

**BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
March 26, 2018**

The Darby Borough Council met at Borough Hall on the above date with the following members present: President Darlene Hill, Vice President Jennifer Parks, Mrs. Esther Lites, Mr. Darren Burrell, Mr. John Metts, Mr. Patrick McKenna & Mr. Howard Blackson. Also present was Mayor Helen Thomas, Borough Manager Mark Possenti, Police Chief Robert Smythe, Solicitor Charles Gibbs, Borough Engineer Eileen Mulvena & Code Official Thomas Gaffney were present. Ms. Ruby Munden & Mr. Donald Deigh were absent.

President Hill called the meeting to Order at 6:00 p.m. followed by Roll Call.

Pledge of Allegiance.

PUBLIC COMMENT:

William McCloud, 1011 School Street: Issues regarding Darby.
Maryann Applegate, 215 Highland Avenue: Quarry Street Issues.
Paula Brown, 206 Highland Avenue: Various items regarding Borough business.
Joseph Clark, 216 Highland Avenue: Issues regarding his business.
Jay Joyner, 745 Fern Street: Issues on Fern Street.
Scott Simpson, 214 Highland Avenue: Support of Joseph Clark.

NRO:

Motion made by Mr. Burrell; 2nd by Mr. Metts to approve Mary Koroma, 528 Main Street to operate Auto Tags with one employee and hours Mon to Sat 9am to 7pm. Motion carries 7-0.

ENGINEERS REPORT:

See Attached.

Motion made by Mr. Burrell; 2nd by Mr. Blackson to award an indefinite quantity contract to A.F. Damon for Lots 4 and 8 for the Street Maintenance portion of the bid. Motion carries 7-0.

Motion made by Mr. McKenna; 2nd by Mr. Blackson to award be made to A to U Services for Lots 1, 3, 5 and 7 contingent upon successfully negotiating pricing downward. Motion carries 7-0.

Motion to accept the Engineer's Report made by Mr. McKenna; 2nd by Mr. Blackson. Motion carries 7-0.

MAYOR'S REPORT:

See Attached.

Motion to accept the Mayor's Report made by Mr. McKenna; 2nd by Mr. Blackson. Motion carries 7-0.

APPROVAL OF MINUTES (2/21/2018):

Motion made by Mr. McKenna; 2nd by Mr. Burrell. Motion carries 7-0.

NEW BUSINESS:

- A. **Paid Bills – March 2018:** Motion made by Mr. McKenna; 2nd by Mr. Blackson. Motion carries 7-0.

COMMUNICATIONS & REPORTS:

- a. Fire Chiefs Report: See attached.
- b. Historical Commission Report: 275 Years at Darby Library.
- c. Tax Collector Report: See attached.
- d. Library Report: No Report.
- e. William Penn School District Report: Discussion regarding Earned Income Tax.
- f. Solicitors Report: Reported on the status of CSX Hearing.

Motion to accept all reports made by Mr. Blackson; 2nd by Mr. Burrell. Motion carries 7-0.

Motion made by Mr. Burrell; 2nd by Mr. Blackson to provisional hire the following Part Time Officers:

- 1- Victoria Schwartz
- 2- Patrick Jennings
- 3- Valeria Arevalo
- 4- Andrew Murphy
- 5- Edgar Linvill
- 6- Alejandro Ortiz
- 7- Samantha Long
- 8- Inderbir Randhawa

Motion carries 7-0.

Motion made by Mr. Burrell; 2nd by Mr. Metts to rescind the Non-Residential Occupancy Permit for 901 Quarry Street that was approved by Council at the December 2017 Meeting. Motion carries 4-3. Mr. McKenna, Ms. Hill and Mrs. Parks voted No.

ADJOURNMENT

Motion made by Mrs. Lites; 2nd by Mr. Metts. Motion carries 7-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

MEMORANDUM

WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



DATE: 15 March 2018
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru 15 March 2018

Ordinary Streets and Sewer Maintenance

Contracts with A. Gargiule & Sons for sanitary sewer improvement will be forwarded to the Borough for signature as the contractor has signed.

We readvertised for the Storm and Streets Maintenance work and that bid opening was held on Monday, February 12, 2018.

It is recommended an indefinite quantity contract be awarded to A.F. Damon, Co., Inc. for Lots 4 and 8 for the Street Maintenance portion of the bid. No contract amount is being established at this time. Upon identification of a project, a performance and payment bond will be required for 100% of the project amount.

The Solicitor has determined it is appropriate to negotiate downward the pricing provided by A to U for Lots 1, 3, 5 and 7 as related to the Storm Sewer maintenance portion of the bid. Therefore, it is recommended that an award be made to A to U Services, Inc. for Lots 1, 3, 5, and 7 contingent upon successfully negotiating pricing downward. No contract amount is being established at this time. Upon identification of a project, a performance and payment bond will be required for 100% of the project amount.

Liquid Fuels

The MS999 reports are being completed for the open projects. These will be submitted to PennDOT.

CDBG – 2016 Golf Road Infrastructure Improvements

The Borough submitted a letter to the County to permit us to use the remainder of the allocated funds for Golf Rd to do the next section of main replacement on Golf Rd.

CDBG – 2017 Application

We will be completing the bid specs next week and will submit to the County for approval to bid. We hope to have a recommendation for an award at next month's Council meeting.

MS4 Separate Storm Sewer Permit

The Notice of Intent has been delivered to the PA DEP.

Darby's annual contribution is estimated to be \$134,082. The Collaborative has discussed each town allocating 10% of the annual amount in 2018 with the successive years higher to make up the total required by year 5. It is suggested that the Borough budget as much as feasible, and \$13,408 as a minimum for MS4 compliance.

In order to complete the requirements for Year 4 of the permit, we will need information to be provided by the Borough. We sent a second the request to the Manager.

Please note that the Darby Town Center and the Darby Fire Co. No. 1 have not submitted inspection and maintenance reports as required by their Land Development approvals. The Borough will be held responsible for the non-compliance. It is suggested the Borough send a letter reminding these owners of their responsibilities. Penalties to the Borough can be as much as \$37,500/day.

Sanitary Sewer

The Chapter 94 report was submitted and a copy was forwarded to the Borough for its records.

Streets Resurfacing

PennDOT has identified streets that are not currently on the Borough's liquid fuels listing. They are asking if we wish to pursue having them added. They include: Coventry Avenue, Londonderry Lane, Shetland Road, Glen Cove Road and Keystone Avenue. If the Borough maintains these roadways, we can pursue having them added to the approved listing, so we receive liquid fuels tax monies for them in the future. Please advise.

Pedestrian trolley bridge

The structural engineer has inspected the pedestrian bridge and we are awaiting his report.

Sanitary Sewer Grant Funds

The PA Small Water and Sewer Grant was submitted. A copy has been forwarded the Borough for its records.

Signs

We are finalizing collection of data in anticipation of the retroreflectivity testing.

Stormwater tip

Think of all the rain we have had the past few weeks. As water flows it collects different pollutants that are left in its path (from road salt to dog poop to car wash wastewater to litter). It then travels to the nearest storm drain where it is carried to the nearest lake, pond, river or stream. Let's make sure "Only rain goes down the drain!"



Darby Borough Police Department

1020 Ridge Avenue
Darby, PA 19023
610-586-1100
Fax: 610-461-5600

Robert F. Smythe
Chief of Police

Helen R. Thomas
Mayor

3-26-18

From The Desk of Mayor Thomas

Good Evening Everyone:

The Darby Borough Police Department is doing a great job at working diligently to keep our Borough safe.

I would like to assure you, the Darby Borough Police Department is working very hard to combat crime and keep this borough safe. Please do not leave your car door open while you run into your home, store, etc. or leave running cars unattended.

I would like to thank our Crossing Guards for doing a good job. Although we have every corner covered, we are still looking to hire a few substitute crossing guards. Please tell a friend to tell a friend to come apply at the Darby Borough Police Department.

I hope everyone has a blessed Easter!

As always, controlling people's lives is not a Leaders Trait, it's understanding the people's needs that God Considers Great!!

Darby Fire Company #1 Chief's Report
February 2018

72 Calls

Incident Types;

Building Fires 20 (6 Working Fires)
AFA 25
Accident with injuries 6
Investigations 4
Carbon Monoxide Alarms 4
Assist EMS 4
Gas Leak Inside 3
Assist PD 1
Gas Leak In 1
Wires 1
LZ 1
Cover Up 1

Working Fire Locations:

300 Main St Colwyn
22 S Front St Colwyn
33-37 Concord Rd. Darby
117-119 Fern St Darby
935 Pitman Ave. Collingdale
220 Owen Ave Lansdowne

Locations:

Darby 37
Yeadon 17
Colwyn 11
Collingdale 5
Upper Darby Township 2
Aldan 1
Lansdowne 1

107.83 hours in service
avg 1.45 hours per call
Total of 362.28 Man-hours In-service

511 total responders
avg 6.9 responders per call

In Brotherhood:

Christopher M. Caruso
Chief
Darby Fire Company #1

