

BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
May 16, 2018

The Darby Borough Council met at Borough Hall on the above date with the following members present: President Darlene Hill, Mrs. Esther Lites, Ms. Ruby Munden, Mr. Donald Deigh, Mr. Darren Burrell, Mr. Patrick McKenna & Mr. Howard Blackson. Also present was Mayor Helen Thomas, Borough Manager Mark Possenti, Police Chief Robert Smythe, Borough Solicitor Charles Gibbs, Borough Engineer Eileen Mulvena & Code Official Thomas Gaffney were present. Vice President Jennifer Parks and Mr. John Metts were absent.

President Hill called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance.

Council met in Executive Session at 6:30 PM to discuss litigation.

Motion made by Mr. Deigh; 2nd by Mr. Burrell to approve Resolution 2018-004 adopting rules for public comment at public meeting & decorum at Borough Council Meetings. Motion carries 7-0.

PUBLIC COMMENT:

Stacy Paramore, 98 N. 5th Street: Concerns regarding 501 Greenway Avenue.

Liberta Torres, 1364 Wycombe Avenue: Concerns with recycling and street cleaning.

NRO's:

Motion made by Mr. Deigh; 2nd by Mr. Burrell to approve the NRO for 16 North 9th Street with conditions. If the Darby Thrift Shop is in violation of the NRO it may cause for a Cease & Desist to be issued by the Borough Manager and/or Code Department. Motion carries 6-1. Mrs. Lites voted No.

Motion made by Mr. Deigh; 2nd by Mr. Burrell to approve the NRO for 101 N. MacDade Blvd. with conditions. If the Darby Auto Center is in violation of the NRO it may cause for a Cease & Desist to be issued by the Borough Manager and/or Code Department. Motion carries 7-0.

Motion made by Mr. Deigh; 2nd by Mr. Blackson for the Borough Solicitor to work on an agreement with Hilldale Kitchen and present it at the hearing to be held on June 6, 2018. Motion carries 7-0.

ENGINEERS REPORT:

See Attached.

Motion made by Ms. Munden; 2nd by Mr. Deigh for the Borough Engineer to submit the application to PennDOT for inlet repairs/replacement in various locations throughout the Borough not to exceed \$50,000.00. Motion carries 7-0.

Motion made by Mr. Blackson; 2nd by Ms. Munden to approve Resolution 2018-005 to apply for County Aid for Pot Hole program. Motion carries 7-0.

Motion to accept the Engineer's Report made by Ms. Munden; 2nd by Mr. Blackson. Motion carries 7-0.

MAYOR'S REPORT:

See Attached.

Motion to accept the Mayor's Report made by Mr. Burrell; 2nd by Mr. Deigh. Motion carries 7-0.

APPROVAL OF MINUTES (4/18/2018):

Motion made by Mr. Deigh; 2nd by Ms. Munden. Motion carries 7-0.

COMMUNICATIONS & REPORTS:

- a. Fire Chiefs Report: See Attached.
- b. Historical Commission Report: No Report.
- c. Tax Collector Report: See attached.
- d. Library Report: No Report.
- e. William Penn School District Report: Discussion regarding Earned Income Tax.
- f. Ordinance/Zoning: See attached.
- g. Community Relations: Community Clean up Day.
- h. Municipal Services: Monthly Report.
- i. Public Safety: Motion made by Mr. Blackson; 2nd by Mr. Deigh to accept the resignation of Part Time Officers Charles Currie, Derrick Raymond, Joseph Spina and Desire Forlini. Motion carries 7-0.
- j. Recreation: Interviews will begin for the position of Recreation Director.
- k. Finance: Motion made by Mr. McKenna; 2nd by Mr. Blackson to pay the bills for the month of May. Motion carries 7-0.
- l. Solicitors Report: Reported on the status of the CSX Hearing.

Motion to accept all reports made by Ms. Munden; 2nd by Mr. McKenna. Motion carries 7-0.

ADJOURNMENT

Motion made by Mr. Deigh; 2nd by Mrs. Lites. Motion carries 7-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

MEMORANDUM

WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



DATE: 10 May 2018
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru 10 May 2018

Street Light Maintenance

Now that the LED streetlights are installed, it is recommended the Borough reconsider the streetlight maintenance contract. LED fixtures require much less maintenance so it is likely the Borough can reduce the monthly maintenance fee being paid.

Ordinary Streets and Sewer Maintenance

We have successfully negotiated contract pricing with A to U Services, Inc. for the storm sewer portion of the maintenance program. The Borough will shortly receive copies of the contracts for storm sewer maintenance. We will then be able to ask PennDOT for approval to use LF funds to replace the inlet at Cedar/Southridge.

Liquid Fuels

County Council has sent a letter with information about the 2018 Pot Hole program through County Aid. Darby is eligible for \$4109 in additional County Aid monies (approximately 37.5% of the allocation). These funds will be used to repair potholes within the Borough. It is strongly recommended the Borough apply for these funds.

MS4 Separate Storm Sewer Permit

The Notice of Intent has been delivered to the PA DEP.

Darby's annual contribution is estimated to be \$134,082. The Collaborative has discussed each town allocating 10% of the annual amount in 2018 with the successive years higher to make up the total required by year 5. It is suggested that the Borough budget as much as feasible, and \$13,408 as a minimum for MS4 compliance. The Stormwater Collaborative will be sending the invoice for the first year's contribution towards the PRP commitment.

Good housekeeping stormwater training has been scheduled for Thursday, May 24 at 9AM in Glenolden Borough Hall for public works employees, code department and anyone else associated with MS4 permit activities. Attendance at this program will fulfill a requirement of

the NPDES program. This is a free workshop but registration is required. Email edcscinfo@gmail.com to register.

I have also attached information on the Rain Barrel workshops. Please make copies available for Borough residents and place on the Borough's website. There is a final workshop in East Lansdowne in June. It's free to the public, but registration is required up to a maximum of 50 participants.

In order to complete the requirements for Year 4 of the permit, we will need information to be provided by the Borough. We sent a second the request to the Manager.

Please note that the Darby Town Center and the Darby Fire Co. No. 1 have not submitted inspection and maintenance reports as required by their Land Development approvals. The Borough will be held responsible for the non-compliance. It is suggested the Borough send a letter reminding these owners of their responsibilities. Penalties to the Borough can be as much as \$37,500/day.

10 Quarry St

I suggested to Mark that the permit be pulled for the work being done at 10 Quarry Street as I had concern over the stability of the embankment that has been cut, and required the applicant to have a geotech engineer inspect and provide a report. No report has been received so I recommended the permit be pulled as of 5/4/18. I also walked Highland Ave with Dan Honig, PE from Structures, Inc., and he indicated he saw no evidence of any structural damage to the homes on this block.

Streets Resurfacing

PennDOT has identified streets that are not currently on the Borough's liquid fuels listing. They are asking if we wish to pursue having them added. They include: Coventry Avenue, Londonderry Lane, Shetland Road, Glen Cove Road and Keystone Avenue. If the Borough maintains these roadways, we can pursue having them added to the approved listing, so we receive liquid fuels tax monies for them in the future. Please advise.

Pedestrian trolley bridge

The structural engineer has inspected the pedestrian bridge and we are awaiting his report.

Signs

We are finalizing collection of data in anticipation of the retroreflectivity testing.

Stormwater tip

Outdoor gardening activities and garden pests go hand-in-hand. Homeowners apply 10 times more pesticides per acre than the average farmer! Here are a few ideas of homemade pesticides to use in your yard and gardens, apply sparingly and not in the hot sun:

- Spider repellent – mix 1 tablespoon of lemon oil with one quart of water in a spray bottle, and use as needed in areas where spiders are a concern. A dishpan of hot soapy water (Ajax or Dawn dish soap are suggested) can be poured around the outside of your home, or porches or in garages to form a barrier. This should last several weeks or months.
- Garden pests – mix 1 TBSP vegetable oil, 1 tablespoon liquid dish detergent and 2 cups of water in a spray bottle and shake to mix. Spray your plants lightly every 7 days as a preventative measure or more frequently if there is already a pest problem.

Tax Collector's Monthly Report to Taxing Districts

For the month of April 2018

Borough of Darby

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
	<i>Borough</i>	<i>Fire</i>	<i>Liberty</i>	
1. Balance Collectable - Beginning of Month	1051013.78	33400.41	16732.85	
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	1051013.78	33400.41	16732.85	
4: Less Face Collections for the Month	89938.23	2858.15	1431.89	
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	961075.55	30542.26	15300.96	
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	89938.23	2858.15	1431.89	
10: Plus: Penalties				
11: Less: Discounts	255.02	8.09	4.08	
12: Total Cash Collected per Column	89683.21	2850.06	1427.81	
13: Total Cash Collected - (12A+12B+12C+12D)				93961.08

* Attach any supporting Documentation Required by your Taxing District

Tax Collector's Monthly Report to Taxing Districts

For the month of April 2018

Borough of Darby

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
		OTHER	OTHER	
1. Balance Collectable- Beginning of Month	379950.00	522903.19		
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)	510.00			
3: Total Collectable	379440.00	522903.19		
4: Less Face Collections for the Month	31875.00	44706.23		
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	347565.00	478196.96		
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	31875.00	44706.23		
10: Plus: Penalties				
11: Less: Discounts	112.20	188.11		
12: Total Cash Collected per Column	31762.80	44518.12		
13: Total Cash Collected - (12A+12B+12C+12D)				76280.92

* Attach any supporting Documentation Required by your Taxing District

Darby Fire Company #1 Chiefs Report
March 2018

70 Calls

Incident Types:

19 Building Fires (3 working fires)
16 Automatic Fire Alarms
9 Wires
5 Accidents with injuries
4 Assist EMS
3 Carbon Monoxide Alarms
2 Assist PD
2 Brush Fires
2 Cover Assignments (Upper Darby Fire Department)
2 Fuel Spills
2 Vehicle Fires
2 Gas Leaks Inside
1 Investigation
1 Helicopter Landing

Incident Locations;

30 Darby Borough
20 Yeadon Borough
10 Colwyn Borough
3 Collingdale Borough
3 Upper Darby Township
2 Glenolden Borough
1 East Lansdowne Borough
1 Darby Township

58.87 hours in service
1.18 hours per call
Total of 221.86 Man-hours In service

450 total responders
6.4 responders per call

Darby Fire Company #1
Chief's Report April 2018

52 Calls

Automatic Fire Alarms	14
Building Fires	13
Accidents	07
Carbon Monoxide Alarms	04
Fuel Spills	03
Helicopter Landings	03
Service Calls	02
Assist EMS	01
Vehicle Fires	01

Darby Borough	22
Yeadon Borough	19
Colwyn Borough	04
Collingdale Borough	03
Ridley Township	02
Glenolden Borough	01
Upper Darby Township	01

56.17 Hours in service
1.08 hours per call
229.46-man hours

324 total responders
6.2 responders per call

Regards;



Christopher M. Caruso
Chief
Darby Fire Company #1