

**BOROUGH OF DARBY  
BOROUGH COUNCIL MEETING  
September 19, 2018**

The Darby Borough Council met at Borough Hall on the above date with the following members present: President Darlene Hill, Vice President Jennifer Parks, Ms. Ruby Munden, Mrs. Esther Lites, Mr. Donald Deigh, Mr. Darren Burrell, Mr. John P. Metts, Mr. Patrick McKenna & Mr. Howard Blackson, Jr. Also present was Borough Manager Mark Possenti, Police Chief Robert Smythe, Borough Solicitor Charles Gibbs, Code Officer Thomas Gaffney & Borough Engineer Mary Beth Straguzzi were present. Mayor Helen Thomas was absent.

President Hill called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance.

**PUBLIC COMMENT:**

Dorothy Natale, 201 Hamilton: Poor lighting on Quarry Street and unsanitary properties.

Richard Spain, 1012 Ridge Avenue: Complaints about landlords.

Jay Joyner, 745 Fern Street: Complaints about properties on Fern Street.

Minister Wali Akbar El, 307 N. 9<sup>th</sup> Street, Comments regarding community relations and public safety.

Bernice Clark-Dickerson, Darby Borough CDC: Anti Human Trafficking Symposium.

**NRO:**

Vernell Dandridge: To operate a Hair Salon at 848 Main Street. Tuesday through Friday 10AM to 6PM and Saturday 9AM to 4PM. Motion to approve made by Mr. Deigh; 2<sup>nd</sup> by Mr. Burrell. Motion carries 9-0.

**ENGINEERS REPORT:**

See Attached.

Motion to accept the Engineer's Report made by Mr. Deigh; 2<sup>nd</sup> by Mr. Burrell. Motion carries 9-0.

**MAYOR'S REPORT:**

See Attached.

Motion to accept the Mayor's Report made by Mrs. Parks; 2<sup>nd</sup> by Mr. McKenna. Motion carries 9-0.

**APPROVAL OF MINUTES (8/15/2018):**

Motion made by Mrs. Lites; 2<sup>nd</sup> by Mr. Deigh. Motion carries 9-0.

**NEW BUSINESS:**

- a. **Approval of Flea Market (10/20/18)** Motion made by Mr. Deigh; 2<sup>nd</sup> by Mrs. Parks. Motion carries 9-0.
- b. **Accept the Resignation of Donald Robinson – Civil Service Commission:** Motion made by Ms. Munden; 2<sup>nd</sup> by Mrs. Parks. Motion carries 9-0.

**COMMUNICATIONS & REPORTS:**

- a. Fire Chiefs Report: See attached.
- b. Historical Commission Report: Woodburne House Meeting and Old Borough Hall.
- c. Tax Collector Report: See attached.
- d. Library Report: New Lighting, NASA Event and Wine Tasting.
- e. William Penn School District Report: Upcoming listening events.
- f. Ordinance/Zoning: See attached.
- g. Community Relations: Newsletter.
- h. Municipal Services: Motion made by Mrs. Parks; 2<sup>nd</sup> by Mrs. Lites to ratify the purchase of a leaf box. Motion carries 9-0.
- i. Public Safety: Motion made by Mr. McKenna; 2<sup>nd</sup> by Mrs. Parks to appoint Alfred Robinson to fill the unexpired term of Donald Robinson on the Civil Service Commission. Motion carries 9-0. Mr. McKenna read the resignations of Part Time Officers Mark Clark and Victoria Schwartz. Motion made by Mr. McKenna; 2<sup>nd</sup> by Mrs. Parks to conditional hire Rachel Keenan, Donte Lynch, Kevin Badia, Jose Soto, Andrew Palnall and Joseph Yocum as Part Time Police Officers. Motion carries 9-0. Motion made by Mr. McKenna; 2<sup>nd</sup> by Mrs. Parks to hire Shannon Brown Askew and Colin Richards as turnkeys. Motion carries 8-1. Mrs. Lites voted No.
- j. Recreation: No Report.
- k. Finance: Motion made by Ms. Munden; 2<sup>nd</sup> by Mrs. Parks to pay the bills for the month of September. Motion carries 9-0.
- l. Solicitors Report: No Report.

Motion to accept all reports made by Mrs. Parks; 2<sup>nd</sup> by Mrs. Lites. Motion carries 9-0.

**ADJOURNMENT**

Motion made by Mr. Burrell; 2<sup>nd</sup> by Mrs. Lites. Motion carries 9-0.

Respectfully Submitted,

Mark Possenti  
Manager/Secretary  
Borough of Darby

# MEMORANDUM

## WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



**DATE:** 14 September 2018  
**TO:** Darby Borough Council  
**FROM:** Eileen W. Mulvena, P.E.  
**RE:** Engineer's Report Thru September 14, 2018

### FY 2017 CDBG – Development of the soccer field

We have revised the bid package. The project will be advertised and rebid.

#### Sanitary Sewer

We were sent a photo of a sinkhole at Concord and Main St. It is within a few feet of a manhole. Do you want to authorize the repair? We estimate it would be \$6,800 to do this repair. If the manhole requires rehab, it will add \$3,000 to the price.

#### MS4 Separate Storm Sewer Permit

The Annual Report is due on September 30, 2018. Our office will reach out to the building inspector, public works department and manager regarding work or issues occurring during the past two years with regards to Stormwater and Illicit Discharges.

Has the Borough adopted the PRP agreement? The new NPDES permit will not be issued until the PRP agreement has been signed and forwarded to the DEP.

There will be a training program on Illicit Discharges in Haverford on October 4, 2018 beginning at 9AM. Registration will be required and this program is open to Borough Managers, engineers, public works and code departments. The program is free of charge. It would be beneficial to send some representatives from the Borough as this session will fulfill a requirement of the MS4 report for the next reporting year. Registration will be available shortly.

#### 10 Quarry St

I have not received additional information from the geotech retained by the property owner. It is understood that the Borough rescinded the permit for the work being done as of 5/4/18. Do you want me to get the DCCD involved in this?

### Stormwater tip

Hurricane season is upon us. Did you know severe storms can cause trash and debris to flow into our stormwater facilities or drain inlets? Make sure your trash cans are in a secure location. Pick up and dispose of trash properly from your property. This will prevent unwanted trash to be sent into the local streams and creeks. If you see drain or inlet clogged with debris, please contact Borough Hall.



## Darby Borough Police Department

1020 Ridge Avenue  
Darby, PA 19023  
610-586-1100  
Fax: 610-461-5600

Robert F. Smythe  
*Chief of Police*

Helen R. Thomas  
*Mayor*

09-19-18

### Mayor's Report

The Darby Borough Police Department as always, is doing an excellent job in combating the crime in the Borough, and is working diligently to keep our Borough safe.

I would like to take this time to thank each and every one of our citizens for your continued awareness in the borough.

Also, I am proud to report that our Police Department has every corner covered for the school year with crossing guards. As always we pray that we have a safe and productive school year.

Always remember: "Controlling people's lives is not a leader's trait, but understanding the people's needs that God considers great!"

Darby Fire Company #1  
Chief's Report August 2018

**AUGUST 2018**

<u>NATURE</u>	-	-	<u>TOWN</u>	-
ACCIDENT W/ INJ	7		CHESTER	2
AFA	15		COLWYN	2
ASSIST E.M.S.	2		DARBY	44
BUILDING FIRE	8		YEADON	12
BUILDING FIRE INVEST.	2			
CO ALARMS	3			
COVER ASSIGNMENT	2			
FUEL SPILL	4			
GAS LEAK - OUT	1			
HAZMAT	1			
LANDING ZONE	2		IN SERVICE HOURS	125.36
RESIDENTIAL RESCUE	1		TOTAL MAN-HOURS	1257.40
SERVICE CALL	7			
WATER RESCUE	4		TOTAL RESPONDERS	519
WIRES/TRANSFORMER	1		AVG. PER CALL	8.65
<b>TOTAL</b>	60			

October is Fire Prevention Month and the members of Darby 1 are currently setting up Fire Prevention activities at the elementary schools and day cares within the Borough.

All residents are reminded to that the batteries in your smoke detector should be changed when the we change the clocks back in early November.

In Brotherhood;

*Christopher M. Caruso*

*Chief*

# Tax Collector's Monthly Report to Taxing Districts

For the month of

August 2018

## Borough of Darby

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
	<i>Borough</i>	<i>Fire</i>	<i>Library</i>	
1. Balance Collectable- Beginning of Month	724162.68	23013.38	11529.17	
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	724162.68	23013.38	11529.17	
4: Less Face Collections for the Month	10823.83	343.99	172.30	
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	713338.85	22669.39	11356.87	
<b>B: RECONCILIATION OF CASH COLLECTED</b>				
9: Face Amount of Collections - must agree with line 4	10823.83	343.99	172.30	
10: Plus: Penalties	1082.38	34.45	17.26	
11: Less: Discounts				
12: Total Cash Collected per Column	11906.21	378.44	189.56	
13: Total Cash Collected - (12A+12B+12C+12D)				12474.21

\* Attach any supporting Documentation Required by your Taxing District

# Tax Collector's Monthly Report to Taxing Districts

For the month of August 2018

Borough of Darby

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
	OTHER	OTHER	OTHER	OTHER
1. Balance Collectable- Beginning of Month	Trash 268515.00	Sewers 355355.46		
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	268515.00	355355.46		
4: Less Face Collections for the Month	3825.00	3712.19		
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	264690.00	351643.27		
<b>B: RECONCILIATION OF CASH COLLECTED</b>				
9: Face Amount of Collections - must agree with line 4	3825.00	3712.19		
10: Plus: Penalties	382.50	371.22		
11: Less: Discounts				
12: Total Cash Collected per Column	4207.50	4083.41		
13: Total Cash Collected - (12A+12B+12C+12D)				8290.91

\* Attach any supporting Documentation Required by your Taxing District



**C: PAYMENT OF TAXES**

14: Amount Remitted During the Month *				
Date	Transaction #	Amount	TOTAL OF ALL TAXES	
8/20/2018	M180327174	20765.12		
Total			20765.12	
15: Amount Paid with this Report Applicable to this Reporting Month      Transaction #				
16: Total Remitted This Month				
17: List Other Adjustments *				
Parcel #	Name	Amount		
Total				

18: Interest Earnings (if applicable) \$ \_\_\_\_\_

**Taxing District Use (Optional)**

Carryover from Previous Month	\$ _____
Amount Collected this Month	\$ _____
Less Amount Paid this Month	\$ _____
Ending Balance	\$ _____

*William Throggood*  
Tax Collector

I verify this is a complete and accurate reporting of the balance collectable, Taxes Collected and Remitted for the month

Received by: \_\_\_\_\_ Title \_\_\_\_\_ Date 9/10/2018  
I acknowledge receipt of this report

## Code Office Report – June, July & August 2018

- Violation Notices sent – 1,996
- Resale Inspections – 40
- Rental Inspections – 210
- Commercial Inspections – 4
- Building Permits – 32
- Electrical Permits – 10
- Plumbing Permits – 16
- Mechanical Permits – 7
- Miscellaneous Complaints – 3,877
- Zoning hearings – 0
- Health inspections – 4

### Current Citations in District Court:

2 – Accessory Structures

416 – No Rental License 2016 & 2017

121 – Sanitation

101 – High Grass/Property Maint.

71 – Weeds

2 – Roofs & Drainage

2 – Motor Vehicles

**Total of 715 Citations**