

**BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
October 19, 2016**

The Darby Borough Council met at Borough Hall on the above date with the following members present: Vice President Jennifer Parks, Mrs. Esther Lites, Mr. Donald Deigh, Ms. Darlene Hill & Mr. Patrick McKenna. Also present was Mayor Helen Thomas, Borough Manager Mark Possenti, Police Chief Robert Smythe, Solicitor Charles Gibbs, Code Officer Tom Gaffney & Engineer Eileen Mulvena were present. President Janice Davis, Mr. Howard Blackson, Jr. & Ms. Jillian Theorgood were absent.

Vice- President Parks called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance.

PUBLIC COMMENT:

Andrea Doyle, 213 Hamilton: Comments regarding 901 Quarry Street.

John Metts, 1001 School Street: Comments regarding clean up on Forrester Avenue.

ENGINEERS REPORT:

See Attached.

Motion to reject the bid from DeAngelo Bros. and to authorize the advertisement for a new bid made by Ms. Munden; 2nd by Mr. Deigh. Motion carries 6-0.

Motion to accept the Engineer's Report made by Ms. Hill; 2nd by Mr. Deigh. Motion carries 6-0.

MAYOR'S REPORT:

See Attached.

Motion to accept the Mayor's Report made by Mr. Deigh; 2nd by Mr. McKenna. Motion carries 6-0.

APPROVAL OF MINUTES (9/21/16):

Motion made by Mr. Deigh; 2nd by Ms. Munden. Motion carries 6-0.

NEW BUSINESS:

- a. **Resolution 2016-006 (LED Street Light Agreement):** Motion made by Mr. Deigh; 2nd by Ms. Munden. Motion carries 6-0.
- b. **Resolution 2016-007 (LED Street Light Savings):** Motion made by Mr. Deigh; 2nd by Ms. Hill. Motion carries 6-0.
- c. **Ordinance #782 (NRO Permits):** Public Hearing was opened, one comment Ms. Brown regarding the ordinance, public hearing was closed. Motion made by Mr. Deigh; 2nd by Ms. Munden. Motion carries 6-0.

COMMUNICATIONS & REPORTS:

- a. Fire Chiefs Report: See attached.
- b. Historical Commission Report: Octrolley Fest.
- c. Tax Collector Report: See attached.
- d. Library Report: No Report
- e. William Penn School District Report: No Report
- f. Ordinance/Zoning: Monthly Report
- g. Community Relations: No Report
- h. Municipal Services: No Report.
- i. Public Safety: Motion to Honorary Retire Lt. General Ronald S. Coleman from the Darby Borough Police Department made by Mr. McKenna; 2nd by Ms. Munden. Motion carries 6-0.
- j. Recreation: Halloween candy check.
- k. Finance: Motion made by Ms. Munden; 2nd by Mr. McKenna to approve the paid bills for the month of October. Motion carries 6-0.
- l. Public Relations: No Report.
- m. Solicitors Report: Motion to approve the Tax stipulation for 1353 Edgehill Road, 1245 Edgehill Road and 127 North 6th Street made by Mr. Deigh; 2nd by Ms. Munden. Motion carries 6-0.

Motion to accept all reports made by Mr. Deigh; 2nd by Ms. Munden. Motion carries 6-0.

ADJOURNMENT

Motion made by Mr. Deigh; 2nd by Mrs. Lites. Motion carries 6-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

MEMORANDUM

WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



DATE 14 October 2016
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru 14 October 2016

CDBG – Concord Road Sanitary Sewer Replacement and Street Resurfacing

Buck Frank has completed the sanitary sewer main and street lateral replacements. The trench will be left to settle for 30-90 days, depending upon the amount of rain we get. We have made adjustments to the concrete work to be performed; ie, reduced curb cut ramps by qty 1, increased curbing and sidewalk due to the increased deterioration since the grant application was submitted. The County should approve this Change Order early next week, and the contractor will be able to complete the work. The street resurfacing will be completed following the concrete work. We expect the paving to be completed by 10/31/16.

CDBG – Golf Road Infrastructure Improvements

Bids were received this morning. There was one bidder. A bid tabulation and recommendation will be provided under separate cover.

Storm Sewer Repairs

The City inlets on the Colwyn side of 2nd/Main and 3rd/Main have been replaced with PennDOT Type M inlets. Final street restoration around the inlets is all that remains to be completed.

The inlets have been installed at 13th/Main and a new pipe length has been installed between the inlets across 13th St. Excavation behind the northwest inlet revealed a sanitary sewer break. Garguile was brought in to do this pipe replacement. A to U will finish the work with final restoration and installation of curb cut ramps. The work is scheduled to be completed the 3rd week in October.

Work to be done by A to U as part of the current project involved the replacement of storm sewer pipe in the alley between Spruce and Pine Sts., between 4th and 5th Sts. This work was completed on 9/26/16.

MS4 Separate Storm Sewer Permit

Stormwater tips are being sent to the schools to be read with the daily announcements over the PA system.

An email with a flyer on Illicit Discharges was sent to Borough employees and Council members as a requirement of MCM #1, providing educational information to target audiences.

Copies of a poster were delivered to the Borough 10/12/16 to be displayed in the Borough Hall, Public Works Garage and the Police and Fire Departments as part of the same MCM#1 requirement.

We attended a training class that reviewed the calculations required to complete the Notice of Intent to apply for our next MS4 permit.

Please note that the Darby Town Center and the Darby Fire Co. No. 1 have not submitted inspection and maintenance reports as required by their Land Development approvals. The Borough will be held responsible for the non-compliance. It is suggested the Borough send a letter reminding these owners of their responsibilities. Penalties to the Borough can be as much as \$37,500/day. We would like to prepare a letter for the Borough to send notifying both parties of the requirement and to give a date for when it must be submitted to the Borough. Please

LED Streetlight Procurement

Council has a resolution to pass accepting the IGA and entering into the construction agreement to pass this evening. Johnson Controls presented the proposal at Council's workshop.

Construction is expected to be during 2017.

DCED (Department of Community & Economic Development) Grant Application

The Borough submitted a grant application for funding under the Watershed Restoration and Protection Grant Funds to continue the Bank Stabilization of Darby Creek behind the Darby Town Center. The Borough proposes to use these funds to eliminate erosive conditions, improve aquatic habitat conditions and reduce the potential for future flooding within this section of the Darby Creek. The owner of the property has committed to the 15% match requirement. If the Borough is unsuccessful in receiving the grant to do this work, the owner of the shopping center would remain responsible for stabilizing the stream bank.

842/844 Main St.

May marked 3 years since the fire occurred. Has anything been submitted by Mr. Healy regarding improving the site so the adjacent property owner can resolve their issues? The adjacent property owner has a sump pump connected to the sanitary sewer and this needs to be disconnected. It should be done as part of their building envelope improvement.

Demolitions

143 N. 9th Street – the demolition grant application has been submitted to the County. The application has been sent to the Council for consideration at the November meeting.

106 N. 6th Street – This is a private demo. On behalf of the Borough, Dan Honig, principal of Structures, Inc has met with and reviewed the revised permit application submitted by the demolition contractor. Please note that the contractor is to maintain contact with the Borough Code Department. Dan Honig will be available if there are any concerns; but, is not participating in active inspections of the activity.

611 Walnut Street – It has been weeks since the Borough Manager indicated the owner of the property (bank) has approved the contractor's proposal for demolition. To date, Dan Honig of Structures, has not been notified of any plans for demolition. Updates? I didn't hear anything back from our emails to Mark. Did you?

Sanitary Sewer Grant Funds

PA Small Water and Sewer Grant Funds are available through the Commonwealth Financing Authority (CFA) for construction, improvement, expansion, repair or rehabilitation of sanitary sewer systems. We are working on the application and will submit it by the October 31, 2016 deadline.

EP Environmental Education Grant –

We are working on a project to place markers on all storm sewer drains. Mini-grants for \$3,000 that require no match are available. We're proposing to purchase storm drain markers up to the full amount of the grant. This will provide extra markers for use when replacement is needed. The application is due on December 16, 2016. All awards will be announced on or around Earth Day, April 22, 2017.

TreeVitalize 2017 Grant Application – due in January 2017 for spring planting

The Borough is eligible for the Spring 2017 Bare Root Tree Offer. On behalf of TreeVitalize, Plant One Million Trees and Tree Tenders, PHS will order bare root trees large enough for street and park planting. These trees must be planted as public amenities in such areas as along residential or commercial street curbs, within parks or other public properties, or within 10 feet of the sidewalk or street on private property.

The Borough's co-pay per tree for a 10-15' tree with two stakes and ties has not been announced yet. The minimum order is 8 trees and the maximum order is 20 trees. A Tree Planting Committee must be formed. One group leader and at least two other committee members are required. Two must be registered PHS Tree Tenders. To register for Tree Tender training classes visit www.pennhort.net/treetenders The cost is \$25.00 per person for three evening

classes. A meeting with the urban forester is necessary for this application and must be held before the application process can move forward.

Stormwater tip

This is the stormwater tip that was sent to the Borough's schools to be read over the PA system. We try to reach out with age appropriate information to educate our students and encourage them to be part of the solution not part of the problem.

As we start the new school year, let's remember that only rain and melted snow should be going into our storm drains. That water goes directly into our creeks and streams. Sometimes it is hard to understand why that is so important. Just ONE gallon of soap poured into a storm drain will pollute over 200,000 gallons of water. Imagine this, if we put 200,000 gallon jugs together, they would cover almost an entire football field.



Darby Borough Police Department

1020 Ridge Avenue
Darby, PA 19023
610-586-1100
Fax: 610-461-5600

Robert F. Smythe
Chief of Police

Helen R. Thomas
Mayor

10-19-16

From The Desk of Mayor Thomas

Good Evening Everyone:

The Darby Borough Police Department is working diligently to keep our Borough safe.

Halloween will be soon approaching and I will be having my annual candy check. This year we will be at the Darby Rec. Center between the hours of 6&8pm. Please attend for the safety of our children.

Red Ribbon week will be from October 23rd – 31st. this is always a fun and informative time for our youth as we promote, "Say NO to Drugs!" and live a drug free healthy life.

As always, controlling people's lives is not a Leaders Trait, it's understanding the people's needs that God Considers Great!!

DARBY FIRE COMPANY #1

September Monthly Chiefs Report :

Calls:

Building/Dwelling : 16

Automatic Fire Alarm : 15

Gas Leak : 1

Motor Vehicle Accident : 6

Assist Police : 2

Wires: 2

Totalling : 60 Incidents.

Fuel Spill : 1

Assist EMS : 12

Brush: 2

Investigations : 2

Vehicle : 2

Municipalities:

Darby Borough : 31

Yeadon Borough : 11

Collingdale Borough : 4

Colwyn Borough : 9

Sharon Hill Borough: 3

Darby Township : 1

Ridley Township : 1

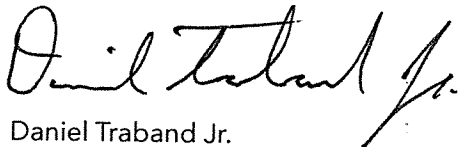
3 Working Fires :

1 Yeadon Borough

1 Sharon Hill Borough

1 Ridley Township

In Brotherhood,



Daniel Traband Jr.

Chief

Darby Fire Company #1

Tax Collector's Monthly Report to Taxing Districts

For the month of September 2016

Borough of Darby

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
		OTHER	OTHER	
1. Balance Collectable- Beginning of Month	706499.20	23450.20	11748.30	
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	706499.20	23450.20	11748.30	
4: Less Face Collections for the Month	6496.49	215.63	108.04	
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	700002.71	23234.57	11640.26	
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	6496.49	215.63	108.04	
10: Plus: Penalties	649.66	21.57	10.81	
11: Less: Discounts				
12: Total Cash Collected per Column	7146.15	237.20	118.85	
13: Total Cash Collected - (12A+12B+12C+12D)				7502.20

* Attach any supporting Documentation Required by your Taxing District

Tax Collector's Monthly Report to Taxing Districts

For the month of September 2016

Borough of Darby

	REAL ESTATE	INTERIM OTHER	PER CAPITA OTHER	OTHER
A: COLLECTIONS				
1. Balance Collectable- Beginning of Month	275430.60	355834.60		
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	275430.60	355834.60		
4: Less Face Collections for the Month	2040.00	2564.76		
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	273390.60	353269.84		
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	2040.00	2564.76		
10: Plus: Penalties	204.00	256.49		
11: Less: Discounts				
12: Total Cash Collected per Column	2244.00	2821.25		
13: Total Cash Collected - (12A+12B+12C+12D)				5065.25

* Attach any supporting Documentation Required by your Taxing District

C: PAYMENT OF TAXES

14: Amount Remitted During the Month *

Date	Transaction #	Amount	TOTAL OF ALL TAXES
9/15/2016	M160406121	12567.46	

15: Amount Paid with this Report Applicable to this Reporting Month

Total 12567.46

16: Total Remitted This Month


17: List, Other Adjustments *

Parcel #	Name	Amount	Total

18: Interest Earnings (if applicable) \$ _____

Taxing District Use (Optional)	
Carryover from Previous Month	\$ _____
Amount Collected this Month	\$ _____
Less Amount Paid this Month	\$ _____
Ending Balance	\$ _____

Tax Collector


Date 10/11/16

I verify this is a complete and accurate reporting of the balance collectable, Taxes Collected and Remitted for the month

Received by: _____ Title _____ Date _____

I acknowledge receipt of this report

Code Office Report – September 2016

- Violation Notices sent – 123
- Resale Inspections – 24
- Rental Inspections – 70
- Commercial Inspections – 8
- Building Permits – 19
- Electrical Permits – 5
- Plumbing Permits – 4
- Mechanical Permits – 2
- Miscellaneous Complaints – 326
- Zoning hearings – 0
- Health inspections – 0

Construction:

No major construction

Miscellaneous:

Cease and Desist issued

-
- 912 Ridge Avenue
 - 141 Golf Road
 - 227 North 2nd Street
 - 229 North 2nd Street
 - 301 Berbro Street
 - 108 Mulberry Street

Unfit for Human Habitation

- 141 Golf Road
- 519 Pine Street
- 227 N. 2nd Street
- 229 N. 2nd Street
- 301 Berbro Street