

BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
January 17, 2018

The Darby Borough Council met at Borough Hall on the above date with the following members present: President Darlene Hill, Vice President Jennifer Parks, Ms. Ruby Munden, Mrs. Esther Lites, Mr. Donald Deigh, Mr. Darren Burrell, Mr. John Metts, Mr. Patrick McKenna & Mr. Howard Blackson. Also present was Mayor Helen Thomas, Borough Manager Mark Possenti, Police Chief Robert Smythe, Solicitor Charles Gibbs & Code Official Thomas Gaffney were present. Borough Engineer Eileen Mulvena was absent.

President Hill called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance.

PUBLIC COMMENT:

Lamont Washington, 319 N. 9th Street: Comments regarding the Rose of Sharon Lodge
Celestine Wilson Hughes, 1008 School Street: Comments regarding parking on Macdade.
Paula Brown, 206 Highland Avenue: Comments regarding 901 Quarry, 10 Quarry, 821 Summit Street and 2018 Budget.
Lauratta Wilson, 122 Summit Street: Comments regarding rear alleyways and Summit Street.
Odessa Garner, 106 Summit Street: Comments regarding 100 Block alleyway of Summit Street.
Maryann Applegate, 215 Highland Avenue: 901 Quarry Street/Charter School.
Rev. Victor Gimenez, Union Memorial: Comments regarding Darby.

ENGINEERS REPORT:

See Attached.

Motion made by Mrs. Parks; 2nd by Ms. Munden to award an indefinite quantity contract to A. Gargiule & Sons, Inc. for Lots 1, 2, 5 and 6 for an initial amount of \$100,000. Motion carries 8-1. Mrs. Lites voted No.

Motion made by Mr. Deigh; 2nd by Mr. Burrell to reject the bids submitted on 11/27/17 for Lots 3 and 7 as related to the Storm Sewer maintenance portion of the bid, and Lots 4 and 8 for the Street Maintenance portion of the bid. Motion carries 8-1. Mrs. Lites voted No.

Motion made by Mrs. Parks; 2nd by Mr. McKenna to re-advertise the bids for Lots 3 and 7 as related to the Storm Sewer maintenance portion of the bid, and Lots 4 and 8 for the Street Maintenance portion of the bid. Motion carries 9-0.

Motion made by Mrs. Parks; 2nd by Mr. Burrell to authorize Resolution 2018-002 requesting County Council to approve the 2018 County Aid distribution to the Borough. Motion carries 9-0.

Motion to accept the Engineer's Report made by Mr. Burrell; 2nd by Mr. McKenna. Motion carries 9-0.

MAYOR'S REPORT:

See Attached.

Motion to accept the Mayor's Report made by Mrs. Parks; 2nd by Mr. Burrell. Motion carries 9-0.

APPROVAL OF MINUTES (12/20/17, 1/2/2018):

Motion made by Mrs. Parks; 2nd by Ms. Munden. Motion carries 9-0.

NEW BUSINESS:

- A. **Salt Contract:** Motion to approve made by Ms. Munden; 2nd by Mr. Deigh. Motion carries 9-0.
- B. **Resolution 2018-001 (Bank Signers):** Motion made by Mrs. Parks; 2nd by Ms. Munden. Motion carries 9-0.
- C. **Paid Bills – January 2018:** Motion made by Mr. Deigh; 2nd by Mrs. Parks. Motion carries 9-0.

COMMUNICATIONS & REPORTS:

- a. Fire Chiefs Report: See attached.
- b. Historical Commission Report: See Attached.
- c. Tax Collector Report: See attached.
- d. Library Report: No Report.
- e. William Penn School District Report: No Report.

Council recessed into Executive Session for Legal.

- f. Solicitors Report: No Report.

Motion to accept all reports made by Mrs. Parks; 2nd by Ms. Munden. Motion carries 9-0.

Motion made by Mr. Deigh; 2nd by Mrs. Parks to accept the resignation of Stacey Rucker effective 12/27/2017. Motion carries 9-0.

Motion made by Mrs. Parks; 2nd by Mr. Burrell to accept the resignation of Daniel Falkenstein effective January 18, 2018. Motion carries 9-0.

Motion made by Mr. Burrell; 2nd by Mr. Deigh to accept the resignation of Richard Rhames effective January 18, 2018. Motion carries 9-0.

Motion to advertise for Part Time Police Officers made by Mr. Deigh; 2nd by Mrs. Parks. Motion carries 9-0.

ADJOURNMENT

Motion made by Mrs. Parks; 2nd by Ms. Munden. Motion carries 9-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

MEMORANDUM

WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



DATE: 12 January 2018; Revised 1/17/18
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru 12 January 2018

Ordinary Streets and Sewer Maintenance

As indicated last month, the lowest responsible bidder, MOR Construction Services, has withdrawn their bid. They misunderstood the scope of work. Their letter is attached. The Solicitor has opined that it is acceptable to award a contract for the Sanitary Sewer Maintenance and to reject the storm sewer and the street maintenance bids and to authorize readvertisement of the same. A copy of the Solicitor's email is attached. The lowest responsible bidder for the Street Maintenance was A.F. Damon. They did not submit pricing for Lots 1 and 5, which was a requirement for the bid. Therefore, the Solicitor determined they were not responsive.

Therefore, the recommendation is to award an indefinite quantity contract to A. Gargiule & Sons, Inc. for Lots 1, 2, 5 and 6 for an initial amount of \$100,000. The final recommendation is to reject the bids submitted on 11/27/17 for Lots 3 and 7 as related to the Storm Sewer maintenance portion of the bid, and Lots 4 and 8 for the Street Maintenance portion of the bid and to authorize readvertisement of these portions of the bid.

Liquid Fuels

Attached is the 2018 County Aid resolution. It would be appropriate for Council to authorize this Resolution requesting County Council to approve the 2018 County Aid distribution to the Borough.

As the 2017 year has come to a close, the MS965 will be due at the end of the month. The Borough had 2015 and 2016 LF projects. If any checks for these projects were paid in 2017, please forward a copy of the cancelled checks so that we can meet with PennDOT to close out these projects. Specifically we are looking for:

- The canceled check for A to U Services, Inv. #162682 to finalize the MS999 for the 2015 project.
- The 2016-001 project has been completed. Cancelled checks from the Sewer Fund and Liquid Fuels funds are needed for the following:

Borough Sewer Fund - \$12,168 - Buck Frank - Eileen approved on 7/19/16
Borough Sewer Fund - \$6,894 - Buck Frank - Eileen approved on 8/19/16
Borough Sewer Fund - \$4,558 - Buck Frank - Eileen approved on 12/8/16
Borough Liquid Fuels - \$74,318.50 - Buck Frank - Eileen approved on 12/8/16
Borough \$3,911.50 - Buck Frank - Eileen approved on 3/19/17 (I don't see a specific fund for this one check)

CDBG – 2016 Golf Road Infrastructure Improvements

The Borough submitted a letter to the County to permit us to use the remainder of the allocated funds for Golf Rd to do the next section of main replacement on Golf Rd.

CDBG – 2017 Application

The County issued the Notice to Proceed in November which will likely mean a spring construction schedule.

CDBG – 2018 Applications

Applications were submitted on 1/11/18.

MS4 Separate Storm Sewer Permit

The Notice of Intent has been delivered to the PA DEP.

Darby's annual contribution is estimated to be \$134,082. The Collaborative has discussed each town allocating 10% of the annual amount in 2018 with the successive years higher to make up the total required by year 5. It is suggested that the Borough budget as much as feasible, and \$13,408 as a minimum for MS4 compliance.

In order to complete the requirements for Year 4 of the permit, we will need information to be provided by the Borough. We sent a second the request to the Manager.

Please note that the Darby Town Center and the Darby Fire Co. No. 1 have not submitted inspection and maintenance reports as required by their Land Development approvals. The Borough will be held responsible for the non-compliance. It is suggested the Borough send a letter reminding these owners of their responsibilities. Penalties to the Borough can be as much as \$37,500/day.

Streets Resurfacing

PennDOT has identified streets that are not currently on the Borough's liquid fuels listing. They are asking if we wish to pursue having them added. They include: Coventry Avenue, Londonderry Lane, Shetland Road, Glen Cove Road and Keystone Avenue. If the Borough maintains these roadways, we can pursue having them added to the approved listing, so we receive liquid fuels tax monies for them in the future. Please advise.

Pedestrian trolley bridge

The structural engineer has inspected the pedestrian bridge and we are awaiting his report.

Demolitions

313 Darby Terrace – This work has been completed. The final invoices were sent to the County for payment.

Sanitary Sewer Grant Funds

The PA Small Water and Sewer Grant has been announced and is due on February 28, 2018. A sinkhole has developed at one of the manholes located in the grassy area along Chestnut Street. It is suggested, as this location is at the Darby Creek, that it be investigated and repaired as the Scope of Work for this grant application. We will begin preparing the application. A motion to adopt Resolution 2018-003 is requested. In addition, the Borough will need to submit a check for \$100 at the time of the application submittal. This can be done at the February meeting. Minimum grant award of \$30,000 and maximum is \$500,000. The required match is 15%.

Signs

We are finalizing collection of data in anticipation of the retroreflectivity testing.

Stormwater tip

With the recent inclement weather and heavy winds, attention is drawn to keeping trash and recycling can lids on tightly. Without secure lids, the trash and recycling is blown around town, often pushed by plows to areas that ultimately drain to streams.

Tax Collector's Monthly Report to Taxing Districts

For the month of

December 2017

Borough of Darby

Updated 1/10

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
	OTHER	OTHER	OTHER	OTHER
1. Balance Collectable- Beginning of Month	<i>BOROUGH</i> 708908.50	<i>FIRE</i> 22528.94	<i>LIBRARY</i> 11286.76	
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	708908.50	22528.94	11286.76	
4: Less Face Collections for the Month	67131.93	2133.39	1068.79	
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	641776.57	20395.55	10217.97	
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	67131.93	2133.39	1068.79	
10: Plus: Penalties	6494.97	206.42	103.48	
11: Less: Discounts	43.65	1.38	0.70	
12: Total Cash Collected per Column	73583.25	2338.43	1171.57	
13: Total Cash Collected - (12A+12B+12C+12D)				77093.25

* Attach any supporting Documentation Required by your Taxing District

Tax Collector's Monthly Report to Taxing Districts

For the month of December 2017

** updated 1/19/18*

Borough of Darby

	REAL ESTATE	INTERIM OTHER	PER CAPITA OTHER	OTHER
A: COLLECTIONS				
1. Balance Collectable- Beginning of Month	267730.60	335410.09		
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	267730.60	335410.09		
4: Less Face Collections for the Month	22440.00	30807.75		
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	245290.60	304602.34		
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	22440.00	30807.75		
10: Plus: Penalties	2167.50	2988.68		
11: Less: Discounts	15.30	18.43		
12: Total Cash Collected per Column	24592.20	33778.00		
13: Total Cash Collected - (12A+12B+12C+12D)				58370.20

* Attach any supporting Documentation Required by your Taxing District

Report of the Darby Borough Historical Commission to Borough Council

To Mark Possenti <markpossenti@comcast.net> Copy Alvin Holm <alvinholmaia@aol.com> • Ethel Williams <cabbageethel@yahoo.com> • ANTHONY SPANO <findingnino117@msn.com> • Jan Haigis <janhaigis@yahoo.com> • John Haigis <johnghd@yahoo.com>

Although I plan to make my report in person this evening, I ask that you forward this to members of Borough Council

Report of the Darby Borough Historical Commission to Borough Council: January 17, 2018

2017 was an interesting year.

Highlights for the year include learning the location of Darby's summer art school, participating in the commemoration of America's April 1917 entry into the First World War, being part of the OcTrolleyFest Art Contest sponsored by Sharon Savings Bank, and learning more about Darby's unique history.

Several years ago we learned that Thomas Anschutz of the Pennsylvania Academy of Fine Arts (PAFA) sponsored a summer art school in Darby between 1900 and 1910 which specialized in Plein Air (open air) painting. According to Historian Tom Smith, the beauty of the Darby Creek attracted many artists and engendered the phrase "an artist behind every tree" but the exact location of the school was a mystery. Historian Keith Lockhart found an article from the Chester Times, July 13, 1900 that said the school was "in an old barn, half a mile from the terminals of the Darby trolley" and in June we met art professor and author Mark Sullivan, who told us Mr. Anschutz boarded with Dr. Painter at 1018 Main Street (the airplane house) and that the art school itself was held in a barn on the property. Also, as part of Dr. Sullivan's research, we learned that the house was built on land that was once owned by noted abolitionist Passmore Williamson and was commissioned by Dr. Painter and designed by Minerva Parker Nichols, one of the first women architects to be successful in her own firm. More information at <http://www.minervaparkernichols.com/>

In September, working with the Collingdale Historical Society, Sheila Jones, researcher at Eden Cemetery, and the Greitzfu VFW post, we participated in the observance of the United States April 1917 entry in the First World War (otherwise known as the "Great War" or the "War to End War") and remembered the 14 men from Darby who lost their lives in that conflict

In Memoriam-

(Darby men who lost their lives in WWI, address, and date of their death if known)

May 7, 1918, Norman S. Phillips (324 S. 5 th Street)
Aug 11, 1918 Frank Barnes (318 S. 6 th Street)
July 18, 1918 Theodore Robinson (937 Main St)
Sept 7, 1918 Thomas J. Flannery (203 Damons Lane)
Sept 7, 1918 William Kehoe
Sept 27, 1918 Johnson D. Carr (19 Main St)
Oct 10, 1918 John Balmer Black (29 S. 7 th Street)
Oct 16, 1918 William McKinley Childs (16 S. 12 th Street),
Oct 20, 1918 Edgar T. Scott Sr (of Woodburne Mansion, Springfield Road)
Dec 23, 1918 Hewitt Lawrence (912 Foster Ave.)
Ernest N. Kauffman,
Joseph Long,
Walter Bauman,
James McMuckin

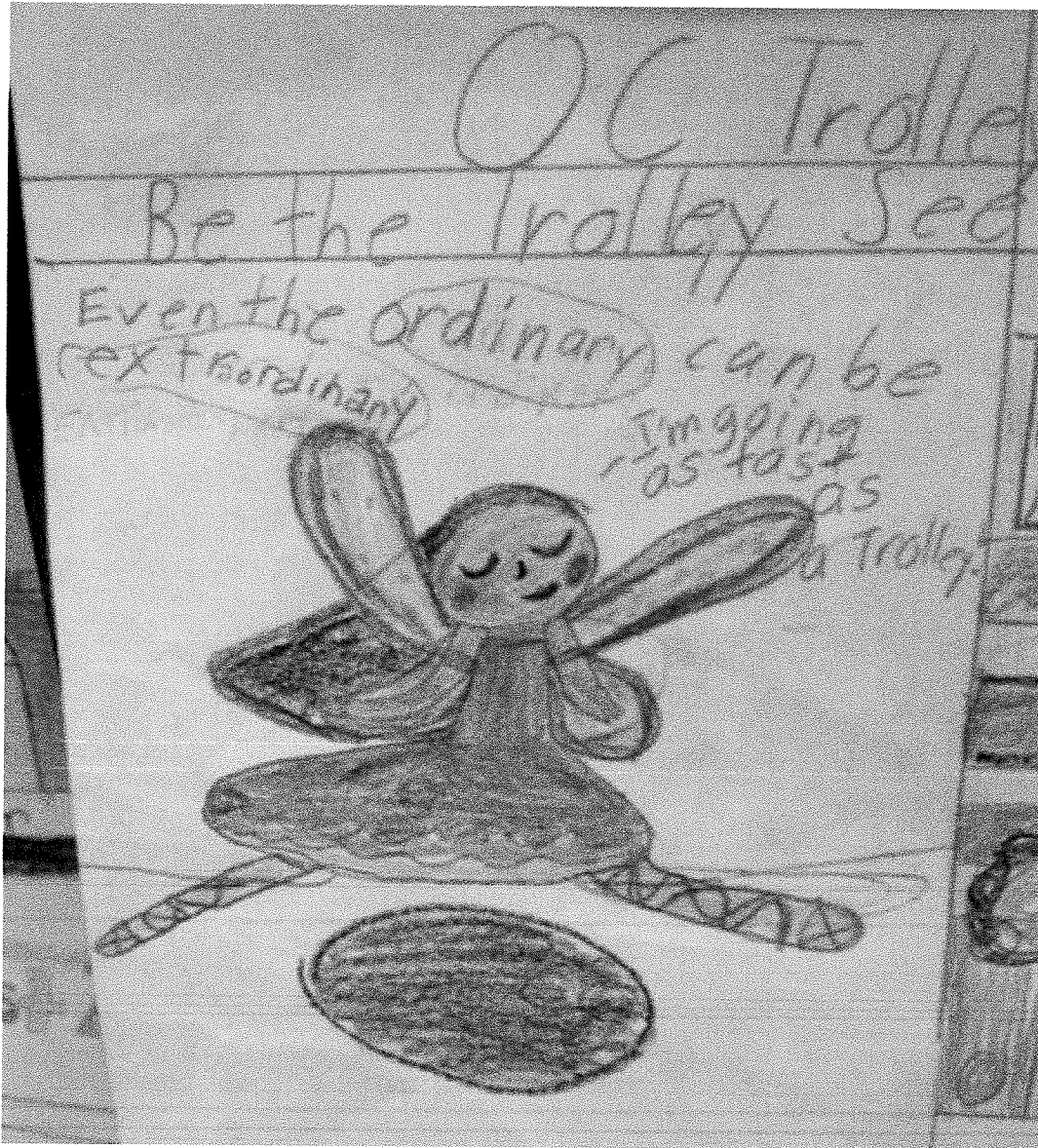
It is interesting to realize that at the beginning of 1918, all of these people were alive and at the end of 1918, all had died.

Among the things we learned was that both Edgar Scott, Sr (who commissioned Horace Trumbauer to design the mansion on Springfield Road, and his son, Edgar Scott Jr., both served with the Norton-Harges American Volunteer Ambulance Service which was also the unit in which writers John Dos Passos, e.e.cummings, Robert Service, Henry James, and Ernest Hemingway served. We commemorated the role played by John Mott Drew in protesting the different treatment received after the war by white and black Gold Star Mothers who participated in a pilgrimage to the graves of their sons killed during the war. We also honored the Harlem Hell Fighters, some of whom are buried at Eden Cemetery, fighting for their country but returning after the war to face brutal discrimination at home.

Although the OcTrolleyFest this year was folded into the WWI Remembrance, the Art Contest sponsored by Sharon Savings Bank for 5th graders in local elementary schools went forward. Some 250 students from 8 local elementary schools drew their idea of a trolley. All were variations on a theme and it was fascinating to see the creativity of our young people and the different ways in which they see our world

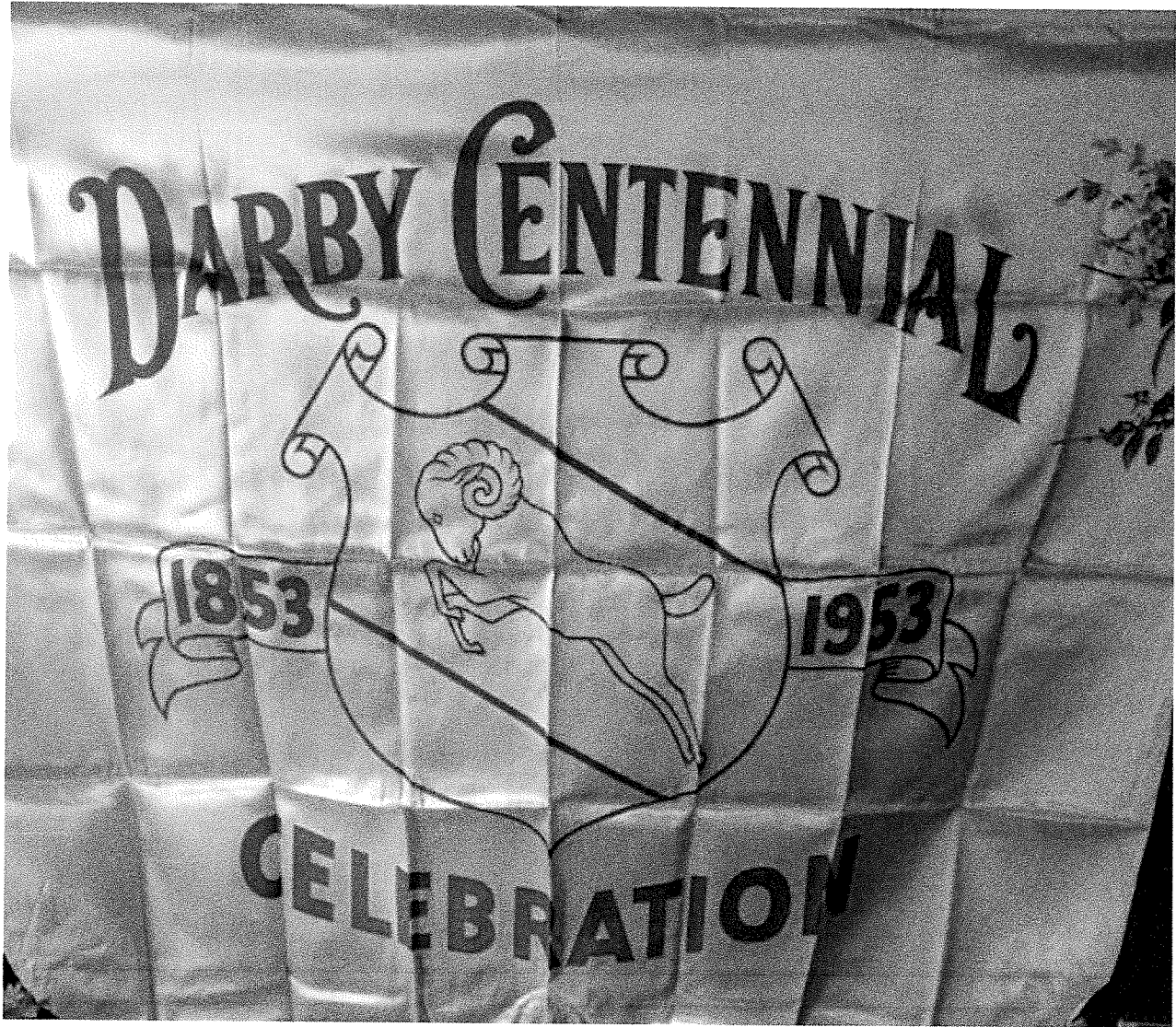
<http://www.darbyhistory.com/Oct17.html>

For me, one of the highlights was this picture of a ballerina and the motto "even the ordinary can be extraordinary." I fully agree.



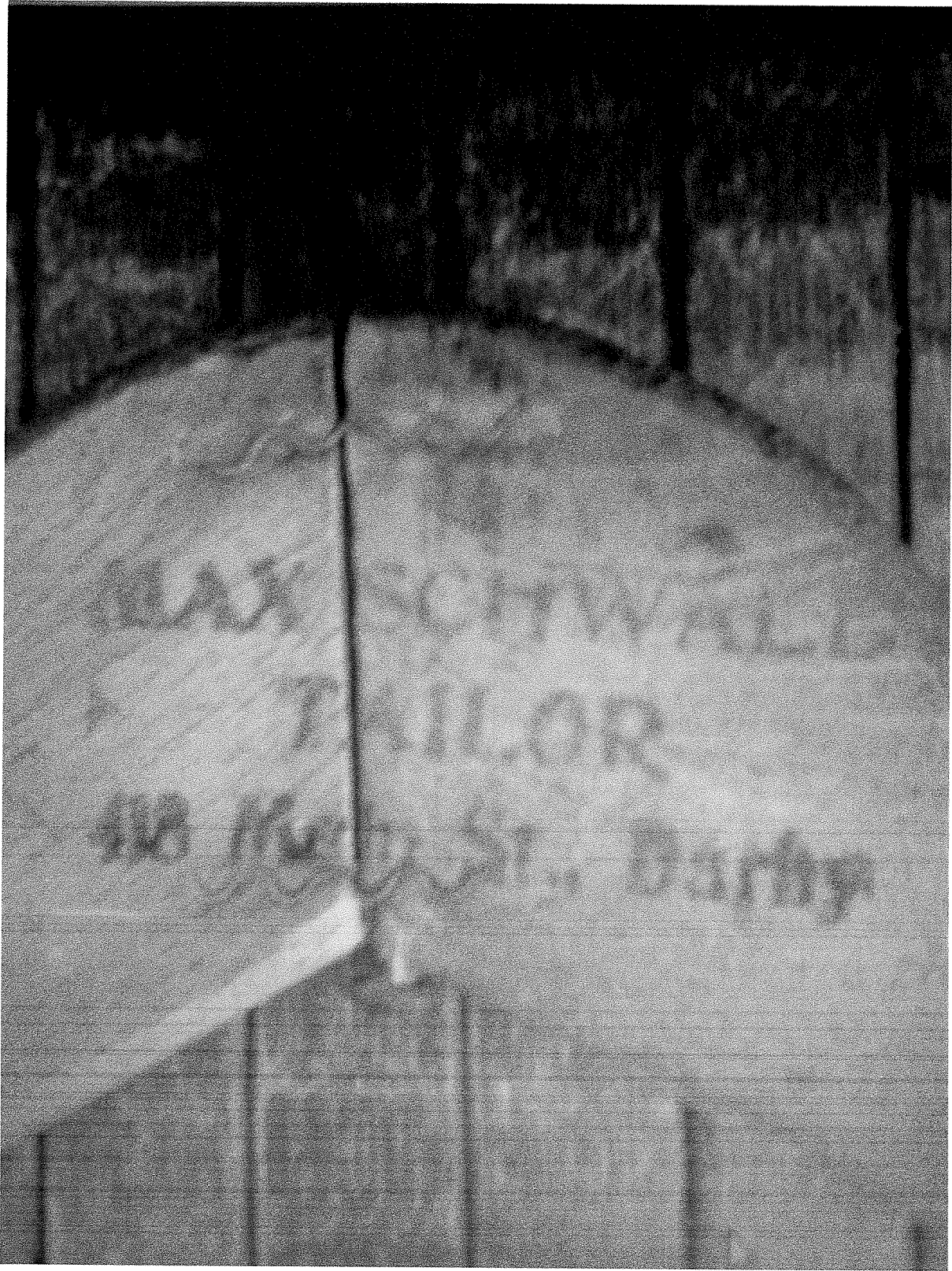
Other highlights included:

Receiving a gift of a 1953 Centennial Banner from former Darby resident Joan Atkins



Finding this hanger from Darby Tailor Max Schwald in a thrift shop in Woodbine, NJ

JPG



And getting a picture of the signed work of a Darby Paperhanger from a house in Sharon Hill

Charles B. Apple
Papers
Danby

April 24th
1899

For the future, I would urge members of Borough Council to pay attention to, and utilize, our historic assets. In particular I urge another look at Old Borough Hall on 9th Street, a stone building owned by the Borough which was once Darby's first school, first Borough offices, and its police station and jail. It has been sitting vacant for the past few years. I am enclosing a picture of the building including the two bay garage on the back.... Restoration of the building would be eligible for CDBG (Community Development Block Grant) funding under section 570.202(d) which provides for Historic Preservation, including the rehabilitation, preservation or restoration of historic property. https://www.hud.gov/sites/documents/DOC_13716.PDF



In addition I would urge consideration of removal of the barriers at Darby's historic 1904 Trolley Bridge making it into a pedestrian bridge and something of which Darby can be proud <http://www.darbyhistory.com/Trolleybridge.html>

Darby's unique history can be part of its positive future and I urge all of us to

realize our tomorrows come from the choices we make today.

John W. Haigis, Chair
1006 Main street
Darby, PA 19023
(610) 583-0788
www.DarbyHistory.com

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Darby Fire Company #1

2017 Yearly Report :

Darby Borough : 348	Yeadon Borough : 201
Colwyn Borough : 44	Collingdale Borough : 39
Aldan Borough : 15	East Lansdowne Borough : 1
Sharon Hill Borough : 5	Upper Darby Township : 6
Concord Township : 2	Prospect Park Borough : 2
Folcroft Borough : 1	Lansdowne Borough : 2
Clifton Heights Borough : 1	West Chester Borough : 2

AFA : 190	Building : 172
Assist EMS : 37	MVA : 84
Assist Police : 8	Gas Leak : 51
CO Alarm : 24	Wires : 9
Vehicle : 11	Cover Up: 10
Fuel Spill : 17	Brush : 19
Investigation : 24	Landing Zone : 19
Industrial Rescue : 1	Elevator Rescue : 1
Hazmat Incident : 1	Service Call : 2

Total Incidents : 670

Working Fire's : 16

- Darby Borough : 5
- Yeadon Borough : 4
- Colwyn Borough : 1
- East Lansdowne Borough : 1
- Lansdowne Borough : 1
- Sharon Hill Borough : 2
- Aldan Borough : 1
- Clifton Heights Borough : 1

Total Man hours in service for 2017 is 4307 hours with an average of 6.42 per incident.
A total of 5300 personnel responded to the incidents with an average of 7.9 per incident.

In Brotherhood,

Daniel Traband Jr.

2017 Working Fire Incidents Locations :

145 Lewis Ave, East Lansdowne Borough
812 Serrill Ave, Yeadon Borough
22 N. Rigby Ave, Lansdowne Borough
426 Chester Ave, Yeadon Borough
2802 Alfred Dr, Yeadon Borough
449 S. 5th St, Colwyn Borough
208 Marks Ave, Darby Borough
418 Main St, Darby Borough
244 Garvin Blvd, Sharon Hill Borough
14 Bonsall Ave, Aldan Borough
647 Main St, Darby Borough
400 Sharon Ave, Sharon Hill Borough
313 N. Sycamore Ave, Clifton Heights Borough
1245 Angora Ave, Yeadon Borough
1047 Springfield Rd, Darby Borough
37 S. 7th St, Darby Borough

DARBY FIRE PATROL, NO. 2
"TIS THE DANGER OF OUR CITIZENS PROMPTS US TO DUTY"
CHESTNUT & MOORE STS.
DARBY, PA 19023

January 17, 2018

Darby Borough
Attn: Mayor Helen Thomas
1020 Ridge Ave
Darby, PA 19023

Fire Chief's Report for December 2017

Fire Alarms	3	Rescues	0	Service Calls	1
Assist EMS/ P.D.	4	Investigations	0	Good Intent	12
MVA w/ Injury	1	Gas Leak In	2	Brush	0
Buildings	3	Gas Leak Out	0	Cover	0
Cooking Fires	2	Fuel Spill	1		
Vehicle Fires	0	CO Alarms	1		
Trash Fires	0	Weather	0		
Wires	0	Fire Police	0	Total Calls	30

One building fire occurred this past month on the following date and time:

12/26/2017 at 326 Marks Ave. @ 2:30am.

There were no injuries reported and the fire was quickly extinguished.

For the year 2017, Darby Fire Patrol responded to 402 emergency dispatches in the Borough of Darby and surrounding communities.

For 2018 the Borough Chief's report will be submitted by Chief Caruso from Darby Fire Company #1.

If you want to reach me with any additional questions or comments, I can always be reached via my personal cell phone or email at edwardgannon@comcast.net.

Very truly yours

Edward J. Gannon 999

Edward J. Gannon III.
Fire Chief - Darby Fire Patrol #2
Cell 484-682-4186