

BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
April 18, 2018

The Darby Borough Council met at Borough Hall on the above date with the following members present: President Darlene Hill, Vice President Jennifer Parks, Mrs. Esther Lites, Ms. Ruby Munden, Mr. Donald Deigh, Mr. John Metts, Mr. Patrick McKenna & Mr. Howard Blackson. Also present was Mayor Helen Thomas, Borough Manager Mark Possenti & Code Official Thomas Gaffney were present. Mr. Darren Burrell, Chief Robert Smythe and Borough Engineer Eileen Mulvena were absent.

President Hill called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance.

PRESENTATION OF AWARDS:

Mayor Thomas presented award of Heroism to Officer Spina and awards of courage to Vincent Procopia and Joey Crawford.

President Hill presented awards of appreciation to many residents.

Motion made by Mr. McKenna; 2nd by Mrs. Parks to hire Victoria Schwartz, Edgar Linvill, Andrew Murphy, Alejandro Ortiz, Samantha Long, Valeria Arevalo, Inderbir Randhawa as Part Time Police Officers for the Darby Borough Police Officer. Motion carries 8-0.

PUBLIC COMMENT:

None

NRO:

Motion made by Mr. Blackson; 2nd by Mr. Metts to approve Joseph Clark, 15 Main Street to add automobile repair & service, Diagnostics, glass repair, Insurance and Warranty work. Motion carries 8-0.

Motion made by Mr. Deigh; 2nd by Mr. McKenna to approve Clarence Morris, 501 Greenway for Automobile repair & service, emission and inspections. Motion carries 8-0.

Motion made by Mr. McKenna; 2nd by Mr. Deigh to approve Wan Soo Kim, 190 South MacDade Blvd. to add the sale of liquor and wine to the Hilldale Kitchen. No shots are allowed. Motion carries 7-1. Mr. Metts voted No.

ENGINEERS REPORT:

See Attached.

Motion to accept the Engineer's Report made by Mr. Deigh; 2nd by Mr. McKenna. Motion carries 8-0.

MAYOR'S REPORT:

Swearing in of the Part Time Police Officers earlier in the Meeting.

Motion to accept the Mayor's Report made by Mrs. Parks; 2nd by Ms. Munden. Motion carries 8-0.

APPROVAL OF MINUTES (3/26/2018):

Motion made by Ms. Munden; 2nd by Mrs. Parks. Motion carries 8-0.

NEW BUSINESS:

- A. Resolution 2018-003:** Motion made by Mrs. Parks; 2nd by Ms. Munden to approve Resolution 2018-003 for Children's Mental Health Awareness Week. Motion carries 8-0.

COMMUNICATIONS & REPORTS:

- a. Fire Chiefs Report: No Report.
- b. Historical Commission Report: See attached.
- c. Tax Collector Report: See attached.
- d. Library Report: No Report.
- e. William Penn School District Report: Discussion regarding Earned Income Tax.
- f. Ordinance/Zoning: See attached.
- g. Community Relations: Rain Barrel workshop, Reverse Mortgage and alcohol awareness workshops.
- h. Municipal Services: Street Sweeper.
- i. Public Safety: Street Lights.
- j. Recreation: Motion made by Ms. Munden; 2nd by Mrs. Parks for permission to advertise for a Recreation Director. Motion carries 8-0.
- k. Finance: Motion made by Mrs. Lites; 2nd by Mrs. Parks to pay the bills for the month of April. Motion carries 8-0.
- l. Solicitors Report: Reported on the status of CSX Hearing.

Motion made by Mr. Metts; 2nd by Mrs. Lites to change all locks/tumblers on the Recreation building and all keys returned from previous Officials. Motion failed 5-3.

Motion made by Mr. Metts; 2nd by Mr. Blackson to direct the Borough Manager to assume full charge and control of the Recreation Center and any scheduled events.

Motion to table made by Mr. McKenna; 2nd by Mr. Deigh. Motion carries 8-0.

Motion made by Mr. Metts to suspend any new events from being scheduled in the near future until further notice. No 2nd, Motion fails.

Motion made by Mr. Metts; 2nd by Mr. Deigh to discuss creating the position of Recreation Director at Committee and Council Meeting. There is a 4-4 tie. Mayor Thomas breaks the tie with a No. Motion fails.

Motion to accept all reports made by Mrs. Parks; 2nd by Ms. Munden. Motion carries 8-0.

ADJOURNMENT

Motion made by Mrs. Parks; 2nd by Ms. Munden. Motion carries 8-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

MEMORANDUM

WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



DATE: 13 April 2018
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru 13 April 2018

Ordinary Streets and Sewer Maintenance

We have a meeting scheduled for Monday, April 16th to meet with A to U about negotiation of the pricing for the storm portion of the bid. An update will be provided to Council at the meeting.

Liquid Fuels

The MS999 reports are being completed for the open projects. These will be submitted to PennDOT.

CDBG – 2017 Application

The plans will be advertised next week for the soccer field.

MS4 Separate Storm Sewer Permit

The Notice of Intent has been delivered to the PA DEP.

Darby's annual contribution is estimated to be \$134,082. The Collaborative has discussed each town allocating 10% of the annual amount in 2018 with the successive years higher to make up the total required by year 5. It is suggested that the Borough budget as much as feasible, and \$13,408 as a minimum for MS4 compliance.

In order to complete the requirements for Year 4 of the permit, we will need information to be provided by the Borough. We sent a second the request to the Manager.

Please note that the Darby Town Center and the Darby Fire Co. No. 1 have not submitted inspection and maintenance reports as required by their Land Development approvals. The Borough will be held responsible for the non-compliance. It is suggested the Borough send a letter reminding these owners of their responsibilities. Penalties to the Borough can be as much as \$37,500/day.

Hazard Mitigation

At the request of the Borough Manager, we submitted the Hazard Mitigation Assistance Program Monitoring Report.

Streets Resurfacing

PennDOT has identified streets that are not currently on the Borough's liquid fuels listing. They are asking if we wish to pursue having them added. They include: Coventry Avenue, Londonderry Lane, Shetland Road, Glen Cove Road and Keystone Avenue. If the Borough maintains these roadways, we can pursue having them added to the approved listing, so we receive liquid fuels tax monies for them in the future. Please advise.

Pedestrian trolley bridge

The structural engineer has inspected the pedestrian bridge and we are awaiting his report.

Signs

We are finalizing collection of data in anticipation of the retroreflectivity testing.

Stormwater tip

Spring can be a time of rejuvenation! But it's also a time for dirty jobs. To protect our waterways, rather than washing your vehicle of all that winter road salt in your driveway or on the street, take it to a local car wash. Commercial car washes have systems in place to clean the dirty water of pollutants that we don't have at our homes.

john Haigis <johnghd@yahoo.com>

4/18/2018 12:44 PM

Report to Darby Borough Council from the Darby Borough Historical Commission

To Darby Borough <markpossenti@comcast.net> Copy Alvin Holm <alvinholmaia@aol.com> • Ethel Williams <cabbageethel@yahoo.com> • Jan Haigis <janhaigis@yahoo.com> • ANTHONY SPANO <findingnino117@msn.com>

Mark and members of Council: I have learned about a workshop tonight about Act 135 also known as the Abandoned and Blighted Property Conservatorship Act which could be of substantial benefit to Darby. I will be going to that workshop and therefore will not be at the Council meeting tonight so I am sending this written report. Act 135 became law in 2008 and provides a mechanism for a court to appoint a conservator, under specified circumstances, to take charge of and transform abandoned and blighted buildings into productive re-use. I will report on what I learn. The link to the Act and other information is below.

We have started the process to again request a historical marker for Transportation Pioneer and Civil Rights Activist John Mott Drew. Previous request responses have indicated that although he is of great importance locally, we did not do enough to show his state-wide and national importance. <http://www.darbyhistory.com/DrewMarker.html> A suggestion was made earlier for a locally designated marker which will be explored.

In other news, there has been some wonderful research done on Woodburne Mansion (aka Woodbourne, Villa St. Theresa, the Trumbauer Mansion on the Scott, Estate, and Little Flower Park. <http://www.darbyhistory.com/LittleFlower-History.html>

Security for the site remains a concern and a suggestion has been made to locate the park construction office in the relatively undamaged kitchen wing to create a daily presence in the building and provide electricity for security lighting and fans to dry out the main building. A Friends of Woodburne group has been started and there will be a volunteer cleanup around the mansion on Saturday, April 28 beginning at 9:00 am in cooperation with the County Parks Department, the Friends of Woodburne, the Darby Creek Valley Association, Delaware County Community Services, the Collingdale Historical Society, the Darby Borough Historical

Commission, and others.

There will be a (Jane's Walk) walking tour of Darby called "The Darby You Don't Know" sponsored by the Preservation Alliance of Greater Philadelphia on Saturday, May 5th starting at the Darby Library at 11:00 am <https://www.facebook.com/events/1832047053492541/>

The Darby Borough Historical Commission has also joined the Eastern Delaware County Historical Preservation Partnership which has a mission of "Improving Our Local Communities Through Cooperation, Historic Preservation, and Advocacy." Our whole area has historic resources we can leverage for our benefit and our history does not stop at our municipal borders.

If you have questions about any of the above, please contact me

John W. Haigis
1006 Main Street
Darby, PA 19023
(610) 809-4856

<http://www.legis.state.pa.us/cfdocs/legis/li/uconsCheck.cfm?yr=2008&sessInd=0&act=135>

<http://www.rhls.org/documents/ConservatorshipManualDec09Draft.pdf>

Tax Collector's Monthly Report to Taxing Districts

For the month of

March 2018

Borough of Darby

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
		OTHER	OTHER	
1. Balance Collectable- Beginning of Month	<i>Borough</i> 2967499.72	94304.43	<i>Liberty</i> 47245.00	
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)		-0.01		
3: Total Collectable	2967499.72	94304.44	47245.00	
4: Less Face Collections for the Month	1916486.99	60903.63	30511.78	
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	1051012.73	33400.81	16733.22	
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	1916486.99	60903.63	30511.78	
10: Plus: Penalties				
11: Less: Discounts	38311.66	1217.26	610.53	
12: Total Cash Collected per Column	1878173.42	59686.37	29901.25	
13: Total Cash Collected - (12A+12B+12C+12D)				1967761.04

* Attach any supporting Documentation Required by your Taxing District

Tax Collector's Monthly Report to Taxing Districts

For the month of March 2018

Borough of Darby

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
		OTHER	OTHER	
1. Balance Collectable- Beginning of Month	907290.00	1765606.64		
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)	2295.00			
3: Total Collectable	904995.00	1765606.64		
4: Less Face Collections for the Month	525810.00	1242703.16		
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	379185.00	522903.48		
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	525810.00	1242703.16		
10: Plus: Penalties				
11: Less: Discounts	10511.10	24847.11		
12: Total Cash Collected per Column	515298.90	1217856.05		
13: Total Cash Collected - (12A+12B+12C+12D)				1733154.95

* Attach any supporting Documentation Required by your Taxing District

Code Office Report – March 2018

- Violation Notices sent – 354
- Resale Inspections – 11
- Rental Inspections – 89
- Commercial Inspections – 4
- Building Permits – 18
- Electrical Permits – 1
- Plumbing Permits – 8
- Mechanical Permits – 5
- Miscellaneous Complaints – 942
- Zoning hearings – 0
- Health inspections – 3

Construction:

No major construction

Miscellaneous:

Current Citations in District Court:

2 – Accessory Structures

445 – No Rental License 2016 & 2017

48 – Sanitation

9 – High Grass/Property Maint.

45 – Weeds

1 – Roofs & Drainage

2 – Motor Vehicles

Total of 554 Citations