

BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
June 21, 2017

The Darby Borough Council met at Borough Hall on the above date with the following members present: President Janice Davis, Vice President Jennifer Parks, Ms. Ruby Munden, Mrs. Esther Lites, Mr. Donald Deigh, Ms. Jillian Theorgood, Ms. Darlene Hill & Mr. Howard Blackson. Also present was Mayor Helen Thomas, Borough Manager Mark Possenti, Code Officer Thomas Gaffney, Solicitor Charles Gibbs & Borough Engineer Eileen Mulvena were present. Mr. Patrick McKenna and Police Chief Robert Smythe were absent.

President Davis called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance.

PUBLIC COMMENT:

Maryann Applegate, 215 Highland Avenue: Quality of Life issues.

Paula Brown, 206 Highland Avenue: Community Service, 10 Quarry Street

Minister Wali, 307 N. 9th Street: Native American Issues.

ENGINEERS REPORT:

See Attached.

Motion to accept the Engineer's Report made by Ms. Hill; 2nd by Ms. Munden. Motion carries 8-0.

NRO's:

- 1- Stacy Paramore, 98 N. 5th Street: Wants to add outside seating – Tabled until further information is provided.
- 2- Daniel Klein & Victor Sage, 2 Chester Pike: To operate a Chiropractic Office – Approved pending final inspection and State Licence. Motion made by Mrs. Parks; 2nd by Ms. Munden. Motion carries 8-0.
- 3- Crystal Hughey, 521 Walnut Street: Operate a Daycare/Preschool – Approved pending Zoning Hearing Board Decision. Motion made by Mr. Deigh; 2nd by Ms. Theorgood. Motion carries 8-0.

MAYOR'S REPORT:

See Attached.

Motion to accept the Mayor's Report made by Mrs. Parks; 2nd by Ms. Munden. Motion carries 8-0.

APPROVAL OF MINUTES (5/17/17):

Motion made by Mr. Deigh; 2nd by Ms. Munden. Motion carries 8-0.

COMMUNICATIONS & REPORTS:

- a. Fire Chiefs Report: See attached.
- b. Historical Commission Report: No Report.
- c. Tax Collector Report: See attached.
- d. Library Report: Monthly Report.
- e. William Penn School District Report: Graduation and upcoming Budget Meeting.
- f. Ordinance/Zoning: See attached.
- g. Community Relations: No Report.
- h. Municipal Services: Discussion regarding the use of Highway with authorization of Highway chair.
- i. Public Safety: Motion made by Ms. Theorgood; 2nd by Mr. Deigh to conditional hire Laniece Edmundson and Stacei Woods as Part Time Police Officers pending psychological, physical and MOPETC certifications. Motion carries 8-0.
- j. Recreation: Darby Youth Day
- k. Finance: Motion made by Mrs. Parks; 2nd by Ms. Hill to pay the bills for the month of June. Motion carries 8-0.
- l. Public Relations: No Report.
- m. Solicitors Report: Reported a settlement of a lien for 510A Fern Street.

Motion made by Mrs. Parks; 2nd by Mrs. Lites to approve the Workplace Safety Committee Bylaws and Mission Statement. Motion carries 8-0.

Motion to accept all reports made by Mrs. Parks; 2nd by Ms. Munden. Motion carries 8-0.

Council recessed into Executive Session for Litigation and Personnel.

ADJOURNMENT

Motion made by Mrs. Parks; 2nd by Ms. Munden. Motion carries 8-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

MEMORANDUM

WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



DATE: 14 June 2017
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru 14 June 2017

Liquid Fuels

The 2015-001 and 2016-001 projects have been completed. However, the MS999 partial and final reports have not yet been submitted to PennDOT. Copies of canceled checks are required for the closeout of these MS999s. PennDOT typically allows 30 days following payment to submit these reports. Otherwise, a finding may result.

Streets Resurfacing

PennDOT has identified streets that are not currently on the Borough's liquid fuels listing. They are asking if we wish to pursue having them added. They include: Coventry Avenue, Londonderry Lane, Shetland Road, Glen Cove Road and Keystone Avenue. If the Borough maintains these roadways, we can pursue having them added to the approved listing, so we receive liquid fuels tax monies for them in the future. Please advise.

Pedestrian trolley bridge

The structural engineer has inspected the pedestrian bridge and we are awaiting his report.

CDBG – 2016 Golf Road Infrastructure Improvements

The preconstruction meeting was held on December 15. PECO work is ongoing in this vicinity and this work is expected to conclude this week. The sanitary sewer contractor intends to start early next week.

CDBG – 2017 Application

County Council announced the CDBG awards and the Borough has a contingent award for the soccer field. The limitation is that nothing can be constructed in a floodplain so there is a possibility it will not be deemed eligible.

MS4 Separate Storm Sewer Permit

Council needs to approve the agreement to be a member of the EDCSWC as well as the agreement to work together on the preparation of the PRP. The cost to partner in the development of the PRP is \$1,000.00

In order to complete the requirements for Year 4 of the permit, we will need information to be provided by the Borough. We sent a second the request to the Manager.

We are working on the Notice of Intent to renew the MS4 Permit and the Pollution Reduction Plan that must be submitted with the NOI. The new MS4 permit application needs to be completed by Aug. 3 so it can be open to the public for comment for 30 days before it is submitted in September to DEP.

Please note that the Darby Town Center and the Darby Fire Co. No. 1 have not submitted inspection and maintenance reports as required by their Land Development approvals. The Borough will be held responsible for the non-compliance. It is suggested the Borough send a letter reminding these owners of their responsibilities. Penalties to the Borough can be as much as \$37,500/day.

LED Streetlight Procurement

Construction is expected to be late spring/early summer 2017.

842/844 Main St.

May 2017 marks 4 years since the fire occurred. Has anything been submitted by Mr. Healy regarding improving the site so the adjacent property owner can resolve their issues? The adjacent property owner has a sump pump connected to the sanitary sewer and it needs to be disconnected. It should be done as part of their building envelope improvement.

Demolitions

143 N. 9th Street – the demolition grant application has been submitted to the County. OHCD indicates funding is limited at this time. The project will be included in the list provided to County Council for consideration during the FY 17 program review.

611 Walnut Street – We are unaware of the status.

313 Darby Terrace – The CDBG demolition application was submitted on 2/28/17. Additional information is required to have a complete application. Upon receipt, we will forward the remaining pieces to the County.

Sanitary Sewer Grant Funds

The PA Small Water and Sewer Grant - Another grant round is approved for release between August 1 – October 31, 2017. The Director of the grant does not yet know what the funding level will be.

Signs

We are finalizing collection of data in anticipation of the retroreflectivity testing.

Stormwater tip

Going fishing and going swimming are favorite activities for this time of year. Both can be affected by stormwater runoff in general and specifically after heavy rains. Here are links to websites showing beach closings and warnings and fishing advisories for various bodies of water.

Learn When Beaches May Be Closed

View the latest information on your beach that states have sent to EPA

See: Beach 2.0, Beach Advisory and Closing On-Line Notification,

<http://watersgeo.epa.gov/beacon2>

Going Fishing? Learn When Fish May be Unsafe to Eat

Fish are important in a healthy diet. However, some fish may contain methylmercury or other harmful chemicals at sufficiently high levels to be a concern. Federal, state and local governments issue fish consumption advisories when the fish are unsafe to eat. The advisories may suggest that people avoid eating certain kinds or certain amounts of fish.

Some advisories apply to specific water bodies (like lakes). Some may focus on groups of particularly sensitive people. Some advisories include notices of "no restriction" to tell us that certain fish are safe to eat.

For more information:

Pennsylvania <http://pfbc.pa.gov/fishpub/summaryad/sumconsumption.pdf>

National Map <https://fishadvisoryonline.epa.gov/General.aspx>

DARBY FIRE PATROL, NO. 2

"TIS THE DANGER OF OUR CITIZENS PROMPTS US TO DUTY"
 CHESTNUT & MOORE STS.
 DARBY, PA 19023

June 19, 2017

Darby Borough
 Attn: Mayor Helen Thomas
 1020 Ridge Ave
 Darby, PA 19023

Fire Chief's Report for May 2017

Fire Alarms	7	Rescues	0	Fire Police	0
Assist EMS/ P.D.	1	Investigations	0	Service Calls	1
MVA w/ Injury	4	Gas Leak In	3	Good Intent	8
Buildings	4	Gas Leak Out	1		
Vehicle Fires	0	Fuel Spill	0		
Trash Fires	0	CO Alarms	1		
Wires	0	Weather	0	Total Calls	30

There was two working fires.

449 S. 5th St. on May 2nd in Colwyn and 208 Marks Ave on May 14th in Darby Borough.
 There were no injuries reported.

If you want to reach me with any additional questions or comments, I can always be reached via my personal cell phone or email at edwardgannon@comcast.net.

Very truly yours

Edward J. Gannon 999

Edward J. Gannon III.
 Fire Chief
 Darby Fire Patrol #2
 Cell 484-682-4186

Tax Collector's Monthly Report to Taxing Districts

For the month of

May 2017

Borough of Darby

	REAL ESTATE	INTERIM OTHER	PER CAPITA OTHER	OTHER
A: COLLECTIONS				
1: Balance Collectable- Beginning of Month	989179.08	31435.72	15748.88	
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	989179.08	31435.72	15748.88	
4: Less Face Collections for the Month	133211.15	4233.34	2120.81	
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	855967.93	27202.38	13628.07	
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	133211.15	4233.34	2120.81	
10: Plus: Penalties				
11: Less: Discounts	6.60	0.21	0.11	
12: Total Cash Collected per Column	133204.55	4233.13	2120.70	
13: Total Cash Collected - (12A+12B+12C+12D)				139558.38

* Attach any supporting Documentation Required by your Taxing District

Tax Collector's Monthly Report to Taxing Districts

For the month of May 2017

Borough of Darby

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
	OTHER	OTHER	OTHER	OTHER
1. Balance Collectable- Beginning of Month	TRASH 362140.80	SEWER 487751.90		
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	362140.80	487751.90		
4: Less Face Collections for the Month	49725.00	73094.96		
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	312415.80	414656.94		
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	49725.00	73094.96		
10: Plus: Penalties				
11: Less: Discounts				
12: Total Cash Collected per Column	49725.00	73094.96		
13: Total Cash Collected - (12A+12B+12C+12D)				122819.96

* Attach any supporting Documentation Required by your Taxing District

Code Office Report – May 2017

- Violation Notices sent – 252
- Resale Inspections – 27
- Rental Inspections – 108
- Commercial Inspections – 0
- Building Permits – 19
- Electrical Permits – 3
- Plumbing Permits – 5
- Mechanical Permits – 0
- Miscellaneous Complaints – 332
- Zoning hearings – 0
- Health inspections - 0
- Citations Issued – 10
- Court Hearings – 28

Cease and Desist issued

None

Unfit for Human Habitation

None

Condemned – POSTED for 30 DAYS to FIX or DEMOLISH

None