

**BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
November 18, 2020**

The Darby Borough Council met via Zoom on the above date with the following members present: President Jennifer Parks, Vice President Ruby Munden, Mr. Donald Deigh, Mr. Patrick McKenna, Mr. Rudy Taylor, Ms. Janice Davis, Mr. Darren Burrell and Ms. Darlene Hill. Also present was Borough Manager Mark Possenti, Chief Joseph Gabe, & Borough Solicitor Charles Gibbs. Mayor Helen Thomas, Mr. John Metts and Borough Engineer Eileen Mulvena were absent.

President Parks called the meeting to Order at 7:30 p.m. followed by Roll Call.

PUBLIC COMMENT:

Jillian Theorgood, 1136 Kenwood: Comments about Residential Parking on Kenwood.

John Haigis, 1005 Main Street: Comments regarding the Planning Commission and Historical Commission. Made comments regarding 1000 Main Street.

Joi Hopkins, WPSD: Comments about parking by Penn Wood Middle School.

NEW BUSINESS:

- a. **Paid Bills – November 2020:** Motion made by Ms. Davis; 2nd by Mr. McKenna to pay the bills for the month of November 2020. Motion carries 8-0.
- b. **Approval of October 21, 2020 – Council Meeting Minutes:** Motion made by Ms. Hill; 2nd by Ms. Munden. Motion carries 8-0.
- c. **2021 Preliminary Budget:** Motion made by Mr. Burrell; 2nd by Mr. McKenna to approve the Preliminary Revenue Neutral Budget for 2021. Motion carries 8-0. Motion made by Mr. Deigh; 2nd by Ms. Munden to approve the Preliminary Budget with a 10% increase. Motion carries 8-0.
- d. **Permission to Advertise the 2021 Preliminary Budgets:** Motion made by Mr. Deigh; 2nd by Mr. McKenna. Motion carries 8-0.
- e. **Permission to Advertise Ordinance #794 (Tax Ordinance):** Motion made by Ms. Munden; 2nd by Mr. Taylor. Motion carries 8-0.

COMMUNICATIONS & REPORTS:

- a. Tax Collectors Report: See attached.
- b. Solicitors Report: No Report.
- c. Managers Report: Motion made by Ms. Davis; 2nd by Ms. Munden to award of sanitary sewer maintenance to A. Gargiule & Sons for Lots 1,2,5 &6 for an initial contract award of \$50,000 with incremental increases as work is identified. Motion carries 8-0. Motion made by Ms. Davis; 2nd by Mr. McKenna to award Street Maintenance to A.F. Damon for Lots 4&8 for an initial contract award of \$50,000 with incremental increases as work is identified. Motion carries 8-0. Motion made by Ms. Davis; 2nd by Ms. Munden to award of storm sewer maintenance to Ernel, Co. for Lots 1,3,5&7 for an initial contract award of \$25,000 with incremental increases as work is identified. Motion carries 8-0.

Motion to approve all Communications and Reports made by Ms. Munden; 2nd by Ms. Davis.
Motion carries 8-0.

ADJOURNMENT

Motion made by Mr. Taylor; 2nd by Ms. Davis. Motion carries 8-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

Tax Collector's Monthly Report to Taxing Districts
For the Month of October, 2020
Darby Borough Taxing District

0.00

A: COLLECTIONS	REAL ESTATE	FIRE	LIBRARY	TRASH	SEWER	
1: Balance Collectable - Beginning of Month	950,937.16	27,095.22	13,574.13	307,400.00	453,238.73	
2A: Additions: During the Month *						
2B: Deductions: Credits, Homestead						
3: Total Collectable	950,937.16	27,095.22	13,574.13	307,400.00	453,238.73	
4: Less Face Collections for the Month	39,619.62	1,130.81	566.48	17,400.00	18,511.09	
5: Less Deletions from the List *						
6: Less: Exonerations *						
7: Less: Liens/Non-Lienable Installments *						
8: Balance Collectable - End of Month	911,317.54	25,964.41	13,007.65	290,000.00	434,727.64	
B: RECONCILIATION OF CASH COLLECTED						
9: Face Amount of Collections - must agree with line 4	39,619.62	1,130.81	566.48	17,400.00	18,511.09	
10: Plus: Penalties						
11: Less: Discounts						
+/- Over/Under Payments	1,673.58					
12: Total Cash Collected per Column	41,293.20	1,130.81	566.48	17,400.00	18,511.09	
13: Total Cash Collected - (12A+12B+12C+12D)						78,901.58

* Attach any supporting Documentation Required by your Taxing District

C: PAYMENT OF TAXES

14. Amount Remitted During the Month		Transaction	Amount	
	Date			
		Total	\$78,901.58	
15. Amount Paid with this Report Applicable to this Reporting Month		Transaction		
16. Total Remitted This Month				
17. List Other Adjustments				
Parcel #	Name	Amount		
Total				

18: Interest Earnings (if applicable) \$ _____

Taxing District Use (Optional)	
Carryover from Previous Month	\$ _____
Amount Collected this Month	\$ _____
Less Amount Paid this Month	\$ _____
Ending Balance	\$ _____

I verify this is a complete and accurate reporting of the balance collectable, Taxes Collected and Remitted for the month. Received by: _____ Title _____ Date: _____	Tax Collector <u>Juan Rodriguez</u> Date <u>11/10/2020</u>
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MEMORANDUM

WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



DATE: November 12, 2020
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru November 12, 2020

Current Month Activity:

Ordinary Street and Sewer Maintenance

The bid opening for the Ordinary Street and Sewer Maintenance Contracts was held on Thursday, November 5, 2020 at 9:30AM. We recommend the award of three separate contracts: Sanitary sewer maintenance to A Gargiule & Sons for Lots 1, 2, 5, & 6 for an initial contract award of \$50,000 with incremental increases as work is identified; Street maintenance to A.F. Damon for Lots 4 & 8 for an initial contract award of \$50,000 with incremental increases as work is identified; and Storm Sewer Maintenance to Ernel, Co. for Lots 1, 3, 5, & 7 with an initial contract award of \$25,000 with incremental increases as work is identified. Bid tabulations are attached for Council's review.

A to U completed the inlet repairs at Southridge and Crestview. They have completed the sidewalk and curbing replacement and also the fence installation.

Grants

2017 CDBG: The contractor should be complete the installation of equipment by the end of the week.

FY 2020 FEMA FMA Grant: The state determined that the proposed project was ineligible for the use of grant funds.

Stormwater Tip:

Leaves are a potent source of nutrients. If you mulch them into smaller bits with your lawnmower, it has roughly the same effect as adding a round of store-bought fertilizer.

Placeholders:

1. 2018 PA Small Water and Sewer Grant – project not started; grant expires on June 30, 2021.
2. 2021 CDBG – public hearing for potential projects will need to be held at the December Council Meeting.
3. MS4 – review of MCM Plans – March 2021