

BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
July 18, 2023

The Darby Borough Council met in Borough Council Chambers on the above date with the following members present: President Rudolph Taylor, III, Vice President Tracy Williams, Ms. Hill, Mrs. Johnston, Ms. Davis, Mr. Robinson and Mrs. Pratt. Also present was Borough Manager Mark Possenti, Police Chief Joseph Gabe, Borough Solicitor Charles Gibbs & Borough Engineer Eileen Mulvena. Mayor Darren Burrell, Mr. Omar Thompson & Mrs. Jennifer Parks were absent.

President Taylor called the meeting to Order at 7:00 p.m. followed by Roll Call.

Pledge of Allegiance

PUBLIC COMMENT:

Ethel Williams, 234 Marks Avenue: Asked about the status of the fire damaged home next to her property. Asked for Code Enforcement to look into the properties at either 314 or 316 North 10th Street. She did not know the exact address.

Tiffany Peterson, 234 Moore Street: Asked why block parties are not being approved. She was told that someone will respond to her to discuss.

Tracy Thompson & Cheryl Wesley, 202 Golf Road: Discussed her issues with Code and parking violations on the 200 and 300 block of Golf Road.

ENGINEERS'S REPORT:

See Attached.

Motion made by Ms. Davis; 2nd by Mrs. Johnston to approve an amount not to exceed \$15,000 to repair the sewer inlet on Golf Road. Motion carries 7-0.

Motion made by Ms. Hill; 2nd by Mrs. Johnston to approve an amount not to exceed \$25,000 for the repair of sewer inlets at 6th and Cedar and 6th and Walnut. Motion carries 7-0.

Motion made by Ms. Davis; 2nd by Mrs. Pratt to approve the bid for the Local Services Grant on North 2nd Street. Motion carries 7-0.

Approval of June 21, 2023 – Council Meeting Minutes & Engineers Report:

Motion made by Ms. Hill; 2nd by Ms. Davis to approve the minutes & report. Motion carries 7-0.

NEW BUSINESS:

- a. **Paid Bills – July 2023:** Motion made by Ms. Davis; 2nd by Mr. Robinson to pay the bills for the month of July 2023. Motion carries 7-0.
- b. **Donation to Darby Monarchs Football Club:** Motion to approve \$300 made by Mrs. Johnston; 2nd by Ms. Davis. Motion carries 7-0.

- c. **Resolution 23-06 (2023 JAG Grant):** Motion to approve made by Ms. Davis; 2nd by Mrs. Williams. Motion carries 7-0.

COMMUNICATIONS & REPORTS:

- a. Fire Chiefs Report: No Report
- b. Tax Collectors Report: See attached. Motion to transfer \$41,455.82 from the Tax Fund to the Sewer Fund made by Mrs. Johnston; 2nd by Mrs. Williams. Motion carries 7-0.
Council recessed in Executive Session for potential litigation.
- c. Solicitors Report: Motion made by Ms. Davis; 2nd by Ms. Hill to settle the disability rights lawsuit. Motion carries 7-0. Motion made by Ms. Davis; 2nd by Mrs. Williams to file a civil action lawsuit against Abdus Shahid. Motion carries 7-0.
- d. Police Chiefs Report: Chief Gabe gave the monthly crime stats report.
- e. Managers Report: Motion made by Ms. Hill; 2nd by Mrs. Johnston to place Police Officer 23-06 on Service Connected disability pension effective 8/1/23 subject to the workers compensation referees approval of the full compromise and release agreement. Motion carries 7-0. Motion made by Mrs. Johnston; 2nd by Ms. Davis to approve the Municipal Services Committee and Borough Manager to move forward with the hiring of two seasonal Public Works workers. Motion carries 7-0. Motion made by Mrs. Williams; 2nd by Ms. Hill to advertise for a back up Parking Enforcement Officer. Motion carries 7-0. Motion made by Mrs. Pratt; 2nd by Ms. Davis to hire Marquis Sims as a part time recreation center employee at \$12.00/per hour. Motion carries 7-0. Motion made by Ms. Davis; 2nd by Mrs. Pratt to approve a lease with Rise up Towers pending the review and approval of the Borough Solicitor. Motion carries 7-0. Motion made by Ms. Davis; 2nd by Mrs. Pratt to advertise bids for the properties located at 1000 Main Street and 868 Main for sale. Motion carries 7-0. Motion made by Ms. Hill; 2nd by Mrs. Johnston to approve Resolution 23-07 (Sewer Module – 901 Quarry Street). Motion carries 7-0. Motion to hire Richard Nizza as a Part Time Police Officer made by Ms. Davis; 2nd by Mr. Robinson. Motion carries 7-0.

Motion to accept the Fire Chief, Tax Collector, Solicitors, Police Chief and Managers Reports made by Mrs. Johnston; 2nd by Ms. Davis. Motion carries 7-0.

ADJOURNMENT

Motion to adjourn made by Ms. Davis; 2nd by Mrs. Johnston. Motion carries 7-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

MEMORANDUM

CIVIL COLLABORATIVE CONCEPTS, LLC

2205 Parkview Drive
Haverford, PA 19041
(610) 496-0042

DATE: 14 July 2023
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru July 14, 2023

Current Month Activity:
Ordinary Street and Sewer Maintenance

Gargiule will continue to add stone and cold patch to sinkhole at 6th/Cedar throughout the winter. We will request authorization to repair sewer later in the spring.

There is a manhole that has collapsed at 6th/Walnut.

If there is funding available, we request authorization to have both 6th/Cedar and 6th/Walnut repairs done. The total estimate is approximately \$25,000.

Liquid Fuels

An ordinance must be passed by Borough Council that has the Borough adopt Londonderry Lane, Coventry Avenue, Shetland Road, and Glen Cove Road. If the Borough adopts these streets, then they can receive additional liquid fuels funds for the mileage of these streets.

The storm sewer replacement on 13th Street has been completed. The trench will settle until August and then final milling and resurfacing will be done. This will complete the work on 13th St.

Grants

Delco Greenways Grant Round 1: A meeting was held with the County to discuss next steps. We are working to review the requirements for this grant to determine the Borough's next actions. This is for the acquisition of multiple properties abutting Cobbs Creek.

Delco Greenways Grant Round 3: A kickoff meeting was held with the County to discuss the next steps. This is for the acquisition of properties on S. 5th St. Once the appraiser provides the formal proposal the County has requested, they will be authorized to perform the appraisals. Future plans include applying for funds to develop a tot lot.

2023 Community Project Fund Grant: A grant application was submitted on March 20 to US Representative Mary Gay Scanlon's office and it covered the replacement of the sanitary sewer main and street laterals on Fern St. between 4th Street and Damon's Lane.

CFA Local Share Grant (Statewide): The Borough's application for grant funding to replace the sanitary sewer main and street laterals on North 2nd St. was approved for \$1,000,000 in March.

Motion: Authorize the Engineer to prepare and advertised bids for the replacement of the sanitary sewer main and street laterals on N. 2nd St. between Main St. and the end of the cul de sac.

2021 CDBG/2018 PA Small Water and Sewer Grant: Remaining work is the resurfacing of 13th St. It will occur in August 2023.

2022 CDBG: The Borough attended the project kickoff meeting hosted by the County on July 20, 2022. Note that the funding received leaves approximately a 50% shortfall; the Borough has applied for a PA Small Water & Sewer grant to cover the balance of funds needed.

2023 CDBG: The Borough has received notice that both applications for the 2023 CDBG program were approved for funding by County Council. The Priority project was Sanitary Sewer Improvements to 12th St; the alternate project was storm sewer improvements on New Walnut St.

2022 PA Small Water and Sewer Grant – This application was submitted on 12/21/22. This application requested the additional funds needed for 14th St, funding for N. 2nd St sanitary sewer replacement, and partial funding of 12th Street sanitary sewer improvements.

PECO Open Space grant: a grant application was submitted on October 27, 2022 for the addition of an accessible route and picnic tables for Powell Park. The project cost was \$20,000 with a grant request of \$10,000.

Blight Remediation Grant: The demolition and site restorations have been completed for 304 Marks Ave. and 621 Main St. We have requested the remaining funds be permitted for the remediation of 129/131/133 Whitely Terrace. This request is being considered at the Commonwealth Financing Authority's March Board meeting. Additional funds in the amount of \$100,000 are required in order to complete this effort. Property owners should be asked if they have homeowner's insurance. Otherwise, we need to identify a funding source. If these properties are not remediated, they will cause the remaining homes in this attached dwelling block to begin deteriorating.

MS4 (Municipal Separate Storm Sewer System): The annual report was submitted by 9/30/22.

Stormwater Tip: When stormwater is absorbed into soil, it is filtered and ultimately replenishes aquifers or flows into streams and rivers.

Climate changes, including more frequent and intense storms and more extreme flooding events, can increase stormwater runoff. An increase in stormwater runoff can exacerbate existing, or introduce new, pollution problems.

More frequent and intense downpours, projected for all regions of the country, can overwhelm the design capacity of municipal stormwater management systems. Overwhelmed stormwater management systems can lead to backups that cause localized flooding or lead to greater runoff of contaminants such as trash, nutrients, sediment or bacteria into local waterways.

Stormwater runoff can also wash sediment, nutrients or other pollutants into water sources. Increased sediment, nutrients and other pollutants can diminish water quality, threaten drinking water sources, and complicate water treatment processes. Drought conditions and lower stream flow can exacerbate these problems by concentrating pollutants and limiting dilution.

July 18, 2023

Tax Collector's Report:

- 1- Real Estate Tax Collected for the month of June 2023:
\$58,945.53
- 2- Fire Tax Collected for the month of June 2023:
\$1,504.17
- 3- Library Tax Collected for the month of June 2023:
\$753.76

Total Collected in Taxes for the Month of June 2023: \$61,203.46

- 1- Sewer Fees Collected for the month of June 2023:
\$41,455.82
- 2- Trash Fees Collected for the month of June 2023:
\$26,204.30

Total Collected in Fees for the Month of June 2023: \$67,660.12 _____

MOTION NEEDED:

Motion to transfer \$41,455.82 from the Tax Fund to the Sewer Fund. RJ, TW
7-0

Tax Collector's Monthly Report to Taxing Districts

For the month of

June 2023

Darby Borough

A: COLLECTIONS	REAL ESTATE		INTERIM		PER CAPITA		OTHER
		OTHER		OTHER		OTHER	
1: Balance Collectable- Beginning of Month	<i>Real Estate</i>						
2A: Additions: During the Month *	1,017,565.17		25,966.17		<i>Library</i>	13,011.85	
2B: Deductions: Credits During the Month (Line 17)							
3: Total Collectable	1,017,565.17		25,966.17			13,011.85	
4: Less Face Collections for the Month	57,601.79		1,469.86			736.57	
5: Less Deletions from the List *							
6: Less: Exonerations *							
7: Less: Liens/ Non-Lienable Installments *							
8: Balance Collectable - End of Month	959,963.38		24,496.31			12,275.28	
B: RECONCILIATION OF CASH COLLECTED							
9: Face Amount of Collections - must agree with line 4							
10: Plus: Penalties	57,601.79		1,469.86			736.57	
11: Less: Discounts	1,404.90		35.87			17.97	
12: Total Cash Collected per Column	61.16		1.56			0.78	
13: Total Cash Collected - (12A+12B+12C+12D)	58,945.53		1,504.17			753.76	
							61,203.46

* Attach any supporting Documentation Required by your Taxing District

Tax Collector's Monthly Report to Taxing Districts

For the month of June 2023

Darby Borough

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
		OTHER	OTHER	
1. Balance Collectable- Beginning of Month	<i>Stuen</i> 652,762.55			
2A: Additions: During the Month *		369,720.00		
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	652,762.55	369,720.00		
4: Less Face Collections for the Month	40,130.93	25,675.00		
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	612,631.62	344,045.00		
B: RECONCILLIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	40,130.93	25,675.00		
10: Plus: Penalties	1,350.97	553.00		
11: Less: Discounts	26.08	23.70		
12: Total Cash Collected per Column	41,455.82	26,204.30		
13: Total Cash Collected - (12A+12B+12C+12D)				67,660.12

* Attach any supporting Documentation Required by your Taxing District

