

**BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
May 17, 2023**

The Darby Borough Council met in Borough Council Chambers on the above date with the following members present: President Rudolph Taylor, III, Vice President Tracy Williams, Ms. Hill, Mrs. Johnston, Ms. Davis, Mr. Robinson, Mrs. Pratt and Mr. Omar Thompson. Also present was Borough Manager Mark Possenti, Police Chief Joseph Gabe, Borough Solicitor Charles Gibbs & Borough Engineer Eileen Mulvena. Mayor Darren Burrell & Mrs. Jennifer Parks were absent.

President Taylor called the meeting to Order at 7:00 p.m. followed by Roll Call.

Pledge of Allegiance

PUBLIC COMMENT:

Lynne DeShields, 308 S. 7th Street: Will be holding a Youth Day in the 3rd Ward in June. Would like to see a Youth Day in every Ward. She stated they are accepting donations for the Youth Day.

ENGINEERS'S REPORT:

See Attached.

MAYOR'S REPORT:

No Report

Approval of April 19, 2023 – Council Meeting Minutes, Mayors, Engineers, Library, Ordinance/Zoning, Finance, Municipal Services, Public Safety, Community Relations and Recreation Center Minutes and Reports:

Motion made by Mr. Robinson; 2nd by Ms. Davis to approve the minutes and reports. Motion carries 8-0.

NEW BUSINESS:

- a. **Paid Bills – May 2023:** Motion made by Ms. Davis; 2nd by Mrs. Johnston to pay the bills for the month of May 2023. Motion carries 8-0.
- b. **Allocation of the American Rescue Funds:** Motion made by Ms. Davis; 2nd by Mrs. Johnston to allocate the fund for general government services as a Standard Allowance. Motion carries 8-0.
- c. **Darby Borough Library Payments:** Motion made by Mrs. Pratt; 2nd by Mrs. Johnston to approve quarterly payments of \$5,000.00 totaling \$20,000.00. Motion carries 8-0.

OLD BUSINESS:

- d. **Cleaning Bids:** Motion made by Ms. Hill; 2nd by Mrs. Williams to move forward with the cleaning services. Motion carries 8-0.

COMMUNICATIONS & REPORTS:

- a. Fire Chiefs Report: See attached.
- b. Tax Collectors Report: See attached. Motion to transfer \$95,314.34 from the Tax Fund to the Sewer Fund made by Mrs. Johnston; 2nd by Mrs. Williams. Motion carries 8-0.
- c. Solicitors Report: Motion made by Mrs. Pratt; 2nd by Mrs. Johnston to approve Resolution 23-06 for Shotspotter. Motion carries 8-0. Mr. Gibbs reported on the status of the property located at 850 Summit Street. He also reported on the Fire Services that we provide to Colwyn.
Police Chiefs Report: Chief Gabe gave the monthly crime stats report.
- d. Managers Report: Motion to approve the agreement between Employee 23-01 and the Borough of Darby for the amount of time owed as of 3/1/23 in four consecutive annual payments made by Mrs. Williams; 2nd by Ms. Davis. Motion carries 8-0. Motion to approve the agreement between Employee 23-02 and the Borough of Darby for the amount of time owed as of 3/1/23 in four consecutive annual payments made by Mrs. Williams; 2nd by Mrs. Johnston. Motion carries 8-0. Motion made by Ms. Davis; 2nd by Mrs. Pratt to hire Mario Colucci as a Full Time Police Officer for the Darby Borough Police Department effective July 1, 2023. Motion carries 8-0.

Motion to accept the Fire Chief, Tax Collector, Solicitors, Police Chief and Managers Reports made by Ms. Davis; 2nd by Mr. Robinson. Motion carries 8-0.

ADJOURNMENT

Motion to adjourn made by Ms. Davis; 2nd by Ms. Hill. Motion carries 8-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

MEMORANDUM

CIVIL COLLABORATIVE CONCEPTS, LLC

2205 Parkview Drive
Haverford, PA 19041
(610) 496-0042

DATE: 10 May 2023
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru May 10, 2023

Current Month Activity:
Ordinary Street and Sewer Maintenance

Gargiule will continue to add stone and cold patch to sinkhole at 6th/Cedar throughout the winter. We will request authorization to repair sewer later in the spring.

Liquid Fuels

An ordinance must be passed by Borough Council that has the Borough adopt Londonderry Lane, Coventry Avenue, Shetland Road, and Glen Cove Road. If the Borough adopts these streets, then they can receive additional liquid fuels funds for the mileage of these streets.

We have received approval from PennDOT to use Liquid Fuels funds for the milling and resurfacing of 13th St.

We have applied to PennDOT for approval to use Liquid Fuels funds for the replacement of 300LF of storm sewer on 13th St.

Grants

Delco Greenways Grant Round 1: A meeting was held with the County to discuss next steps. We are working to review the requirements for this grant to determine the Borough's next actions. This is for the acquisition of multiple properties abutting Cobbs Creek.

Delco Greenways Grant Round 3: A kickoff meeting was held with the County to discuss the next steps. This is for the acquisition of properties on S. 5th St. Future plans include applying for funds to develop a tot lot.

2023 Community Project Fund Grant: A grant application was submitted on March 20 to US Representative Mary Gay Scanlon's office and it covered the replacement of the sanitary sewer main and street laterals on Fern St. between 4th Street and Damon's Lane.

CFA Local Share Grant (Statewide): The Borough's application for grant funding to replace the sanitary sewer main and street laterals on North 2nd St. was approved for \$1,000,000 in March.

2021 CDBG/2018 PA Small Water and Sewer Grant: Remaining work is the resurfacing of 13th St.

2022 CDBG: The Borough attended the project kickoff meeting hosted by the County on July 20, 2022. Note that the funding received leaves approximately a 50% shortfall; the Borough has applied for a PA Small Water & Sewer grant to cover the balance of funds needed.

2023 CDBG: The Borough has received notice that both applications for the 2023 CDBG program were approved for funding by County Council. The Priority project was Sanitary Sewer Improvements to 12th St; the alternate project was storm sewer improvements on New Walnut St.

2022 PA Small Water and Sewer Grant – This application was submitted on 12/21/22. This application requested the additional funds needed for 14th St, funding for N. 2nd St sanitary sewer replacement, and partial funding of 12th Street sanitary sewer improvements.

PECO Open Space grant: a grant application was submitted on October 27, 2022 for the addition of an accessible route and picnic tables for Powell Park. The project cost was \$20,000 with a grant request of \$10,000.

Blight Remediation Grant: The demolition and site restorations have been completed for 304 Marks Ave. and 621 Main St. We have requested the remaining funds be permitted for the remediation of 129/131/133 Whitely Terrace. This request is being considered at the Commonwealth Financing Authority's March Board meeting. Additional funds in the amount of \$100,000 are required in order to complete this effort. Property owners should be asked if they have homeowner's insurance. Otherwise, we need to identify a funding source. If these properties are not remediated, they will cause the remaining homes in this attached dwelling block to begin deteriorating.

MS4 (Municipal Separate Storm Sewer System): The annual report was submitted by 9/30/22.

Stormwater Tip: The three key principles of Low Impact Development (LID) work in more urban areas, too. They are “slow it, spread it, sink it”

1. **Slow down stormwater** flows, to allow pollutants to settle out of the water.
2. **Spread stormwater** out over a larger area so plants and soil can filter out pollutants.
3. **Sink stormwater** into the soil to provide water for plants and to replenish groundwater.

April Fire Chief's Report

Dear Council President, Council members and the general public,

During the month of April, Darby Fire Company responded to 64 calls for service. There were no working fires in Darby.

*****FUTURE EVENTS*****

Nothing scheduled a/t/t.

Please keep an eye out for potential announcements about schools visiting the station or going to see the schools for presentations.

Be Safe and Stay Healthy!

Vincent Lanni

Fire Chief

Darby Fire Co. #1

May 17, 2023

Tax Collector's Report:

1- Real Estate Tax Collected for the month of April 2023:
\$202,501.79

2- Fire Tax Collected for the month of April 2023:
\$5,167.37

3- Library Tax Collected for the month of April 2023:
\$2,589.52

Total Collected in Taxes for the Month of April 2023: \$210,258.68

1- Sewer Fees Collected for the month of April 2023:
\$95,314.34

2- Trash Fees Collected for the month of April 2023:
\$40,211.00

Total Collected in Fees for the Month of April 2023: \$135,525.34

MOTION NEEDED:

Motion to transfer \$95,314.34 from the Tax Fund to the Sewer Fund.

RJ, TW

Tax Collector's Monthly Report to Taxing Districts

For the month of

April 2023

Darby Borough

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
	<i>RE</i>	<i>Fire</i>	<i>Library</i>	
1. Balance Collectable- Beginning of Month	1,449,803.21	36,995.86	18,539.11	
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	1,449,803.21	36,995.86	18,539.11	
4: Less Face Collections for the Month	205,287.04	5,238.45	2,625.14	
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	1,244,516.17	31,757.41	15,913.97	
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	205,287.04	5,238.45	2,625.14	
10: Plus: Penalties				
11: Less: Discounts	2,785.25	71.08	35.62	
12: Total Cash Collected per Column	202,501.79	5,167.37	2,589.52	
13: Total Cash Collected - (12A+12B+12C+12D)				210,258.68

* Attach any supporting Documentation Required by your Taxing District

Tax Collector's Monthly Report to Taxing Districts

For the month of

April 2023

Darby Borough

	REAL ESTATE	INTERIM OTHER	PER CAPITA OTHER	OTHER
A: COLLECTIONS				
1. Balance Collectable - Beginning of Month	879,613.56	486,640.00		
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	879,613.56	486,640.00		
4: Less Face Collections for the Month	96,573.56	40,685.00		
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	783,040.00	445,955.00		
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	96,573.56	40,685.00		
10: Plus: Penalties				
11: Less: Discounts	1,259.22	474.00		
12: Total Cash Collected per Column	95,314.34	40,211.00		
13: Total Cash Collected - (12A+12B+12C+12D)				135,525.34

* Attach any supporting Documentation Required by your Taxing District

