

**BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
October 17, 2018**

The Darby Borough Council met at Borough Hall on the above date with the following members present: President Darlene Hill, Ms. Ruby Munden, Mrs. Esther Lites, Mr. Donald Deigh, Mr. Darren Burrell, Mr. John P. Metts, Mr. Patrick McKenna & Mr. Howard Blackson, Jr. Also present was Mayor Helen Thomas, Borough Manager Mark Possenti, Police Chief Robert Smythe, Borough Solicitor Charles Gibbs, Code Officer Thomas Gaffney & Borough Engineer Mary Beth Straguzzi were present. Vice President Jennifer Parks was absent.

President Hill called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance.

Mayor Helen Thomas swore in six new Part Time Police Officers.

PUBLIC COMMENT:

Rev. Victor Gimenez, 1007 Summit: Discussed family day.

Paula Brown, 206 Highland: 10 Quarry Street, Budget Meetings and multiple budget questions.

ENGINEERS REPORT:

See Attached.

Motion to accept the Engineer's Report made by Ms. Munden; 2nd by Mr. Burrell. Motion carries 8-0.

MAYOR'S REPORT:

See Attached.

Motion to accept the Mayor's Report made by Ms. Munden; 2nd by Mr. McKenna. Motion carries 8-0.

APPROVAL OF MINUTES (9/19/2018):

Motion made by Mr. Deigh; 2nd by Mr. McKenna. Motion carries 8-0.

NEW BUSINESS:

- a. **Trash Contract:** Motion made by Mr. Burrell; 2nd by Mr. Blackson to put the trash contract out for bid. Motion carries 7-1. Mr. McKenna voted No.
- b. **November Council Meeting:** Motion made by Ms. Munden; 2nd by Mrs. Lites to move the November Council Meeting from 11/21 to 11/28. Motion carries 8-0.
- c. **Resolution 2019-007 (Tax Claims):** Motion made by Mr. Deigh; 2nd by Mrs. Lites. Motion carries 8-0.

COMMUNICATIONS & REPORTS:

- a. Fire Chiefs Report: See attached.
- b. Historical Commission Report: No Report.
- c. Tax Collector Report: See attached.
- d. Library Report: No Report.
- e. William Penn School District Report: No Report.
- f. Ordinance/Zoning: See attached.
- g. Community Relations: 1st Baptist Church giveaway.
- h. Municipal Services: No Report.
- i. Public Safety: Motion made by Mr. Deigh; 2nd by Mr. Blackson to accept the resignation of Matthew Uffleman. Motion carries 8-0.
- j. Recreation: Candy Check and Halloween Party.
- k. Finance: Motion made by Mr. Burrell; 2nd by Mrs. Lites to pay the bills for the month of October. Motion carries 8-0.
- l. Solicitors Report: No Report.

Motion to accept all reports made by Mr. Blackson; 2nd by Mrs. Lites. Motion carries 8-0.

ADJOURNMENT

Motion made by Mr. Burrell; 2nd by Mr. Deigh. Motion carries 8-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

MEMORANDUM

WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



DATE: 11 October 2018
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru October 11, 2018

FY 2017 CDBG – Development of the soccer field

The bid package is out for bid. At this time, the Bid Opening is scheduled for Wednesday, October 17th, 2018. We will review and evaluate all bids received and have a report to present to Council.

Liquid Fuels

We are finalizing the estimate and preparing the project application for the repair of various inlets. At the Borough's request, we are utilizing \$50K of the Borough's liquid fuels allocations. Other locations have been identified by Public Works and will be repaired when additional funds are available.

Sanitary Sewer

Would there be any follow up to the sinkhole at Concord Road and Main St. At the September meeting it was suggested that the sinkhole was in the vicinity of a recent project on Concord Road. We did check our files and the work done was the next block beyond Main Street.

MS4 Separate Storm Sewer Permit

The Borough's MS4 annual report was to the DEP on 9/28/18. The report was due on 9/30/18. As a reminder, the Borough should have received an invoice in July for the NPDES annual fee. This fee should have been paid by 9/30/18.

Has the Borough adopted the PRP agreement? The new NPDES permit will not be issued until the PRP agreement has been signed and forwarded to the DEP.

10 Quarry St

I have not received additional information from the geotech retained by the property owner. It is understood that the Borough rescinded the permit for the work being done as of 5/4/18. Do you want me to get the DCCD involved in this?

Stormwater tip

Fall is a busy time for homeowners in their yards. And, unknowingly, a homeowner can contaminate our waterways with fertilizer as they prepare their lawns for winter. Here are some tips to keep in mind when using fertilizer:

1. Use fertilizers sparingly. More application does not mean a greener lawn - it means more watering and mowing.
2. Water the lawn with about 1/4-inch to 1/2-inch of water after a fertilizer application. This helps move the fertilizer into the soil and reduces the potential of being lost in stormwater runoff.
3. Never apply fertilizers if a heavy rain is anticipated.

If you spill fertilizers, sweep it up and place in the trash, do not hose or sweep them into the streets and storm drains.



Darby Borough Police Department

1020 Ridge Avenue
Darby, PA 19023
610-586-1100
Fax: 610-461-5600

Robert F. Smythe
Chief of Police

Helen R. Thomas
Mayor

10-17-18

From The Desk of Mayor Thomas

Good Evening Everyone:

The Darby Borough Police Department is working diligently to keep our Borough safe.

There will be a job fair at the Darby Recreation Center this Friday, October 19th from 9AM-2PM. Please tell a friend to tell a friend or anyone you know seeking employment.

The Drug March will be held on the 26th of October. This is always a fun and informative time for our youth as we promote, "Say NO to Drugs!" and live a drug free healthy life.

Halloween will be soon approaching and I will be having my annual candy check. This year we will be at the Darby Rec. Center between the hours of 6&8pm. Please attend for the safety of our children.

Just a reminder, the first Tuesday of every month, State Rep. Joanna McClinton hosts a dinner at the Darby Rec. which includes expungement services for all to attend. Please come out and utilize these services.

As always, controlling people's lives is not a Leaders Trait, its understanding the people's needs that God Considers Great!!

**Darby Fire Company #1
Boroughs Chief's Report
September 2018**

The month of October is Fire Prevention month and the members of Darby will be doing several fire prevention events and open houses.

- Colwyn Elementary School
- Joshua Tree Preschool
- Walnut Street School
- Children's Garden daycare
- Park Lane School
- Goodwill Fire Company Open House (Darby Twp.)
- Yeadon Fire Company Open House
- Prospect Park Open House

Darby Fire Company #1 is happy to once again participate in the Red Ribbon walk with Park Lane School later this month.

Daylight savings time will be ending Sunday November 4th and everyone is reminded that it's a good time to change the batteries in their smoke detectors.

I'd like to update Council on the situation with Darby Fire Patrol. As you're aware back in June I advise Council about the 5 members from there that joined our company. Since then we noticed a steep drop off in responses from Darby Fire Patrol. We have calculated the amount of calls in Darby and Colwyn because we're the recognized fire company for both towns. The numbers show the amount of calls that were dispatched, how many they responded to, how many were a delayed response and how many they didn't respond at all. The breakdown is as follows:

- June-September a total of 146 calls were dispatched in Darby and Colwyn
- 102 no responses
- 22 calls with a response time under 6 minutes
- 18 calls with a response time over 6 minutes
- 4 calls that they acknowledge but didn't respond (reason unknown)

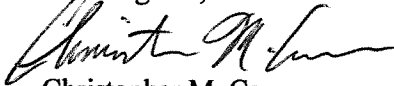
I'd like to remind council that Darby #1 is doing the job of both fire companies on a consistent basis and that we take our job serious and work diligently to provide the very best service to the borough residence and visitors possible. I'd like to high light some of the things we've done to achieve that;

- Received a silver accredited certification from the PA State Fire Commissioners office which 75% of our active firefighters meet the nationally recognition in fire training. The actual percentage is in the upper 80%. The best that we can get is gold which 100% is and that's usually a career department.
- We also commit to weekly training that is conducted in house almost every Tuesday night starting at 7pm and ending between 930-10pm.
- Our average total responders per call reflects certified fire fighters per call and not the total amount of members of the trucks.

- Purchased a 100ft ladder truck back in January of this year because the ladder from Darby 2 wasn't always available during calls. We'd need to rely on ladder trucks from Yeadon and Collingdale and we felt having our own would less that burden put on Yeadon and Collingdale.
- We received a Federal grant through FEMA to recruit and retain members. The grant will allow us to advertise on social media, provide us with lawn signs asking for members and a stipend for our current members. Members can sign up in blocks for a predetermined amount of time and at the end of that time they'll be given a stipend for those hours. This will translate into having members in the firehouse around the clock and ready to respond to calls within the borough and surrounding communities. This grant is at no cost to the tax payers of Darby.
- Were in the final stages to construct 12 individual bunkrooms to accommodate our members so that they can spend the night at the firehouse to eliminate the need to respond from home for calls.

Lastly I'd like to ask the members of council to recognize Darby Fire Company #1 as the sole fire company and emergency medical services for Darby Borough because of the inconsistencies highlighted in this report with Darby Fire Patrol #2

Best Regards;



Christopher M. Caruso
Chief
Darby Fire Company #1

SEPTEMBER 2018

NATURE		TOWN	
ACCIDENT W/ INJ	7	COLLINGDALE	3
AFA	25	COLWYN	2
ASSIST E.M.S.	2	DARBY	38
ASSIST P.D.	1	DARBY TWP.	2
BUILDING FIRE W/ ENTRAP	2	EAST LANSDOWNE	1
BUILDING FIRE	5	SHARON HILL	1
BUILDING FIRE INVEST.	1	UPPER DARBY	4
CO ALARMS	2	YEADON	18
COVER ASSIGNMENT	2		
FUEL SPILL	1		
GASK LEAK - IN	6	IN SERVICE HOURS	52.45
GAS LEAK - OUT	2	TOTAL MAN- HOURS	189.96
INVESTIGATION	2		
LANDING ZONE	4	TOTAL RESPONDERS	493
RESIDENTIAL RESCUE	1	AVG. PER CALL	7.14
VEHICLE FIRE	2		
WATER RESCUE	1		
WIRES/TRANSFORMER	3		
TOTAL	69		

JUNE 2018 - 21 RESPONSE'S

CALLS IN DARBY	35
CALLS IN COLWYN	3
TOTAL CALLS	38
CALLS IN DFC #1 TERRITORY	25
CALLS IN DFP #2 TERRITORY	10
TOTAL CALLS "NO RESPONSE"	29
TOTAL CALLS EXTENDED RESPONSE (6+ MINUTES)	4
TOTAL CALLS RESPONDED UNDER 6 MINUTES	3
TOTAL CALLS ACKNOWLEDGED CALL, BUT DID NOT RESPOND	2

JULY 2018 - 21 RESPONSE'S

CALLS IN DARBY	32
CALLS IN COLWYN	4
TOTAL CALLS	36
CALLS IN DFC #1 TERRITORY	17
CALLS IN DFP #2 TERRITORY	15
TOTAL CALLS "NO RESPONSE"	24
TOTAL CALLS EXTENDED RESPONSE (6+ MINUTES)	7
TOTAL CALLS RESPONDED UNDER 6 MINUTES	5
TOTAL CALLS ACKNOWLEDGED CALL, BUT DID NOT RESPOND	0

AUGUST 2018 - 21 RESPONSE'S

CALLS IN DARBY	44
CALLS IN COLWYN	2
TOTAL CALLS	46
CALLS IN DFC #1 TERRITORY	35
CALLS IN DFP #2 TERRITORY	9
TOTAL CALLS "NO RESPONSE"	29
TOTAL CALLS EXTENDED RESPONSE (6+ MINUTES)	6
TOTAL CALLS RESPONDED UNDER 6 MINUTES	7
TOTAL CALLS ACKNOWLEDGED CALL, BUT DID NOT RESPOND	0

SEPTEMBER 2018 - 21 RESPONSE'S

CALLS IN DARBY	27
CALLS IN COLWYN	3
TOTAL CALLS	30
CALLS IN DFC #1 TERRITORY	12
CALLS IN DFP #2 TERRITORY	15
TOTAL CALLS "NO RESPONSE"	20
TOTAL CALLS EXTENDED RESPONSE (6+ MINUTES)	1
TOTAL CALLS RESPONDED UNDER 6 MINUTES	7
TOTAL CALLS ACKNOWLEDGED CALL, BUT DID NOT RESPOND	2

Tax Collector's Monthly Report to Taxing Districts

For the month of

September 2018

Borough of Darby

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
		OTHER	OTHER	
1. Balance Collectable- Beginning of Month	713338.85	22669.39	11356.87	
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	713338.85	22669.39	11356.87	
4: Less Face Collections for the Month	22929.45	728.68	365.06	
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	690409.40	21940.71	10991.81	
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	22929.45	728.68	365.06	
10: Plus: Penalties	2204.83	70.09	35.13	
11: Less: Discounts	17.62	0.56	0.28	
12: Total Cash Collected per Column	25116.65	798.21	399.91	
13: Total Cash Collected - (12A+12B+12C+12D)				26314.77

* Attach any supporting Documentation Required by your Taxing District

Tax Collector's Monthly Report to Taxing Districts

For the month of September 2018

Borough of Darby

	REAL ESTATE	INTERIM OTHER	PER CAPITA OTHER	OTHER
A: COLLECTIONS				
1. Balance Collectable - Beginning of Month	264690.00	351643.27		
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)	510.00			
3: Total Collectable	264180.00	351643.27		
4: Less Face Collections for the Month	4845.00	17672.34		
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	259335.00	333970.93		
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	4845.00	17672.34		
10: Plus: Penalties	459.00	1767.24		
11: Less: Discounts	5.10			
12: Total Cash Collected per Column	5298.90	19439.58		
13: Total Cash Collected - (12A+12B+12C+12D)				24738.48

* Attach any supporting Documentation Required by your Taxing District

Code Office Report – September 2018

- Violation Notices sent – 452
- Resale Inspections – 11
- Rental Inspections – 42
- Commercial Inspections – 2
- Building Permits – 9
- Electrical Permits – 6
- Plumbing Permits – 3
- Mechanical Permits – 4
- Miscellaneous Complaints – 1,136
- Zoning hearings – 0
- Health inspections – 0

Current Citations in District Court:

2 – Accessory Structures
416 – No Rental License 2016 & 2017
146 – Sanitation
101 – High Grass/Property Maint.
71 – Weeds
2 – Roofs & Drainage
2 – Motor Vehicles

Total of 740 Citations

NOTES:

2018 Single Family & Apartment License Reminders have been sent out. Property Owners have until October 15th. If not paid by that date Citations will be issued.

2018 NRO Renewals have been mailed out.

2018 Amusement License renewals have been mailed out.

2nd Letter regarding rear alleyways have been mailed to individual property owners who are still in Violation.

Zoning Hearing Board Meeting regarding 1205 Main Street will be on Tuesday, October 23, 2018 at 7PM.