

**BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
January 18, 2017**

The Darby Borough Council met at Borough Hall on the above date with the following members present: President Janice Davis, Vice President Jennifer Parks, Ms. Ruby Munden, Mrs. Esther Lites, Mr. Donald Deigh, Ms. Darlene Hill, Ms. Jillian Theorgood & Mr. Patrick McKenna. Also present was Mayor Helen Thomas, Borough Manager Mark Possenti, Police Chief Robert Smythe, Code Officer Thomas Gaffney, Solicitor Charles Gibbs & Engineer Eileen Mulvena were present. Mr. Howard Blackson was absent.

President Davis called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance.

PUBLIC COMMENT:

Maryann Applegate, 215 Highland Avenue: Discussed parking on Main Street and SEPTA.

Andrea Doyle, 210 Hamilton Avenue: Discussed the Pine Street Bridge.

Paula Brown, 206 Highland Avenue: Discussed the Pine Street Bridge.

NRO's:

Michael Pressman, 22 Mill Street: Wants to convert from Truck Sales to Used Motor Sales & Repairs. Motion made by Mr. Deigh; 2nd by Ms. Theorgood contingent on an Inspection by the Borough Manager. Motion fails 6-2. Mr. McKenna, Ms. Hill, Mrs. Parks, Ms. Davis, Mrs. Lites and Ms. Munden voted No.

Motion made by Mr. Deigh; 2nd by Ms. Munden to table the application until next month.

Motion carries 7-1. Ms. Davis voted No.

ENGINEERS REPORT:

See Attached.

Motion to accept the Engineer's Report made by Mrs. Lites; 2nd by Ms. Theorgood. Motion carries 8-0.

MAYOR'S REPORT:

See Attached.

Motion to accept the Mayor's Report made by Mrs. Parks; 2nd by Mrs. Lites. Motion carries 8-0.

APPROVAL OF MINUTES (12/21/16, CDBG Minutes 12/21/16):

Motion made by Mrs. Lites; 2nd by Mrs. Parks. Motion carries 8-0.

NEW BUSINESS:

- a. **Salt Contract:** Motion made by Mrs. Lites; 2nd by Mr. McKenna to approve the Borough Manager to submit the contract to DGS for the 2017-2018 Road Salt Contract. Motion carries 8-0.

COMMUNICATIONS & REPORTS:

- a. Fire Chiefs Report: See attached.
- b. Historical Commission Report: Old Bus Lot on Main Street.
- c. Tax Collector Report: See attached.
- d. Library Report: Bingo Night.
- e. William Penn School District Report: Parent/Teacher Conferences and attend the next meeting.
- f. Ordinance/Zoning: Monthly Report and Act 133 of 2016. Permission to advertise all necessary ordinances to amend anything dealing with Use & Occupancy made by Ms. Hill; 2nd by Mrs. Parks. Motion carries 8-0.
- g. Community Relations: No Report.
- h. Municipal Services: No Report.
- i. Public Safety: Part Time Police Officers and incidents at William Penn School District.
- j. Recreation: No Report.
- k. Finance: Motion made by Mrs. Parks; 2nd by Ms. Munden to approve the paid bills for the month of January. Motion carries 8-0.
- l. Public Relations: Provide any important dates coming up.

Council recessed into Executive Session for Legal, Personnel and Real Estate.

- m. Solicitors Report: No Report.

Permission for the Borough Manager to notify CSX that Darby Borough wants a vehicle bridge on Pine Street motion made by Mrs. Parks; 2nd by Mrs. Lites. Motion carries 8-0.

Motion to accept all reports made by Mrs. Parks; 2nd by Mrs. Lites. Motion carries 8-0.

ADJOURNMENT

Motion made by Ms. Munden; 2nd by Mrs. Lites. Motion carries 8-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

MEMORANDUM

WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



DATE: 12 January 2017
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru 12 January 2017

CDBG – 2015 Concord Road Sanitary Sewer Replacement and Street Resurfacing

This project is completed.

CDBG – 2016 Golf Road Infrastructure Improvements

The preconstruction meeting was held on December 15. The contractor intends to begin work during spring 2017.

CDBG – 2017 Application

Grant applications were submitted on January 11, 2017. For the priority project, the Borough is seeking funding to continue sanitary sewer and street improvements on Golf Road. For the alternate project, the Borough is proposing the development of a regulation soccer field for the young people of the community.

Storm Sewer Repairs

The storm sewer repairs at 2nd and Main Streets, 3rd and Main Streets, and 13th and Main Streets, and 422 Spruce St. have been completed.

During the installation of the concrete work at the 13th and Main Street intersection a sanitary sewer issued was discovered. Buck Frank excavated and made two repairs to the sanitary sewer system. Final restoration of this trench will be completed in the spring.

MS4 Separate Storm Sewer Permit

We have started working on the Notice of Intent to renew the MS4 Permit and the Pollution Reduction Plan that must be submitted with the NOI.

PA DEP is hosting a workshop for Delaware County MS4s to discuss Total Maximum Daily Load (TMDL) Plan and Pollutant Reduction Plans (PRPs) requirements to help MS4s prepare

their renewal NOI/ application, which is due on September 16, 2017. The workshop is **January 19th at Springfield Township Building from 9am to 2pm.**

Please note that the Darby Town Center and the Darby Fire Co. No. 1 have not submitted inspection and maintenance reports as required by their Land Development approvals. The Borough will be held responsible for the non-compliance. It is suggested the Borough send a letter reminding these owners of their responsibilities. Penalties to the Borough can be as much as \$37,500/day. We would like to prepare a letter for the Borough to send notifying both parties of the requirement and to give a date for when it must be submitted to the Borough.

LED Streetlight Procurement

Financing conference call was held on January 11, 2017 with additional information required to be submitted by the Borough by 1/13/17. Construction is expected to be during 2017.

842/844 Main St.

May marked 3 years since the fire occurred. Has anything been submitted by Mr. Healy regarding improving the site so the adjacent property owner can resolve their issues? The adjacent property owner has a sump pump connected to the sanitary sewer and this needs to be disconnected. It should be done as part of their building envelope improvement.

Demolitions

143 N. 9th Street – the demolition grant application has been submitted to the County. OHCD indicates funding is limited at this time. The project will be included in the list provided to County Council for consideration during the FY 17 program review.

106 N. 6th Street – This is a private demo. On behalf of the Borough, Dan Honig, principal of Structures, Inc has met with and reviewed the revised permit application submitted by the demolition contractor. Please note that the contractor is to maintain contact with the Borough Code Department. Dan Honig will be available if there are any concerns; but, is not participating in active inspections of the activity.

611 Walnut Street – It has been weeks since the Borough Manager indicated the owner of the property (bank) has approved the contractor's proposal for demolition.

109 N. 9th St. – Dan Honig inspected the dwelling and will be submitting a report. His initial opinion is that it is not in danger of collapse; however, he does not think it can be rehabilitated for a reasonable price.

Sanitary Sewer Grant Funds

The PA Small Water and Sewer Grant Application was submitted on October 31, 2016 for the replacement of 462 LF of sanitary sewer main and 52 laterals on Golf Road. The grant applications are being reviewed for completeness and will be forwarded to the Commonwealth

Financing Authority Board for review at their March 2017 meeting. NDI received a call from the reviewer and answered 4 questions. The reviewer indicated 600 applications were received.

EP Environmental Education Grant –

The grant application for \$3,000 for the purchase and installation of storm drain markers was submitted to DCED on December 15, 2016. All awards will be announced on or around Earth Day, April 22, 2017.

Chapter 94

The Chapter 94 reports are due in February. Worksheets and sanitary sewer maps were delivered to the Borough on January 10th.

Stormwater tip

Never pour kitchen grease down the drain. Grease hardens against the inside of the pipes that carry sewage waste from your home, making the diameter of the pipe smaller. This can then cause sewage to get stuck in the pipes and then either backup into your house or spill out onto the street. If sewage goes onto the street, it is often carried to the storm drains when it rains. This ultimately means that raw sewage flows along our streets to nearby creeks and rivers. This situation is dangerous for member of the community and local wildlife. If you have grease left over from cooking, let the grease cool down until it hardens. Then you can put the grease in your regular trash. Be sure to wipe the grease from frying pans and cooking utensils before you put them in the sink to rinse or wash them.

DARBY FIRE COMPANY #1

December Monthly Chiefs Report :

Calls:

Building/Dwelling : 14

Automatic Fire Alarm : 15

Gas Leak : 7

Motor Vehicle Accident : 5

Vehicle : 3

Fuel Spill : 1

Totalling : 52 Incidents.

CO Alarm : 1

Assist Police : 1

Brush : 1

Investigations : 2

Landing Zone : 1

Cover Up : 1

Municipalities:

Darby Borough : 26

Yeadon Borough : 12

Collingdale Borough : 7

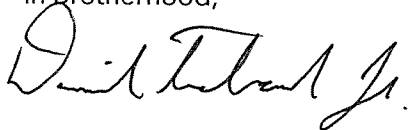
Colwyn Borough : 5

Upper Darby Township : 1

1 Working Fire :

Darby Borough

In Brotherhood,



Daniel Traband Jr.

Chief

Darby Fire Company #1

DARBY FIRE COMPANY #1

2016 Yearly Chiefs Report :

Calls:

Building/Dwelling : 168

Automatic Fire Alarm : 165

Gas Leak : 35

Motor Vehicle Accident : 61

Assist EMS : 54

CO Alarm : 17

Cover Up : 7

Wires : 9

Totalling : 612 Incidents.

Fuel Spill : 11

Vehicle : 16

Brush: 22

Investigations : 22

Assist Police : 10

Landing Zone : 10

Residential Rescue : 3

Assist Public : 2

Municipalities:

Darby Borough : 349

Yeadon Borough : 125

Collingdale Borough : 47

Colwyn Borough : 46

Aldan Borough : 10

Upper Darby Township : 12

Sharon Hill Borough: 7

Darby Township : 3

Aston Township : 3

East Lansdowne Borough : 2

Prospect Park Borough : 2

Glenolden Borough : 1

Lansdowne Borough : 1

Folcroft Borough : 1

Tinicum Township : 1

Ridley Township : 1

Chester Heights Township : 1

As most of you are well aware we had Darby Fire Company #1's busiest year yet again totaling 612 dispatched incidents to Darby Borough and surrounding communities in the year 2016. Darby Fire Company #1 responded to a total of 24 "Working Fire's".

3 incidents stand out and should be brought up as once again Darby #1 stepped up to the plate and provided a great service.

On January 16th Company 04 was dispatched along with the Yeadon Assignment to 300 N. Front Street. Pipeline 04 arrived on the scene to find a 3 story multiple occupied dwelling with smoke showing. A young crew of 6 individuals stretched a hand line up to the 3rd floor to find an apartment

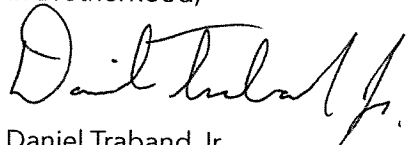
on fire. After making entry into the fire they heard voices from the rear bedroom. At this time the crew split and made a rescue of a younger female who was trapped in the back bedroom. Pt. was removed within minutes of the pipeline arriving on the scene of the incident. Patient was handed off to EMS crews just outside the front door of the apartment building. Patient was transported to the hospital via ambulance and made a full recovery.

On March 8th, Company 04 was dispatched along with the Building Assignment to the area of 522 Ellis Ave, Colwyn Borough for a Building Fire with Explosions. Both the Pipeline and Engine responded within seconds of dispatch to arrive to find a Working Fire. Multiple vehicles were fully involved in the rear of the property. About 10 minutes into the incident, it was noticed that the fire also consumed the interior of the warehouse. Fire reached a 2nd Alarm with multiple special calls including Claymont Fire Company out of New Castle County Delaware. Station 04 was in service for more than 7 hours that night.

On August 21st, Company 04 along with the Building Assignment was dispatched to 100 N. 3rd St, Darby Borough for the Building Fire with Entrapment. Delaware County Dispatcher's were on the line with a female who was trapped in the back bathroom of the 1st floor apartment. Patient was hiding in the bathtub and talking on the phone with the dispatchers telling them all the information. With great communication it was all relayed to Engine 04 while responding. Engine 04 arrived 2nd due behind Quint 21. Engine 04's immediately went into a search and rescue mode. Darby Borough Police assisted with keeping the fire in check while the crew made a rescue of an unknown aged female who was still hiding in the bathroom. Patient was safely removed and assisted out front to the awaiting crew of Medic 04-7A. Patient was transported to the hospital by ambulance and lately made a full recovery.

I would like to specially thank Station 16 (Yeadon Fire Company) on the strong support they show for our organization. Station 16 is dispatched along with us on each and every incident that occurs in Darby Borough. The relationship between the two continues to grow.

In Brotherhood,



Daniel Traband Jr.

Chief

Darby Fire Company #1

John Haigis <johnghd@yahoo.com>

1/18/2017 2:55 PM

Historical Commission Report - 1.33 Acre Lot for Sale in Darby

To Possenti Mark <markpossenti@comcast.net> Copy Darren Burrell <burreldr25@gmail.com>

Mark: I will be unable to report to Council in person this evening but am sending a link to a 60 second video I did regarding the former school district parking lot on Main Street which I hope could be of help in marketing the property. <https://youtu.be/sDdeLjP6srg> Would you please share this e-mail with Council. Thank you.

The property's development will have a profound impact upon Darby's future and I am proposing an ad hoc committee be created to work with the school district and proactively offer help in finding a buyer. The property has remarkable potential; in addition to proximity to I-95 and the Philadelphia Airport and superb traffic access from both Main Street and MacDade Boulevard, the property is in the Central Business District, in a Transit Oriented Development (TOD) zone and next to John Drew Park and Darby's historic 1904 Warren Pony-Truss Trolley Bridge across Darby Creek which possibly could qualify for historic rehabilitation tax credits which may be of interest to investors.

John W. Haigis
1006 Main Street
Darby, PA 19023
(610) 583-0788
<http://www.darbyhistory.com/>

FOR SALE 1.33 ACRES
for Retail or Commercial Use

Just minutes from I-95 and Philadelphia International Airport

Access this property from both Main Street and MacDade Boulevard. For zoning information or other important features of this property, please call 484-257-6150.

CALL OR EMAIL FOR DETAILS
484-257-6150
lot4sale@wpsd.k12.pa.us

- Darby-Lot-1.33ac-For Sale.jpg (256 KB)

Tax Collector's Monthly Report to Taxing Districts

For the month of

December 2016

(corrected)

Borough of Darby

	REAL ESTATE		INTERIM		PER CAPITA		OTHER	
A: COLLECTIONS								
1: Balance Collectable- Beginning of Month								
2A: Additions: During the Month *								
2B: Deductions: Credits During the Month (Line 17)								
3: Total Collectable								
4: Less Face Collections for the Month								
5: Less Deletions from the List *								
6: Less: Exonerations *								
7: Less: Liens/ Non-Lienable Installments *								
8: Balance Collectable - End of Month								
B: RECONCILIATION OF CASH COLLECTED								
9: Face Amount of Collections - must agree with line 4								
10: Plus: Penalties								
11: Less: Discounts								
12: Total Cash Collected per Column								
13: Total Cash Collected - (12A+12B+12C+12D)								

* Attach any supporting Documentation Required by your Taxing District

Tax Collector's Monthly Report to Taxing Districts

For the month of

December 2016

Borough of Darby

REAL ESTATE INTERIM PER CAPITA OTHER

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
1. Balance Collectable- Beginning of Month	TRASH 261150.60	SEWER 341097.08		
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	261150.60	341097.08		
4: Less Face Collections for the Month	29580.00	40601.41		
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	231570.60	300495.67		
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	29580.00	40601.41		
10: Plus: Penalties	2805.00	3714.40		
11: Less: Discounts	10.20	14.81		
12: Total Cash Collected per Column	32374.80	44301.00		
13: Total Cash Collected - (12A+12B+12C+12D)				76675.80

* Attach any supporting Documentation Required by your Taxing District

Code Office Report –2016

- Violation Notices sent – 1,441
- Resale Inspections – 119
- Rental Inspections – 725
- Commercial Inspections – 50
- Building Permits – 113
- Electrical Permits – 28
- Plumbing Permits – 39
- Mechanical Permits – 19
- Dumpster Permits – 16
- Miscellaneous Complaints – 5,710
- Zoning hearings – 6
- Health inspections – 8
- Citations Issued – 673
- Snow Violations – 33
- Court Hearings – 420

Cease and Desist, Condemned, Unfit for Human Habitation and Fires:

See attached list

Condemn

106 N. 6th St 6/1/2016
143 N. 9th St 6/20/2016

Fires

321 N. 10th
260 N. 9th
43 Mermont
1122 Glen Avon
100 N. 3rd Street

Cease & Desist

101 N. 2nd St	3/2/2016	38 Mermont Cir	8/11/2016
913 Main St	3/9/2016	100 N. 3rd St	8/21/2016
906 Forrester Ave	3/8/2016	202 N. Front St	8/22/2016
886 Main St	3/23/2016	223 S. 5th St	8/22/2016
419 Walnut St	3/23/2016	912 Ridge Ave	9/6/2016
1106 Lawrence Ave	3/29/2016	141 Golf Road	9/15/2016
700 Walnut St	3/29/2016	227 N. 2nd St	9/28/2016
1005 Tyler Ave	4/1/2016	229 N. 2nd St	9/28/2016
20-22 N. 4th St	4/5/2016	301 Berbro St	9/28/2016
232 Marks Ave	4/6/2016	108 Mulberry St	9/28/2016
520 Main St	5/2/2016	329 N. 10th St	11/3/2016
522 Main St	5/2/2016		
1136 Wycombe Ave	4/28/2016		
49 N. 9th St	4/28/2016		
1106 Chestnut St	4/28/2016		
1300 Main St Apt B	4/28/2016		
30 S. 13th St	4/28/2016		
908 Powell Ave	5/25/2016		
217 N. 7th St	5/31/2016		
221 N. 7th St	5/31/2016		
509 Pine St	6/7/2016		
221 N. MacDade Blvd.	7/13/2016		
138 Golf Road	7/19/2016		
1006 Summit St	8/2/2016		
1369 Edgehill Rd	8/11/2016		

Unfit

1011 School Street	2/8/2016
114 N. 6th St	2/9/2016
419 Walnut St	3/23/2016
120 N. 6th St	3/24/2016
213 Weymouth Rd	3/28/2016
20-22 N. 4th St	4/5/2016
232 Marks Ave	4/6/2016
27 N. 3rd St	4/27/2016
907 Maple Terr	4/28/2016
411 Chester Pike	5/20/2016
877 Main St	5/28/2016
221 N 7th St	5/31/2016
213 N 7th St	6/15/2016
65 S 7th St	7/19/2016
633 Darby Terr	7/23/2016
1103 Pine St	8/10/2016
100 N. 3rd St	8/21/2016
141 Golf Road	9/15/2016
519 Pine St	9/15/2016
227 N 2nd St	9/28/2016
229 N 2nd St	9/28/2016
301 Berbro St	9/28/2016
705 Walnut St	10/11/2016
27 S. 7th St	10/21/2016
218 Wright Ave	11/28/2016
28 N. 10th St	11/30/2016
30 N. 10th St	11/30/2016