! After the detail on 12/22 the Eagles play the Cowboys, the canteen will be providing pizza for the crew for the game!

FF Root is still in Firefighter 1 class at the DCESTC, if you see him please offer to assist him if he needs it.

S.A.F.E.R grant, please continue to take shifts and get your availability to Dan Traband before the 15th of each month! Its important we cover these shifts a Thank you to the members who've been signing up to staff the apparatus, its very much appreciated!!

Respectfully Submitted,



Vincent J. Lanni
Fire Chief
Darby Fire Co. #1

OCT. 2019

NATURE		TOWN		
ACCIDENT W/ INJ	8	ALDAN	1	
AFA	26	COLLINGDALE	6	
ASSIST E.M.S.	3	COLWYN	9	
ASSIST P.D.	1	DARBY	45	
BUILDING FIRE	12	UPPER DARBY	1	
BUILDING FIRE INVEST.	4	YEADON	26	
CO ALARMS	13			
COVER ASSIGNMENT	1			
FUEL SPILL	4			
GAS LEAK - IN	2			
GASK LEAK - OUT	6			
HAZMAT	1			
INDUSTRIAL RESCUE	1			
INVESTIGATION	3	IN SERVICE HOURS	61.50	
LANDING ZONE	2	AVG. PER CALL	0.70	
WIRES/TRANSFORMER	1	TOTAL MAN HOURS	194.74	
		TOTAL RESPONDERS	549	
		AVG. PER CALL	6.2	
TOTAL	88			