

**BOROUGH OF DARBY**  
**BOROUGH COUNCIL MEETING**  
**April 19, 2023**

The Darby Borough Council met in Borough Council Chambers on the above date with the following members present: President Rudolph Taylor, III, Vice President Tracy Williams, Ms. Hill, Mrs. Johnston, Ms. Davis, Mr. Robinson and Mrs. Pratt. Also present was Borough Manager Mark Possenti, Police Chief Joseph Gabe & Borough Solicitor Charles Gibbs. Mayor Darren Burrell, Mr. Omar Thompson, Mrs. Jennifer Parks and Borough Engineer Eileen Mulvena. were absent.

President Taylor called the meeting to Order at 7:00 p.m. followed by Roll Call.

Pledge of Allegiance

**PUBLIC COMMENT:**

Edna Hurley, 104 N. 5<sup>th</sup> Street: Requested Borough Council to consider helping her with reducing the amount of delinquent taxes she has on her three properties.

Wilhemina Robinson, 253 N. 7<sup>th</sup> Street: Requested that the School District cut the grass between the fence at the Middle School and when are the days of the street sweeper.

Eleanor Williams, 1003 Pine Street: Asked if anything was going to replace the bridge on Pine Street for safety concerns. Asked for help with her tree in front of her property.

Jan & John Haigis, 1006 Main Street: Requested help with this years OcTrolley Fest to be held on October 21<sup>st</sup>.

Paula Richards, 206 Highland: Discussed various issues including the unit block of Chester Pike and the car dealerships, make an appeal to CSX to replace the on Pine Street and discussed the property at 934 Main Street and Hazard Mitigation.

Council recessed for 5 minutes

Harold Finigan, 1200 Main Street: Harold discussed numerous complaints about 934 Main Street including no E&S, criminal owners, county planning did not approve the project. Stated gas stations have no future.

Ethel Williams, 234 Marks Avenue: Thank the Borough for the calendars. Discussed issues with properties on Marks Avenue.

Lynne DeShields, 308 S. 7<sup>th</sup> Street: Wants people to get out to vote, like to see each ward leader to do monthly activities for kids and have speakers and programs at the library and recreation center.

Bo Estes, 4 Chestnut Street: Asked when the survey will be completed for his property.

### **ENGINEERS'S REPORT:**

See Attached.

Motion made by Ms. Davis; 2<sup>nd</sup> by Mrs. Williams to approve the indefinite quantity contract for sanitary sewer system maintenance be awarded to A. Gargiule & Sons, Inc. Motion carries 7-0.

Motion made by Ms. Hill; 2<sup>nd</sup> by Mrs. Johnston to approve the indefinite quantity contract for storm sewer system maintenance be awarded to Ernel Company, Inc. Motion carries 7-0.

Motion made by Mrs. Johnston; 2<sup>nd</sup> by Ms. Hill to adopt Resolution 23-05 for the application for the Borough's allocation for county aid for 2023. Motion carries 7-0.

### **MAYOR'S REPORT:**

No Report

Approval of March 15, 2023 – Council Meeting Minutes, Mayors, Engineers, Library, Ordinance/Zoning, Finance, Municipal Services, Public Safety, Community Relations and Recreation Center Minutes and Reports:

Motion made by Mr. Robinson; 2<sup>nd</sup> by Mrs. Williams to approve the minutes and reports. Motion carries 7-0.

### **NEW BUSINESS:**

- a. **Paid Bills – April 2023:** Motion made by Ms. Hill; 2<sup>nd</sup> by Ms. Davis to pay the bills for the month of April 2023. Motion carries 7-0.
- b. **Approval of hourly rate increase to \$12 for turnkeys:** Motion made by Mrs. Johnston; 2<sup>nd</sup> by Mrs. Williams. Motion carries 7-0.
- c. **Approval to hire Simeon Clayton as a Crossing Guard:** Motion made by Ms. Davis; 2<sup>nd</sup> by Mrs. Pratt. Motion carries 7-0.
- d. **Approval of \$9,000 payment to Possenti Consulting for services rendered:** Motion made by Mrs. Williams; 2<sup>nd</sup> by Mrs. Johnston. Motion carries 7-0.
- e. **Approval to hire Torray Lites as a person to follow the Street Sweeper:** Motion made by Mr. Robinson; 2<sup>nd</sup> by Ms. Davis. Motion carries 7-0.

### **COMMUNICATIONS & REPORTS:**

- a. Fire Chiefs Report: See attached.
- b. Tax Collectors Report: See attached. Motion to transfer \$1,388,577.24 from the Tax Fund to the Sewer Fund made by Ms. Davis; 2<sup>nd</sup> by Mrs. Johnston. Motion carries 7-0.
- c. Solicitors Report: Mr. Gibbs reported on the status of the property located at 850 Summit Street.  
Police Chiefs Report: Chief Gabe gave the monthly crime stats report.
- d. Managers Report: Mr. Possenti reported PECO and SEPTA construction work upcoming soon. Motion made by Ms. Davis; 2<sup>nd</sup> by Mrs. Williams to notify the Civil Service Commission to meet and schedule a promotional exam for the positions of LT, SGT. And CPL. Motion carries 7-0.

Motion to accept the Fire Chief, Tax Collector, Solicitors, Police Chief and Managers Reports made by Mrs. Williams; 2<sup>nd</sup> by Mrs. Pratt. Motion carries 7-0.

**ADJOURNMENT**

Motion to adjourn made by Ms. Davis; 2<sup>nd</sup> by Mrs. Johnston. Motion carries 7-0.

Respectfully Submitted,

Mark Possenti  
Manager/Secretary  
Borough of Darby

# MEMORANDUM

CIVIL COLLABORATIVE CONCEPTS, LLC

2205 Parkview Drive  
Haverford, PA 19041  
(610) 496-0042

**DATE:** 12 April 2023  
**TO:** Darby Borough Council  
**FROM:** Eileen W. Mulvena, P.E.  
**RE:** Engineer's Report Thru April 12, 2023

**Current Month Activity:**

**Ordinary Street and Sewer Maintenance**

Gargiule will continue to add stone and cold patch to sinkhole at 6<sup>th</sup>/Cedar throughout the winter. We will request authorization to repair sewer later in the spring.

Bids for Ordinary Street and Sewer Maintenance were received and publicly opened on March 30, 2023. Bid tabulations are attached. It is recommended that the following motions be made:

Motion: Indefinite quantity contract for sanitary sewer system maintenance be awarded to A. Gargiule & Sons, Inc. JD, TH 7-0

Motion: Indefinite quantity contract for storm sewer system maintenance be awarded to Ernel Company, Inc. DN, RJ 7-0

**Liquid Fuels**

An ordinance must be passed by Borough Council that has the Borough adopt Londonderry Lane, Coventry Avenue, Shetland Road, and Glen Cove Road. If the Borough adopts these streets, then they can receive additional liquid fuels funds for the mileage of these streets.

Motion: Adopt Resolution 23-05 for the Application for the Borough's Allocation for County Aid for 2023. RJ, DN 7-0

**Grants**

2023 Community Project Fund Grant: A grant application was submitted on March 20 to US Representative Mary Gay Scanlon's office and it covered the replacement of the sanitary sewer main and street laterals on Fern St. between 4<sup>th</sup> Street and Damon's Lane.

CFA Local Share Grant (Statewide): The Borough's application for grant funding to replace the sanitary sewer main and street laterals on North 2<sup>nd</sup> St. was approved for \$1,000,000 in March.

2021 CDBG/2018 PA Small Water and Sewer Grant: Remaining work is the resurfacing of 13<sup>th</sup> St.

2022 CDBG: The Borough attended the project kickoff meeting hosted by the County on July 20, 2022. Note that the funding received leaves approximately a 50% shortfall; the Borough has applied for a PA Small Water & Sewer grant to cover the balance of funds needed.

2023 CDBG: The Borough has received notice that both applications for the 2023 CDBG program were approved for funding by County Council. The Priority project was Sanitary Sewer Improvements to 12<sup>th</sup> St; the alternate project was storm sewer improvements on New Walnut St.

2022 PA Small Water and Sewer Grant – This application was submitted on 12/21/22. This application requested the additional funds needed for 14<sup>th</sup> St, funding for N. 2<sup>nd</sup> St sanitary sewer replacement, and partial funding of 12<sup>th</sup> Street sanitary sewer improvements.

PECO Open Space grant: a grant application was submitted on October 27, 2022 for the addition of an accessible route and picnic tables for Powell Park. The project cost was \$20,000 with a grant request of \$10,000.

Blight Remediation Grant: The demolition and site restorations have been completed for 304 Marks Ave. and 621 Main St. We have requested the remaining funds be permitted for the remediation of 129/131/133 Whitely Terrace. This request is being considered at the Commonwealth Financing Authority's March Board meeting. Additional funds in the amount of \$100,000 are required in order to complete this effort. Property owners should be asked if they have homeowner's insurance. Otherwise, we need to identify a funding source. If these properties are not remediated, they will cause the remaining homes in this attached dwelling block to begin deteriorating.

MS4 (Municipal Separate Storm Sewer System): The annual report was submitted by 9/30/22.

Stormwater Tip: The following local activities are posted on the Delaware County Valley Association website, [dcva.org](http://dcva.org), and registration can be entered on the website:

- 39th Annual Watershed Wide Cleanup

Beginning Saturday, April 08, 2023 8:30 AM, Ending Saturday, April 29, 2023 • Various locations in Darby Creek

Join us for this very popular and effective event clearing litter and debris from the Darby Creek and its adjacent buffer zone!. These efforts improve the water quality of the Creek to improve in-stream habitat and to reduce local flooding.

## March Fire Chief's Report

To the members of Council, the Mayor and general public,

During the month of March the Darby Fire Co. #1 responded to 74 call for service, 1 of these incidents would be a working fire in the Borough.

On March 16<sup>th</sup>, just after 1900 hours Darby Fire Co was alerted to the report of a house on fire on the 900 Block of Forrester Ave. Engine 4 arrived to find a 2 story middle of the row with heavy fire issuing from the first floor and extending into the neighboring homes. Engine 4 placed 2 handlines in service and immediately began fire suppression. Company 4 operated on scene for 3 hours before returning back to the station. In total the fire effected 3 homes, 1 of which was extensive. Captain 4 held the Darby Command. **\*\*NO FF INJURIES WERE REPORTED\*\***

**\*\*\*There are no future events scheduled at this time\*\*\***

Thank you,

Vincent Lanni  
Fire Chief  
Darby Fire Co. #1

April 19, 2023

Tax Collector's Report:

1- Real Estate Tax Collected for the month of March 2023:  
\$1,850,449.59

2- Fire Tax Collected for the month of March 2023:  
\$47,218.67

3- Library Tax Collected for the month of March 2023:  
\$23,662.25

Total Collected in Taxes for the Month of March 2023: \$1,921,330.51

1- Sewer Fees Collected for the month of March 2023:  
\$1,388,577.24

2- Trash Fees Collected for the month of March 2023:  
\$720,780.20

Total Collected in Fees for the Month of March 2023: \$2,109,357.44

MOTION NEEDED:

**Motion to transfer \$1,388,577.24 from the Tax Fund to the Sewer Fund.**

# Tax Collector's Monthly Report to Taxing Districts

For the month of

March 2023

## Darby Borough

REAL ESTATE      INTERIM      PER CAPITA      OTHER

	REAL ESTATE	INTERIM	PER CAPITA	OTHER
<b>A: COLLECTIONS</b>				
1: Balance Collectable- Beginning of Month	Real Estate 3,338,017.23	Fire 85,178.53	Library 42,684.19	
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	3,338,017.23	85,178.53	42,684.19	
4: Less Face Collections for the Month	1,888,214.02	48,182.67	24,145.08	
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	1,449,803.21	36,995.86	18,539.11	
<b>B: RECONCILIATION OF CASH COLLECTED</b>				
9: Face Amount of Collections - must agree with line 4	1,888,214.02	48,182.67	24,145.08	
10: Plus: Penalties				
11: Less: Discounts	37,764.43	964.00	482.83	
12: Total Cash Collected per Column	1,850,449.59	47,218.67	23,662.25	
13: Total Cash Collected - (12A+12B+12C+12D)				1,921,330.51

\* Attach any supporting Documentation Required by your Taxing District



# Tax Collector's Monthly Report to Taxing Districts

For the month of

March 2023

## Darby Borough

REAL ESTATE                      INTERIM                      PER CAPITA                      OTHER

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
1. Balance Collectable- Beginning of Month	<i>Sewer</i> 2,296,529.36	<i>Trash</i> 1,222,130.00		
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	2,296,529.36	1,222,130.00		
4: Less Face Collections for the Month	1,416,915.80	735,490.00		
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	879,613.56	486,640.00		
<b>B: RECONCILIATION OF CASH COLLECTED</b>				
9: Face Amount of Collections - must agree with line 4	1,416,915.80	735,490.00		
10: Plus: Penalties				
11: Less: Discounts	28,338.56	14,709.80		
12: Total Cash Collected per Column	1,388,577.24	720,780.20		
13: Total Cash Collected - (12A+12B+12C+12D)				2,109,357.44

\* Attach any supporting Documentation Required by your Taxing District

