

**BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
January 18, 2023**

The Darby Borough Council met in Borough Council Chambers on the above date with the following members present: President Rudolph Taylor, III, Vice President Tracy Williams, Ms. Hill, Mrs. Johnston (via telephone), Mr. Robinson, Mrs. Pratt and Mrs. Parks. Also present was Borough Manager Mark Possenti, Police Chief Joseph Gabe, Borough Solicitor Charles Gibbs & Borough Engineer Eileen Mulvena. Mayor Darren Burrell, Ms. Janice Davis and Mr. Omar Thompson were absent.

President Taylor called the meeting to Order at 7:00 p.m. followed by Roll Call.

Pledge of Allegiance

PUBLIC COMMENT:

Lynne DeShields, 308 South 7th Street: Mrs. DeShields made comments about residents getting involved, registering to vote, coming and working together and better communication to make this a great Borough.

ENGINEERS'S REPORT:

See Attached.

MAYOR'S REPORT:

No Report

Approval of December 21, 2022 – Council Meeting Minutes, Mayors, Engineers, Library, Ordinance/Zoning, Finance, Municipal Services, Public Safety, Community Relations and Recreation Center Minutes and Reports:

Motion made by Mrs. Parks; 2nd by Mrs. Pratt to approve the minutes and reports. Motion carries 7-0.

NEW BUSINESS:

- a. **Paid Bills – January 2023:** Motion made by Ms. Hill; 2nd by Mrs. Pratt to pay the bills for the month of January 2023. Motion carries 7-0.
- b. **Approval of the online execution of 2023 Salt Contract:** Motion to approve made by Ms. Hill; 2nd by Mr. Robinson. Motion carries 7-0.
- c. **Approval of Resolution 23-01 (Act 57 of 2022):** Motion made by Mrs. Parks; 2nd by Mrs. Pratt. Motion carries 7-0.
- d. **Accept the Resignation of Part Time Officer Joseph Marano:** Motion made by Ms. Hill; 2nd by Mrs. Parks. Motion carries 7-0.
- e. **Handicap Parking Approvals (348 N. 10th St. & 1105 Chestnut St.):** Motion made by Mrs. Pratt; 2nd by Mrs. Parks. Motion carries 7-0.

- f. **Approval of I-Pads for Borough Officials through the Borough's Cellular Provider:**
Motion made by Mrs. Parks; 2nd by Mrs. Pratt. Motion carries 7-0.

COMMUNICATIONS & REPORTS:

- a. Fire Chiefs Report: See attached.
- b. Tax Collectors Report: See attached. Motion to transfer \$80,318.72 from the Tax Fund to the Sewer Fund made by Mrs. Parks; 2nd by Mr. Robinson. Motion carries 7-0.
- c. Solicitors Report: Mr. Gibbs reported on the recent court appearance regarding 850 Summit Street and the 40 Citations. He reported on that we have completed the zoning decision for the property located at 3-5 & 9 Chester Pike.
- d. Police Chiefs Report: Chief Gabe gave the monthly crime stats report.
- e. Managers Report: Reported on making March Darby Library month. Gave an update on the Street Sweeper and purchase of a new dump truck. Discussed starting a facebook page and a calendar for the Borough residents.

Motion to accept the Fire Chief, Tax Collector, Solicitors, Police Chief and Managers Reports made by Mrs. Parks; 2nd by Mr. Robinson. Motion carries 7-0.

ADJOURNMENT

Motion to adjourn made by Mrs. Parks; 2nd by Ms. Hill. Motion carries 7-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

MEMORANDUM

CIVIL COLLABORATIVE CONCEPTS, LLC

2205 Parkview Drive
Haverford, PA 19041
(610) 496-0042

DATE: 11 January 2023
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru January 11, 2023

Current Month Activity:

Ordinary Street and Sewer Maintenance

Gargiule will continue to add stone and cold patch to sinkhole at 6th/Cedar throughout the winter. We will request authorization to repair sewer in the spring.

Liquid Fuels

An ordinance must be passed by Borough Council that has the Borough adopt Londonderry Lane, Coventry Avenue, Shetland Road, and Glen Cove Road. If the Borough adopts these streets, then they can receive additional liquid fuels funds for the mileage of these streets.

Grants

CFA Local Share Grant (Statewide): The Borough's application for grant funding to replace the sanitary sewer main and street laterals on North 2nd St. was submitted to DCED on 3/15/22. As of January 9, 2023, the applications are still under review.

2021 CDBG: The contractor is working on the replacement of the sanitary sewer main and laterals on 13th St. and approximately 85% is completed. Cleaning of the storm sewer line is still to be completed. There is a lot of debris in the line. The line will be televised after cleaning. If there are breaks, we will request authorization to replace the bad sections and line the sewer after that. This will make the line watertight and ensure the stormwater reaches the Darby Creek.

2022 CDBG: The Borough attended the project kickoff meeting hosted by the County on July 20, 2022. Note that the funding received leaves approximately a 50% shortfall.

2023 CDBG: The applications for the 2023 CDBG program were submitted on 1/6/23; as a reminder, the Priority project was Sanitary Sewer Improvements to 12th St; the alternate project was storm sewer improvements on New Walnut St.

2022 PA Small Water and Sewer Grant – This application was submitted on 12/21/22. This application requested the additional funds needed for 14th St, funding for N. 2nd St sanitary sewer replacement, and partial funding of 12th Street sanitary sewer improvements.

PECO Open Space grant: a grant application was submitted on October 27, 2022 for the addition of an accessible route and picnic tables for Powell Park. The project cost was \$20,000 with a grant request of \$10,000.

Blight Remediation Grant: The demolition and site restorations have been completed for 304 Marks Ave. and 621 Main St. We have requested the remaining funds be permitted for the remediation of 129/131/133 Whitely Terrace. This request is being considered at the Commonwealth Financing Authority's January Board meeting. Additional funds in the amount of \$100,000 are required in order to complete this effort. Property owners should be asked if they have homeowner's insurance. Otherwise, we need to identify a funding source. If these properties are not remediated, they will cause the remaining homes in this attached dwelling block to begin deteriorating.

MS4 (Municipal Separate Storm Sewer System): The annual report was submitted by 9/30/22.

Stormwater Tip:

What is an impervious surface?

An impervious surface prevents the infiltration of water into the ground. Impervious surfaces are typically found in urban and suburban landscapes; some examples of impervious surfaces include streets, roofs, parking lots, patio walkways. When rain falls on impervious surfaces the water does not seep into the ground, but runs off into storm sewers and flows quickly into local creeks. Impervious surfaces increase the incidence of both localized flooding events and water pollution. A best management practice is to reduce impervious cover to the extent possible, and where it cannot be removed, divert runoff from these surfaces to lawn area for pollutant filtering prior to the runoff reaching the storm sewer.

December Fire Chief's Report

Dear Mr. President, Board of Directors and general membership,

During the month of December, the company responded to 100 calls for service, 2 working fires were located in Darby Borough.

On December 15th, just before 5pm, Co 4 was dispatched to the 200 block of N. 6th Street for a house fire. First arriving companies found a bedroom on fire on Div. 2 and extinguished the same. Co 4 would remain on scene for just under 2 hours before returning available. ****NO FF INJURIES REPORTED****

On December 28th, just after 5pm Co 4 was dispatched to the 1200 block of Wycombe Ave for an automatic fire alarm. Upon investigation E4 located a fire in the second floor front bedroom. Capt. 4 requested the working fire dispatch be transmitted a/t/t. E4 crew extinguished the fire and checked for extension. Co 4 operated on scene for just over an hour before command was terminated ****NO FF INJURIES REPORTED****

Be Safe and Stay Healthy!

Vincent Lanni

Fire Chief

Darby Fire Co. #1

January 18, 2023

Tax Collector's Report:

1- Real Estate Tax Collected for the month of December 2022:
\$144,584.61

2- Fire Tax Collected for the month of December 2022:
\$3,827.31

3- Library Tax Collected for the month of December 2022:
\$1,913.71

Total Collected in Taxes for the Month of December 2022: \$150,325.63

1- Sewer Fees Collected for the month of December 2022:
\$80,318.72

2- Trash Fees Collected for the month of December 2022:
\$48,224.00

Total Collected in Fees for the Month of December 2022: \$128,542.72

MOTION NEEDED:

Motion to transfer \$80,318.72 from the Tax Fund to the Sewer Fund. JP, AR
7-0

Tax Collector's Monthly Report to Taxing Districts

For the month of

December 2022

Darby Borough

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
	<i>Real Estate</i>	<i>Fine</i>	<i>Library</i>	
1. Balance Collectable- Beginning of Month	941,908.35	24,932.94	12,466.37	
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	941,908.35	24,932.94	12,466.37	
4: Less Face Collections for the Month	131,440.49	3,479.31	1,739.64	
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	810,467.86	21,453.63	10,726.73	
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	131,440.49	3,479.31	1,739.64	
10: Plus: Penalties	13,144.12	348.00	174.07	
11: Less: Discounts				
12: Total Cash Collected per Column	144,584.61	3,827.31	1,913.71	
13: Total Cash Collected - (12A+12B+12C+12D)				150,325.63

* Attach any supporting Documentation Required by your Taxing District

Tax Collector's Monthly Report to Taxing Districts

For the month of

December 2022

Darby Borough

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
	OTHER	OTHER	OTHER	
1. Balance Collectable- Beginning of Month	<i>Seven</i> 410,920.61	<i>Three</i> 252,160.00		
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	410,920.61	252,160.00		
4: Less Face Collections for the Month	73,016.96	43,840.00		
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	337,903.65	208,320.00		
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	73,016.96	43,840.00		
10: Plus: Penalties	7,301.76	4,384.00		
11: Less: Discounts				
12: Total Cash Collected per Column	80,318.72	48,224.00		
13: Total Cash Collected - (12A+12B+12C+12D)				128,542.72

* Attach any supporting Documentation Required by your Taxing District

