

**BOROUGH OF DARBY  
BOROUGH COUNCIL MEETING  
March 15, 2023**

The Darby Borough Council met in Borough Council Chambers on the above date with the following members present: President Rudolph Taylor, III, Ms. Hill, Ms. Davis, Mr. Robinson, Mrs. Pratt and Mr. Thompson. Also present was Borough Manager Mark Possenti, Police Chief Joseph Gabe, Borough Solicitor Charles Gibbs & Borough Engineer Eileen Mulvena. Mayor Darren Burrell, Vice President Tracy Williams, Mrs. Rozeta Johnston and Mrs. Jennifer Parks were absent.

President Taylor called the meeting to Order at 7:00 p.m. followed by Roll Call.

Pledge of Allegiance

**PUBLIC COMMENT:**

Lynne DeShields, 308 South 7<sup>th</sup> Street: Mrs. DeShields would like to see more people coming to meetings, more input, be more engaged and contribute more to the Borough. Was very pleased with the Black History Month event and would like to see it on a weekend next year. The Library celebration was another great event and wants to form a committee to recognize Darby's History.

Jan & John Haigis, 1006 Main Street: Wanted to inform everyone that Darby's OcTrolley Fest will be held on October 21, 2023 this year.

Diana Jones, 321 Marks Avenue: Stated the corner store on 9<sup>th</sup> and Summit is a hangout for the local school kids and asked for Police to look into this matter. Asked Codes to address the vehicles on 229 North 9<sup>th</sup> Street. Would like to know when clean up day will be held.

Laverne Tolbert, 610 Spruce Street: She asked for help with her handicapped parking spot.

**NRO's:**

Mr. Daniel Lendeh, 6101 Gray Avenue, Philadelphia, PA: To operate a church and community services program at 3-5 Chester Pike. Church services will be conducted on Wednesday 6:30pm to 7:30pm, Friday 6:30pm to 7:30pm and Sunday 10:00am to 1:00pm. Mr. Lendeh agrees to no parking on Main Street, Chester Pike, At the Senior Center and New Walnut Street. Motion to approve pending all final inspections made by Ms. Hill; 2<sup>nd</sup> by Mrs. Pratt. Motion carries 6-0.

Mr. Daniel Lendeh, 6101 Gray Avenue, Philadelphia, PA: To operate a Daycare Center Monday thru Friday 8:00 am to 5:00 pm. Motion to conditional approve the NRO assuming that the applicant meets all the terms and conditions of code and the Commonwealth made by Ms. Hill; 2<sup>nd</sup> by Mrs. Pratt. Motion fails 4-2. Ms. Davis, Mr. Taylor. Mrs. Pratt and Mr. Thompson voted No.

### **ENGINEERS'S REPORT:**

See Attached.

Motion made by Ms. Davis; 2<sup>nd</sup> by Mr. Thompson to authorize the engineer to prepare and submit a Capital Projects Fund grant application for the replacement of the sanitary sewer main and laterals to the curblin on Fern Street between 4<sup>th</sup> and Damons Lane. Estimated cost is \$821,282 and if fully funded the Borough's match is \$164,256 (20%). Grant is due 3/20/23. Motion carries 6-0.

### **MAYOR'S REPORT:**

No Report

Approval of February 15, 2023 – Council Meeting Minutes, Mayors, Engineers, Library, Ordinance/Zoning, Finance, Municipal Services, Public Safety, Community Relations and Recreation Center Minutes and Reports:

Motion made by Ms. Davis; 2<sup>nd</sup> by Mr. Robinson to approve the minutes and reports. Motion carries 6-0.

### **NEW BUSINESS:**

- a. **Paid Bills – March 2023:** Motion made by Ms. Hill; 2<sup>nd</sup> by Mrs. Pratt to pay the bills for the month of March 2023. Motion carries 6-0.
- b. **Approval of Resolution 23-04 (Delco Hazard Mitigation Plan):** Motion made by Ms. Hill; 2<sup>nd</sup> by Mrs. Pratt. Motion carries 6-0.
- c. **Committee Appointments:**  
Motion made by Mr. Thompson; 2<sup>nd</sup> by Mrs. Pratt to appoint Mr. Derrick Waters to a 2-year term, Mrs. Verona Coleman to a 3-year term and Mr. Thomas Davis as a Alternate. Roll Call: Ms. Hill – Yes, Ms. Davis – Abstain, Mr. Robinson – No, Mr. Taylor – No, Mrs. Pratt – Yes, Mr. Thompson – Yes. After discussion with the Borough Solicitor it was determined that the vote was a tie 3-3 and the Mayor was not present motion failed. Motion to table the appointments of the Zoning Hearing Board tabled until April Meeting made by Ms. Hill; 2<sup>nd</sup> by Mr. Robinson. Motion carries 6-0. Motion made by Ms. Davis; 2<sup>nd</sup> by Mrs. Pratt to appoint Mr. Fred Hill to the Civil Service Commission. Motion carries 6-0. Motion made by Mrs. Pratt; 2<sup>nd</sup> by Ms. Davis to appoint Ms. Shirley Taylor to the Civil Service Commission. Motion carries 6-0. Motion made by Mrs. Pratt; 2<sup>nd</sup> by Ms. Davis to appoint Mr. Alphonso Samukai to a 2-year term, Ms. Rhita Cordell to a 2-year term, Ms. Renee Pompey to a 3 year term, Ms. Lynne SeShields to a 4 year term and Ms. Nadine Kennedy to a 5 year term for the Planning Commission. Motion carries 6-0.
- d. **Approval of shelves for the Police Department:** Motion made by Ms. Hill; 2<sup>nd</sup> by Ms. Davis. Motion carries 6-0.
- e. **Approval of improvements to Borough Property:** Motion made by Ms. Hill; 2<sup>nd</sup> by Mrs. Pratt. Motion carries 6-0.
- f. **Consideration of the 2023 Cleaning Bids:** Tabled to the April Meeting after no motion was made when asked for by the Council President on three attempts.

**COMMUNICATIONS & REPORTS:**

- a. Fire Chiefs Report: See attached.
- b. Tax Collectors Report: See attached. Motion to transfer \$207,683.74 from the Tax Fund to the Sewer Fund made by Ms. Hill; 2<sup>nd</sup> by Mr. Robinson. Motion carries 6-0.
- c. Solicitors Report: No Report
- d. Police Chiefs Report: Chief Gabe gave the monthly crime stats report. Motion made by Mrs. Pratt; 2<sup>nd</sup> by Ms. Davis to accept the resignation of Sean Doyle. Motion carries 6-0.
- e. Managers Report: Mr. Possenti reported on the delivery of the Street Sweeper. Motion made by Ms. Davis; 2<sup>nd</sup> by Mrs. Pratt for preliminary approval of the development of 934 Main Street pending approval of the Zoning Hearing Board, Planning Commission, Borough Engineer Review and Code Enforcement Review. Motion carries 6-0. Motion made by Mr. Thompson; 2<sup>nd</sup> by Ms. Davis to hire Nafeesa Manor and LaShae Gordon as crossing guards. Motion carries 6-0. Motion made by Mrs. Pratt; 2<sup>nd</sup> by Mr. Robinson to approve the hiring of Richard Cooper to work in the recreation center three days a week at \$50.00 a day. Motion carries 6-0.

Motion to accept the Fire Chief, Tax Collector, Solicitors, Police Chief and Managers Reports made by Ms. Davis; 2<sup>nd</sup> by Mrs. Pratt. Motion carries 6-0.

**ADJOURNMENT**

Motion to adjourn made by Ms. Davis; 2<sup>nd</sup> by Mrs. Pratt. Motion carries 6-0.

Respectfully Submitted,

Mark Possenti  
Manager/Secretary  
Borough of Darby

# MEMORANDUM

CIVIL COLLABORATIVE CONCEPTS, LLC

2205 Parkview Drive  
Haverford, PA 19041  
(610) 496-0042

**DATE:** 9 March 2023  
**TO:** Darby Borough Council  
**FROM:** Eileen W. Mulvena, P.E.  
**RE:** Engineer's Report Thru March 9, 2023

**Current Month Activity:**  
**Ordinary Street and Sewer Maintenance**

Gargiule will continue to add stone and cold patch to sinkhole at 6<sup>th</sup>/Cedar throughout the winter. We will request authorization to repair sewer later in the spring.

Bids have been advertised for the next maintenance period and will be opened on March 30, 2023. Any resulting contracts will cover work identified to be done through December 31, 2025.

**Liquid Fuels**

An ordinance must be passed by Borough Council that has the Borough adopt Londonderry Lane, Coventry Avenue, Shetland Road, and Glen Cove Road. If the Borough adopts these streets, then they can receive additional liquid fuels funds for the mileage of these streets.

**Grants**

CFA Local Share Grant (Statewide): The Borough's application for grant funding to replace the sanitary sewer main and street laterals on North 2<sup>nd</sup> St. was submitted to DCED on 3/15/22. As of February 9, 2023, the applications are still under review.

2021 CDBG/2018 PA Small Water and Sewer Grant: The County has authorized the current grant allocation may be used to replace a 70LF section of storm sewer located in the area between Chestnut St and the Darby Creek. This work will begin Monday, March 13, 2023.

2022 CDBG: The Borough attended the project kickoff meeting hosted by the County on July 20, 2022. Note that the funding received leaves approximately a 50% shortfall.

2023 CDBG: The applications for the 2023 CDBG program were submitted on 1/6/23; as a reminder, the Priority project was Sanitary Sewer Improvements to 12<sup>th</sup> St; the alternate project was storm sewer improvements on New Walnut St.

2022 PA Small Water and Sewer Grant – This application was submitted on 12/21/22. This application requested the additional funds needed for 14<sup>th</sup> St, funding for N. 2<sup>nd</sup> St sanitary sewer replacement, and partial funding of 12<sup>th</sup> Street sanitary sewer improvements.

PECO Open Space grant: a grant application was submitted on October 27, 2022 for the addition of an accessible route and picnic tables for Powell Park. The project cost was \$20,000 with a grant request of \$10,000.

Blight Remediation Grant: The demolition and site restorations have been completed for 304 Marks Ave. and 621 Main St. We have requested the remaining funds be permitted for the remediation of 129/131/133 Whitely Terrace. This request is being considered at the Commonwealth Financing Authority's March Board meeting. Additional funds in the amount of \$100,000 are required in order to complete this effort. Property owners should be asked if they have homeowner's insurance. Otherwise, we need to identify a funding source. If these properties are not remediated, they will cause the remaining homes in this attached dwelling block to begin deteriorating.

MS4 (Municipal Separate Storm Sewer System): The annual report was submitted by 9/30/22.

Stormwater Tip: The following local activities are posted on the Delaware County Valley Association website, dcva.org, and registration can be entered on the website:

- Rain Garden Workshop

Saturday, March 18, 2023 9:00 AM • Haverford CREC, 9000 Parkview Drive, Haverford, PA 19041

Learn how to build and maintain a Rain Garden for yourself or in your community. Later, you will have the opportunity to hone your skills by joining our rain garden builds or apprenticing (i.e., assessing potential locations and designing rain gardens). Presented by Darby Creek Valley Association, Eastern Delaware County Stormwater Collaborative and Hav-a-Rain Garden who have designed and built more than 80 rain gardens in the region at parks, libraries and private properties.

- Invasive Vine Removal at Darby Creek Valley Park / Pilgrim Park

Saturday, March 25, 2023 10:00 AM • Darby Creek Valley Park / Pilgrim Park, Drexel Hill

Help remove invasive vines from the trees at Darby Creek Valley Park / Pilgrim Park! Bring your own gloves and tools, or we will have some to share with you.

- DCVA's 19th Annual Stream Watch

Saturday, April 08, 2023 8:30 AM • Various locations in Darby Creek

Come help us sample the macroinvertebrates in the creek! Stay for the whole time or show up at anytime. This is a great opportunity for you to get in the creek, take samples, work with the samplers, and see what is living in Darby Creek. We take samples from **six locations on Darby Creek:** Bartram Park in Darby, the Swedish Cabin in Upper Darby, Darby Creek Road in Haverford (downstream from the Haverford Reserve), Skunk Hollow in Radnor, the Brandywine Preserve at Waterloo Mills in Easttown, and the pump house next to the bridge on Newtown Road Berwyn.

- 39th Annual Watershed Wide Cleanup

Beginning Saturday, April 08, 2023 8:30 AM, Ending Saturday, April 29, 2023 • Various locations in Darby Creek

Join us for this very popular and effective event clearing litter and debris from the Darby Creek and its adjacent buffer zone!. These efforts improve the water quality of the Creek to improve in-stream habitat and to reduce local flooding.

## February Fire Chief's Report

Dear Council President, Council members and the general public,

During the month of February, Darby Fire Company responded to 63 calls for service. There were no working fires in Darby.

\*\*\*\*\*FUTURE EVENTS\*\*\*\*\*

Due to a lack of interest and ticket sales from the public, the Fire Company administration has decided to cancel the Cow Pie bingo event scheduled for 4/15/2023. If anyone had purchased any of the limited amount of tickets that were sold, your money will be refunded.

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Be Safe and Stay Healthy!

Vincent Lanni

Fire Chief

Darby Fire Co. #1

March 15, 2023

Tax Collector's Report:

- 1- Real Estate Tax Collected for the month of February 2023:  
\$514,729.01
- 2- Fire Tax Collected for the month of February 2023:  
\$13,134.70
- 3- Library Tax Collected for the month of February 2023:  
\$6,582.03

Total Collected in Taxes for the Month of February 2023: \$534,445.74

- 1- Sewer Fees Collected for the month of February 2023:  
\$207,683.74
- 2- Trash Fees Collected for the month of February 2023:  
\$98,710.50

Total Collected in Fees for the Month of February 2023: \$306,394.24

MOTION NEEDED:

**Motion to transfer \$207,683.74 from the Tax Fund to the Sewer Fund.**

DH, AR  
6-0

# Tax Collector's Monthly Report to Taxing Districts

For the month of

February 2023

Darby Borough

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
	<i>RE</i>	<i>Fire</i>	<i>Liberty</i>	
1. Balance Collectable- Beginning of Month				
2A: Additions: During the Month *	3,863,251.00	98,581.25	49,400.52	
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	3,863,251.00	98,581.25	49,400.52	
4: Less Face Collections for the Month	525,233.77	13,402.72	6,716.33	
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	3,338,017.23	85,178.53	42,684.19	
<b>B: RECONCILIATION OF CASH COLLECTED</b>				
9: Face Amount of Collections - must agree with line 4	525,233.77	13,402.72	6,716.33	
10: Plus: Penalties				
11: Less: Discounts	10,504.76	268.02	134.30	
12: Total Cash Collected per Column	514,729.01	13,134.70	6,582.03	
13: Total Cash Collected - (12A+12B+12C+12D)				534,445.74

\* Attach any supporting Documentation Required by your Taxing District



# Tax Collector's Monthly Report to Taxing Districts

For the month of

February 2023

Darby Borough

A: COLLECTIONS	REAL ESTATE		INTERIM		PER CAPITA		OTHER	
				OTHER		OTHER		OTHER
1. Balance Collectable - Beginning of Month		<i>Sewer</i>						
2A: Additions: During the Month *		2,508,451.65		1,322,855.00				
2B: Deductions: Credits During the Month (Line 17)								
3: Total Collectable		2,508,451.65		1,322,855.00				
4: Less Face Collections for the Month		211,922.29		100,725.00				
5: Less Deletions from the List *								
6: Less: Exonerations *								
7: Less: Liens/ Non-Lienable Installments *								
8: Balance Collectable - End of Month		2,296,529.36		1,222,130.00				
<b>B: RECONCILIATION OF CASH COLLECTED</b>								
9: Face Amount of Collections - must agree with line 4		211,922.29		100,725.00				
10: Plus: Penalties								
11: Less: Discounts		4,238.55		2,014.50				
12: Total Cash Collected per Column		207,683.74		98,710.50				
13: Total Cash Collected - (12A+12B+12C+12D)								306,394.24

\* Attach any supporting Documentation Required by your Taxing District

