

**BOROUGH OF DARBY  
BOROUGH COUNCIL MEETING  
May 15, 2019**

The Darby Borough Council met at Borough Hall on the above date with the following members present: President Darlene Hill, Vice President Jennifer Parks, Ms. Ruby Munden, Mrs. Esther Lites, Mr. Donald Deigh, Mr. Darren Burrell, Mr. John Metts & Mr. Patrick McKenna. Also present was Borough Manager Mark Possenti, Police Chief Robert Smythe, Borough Solicitor Charles Gibbs & Borough Engineer Eileen Mulvena. Mayor Helen Thomas and Mr. Howard Blackson were absent.

President Hill called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance.

**PUBLIC COMMENT:**

Joana Hopkins, 11 Clarendon: Questions regarding handicap parking space.

Ethel Williams, 234 Marks Avenue: Questions regarding the 200 & 300 Block of Marks Avenue.

Darrell Fittimon, 1100 Kenwood Road: Concerns of Parking on Kenwood Road.

Ashley Caldwell, Spirit Newspaper: 10<sup>th</sup> Anniversary of newspaper.

**NRO:**

Jillian Theorgood, 1136 Kenwood Road: To operate a consulting company on Human Resource compliance, training and benefits packages as a Minor Home Occupation. Motion to approve made by Ms. Munden; 2<sup>nd</sup> by Mr. Burrell. Motion carries 8-0.

**ENGINEERS REPORT:**

See Attached.

Motion to accept the Engineer's Report made by Mrs. Parks; 2<sup>nd</sup> by Ms. Munden. Motion carries 8-0.

**MAYORS REPORT:**

See Attached.

Motion to accept the Mayor's Report made by Mr. Deigh; 2<sup>nd</sup> by Mrs. Parks. Motion carries 7-1. Mrs. Lites voted No.

**APPROVAL OF MINUTES (4/17/2019):**

Motion made by Mr. Deigh; 2<sup>nd</sup> by Mrs. Parks. Motion carries 8-0.

**COMMUNICATIONS & REPORTS:**

- a. Fire Chiefs Report: See attached. Motion made by Mrs. Parks; 2<sup>nd</sup> by Mr. McKenna to recognize Darby #1 as the Borough's Fire Chief. Motion carries 8-0.
- b. Historical Commission Report: See attached.
- c. Tax Collector Report: See attached.
- d. Library Report: Science Program, Scavenger Hunt and 1000 Book Program.
- e. William Penn School District Report: Budget Meetings.
- f. Ordinance/Zoning: Monthly Report.
- g. Community Relations: No Report
- h. Municipal Services: No Report.
- i. Public Safety: Motion made by Mr. Deigh; 2<sup>nd</sup> by Mrs. Parks to accept the resignation of Samantha Long effective 5/14/19. Motion carries 8-0.
- j. Recreation: No Report.
- k. Finance: Motion made by Mrs. Parks; 2<sup>nd</sup> by Mrs. Lites to pay the bills for the month of May. Motion carries 8-0.
- l. Solicitors Report: Motion made by Mrs. Parks; 2<sup>nd</sup> by Ms. Munden for permission to advertise to amend Chapter 8. Motion carries 8-0. Motion made by Mrs. Parks; 2<sup>nd</sup> by Mrs. Lites for permission to advertise a special meeting to be held on Wednesday, June 5, 2019 at 715PM. Motion carries 8-0. Motion made by Ms. Munden; 2<sup>nd</sup> by Mrs. Parks to approve the contract with Saxon for three new copiers under the COSTARS pricing. Motion carries 8-0.

Motion to accept all reports made by Mrs. Parks; 2<sup>nd</sup> by Mr. Deigh. Motion carries 8-0.

**ADJOURNMENT**

Motion made by Mrs. Parks; 2<sup>nd</sup> by Ms. Munden. Motion carries 8-0.

Respectfully Submitted,

Mark Possenti  
Manager/Secretary  
Borough of Darby

# MEMORANDUM

## WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



**DATE:** May 15, 2019  
**TO:** Darby Borough Council  
**FROM:** Eileen W. Mulvena, P.E.  
**RE:** Engineer's Report Thru May 15, 2019

### FY 2017 CDBG – Development of the soccer field

The Contractor is scheduled to start in May or June.

### 10 Quarry Street

Ground stabilization information was sent to owner.

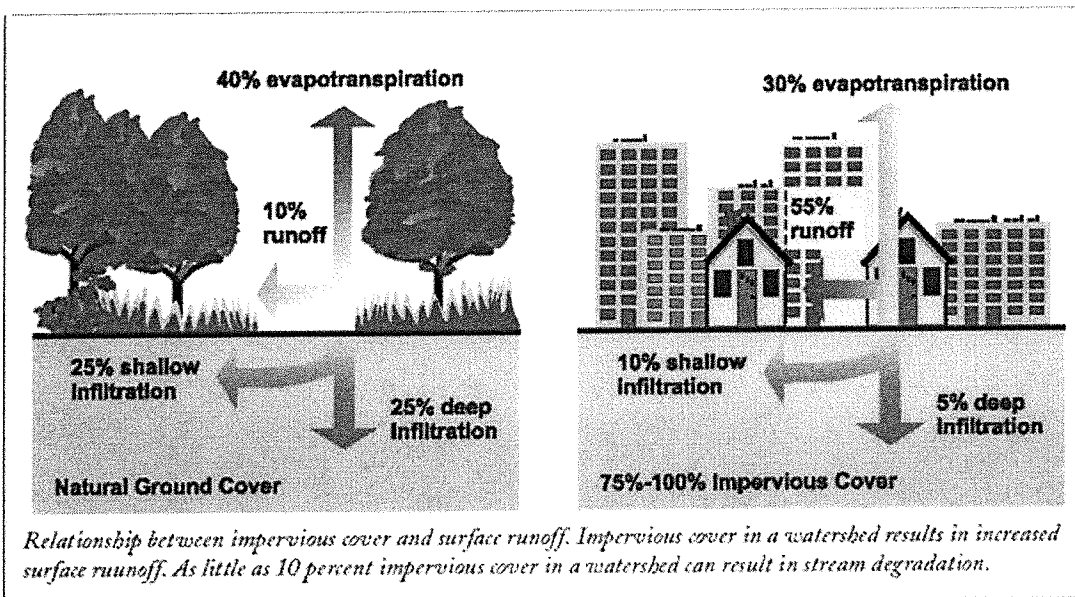
### Liquid Fuels

We are working on completing the MS999 (final) for the Pothole project completed in December. We are in need of a copy of a canceled check. **If this is not paid in a reasonable time, PennDOT may disallow the cost, and the Borough will have to reimburse the Liquid Fuels account.**

### MS4 Separate Storm Sewer Permit

Has the Borough adopted the PRP agreement? The new NPDES permit will not be issued until the PRP agreement has been signed and forwarded to the DEP. Please note the EDCSC is looking for the Borough's annual membership payment.

### Stormwater Tip





## Darby Borough Police Department

1020 Ridge Avenue  
Darby, PA 19023  
610-586-1100  
Fax: 610-461-5600

Robert F. Smythe  
*Chief of Police*

Helen R. Thomas  
*Mayor*

May 15, 2019

### Mayor's Report

The Darby Borough Police Department as always, is doing an excellent job in combating the crime in the Borough, and is working diligently to keep our Borough safe.

First I would like to address the positive feedback I've been receiving about the Police Department. We appreciate each and every resident and will continue to do our best to combat crime.

With Summer approaching, I would like to briefly discuss two things. First, please stop leaving cars running, windows down, and doors unlocked. The Police Department would like to prevent as many auto thefts as possible so let's not make it easier for the crime to be committed. Second, the last day of school is near so I ask that everyone be mindful of the children at play.

Also, we are accepting applications for school crossing guards and department turnkeys. If you know someone that's interested, send them to the Darby Borough Police Department for an application.

Always remember: "Controlling people's lives is not a leader's trait, but understanding the people's needs that God considers great!"

## April Chief's Report

Dear Mr. President, Board of Directors, and General Membership,

During the month of April the company remained busy with calls for service, totaling 60 including 1 working fire in Colwyn Borough.

On April 14th, Darby Fire Company #1 and Mutual Aid Companies responded to the 300 Block of S. 4th for the reported building fire. Engine 4 arrived on scene with a crew of 6 to find a porch on fire with fire extending into the 2nd and 3rd floor interior walls, after roofers were making repairs and replacements. Crew's remained on scene for fire suppression and over haul. Crew's were in service for approximately 1 hour. There was no injuries to note at this incident.

The Pipeline is still awaiting completion on the pump issues by Halo, they're waiting for the proper tools to come in from Waterous, the overheating issue was deemed to be the impellers. They will be replaced as soon as they arrive at HALO.

Annual physicals were performed on 4/25 and 4/27 with no problem. Members who were not able to make the dates or did not meet the call total have been allotted until the end of May to turn in a note stating they've received a physical and are capable of performing all duties of a firefighter with no restrictions.

S.A.F.E.R grant, please continue to take shifts and get your availability to Dan Traband before the 15th of each month! Its important we cover these shifts a Thank you to the members who've been signing up to staff the apparatus, its very much appreciated!!

Respectfully Submitted,



Vincent J. Lanni  
Fire Chief  
Darby Fire Co. #1

**Be safe and lookout for each other!**

**JANUARY - 4 RESPONSES**

<b>CALLS IN DARBY</b>	25	73.5%
<b>CALLS IN COLWYN</b>	9	26.5%
<b>TOTAL CALLS</b>	34	100.0%
<b>CALLS IN DFC #1 TERRITORY</b>	17	68.0%
<b>CALLS IN DFP #2 TERRITORY</b>	8	32.0%
<b>TOTAL</b>	25	100.0%
<b>TOTAL CALLS "NO RESPONSE"</b>	0	0.0%
<b>TOTAL CALLS EXTENDED RESPONSE (6+ MINUTES)</b>	2	5.9%
<b>TOTAL CALLS RESPONDED UNDER 6 MINUTES</b>	32	94.1%
<b>TOTAL</b>	34	100.0%

**\*\*\*NOTE: 3 CALLS IN JAN WERE SINGLE COMPANY RESPONSE WITH JUST DFC#1\*\*\***

**FEB. - 4 RESPONSES**

<b>CALLS IN DARBY</b>	34	87.2%
<b>CALLS IN COLWYN</b>	5	12.8%
<b>TOTAL CALLS</b>	39	100.0%
<b>CALLS IN DFC #1 TERRITORY</b>	17	50.0%
<b>CALLS IN DFP #2 TERRITORY</b>	17	50.0%
<b>TOTAL</b>	34	100.0%
<b>TOTAL CALLS "NO RESPONSE"</b>	3	7.7%
<b>TOTAL CALLS EXTENDED RESPONSE (6+ MINUTES)</b>	2	5.1%
<b>TOTAL CALLS RESPONDED UNDER 6 MINUTES</b>	34	87.2%
<b>TOTAL</b>	39	100.0%

**\*\*\*NOTE: 5 CALLS IN FEB WERE SINGLE COMPANY RESPONSE WITH JUST DFC#1\*\*\***

**MARCH - 4 RESPONSES**

<b>CALLS IN DARBY</b>	27	90.0%
<b>CALLS IN COLWYN</b>	3	10.0%
<b>TOTAL CALLS</b>	30	100.0%
<b>CALLS IN DFC #1 TERRITORY</b>	16	59.3%
<b>CALLS IN DFP #2 TERRITORY</b>	11	40.7%
<b>TOTAL</b>	27	100.0%
<b>TOTAL CALLS "NO RESPONSE"</b>	0	0.0%
<b>TOTAL CALLS EXTENDED RESPONSE (6+ MINUTES)</b>	5	16.7%
<b>TOTAL CALLS RESPONDED UNDER 6 MINUTES</b>	25	83.3%
<b>TOTAL</b>	30	100.0%

**\*\*\*NOTE: 2 CALLS IN MARCH WERE SINGLE COMPANY RESPONSE WITH JUST DFC#1\*\*\***



**APRIL - 4 RESPONSES**

<b>CALLS IN DARBY</b>	20	76.9%
<b>CALLS IN COLWYN</b>	6	23.1%
<b>TOTAL CALLS</b>	26	100.0%
<b>CALLS IN DFC #1 TERRITORY</b>	11	55.0%
<b>CALLS IN DFP #2 TERRITORY</b>	9	45.0%
<b>TOTAL</b>	20	100.0%
<b>TOTAL CALLS "NO RESPONSE"</b>	3	11.5%
<b>TOTAL CALLS EXTENDED RESPONSE (6+ MINUTES)</b>	2	7.7%
<b>TOTAL CALLS RESPONDED UNDER 6 MINUTES</b>	21	80.8%
<b>TOTAL</b>	26	100.0%

**\*\*\*NOTE: 2 CALLS IN MARCH WERE SINGLE COMPANY RESPONSE WITH JUST DFC#1\*\*\***

**YEAR TO DATE 4 RESPONSES**

<b>CALLS IN DARBY</b>	106	82.2%
<b>CALLS IN COLWYN</b>	23	17.8%
<b>TOTAL CALLS</b>	129	100.0%
<b>CALLS IN DFC #1 TERRITORY</b>	61	57.5%
<b>CALLS IN DFP #2 TERRITORY</b>	45	42.5%
<b>TOTAL</b>	106	100.0%
<b>TOTAL CALLS "NO RESPONSE"</b>	6	4.7%
<b>TOTAL CALLS EXTENDED RESPONSE (6+ MINUTES)</b>	11	8.5%
<b>TOTAL CALLS RESPONDED UNDER 6 MINUTES</b>	112	86.8%
<b>TOTAL</b>	129	100.0%

**\*\*\*NOTE: 10 CALLS IN 2019 WERE SINGLE COMPANY RESPONSE WITH JUST DFC#1\*\*\***

## JANUARY - 21 RESPONSES

<b>CALLS IN DARBY</b>	25	73.5%
<b>CALLS IN COLWYN</b>	9	26.5%
<b>TOTAL CALLS</b>	34	100.0%
<b>CALLS IN DFC #1 TERRITORY</b>	17	68.0%
<b>CALLS IN DFP #2 TERRITORY</b>	8	32.0%
<b>TOTAL CALLS</b>	25	100.0%
<b>TOTAL CALLS "NO RESPONSE"</b>	25	80.6%
<b>TOTAL CALLS EXTENDED RESPONSE (6+ MINUTES)</b>	1	3.2%
<b>TOTAL CALLS RESPONDED UNDER 6 MINUTES</b>	5	16.1%
<b>TOTAL</b>	31	100.0%

\*\*\*NOTE: 3 CALLS IN JAN WERE SINGLE COMPANY RESPONSE WITH JUST DFC#1\*\*\*

## **FEBRUARY - 21 RESPONSES**

<b>CALLS IN DARBY</b>	34	87.2%
<b>CALLS IN COLWYN</b>	5	12.8%
<b>TOTAL CALLS</b>	39	100.0%
<b>CALLS IN DFC #1 TERRITORY</b>	17	50.0%
<b>CALLS IN DFP #2 TERRITORY</b>	17	50.0%
<b>TOTAL CALLS</b>	34	100.0%
<b>TOTAL CALLS "NO RESPONSE"</b>	28	82.4%
<b>TOTAL CALLS EXTENDED RESPONSE (6+ MINUTES)</b>	3	8.8%
<b>TOTAL CALLS RESPONDED UNDER 6 MINUTES</b>	3	8.8%
<b>TOTAL</b>	34	100.0%

**\*\*\*NOTE: 5 CALLS IN FEB WERE SINGLE COMPANY RESPONSE WITH JUST DFC#1\*\*\***

## MARCH - 21 RESPONSES

<b>CALLS IN DARBY</b>	27	90.0%
<b>CALLS IN COLWYN</b>	3	10.0%
<b>TOTAL CALLS</b>	30	100.0%
<b>CALLS IN DFC #1 TERRITORY</b>	16	59.3%
<b>CALLS IN DFP #2 TERRITORY</b>	11	40.7%
<b>TOTAL CALLS</b>	27	100.0%
<b>TOTAL CALLS "NO RESPONSE"</b>	22	78.6%
<b>TOTAL CALLS EXTENDED RESPONSE (6+ MINUTES)</b>	4	14.3%
<b>TOTAL CALLS RESPONDED UNDER 6 MINUTES</b>	2	7.1%
<b>TOTAL</b>	28	100.0%

**\*\*\*NOTE: 2 CALLS IN MARCH WERE SINGLE COMPANY RESPONSE WITH JUST DFC#1\*\*\***

## **APRIL - 21 RESPONSES**

<b>CALLS IN DARBY</b>	20	76.9%
<b>CALLS IN COLWYN</b>	6	23.1%
<b>TOTAL CALLS</b>	26	100.0%
<b>CALLS IN DFC #1 TERRITORY</b>	11	55.0%
<b>CALLS IN DFP #2 TERRITORY</b>	9	45.0%
<b>TOTAL CALLS</b>	20	100.0%
<b>TOTAL CALLS "NO RESPONSE"</b>	20	76.9%
<b>TOTAL CALLS EXTENDED RESPONSE (6+ MINUTES)</b>	3	11.5%
<b>TOTAL CALLS RESPONDED UNDER 6 MINUTES</b>	3	11.5%
<b>TOTAL</b>	26	100.0%

**YEAR TO DATE 21 RESPONSES**

<b>CALLS IN DARBY</b>	106	82.2%
<b>CALLS IN COLWYN</b>	23	17.8%
<b>TOTAL CALLS</b>	129	100.0%
<b>CALLS IN DFC #1 TERRITORY</b>	61	57.5%
<b>CALLS IN DFP #2 TERRITORY</b>	45	42.5%
<b>TOTAL</b>	106	100.0%
<b>TOTAL CALLS "NO RESPONSE"</b>	95	79.8%
<b>TOTAL CALLS EXTENDED RESPONSE (6+ MINUTES)</b>	11	9.2%
<b>TOTAL CALLS RESPONDED UNDER 6 MINUTES</b>	13	10.9%
<b>TOTAL</b>	119	100.0%

**\*\*\*NOTE: 10 CALLS IN 2019 WERE SINGLE COMPANY RESPONSE WITH JUST DFC#1\*\*\***

John Haigis <johnghd@yahoo.com>

5/14/2019 1:03 PM

## Report of the Darby Borough Historical Commission

To markpossenti@comcast.net <markpossenti@comcast.net> • Hill Darlene <dhillaka75@yahoo.com> • Parks Jennifer <parksspecialmom@aol.com> • estherlites@yahoo.com <estherlites@yahoo.com> • Burrell Darren <burreldr25@gmail.com> • Robison-Munden Ruby <rby\_robinson@yahoo.com> • deighd@gmail.com <deighd@gmail.com> • blueprint1960@hotmail.com <blueprint1960@hotmail.com> • McKenna Patrick <councillor@earthlink.net> • Blackson Howard <howgret@comcast.net> Copy  
Holm Alvin <alvinholmaia@aol.com> • williams ethel <cabbageethel@yahoo.com> • Haigis Jan <janhaigis@yahoo.com> • SPANO ANTHONY <findingnino117@msn.com>

Because I am in California at a family wedding, I will be unable to make my report to Council in person on Wednesday May 15. Staying in the circa 1869 Cosmopolitan Hotel in Old Town San Diego, it is interesting to see how communities can use their history and heritage for their benefit. With imagination, planning, and courage, Darby Borough could do the same. With important history going back before William Penn, strategic location, and a transportation system connecting us to the world, we could work together toward positive common goals, and there is literally nothing we could not achieve.

As a reminder, for the past several years the Center for Historical Architecture and Design (CHAD) of the University of Maryland has sent students from their Masters Degree program to do research on buildings in Darby. That research will be part of the Vernacular Architectural Forum taking place in Philadelphia this year and will include a tour of historic sites in and around Darby on May 30. If anyone would like to help welcome our guests, please contact me.

On another note, Woodburne Mansion on Springfield Road is still standing but it is not clear for how much longer. It is one of the assets that could benefit Darby but would also require courage, planning and imagination. For further information please contact me.

Finally, the fifteenth annual OcTrolleyFest, Celebration of Transportation Heritage and Community will roll again this year on Saturday, October 12. This is the Year of the Mill in Delaware County and emphasis will be on Darby's mill heritage including the site of Pennsylvania's first water powered mill built by Swedish Governor Printz in 1645, the millrace "dugged through Blunston's Meadow" before 1695, and the sites of the Griswold and Verlinden woolen mills celebrated in the song "The Darby Ram."

I am glad to be of service to Darby as Chair of the Darby Borough Historical Commission and, as always, I can be contacted for additional information.

John W Haigis  
1006 Main Street  
Darby, Pa 19023  
610-809-4856  
[www.DarbyHistory.com](http://www.DarbyHistory.com)



**Tax Collector's Monthly Report to Taxing Districts**  
**For the Month of April, 2019**  
**Darby Borough Taxing District**

0.00

<b>A: COLLECTIONS</b>	REAL ESTATE	FIRE	LIBRARY	TRASH	SEWER
1: Balance Collectable- Beginning of Month	1,112,625.07	35,351.95	17,710.61	444,280.00	615,947.96
2A: Additions: During the Month *					
2B: Deductions: Credits, Homestead					
3: Total Collectable	1,112,625.07	35,351.95	17,710.61	444,280.00	615,947.96
4: Less Face Collections for the Month	78,578.24	2,490.69	1,247.81	25,520.00	37,839.03
5: Less Deletions from the List *					
6: Less: Exonerations *					
7: Less: Liens/Non-Lienable Installments *					
8: Balance Collectable - End of Month	1,034,046.83	32,861.26	16,462.80	418,760.00	578,108.93
<b>B: RECONCILIATION OF CASH COLLECTED</b>					
9: Face Amount of Collections - must agree with line 4	78,578.24	2,490.69	1,247.81	25,520.00	37,839.03
10: Plus: Penalties					
11: Less: Discounts	-359.38	-11.28	-5.68	-110.20	-192.21
+/- Over/Under Payments	0.16				
12: Total Cash Collected per Column	78,219.02	2,479.41	1,242.13	25,409.80	37,646.82
13: Total Cash Collected - (12A+12B+12C+12D)					144,997.18

\* Attach any supporting Documentation Required by your Taxing District

**C: PAYMENT OF TAXES**

RES095D-2

**14: Amount Remitted During the Month**

TRANSACTION #	AMOUNT
033F	-1,200.68
0401	-1,185.92
0402	-6,070.16
0403	-3,180.33
0404	-4,273.51
0408	-25,055.66
0409	-14,503.39
0413	-1,239.44
0415	-3,068.56
0417	-7,295.18
0418	-883.86
0419	-5,314.89
0423	-10,720.64
0424	-2,512.68
0426	-5,344.65
0428	-12,060.62
0429	-4,155.41
B048	-11,481.48
B416	-7,034.19
B418	-1,431.27
B423	-1,329.03
COR1	-200.00
DHDA	-15,455.04
<b>TOTAL:</b>	<b>-144,996.59</b>

<b>15: Amount Paid with this Report Applicable to this Reporting Month</b>			<b>Transaction #</b>
<b>16: Total Remitted This Month</b>			
<b>17: List, Other Adjustments</b>			
Parcel	Name	Amount	

**18: Interest Earnings (if applicable)** \$ \_\_\_\_\_

Taxing District Use (Optional)

William Thorgood  
Tax Collector

5/7/2019  
Date

Carryover from Previous Month \$ \_\_\_\_\_  
 Amount Collected this Month \$ \_\_\_\_\_  
 Less Amount Paid this Month \$ \_\_\_\_\_  
 Ending Balance \$ \_\_\_\_\_

I verify this is a complete and accurate reporting of the balance collectable, Taxes Collected and Remitted for the month

Received by: \_\_\_\_\_ Title: \_\_\_\_\_ Date \_\_\_\_\_  
 I acknowledge receipt of the report

## **Code Office Report – April 2019**

- 1) Violation Notices Sent – 879
- 2) Resale Inspections – 15
- 3) Rental Inspections – 108
- 4) Commercial Inspections – 0
- 5) Building Permits – 9
- 6) Electrical Permits – 2
- 7) Plumbing Permits – 4
- 8) Mechanical Permits – 2
- 9) Miscellaneous Complaints – 1,123
- 10) Zoning Hearings – 0
- 11) Health Inspections – 3

### **Current Citations in District Court:**

- 760 Failure to get a Rental License 2016, 17 & 18.
- 216 Sanitation
- 98 High Grass/Property Maintenance
- 68 Weeds
- 2 Roofs & Drainage
- 1 Motor Vehicles

### **Total of 1,145 Citations**