

BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
October 18, 2023

The Darby Borough Council met in Borough Council Chambers on the above date with the following members present: President Rudolph Taylor, III, Vice President Tracy Williams, Ms. Hill, Mrs. Johnston, Ms. Davis, Mr. Robinson, Mr. Thompson, Mrs. Pratt and Mrs. Parks. Also present was Borough Manager Mark Possenti, Police Chief Joseph Gabe. Borough Solicitor Charles Gibbs & Borough Engineer Eileen Mulvena. Mayor Darren Burrell was absent.

President Taylor called the meeting to Order at 7:00 p.m. followed by Roll Call.

Pledge of Allegiance

Motion made by Ms. Hill; 2nd by Mrs. Pratt to consider any resolutions that substantive actions if considered today may be added to the agenda for this session of Council and, as required by law, subsequently published on an amended agenda. The purpose of this motion is to provide the public with notice concerning possible actions by Council that arose too late to be included on the calendar that was published prior to today's session. Motion carries 9-0.

PUBLIC COMMENT:

Agnes Turay, 1317 Edgehill Road: She was following up to her discussion with last month's complaint regarding her neighbor's properties.

Jan & John Haigis, 1006 Main Street: Reminded everyone of the OcTrolley Fest and sang a song to Borough Council.

Rich Guffanti, 30 U Mews Philadelphia: Was looking for updates on the Woodland Avenue Dam removal on the Cobbs Creek.

Lynne DeShields, 308 South 7th Street: Reminded everyone to get out and vote. Looking forward to the October Halloween event at the Recreation Center.

ENGINEERS'S REPORT:

See Attached.

Motion to approve Resolution 23-09 for the PECO Open Space grant made by Ms. Hill; 2nd by Mrs. Pratt. Motion carries 9-0.

Motion to approve Resolution 23-10 for the 2023 Local Shares Statewide application made by Mrs. Parks; 2nd by Mrs. Pratt. Motion carries 9-0.

Motion to approve the PennDOT agreement for sidewalk maintenance pending the Borough Solicitor's approval to form made by Ms. Davis; 2nd by Mrs. Parks. Motion carries 9-0.

Approval of September 20, 2023 – Council Meeting Minutes, Engineers, Library, Ordinance/Zoning, Finance, Municipal Services, Public Safety, Community Relations and the Recreation Center Reports and Minutes:

Motion made by Mrs. Parks; 2nd by Mr. Robinson to approve the minutes & report. Motion carries 9-0.

NEW BUSINESS:

- a. **Paid Bills – October 2023:** Motion made by Ms. Hill; 2nd by Mrs. Johnston to pay the bills for the month of October 2023. Motion carries 9-0.
- b. Permission to advertise the mayors permit/block parties ordinance and for the ordinance committee to amend said ordinance made by Mr. Thompson; 2nd by Mrs. Pratt. Motion carries 8-1. Ms. Davis voted No.
- c. Motion made by Mr. Thompson; 2nd by Mrs. Pratt to appoint Sabrina Boone to the Zoning Hearing Board to replace the expired term of Thomas Davis. ROLL CALL. Motion carries 8-1. Ms. Davis voted No.
- d. Motion made by Mrs. Pratt; 2nd by Mr. Thompson to appoint Anthony Roberts to the Zoning Hearing to replace the expired term of Verona Coleman. ROLL CALL. Motion carries 8-1. Ms. Davis voted No.
- e. Motion made by Mr. Thompson; 2nd by Mrs. Williams to appoint Tracey Thompson as an alternate on the Zoning Hearing Board. Motion carries 9-0.
- f. Motion made by Mr. Thompson; 2nd by Mrs. Williams to appoint Paula Brown as an alternate on the Zoning Hearing Board. ROLL CALL. Motion carries 5-4. President Taylor, Ms. Davis, Mr. Robinson and Mrs. Parks voted No.

COMMUNICATIONS & REPORTS:

- a. Fire Chiefs Report: See attached.
- b. Tax Collectors Report: See attached. Motion to transfer \$19,729.40 from the Tax Fund to the Sewer Fund made by Mrs. Williams; 2nd by Mr. Thompson. Motion carries 9-0.
- c. Solicitors Report: Mr. Gibbs reported on litigation with 850 Summit Street and he will prepare on training for the new Zoning Hearing Board.
- d. Police Chiefs Report: Chief Gabe gave the monthly crime stats report.
- e. Managers Report: Motion to conditionally hire police cadet Constance Finney from the Delaware County Municipal Police Academy made by Ms. Davis; 2nd by Mrs. Johnston. Motion carries 9-0. Motion to conditionally hire police cadet Thomas Reynolds from the Delaware County Municipal Police Academy made by Mr. Thompson; 2nd by Mrs. Pratt. Motion carries 9-0. Motion to conditionally hire police cadet Brianna Schrader from the Delaware County Municipal Police Academy made by Mrs. Williams; 2nd by Mr. Thompson. Motion carries 9-0.

Motion to accept the Fire Chief, Tax Collector, Police Chief and Managers Reports made by Mrs. Parks; 2nd by Mr. Thompson. Motion carries 9-0.

ADJOURNMENT

Motion to adjourn made by Ms. Davis; 2nd by Mrs. Parks. Motion carries 9-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

MEMORANDUM

CIVIL COLLABORATIVE CONCEPTS, LLC

2205 Parkview Drive
Haverford, PA 19041
(610) 496-0042

DATE: 11 October 2023
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru October 11, 2023

Current Month Activity:
Ordinary Street and Sewer Maintenance

Gargiule has completed the sanitary sewer system repairs at 6th/Cedar and 6th/Walnut. They will do final restoration after a 60-90 settlement period.

Liquid Fuels

An ordinance must be passed by Borough Council that has the Borough adopt Londonderry Lane, Coventry Avenue, Shetland Road, and Glen Cove Road. If the Borough adopts these streets, then they can receive additional liquid fuels funds for the mileage of these streets.

Grants

PennDOT Pedestrian Improvements on Main St. at 5th and 6th: Council's payment to CSX and execution of agreement between CSX and the Borough has completed the outstanding issues. Please forward the agreement and payment to CSX if these have not been sent.

PECO Open Space grant: a grant application was submitted on October 27, 2022 for the addition of an accessible route and picnic tables for Powell Park. The project cost was \$20,000 with a grant request of \$10,000. This project was not selected for an award. We will resubmit under the current grant program. **A motion to pass a Resolution for this application is required.**

2023 Local Shares Statewide Grant: Applications are due November 30, 2023 and this is the grant we received last year for \$1,000,000 to renew the sanitary sewer on N. 2nd St. It is suggested we apply for funds for replacement of the sanitary sewer system on 3rd St and 4th St up to the maximum grant amount of \$1,000,000. **A motion to pass a Resolution for this application is required.**

Delco Greenways Grant Round 1: A meeting was held with the County to discuss next steps. We are working to review the requirements for this grant to determine the Borough's next actions. This is for the acquisition of multiple properties abutting Cobbs Creek.

Delco Greenways Grant Round 3: The Borough is handling the acquisition of the properties known as 28/30 S. 5th St.

Delco Greenways Grant Round 4: A grant application for the construction of a playground for children 5-12 years of age on the lots known as 28/30 S. 5th St. was submitted to the County on September 29, 2023.

2023 Community Project Fund Grant: A grant application was submitted on March 20 to US Representative Mary Gay Scanlon's office and it covered the replacement of the sanitary sewer main and street laterals on Fern St. between 4th Street and Damon's Lane.

CFA Local Share Grant (Statewide): Contracts are being developed for Eagle Contracting and then work will begin on the replacement of the sanitary sewer system on N. 2nd St.

2021 CDBG/2018 PA Small Water and Sewer Grant: The contractor work on 13th St. has been completed. Requests for payment to the County and the State to pay the contractor's invoices will be prepared and submitted. These projects will then be closed.

2022 CDBG: The Borough attended the project kickoff meeting hosted by the County on July 20, 2022. Note that the funding received leaves approximately a 50% shortfall; the Borough has applied for a PA Small Water & Sewer grant to cover the balance of funds needed.

2023 CDBG: The Borough has received notice that both applications for the 2023 CDBG program were approved for funding by County Council. The Priority project was Sanitary Sewer Improvements to 12th St; the alternate project was storm sewer improvements on New Walnut St.

2022 PA Small Water and Sewer Grant – This application was submitted on 12/21/22. This application requested the additional funds needed for 14th St, funding for N. 2nd St sanitary sewer replacement, and partial funding of 12th Street sanitary sewer improvements.

Blight Remediation Grant: The demolition and site restorations have been completed for 304 Marks Ave. and 621 Main St. We have requested the remaining funds be permitted for the remediation of 129/131/133 Whitely Terrace. This request is being considered at the Commonwealth Financing Authority's March Board meeting. Additional funds in the amount of \$100,000 are required in order to complete this effort. Property owners should be asked if they have homeowner's insurance. Otherwise, we need to identify a funding source. If these properties are not remediated, they will cause the remaining homes in this attached dwelling block to begin deteriorating.

MS4 (Municipal Separate Storm Sewer System): The annual report was submitted by 9/30/22.

Stormwater Tip:

The Eastern Delaware County Stormwater Collaborative has been installing stormwater management devices throughout the member communities. We are talking with the leadership regarding the possibility of installing curb cuts that would direct street run-off to a landscaped bed where the pollutants in the runoff would be removed by the bed and the resulting water would infiltrate into the landscape area. We are considering this at the corner of MacDade and Ridge. There may be other locations throughout the Borough where this would be appropriate, as well. Development of the site could also include passive recreation activities. These devices will assist the Borough in meeting our MS4 permit requirement for sediment reduction. If the

Borough agrees to the concept, the Collaborative would seek funding and if successful, schedule them for construction.



September Chief's Report

Dear Mr. Mayor and Borough Council members,

During the month of September, the company responded to 66 calls for service. There is no other reportable information at this time.

*****FUTURE EVENTS*****

Fire prevention month is here! We will be making calls to schedule dates and times for demonstrations at the schools and daycares within the borough.

Daylight savings is rapidly approaching, remember to change the batteries in you smoke and carbon monoxide detectors too!

Be Safe and Stay Healthy!

Vincent Lanni

Fire Chief

Darby Fire Co. #1

October 18, 2023

Tax Collector's Report:

- 1- Real Estate Tax Collected for the month of September 2023:
\$28,581.25
- 2- Fire Tax Collected for the month of September 2023:
\$729.38
- 3- Library Tax Collected for the month of September 2023:
\$365.47

Total Collected in Taxes for the Month of September 2023: \$29,676.10

- 1- Sewer Fees Collected for the month of September 2023:
\$19,729.40
- 2- Trash Fees Collected for the month of September 2023:
\$13,469.50

Total Collected in Fees for the Month of September 2023: \$33,198.90

MOTION NEEDED:

Motion to transfer \$19,729.40 from the Tax Fund to the Sewer Fund. TW, OT
RD

Tax Collector's Monthly Report to Taxing Districts

For the month of

September 2023

Darby Borough

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
		OTHER	OTHER	
1. Balance Collectable - Beginning of Month	898,251.55	22,921.56	11,486.13	
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	898,251.55	22,921.56	11,486.13	
4: Less: Face Collections for the Month	25,982.93	663.06	332.25	
5: Less: Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	872,268.62	22,258.50	11,153.88	
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	25,982.93	663.06	332.25	
10: Plus: Penalties	2,598.32	66.32	33.22	
11: Less: Discounts				
12: Total Cash Collected per Column	28,581.25	729.38	365.47	
13: Total Cash Collected - (12A+12B+12C+12D)				29,676.10

* Attach any supporting Documentation Required by your Taxing District

Tax Collector's Monthly Report to Taxing Districts

For the month of

September 2023

Darby Borough

A: COLLECTIONS	REAL ESTATE		INTERIM		PER CAPITA		OTHER	
1: Balance Collectable- Beginning of Month		549,285.24		323,505.00				
2A: Additions: During the Month *								
2B: Deductions: Credits During the Month (Line 17)								
3: Total Collectable		549,285.24		323,505.00				
4: Less Face Collections for the Month		17,935.81		12,245.00				
5: Less Deletions from the List *								
6: Less: Exonerations *								
7: Less: Liens/ Non-Lienable Installments *								
8: Balance Collectable - End of Month		531,349.43		311,260.00				
B: RECONCILIATION OF CASH COLLECTED								
9: Face Amount of Collections - must agree with line 4		17,935.81		12,245.00				
10: Plus: Penalties		1,793.59		1,224.50				
11: Less: Discounts								
12: Total Cash Collected per Column		19,729.40		13,469.50				
13: Total Cash Collected - (12A+12B+12C+12D)								33,198.90

* Attach any supporting Documentation Required by your Taxing District

