

**BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
July 17, 2019**

The Darby Borough Council met at Borough Hall on the above date with the following members present: President Darlene Hill, Vice President Jennifer Parks, Mrs. Esther Lites, Mr. Donald Deigh, Mr. Darren Burrell, Mr. John Metts, Mr. Patrick McKenna & Mr. Howard Blackson. Also present was Mayor Helen Thomas, Borough Manager Mark Possenti, Police Chief Robert Smythe, Borough Solicitor Charles Gibbs & Borough Engineer Jim Hampshire. Ms. Ruby Munden was absent.

President Hill called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance.

PUBLIC COMMENT:

Shelly Tucker, Walnut Street School: Update on the new playground.

Jill Theorgood, 1136 Kenwood: Trash Company concerns.

ENGINEERS REPORT:

See Attached.

Motion to accept the Engineer's Report made by Mr. Deigh; 2nd by Mr. Burrell. Motion carries 8-0.

MAYORS REPORT:

See Attached.

Motion to accept the Mayor's Report made by Mrs. Parks; 2nd by Mr. Deigh. Motion carries 8-0.

APPROVAL OF MINUTES (6/19/2019):

Motion made by Mr. Deigh; 2nd by Mr. McKenna. Motion carries 8-0.

NEW BUSINESS:

- a. **Approval of Bills for July 2019:** Motion made by Mr. Burrell; 2nd by Mrs. Parks. Motion carries 8-0.

COMMUNICATIONS & REPORTS:

- a. Fire Chiefs Report: See attached.
- b. Historical Commission Report: No Report.
- c. Tax Collector Report: See attached.
- d. Library Report: No Report
- e. William Penn School District Report: No Report

Council recessed into Executive Session for Personnel

- f. Solicitors Report: Motion made by Mr. Deigh; 2nd by Mr. Burrell to hire Jennifer Moors as a Part Time Police Secretary. Motion carries 8-0. Motion made by Mrs. Lites; 2nd by Mr. Burrell to approve an expenditure of \$800 to stripe the parking lot. Motion carries 8-0. Motion made by Mr. Deigh; 2nd by Mr. Burrell to approve an agreement between the Borough of Darby and Fraternal Order of Police, Lodge No. 27. Motion carries 8-0. Motion made Mrs. Lites; 2nd by Mr. Deigh to appoint Joseph Gabe as Deputy Police Chief. Motion carries 8-0. Motion made by Mr. Burrell; 2nd Mr. Deigh for permission to advertise an Ordinance regarding Administrative Search Warrants. Motion carries 8-0. Motion made Mrs. Lites; 2nd by Mr. Burrell for permission to advertise an Ordinance regarding NFPA regulations of commercial auto repair businesses. Motion carries 8-0.

Motion to accept all reports made by Mr. Burrell; 2nd by Mr. Blackson. Motion carries 8-0.

ADJOURNMENT

Motion made by Mrs. Lites; 2nd by Mr. Blackson. Motion carries 8-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

MEMORANDUM

WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



DATE: July 12, 2019
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru July 12, 2019

FY 2017 CDBG – Development of the soccer field

The Contractor is scheduled to start upon removal of the trees by PECO.

PA Small Water and Sewer Grant

We can begin the sewer replacement in the Chestnut St area whenever the Borough is ready to authorize it. This is a reimbursement grant. The Borough must pay the contractor first, and then request reimbursement.

MS4 Separate Storm Sewer Permit

Has the Borough adopted the PRP agreement? The new NPDES permit has been issued.

Stormwater Tip:

Items such as leaf waste, grass, and construction debris can easily flow toward swales or channels in a storm event. Try to prevent this from happening by disposing these items before a storm event occurs. These items can cause obstructions and blockages in pipes which can ultimately lead to flooding.

June Chief's Report

Dear Mr. President, Board of Directors, and General Membership,

During the month of June the company responded to its busiest known month with 91 calls for service, including 3 working fires and 2 accidents with entrapment.

On June 4th, Co. 4 was dispatched to 319 Fern St. for a residential dwelling fire. Pipeline 4 arrived with a small fire in the kitchen which was quickly held in check by Truck 19s hook and can. Crews checked for extension and ventilated the dwelling.

On June 5th, Co. 4 was dispatched to 119 Main St. for a residential dwelling fire. Upon arrival E4 located a kitchen on fire and quickly extinguished it with an 1.75" hand line, preventing further fire spread. Crews checked for extension and ventilated the dwelling.

On June 11th, Co. 4 was dispatched to assist Companies 6 and 42 on a residential dwelling fire located at 20 S. Sycamore Ave in Aldan. E4 arrived with smoke showing and placed a 1.75" hand line into service. First in crews quickly located a fire in the basement and extinguished it. Crews remained on scene to check for extension and ventilated the dwelling.

On June 15th, Co. 4 was special called to assist Co. 9 for an accident with entrapment at Calcon Hook Rd and Bonsall Ave. E4 made the response and supplemented the crew from Rescue 1 with extrication. E4 also placed a precautionary hand line into service before being released by 9 command after patient transport.

On June 29th, Co. 4 was dispatched to 9th/Main for an accident with injuries. Upon arrival E4 reported a subject trapped in the vehicle and the assignment was upgraded. The subject was extricated by SD16 with E4 crew assisting and transported to the hospital by MICU 4.

Truck 4 has been repaired and placed back into service. Engine 4 will be receiving minor repairs to some leaking valves in the near future by Fireline's mobile service so it does not have to leave Darby.

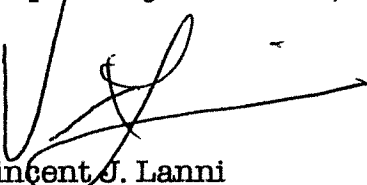
On June 21st, Engine 4 provided coverage to UDFD while they laid Ret. Deputy Chief Hicks to rest. Pipeline 4 remained in service, staffed, in Darby, for the day as well. 2 calls were logged between Darby and Upper Darby.

Darby Fire Patrol #2 was officially unrecognized by Darby Borough, which makes Darby Fire Co. #1 the sole fire protection for Darby. I'm asking that all members, now more than ever, dedicate any free time possible to staffing the firehouse to ensure we don't fail. This is a large task but we can succeed, we've been handling almost all calls in town for quite some time as it is! Please continue to provide the unmatched service and professionalism we always have to our residents and visitors!

As previously mentioned, Darby #1 was dispatched to 91 calls for service in the month of June! This is the busiest month we've been able to recall in recent history. Myself and the line officers can not thank you all enough for staffing the rigs and turning out so quickly for calls, at all hours of the day and night! Remarkably, no injuries were reported and only 1 minor FF exposure to bodily fluids was, said FF washed the affected area and denied any medical treatment. The event was appropriately documented, by company Infection Control officer, James Booth

S.A.F.E.R grant, please continue to take shifts and get your availability to Dan Traband before the 15th of each month! Its important we cover these shifts a Thank you to the members who've been signing up to staff the apparatus, its very much appreciated!!

Respectfully Submitted,



Vincent J. Lanni
Fire Chief
Darby Fire Co. #1

Be safe and lookout for each other!

Tax Collector's Monthly Report to Taxing Districts
For the Month of June, 2019
Darby Borough Taxing District

0.00

A: COLLECTIONS	REAL ESTATE	FIRE	LIBRARY	TRASH	SEWER	
1: Balance Collectable- Beginning of Month	865,521.20	27,505.69	13,779.76	339,590.00	456,789.09	
2A: Additions: During the Month *						
2B: Deductions: Credits, Homestead						
3: Total Collectable	865,521.20	27,505.69	13,779.76	339,590.00	456,789.09	
4: Less Face Collections for the Month	17,122.65	544.15	272.60	6,380.00	8,890.35	
5: Less Deletions from the List *						
6: Less: Exonerations *						
7: Less: Liens/Non-Lienable Instalments *						
8: Balance Collectable - End of Month	848,398.55	26,961.54	13,507.16	333,210.00	447,898.74	
B: RECONCILIATION OF CASH COLLECTED						
9: Face Amount of Collections - must agree with line 4	17,122.65	544.15	272.60	6,380.00	8,890.35	
10: Plus: Penalties	-912.51	29.01	14.54	348.00	351.53	
11: Less: Discounts						
+/- Over/Under Payments	20.01					
12: Total Cash Collected per Column	16,230.15	573.16	287.14	6,728.00	9,241.88	
13: Total Cash Collected - (12A+12B+12C+12D)						33,060.33

* Attach any supporting Documentation Required by your Taxing District

C: PAYMENT OF TAXES

14: Amount Remitted During the Month

TRANSACTION #	AMOUNT
0601	-1,517.04
0603	-5,262.51
0607	-3,918.09
0613	-2,693.31
0615	-1,584.68
0617	-1,525.09
0619	-54.92
0620	-1,566.34
0628	-3,682.42
0630	-1,839.90
B607	-5,901.90
B625	-4,175.02
CC17	-11.10
CC18	-1,153.02
TOTAL:	-34,885.34

Transaction #	Amount	Name	Parcel
15: Amount Paid with this Report Applicable to this Reporting Month			
16: Total Remitted This Month			
17: List, Other Adjustments			

18: Interest Earnings (if applicable) \$ _____

Taxing District Use (Optional)

William Thorsbeck
Tax Collector

I verify this is a complete and accurate reporting of the balance collectable, Taxes Collected and Remitted for the month

Carryover from Previous Month \$ _____
 Amount Collected this Month \$ _____
 Less Amount Paid this Month \$ _____
 Ending Balance \$ _____

Received by: _____
 I acknowledge receipt of the report

Title: _____

Date _____

7/7/2019
Date