

**BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
June 20, 2018**

The Darby Borough Council met at Borough Hall on the above date with the following members present: Vice President Jennifer Parks, Mrs. Esther Lites, Mr. Donald Deigh, Mr. Darren Burrell, Mr. John P. Metts, Mr. Patrick McKenna & Mr. Howard Blackson. Also present was Mayor Helen Thomas, Borough Manager Mark Possenti, Police Chief Robert Smythe, Borough Solicitor Charles Gibbs & Borough Engineer Eileen Mulvena were present. President Darlene Hill, Ms. Ruby Robinson Munden & Code Officer Tom Gaffney were absent.

Vice President Parks called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance.

PUBLIC COMMENT:

Stacy Paramore, 98 N. 5th Street: Questions regarding the pass Community Clean up Day.

Paula Brown, 206 Highland Avenue: Questions regarding Police Reports, Damage on Highland from 10 Quarry Street and pulling the NRO for 10 Quarry Street.

NRO:

Motion made by Mr. Deigh; 2nd by Mr. Blackson to approve the NRO for 506 Main Street with conditions. If Kylie Rose Fashion is in violation of the NRO it may cause for a Cease & Desist to be issued by the Borough Manager and/or Code Department. Motion carries 7-0.

ENGINEERS REPORT:

See Attached.

Motion to accept the Engineer's Report made by Mr. Blackson; 2nd by Mr. McKenna. Motion carries 7-0.

MAYOR'S REPORT:

See Attached.

Motion to accept the Mayor's Report made by Mr. Deigh; 2nd by Mr. Blackson. Motion carries 7-0.

APPROVAL OF MINUTES (5/16/2018):

Motion made by Mr. Burrell; 2nd by Mr. Deigh. Motion carries 7-0.

COMMUNICATIONS & REPORTS:

- a. Fire Chiefs Report: No Report.
- b. Historical Commission Report: No Report.
- c. Tax Collector Report: See attached.
- d. Library Report: No Report.
- e. William Penn School District Report: Discussion 2018/2019 School Budget.
- f. Ordinance/Zoning: See attached. Motion to approve the Bulk Mailing of Code Letters to Borough Residents made by Mr. Burrell; 2nd by Mr. Metts. Motion carries 7-0.
Motion to approve the purchase of Cold Patch made by Mr. Blackson; 2nd by Mr. Burrell. Motion carries 7-0.
- g. Community Relations: Gun buy back and Lunch Program

Council recessed into executive session to discuss personnel and litigation.

Motion made by Mr. Burrell; 2nd by Mr. Blackson to provisional hire Jayanna Wilkins to follow the Street Sweeper pending all clearances. Motion carries 7-0

Motion made by Mrs. Lites; 2nd by Mr. Blackson to repair the lights outside of the Highway Building not to exceed \$3,000.00. Motion carries 7-0.

Motion made by Mr. Blackson; 2nd by Mr. McKenna to re-categorize Bernard Freeman as Assistant Highway Foreman. Motion carries 7-0.

- h. Municipal Services: No Report.
- i. Public Safety: Motion made by Mr. Deigh; 2nd by Mr. Blackson to hire Joe Cooper as a turnkey. Motion carries 7-0.
- j. Recreation: Youth Day is July 28th at 10AM. Motion made by Mr. Burrell; 2nd by Mr. McKenna to hire Janice Davis as the Recreation Center Director. Motion carries 3-2. Mrs. Lites and Mr. Blackson voted No. Mr. Deigh and Mr. Metts abstained.
- k. Finance: Motion made by Mrs. Lites; 2nd by Mr. Blackson to pay the bills for the month of June. Motion carries 7-0.
- l. Solicitors Report: No Report.

Motion to accept all reports made by Mr. Blackson; 2nd by Mr. McKenna. Motion carries 7-0.

ADJOURNMENT

Motion made by Mr. Burrell; 2nd by Mr. McKenna. Motion carries 7-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

MEMORANDUM

WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



DATE: 18 June 2018
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru June 15, 2018

FY 2017 CDBG – Development of the soccer field

We have issued an extension to the due date for the bids as contractors are asking questions regarding alternate approaches. It is possible we may have to reduce the size of the field to suit U-10 age group, unless permission is obtained from PECO to utilize their lot for spectators to use to watch the games. Is this something the Borough would like to pursue?

Liquid Fuels

Please provide a listing of pothole locations, or authorize us to identify locations throughout the Borough where potholes exist, so a project can be submitted to PennDOT in order to utilize the extra liquid fuels monies provided by the County.

Please note we require access to the PA DOT grant system in order to upload the Resolution information to apply for the regular and extra County Aid monies for 2018. It is no longer done by hard copy. If we do not apply, the funds will not be made available to the Borough.

MS4 Separate Storm Sewer Permit

The Notice of Intent has been delivered to the PA DEP.

Darby's annual contribution is estimated to be \$134,082. The Collaborative has discussed each town allocating 10% of the annual amount in 2018 with the successive years higher to make up the total required by year 5. It is suggested that the Borough budget as much as feasible, and \$13,408 as a minimum for MS4 compliance. The Stormwater Collaborative will be sending the invoice for the first year's contribution towards the PRP commitment.

I have also attached information on the Rain Barrel workshops. Please make copies available for Borough residents and place on the Borough's website. There is a final workshop in East Lansdowne in June. It's free to the public, but registration is required up to a maximum of 50 participants.

10 Quarry St

I have not received additional information from the geotech retained by the property owner. It is understood that the Borough rescinded the permit for the work being done as of 5/4/18.

Streets Resurfacing

PennDOT has identified streets that are not currently on the Borough's liquid fuels listing. They are asking if we wish to pursue having them added. They include: Coventry Avenue, Londonderry Lane, Shetland Road, Glen Cove Road and Keystone Avenue. If the Borough maintains these roadways, we can pursue having them added to the approved listing, so we receive liquid fuels tax monies for them in the future. Please advise.

Pedestrian trolley bridge

The structural engineer has inspected the pedestrian bridge and we are awaiting his report.

Signs

We are finalizing collection of data in anticipation of the retroreflectivity testing.

Stormwater tip

After a very rainy month of May, here are a few reminders about stormwater. When rain hits the pavement, whether it's your driveway, sidewalk or street, it picks up and mixes with what is there. This could include:

- oil, grease, and automotive fluids;
- fertilizer and pesticides from gardens and homes;
- bacteria from pet waste and improperly maintained septic systems;
- soap from car washing;
- debris and litter.

Many assume that stormwater flows down storm drains and then to a treatment facility. That is not the case. Stormwater flows from the inlets directly into local waters, including the ocean. Do your part to prevent stormwater pollution. Do not put anything down a storm drain; clean up after your pet; take your car to a commercial car wash instead of washing at home; and minimize use of fertilizers and pesticides.



Darby Borough Police Department

1020 Ridge Avenue
Darby, PA 19023
610-586-1100
Fax: 610-461-5600

Robert F. Smythe
Chief of Police

Helen R. Thomas
Mayor

06-20-18

(Dlc)

Mayor's Report

The Darby Borough Police Department is doing an excellent job in combating the crime in the Borough. We are trying to do our best to keep our Borough safe.

Due to the recent amount of police activity, the police department encourages everyone to remain vigilant and always remember to lock your car doors.

Curfew will be enforced by the police department per usual this summer. Anyone under the age of 18 should be in by 10:30pm Sunday-Thursday, and by 11pm on Friday and Saturday.

With the current heat wave we have been experiencing, I encourage everyone to stay cool, hydrated and please remember to check on your elderly neighbors.

If you see anything suspicious, remember to call 911. If you would like to remain anonymous, please state that to the dispatcher and an officer will not come to your door. DO NOT take matters into your own hands. That's what the police are here for.

Always remember: "Controlling people's lives is not a leader's trait, but understanding the people's needs that God considers great!"

Tax Collector's Monthly Report to Taxing Districts

For the month of May 2018

Borough of Darby

| | REAL ESTATE | INTERIM OTHER | PER CAPITA OTHER | OTHER |
|--|-------------|------------------|---------------------|-----------|
| A: COLLECTIONS | | | | |
| 1. Balance Collectable - Beginning of Month | 961075.55 | | | |
| 2A: Additions: During the Month * | | 30542.26 | 15300.96 | |
| 2B: Deductions: Credits During the Month (Line 17) | | | | |
| 3: Total Collectable | 961075.55 | 30542.26 | 15300.96 | |
| 4: Less Face Collections for the Month | 171155.45 | 5439.14 | 2724.92 | |
| 5: Less Deletions from the List * | | | | |
| 6: Less: Exonerations * | | | | |
| 7: Less: Liens/ Non-Lienable Installments * | | | | |
| 8: Balance Collectable - End of Month | 789920.10 | 25103.12 | 12576.04 | |
| B: RECONCILIATION OF CASH COLLECTED | | | | |
| 9: Face Amount of Collections - must agree with line 4 | 171155.45 | 5439.14 | 2724.92 | |
| 10: Plus: Penalties | | | | |
| 11: Less: Discounts | 47.86 | 1.52 | 0.76 | |
| 12: Total Cash Collected per Column | 171107.59 | 5437.62 | 2724.16 | |
| 13: Total Cash Collected - (12A+12B+12C+12D) | | | | 179269.37 |

* Attach any supporting Documentation Required by your Taxing District

Tax Collector's Monthly Report to Taxing Districts

For the month of May 2018

Borough of Darby

| A: COLLECTIONS | REAL ESTATE | INTERIM | PER CAPITA | OTHER |
|--|-------------|-----------|------------|-----------|
| | | OTHER | OTHER | |
| 1. Balance Collectable- Beginning of Month | 347565.00 | 478196.96 | | |
| 2A: Additions: During the Month * | | | | |
| 2B: Deductions: Credits During the Month (Line 17) | 1530.00 | | | |
| 3: Total Collectable | 346035.00 | 478196.96 | | |
| 4: Less Face Collections for the Month | 58140.00 | 92612.95 | | |
| 5: Less Deletions from the List * | | | | |
| 6: Less: Exonerations * | | | | |
| 7: Less: Liens/ Non-Lienable Installments * | | | | |
| 8: Balance Collectable - End of Month | 287895.00 | 385584.01 | | |
| B: RECONCILIATION OF CASH COLLECTED | | | | |
| 9: Face Amount of Collections - must agree with line 4 | 58140.00 | 92612.95 | | |
| 10: Plus: Penalties | | | | |
| 11: Less: Discounts | 20.40 | 14.33 | | |
| 12: Total Cash Collected per Column | 58119.60 | 92598.62 | | |
| 13: Total Cash Collected - (12A+12B+12C+12D) | | | | 150718.22 |

* Attach any supporting Documentation Required by your Taxing District

Code Office Report – May 2018

- Violation Notices sent – 789
- Resale Inspections – 18
- Rental Inspections – 97
- Commercial Inspections – 0
- Building Permits – 12
- Electrical Permits – 3
- Plumbing Permits – 5
- Mechanical Permits – 2
- Miscellaneous Complaints – 1247
- Zoning hearings – 0
- Health inspections – 0

Current Citations in District Court:

2 – Accessory Structures

416 – No Rental License 2016 & 2017

71 – Sanitation

63 – High Grass/Property Maint.

71 – Weeds

2 – Roofs & Drainage

2 – Motor Vehicles

Total of 637 Citations